

**CENTRAL LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS
September 29, 2015
2:00pm- 4:00pm
Central LHIN, 60 Renfrew Dr. Markham, ON**

MINUTES OF MEETING

Board Members Present:

Mr. Warren Jestin, Chair(T-CON)
Mr. Albert Liang, Vice Chair, Meeting Chair
Ms. Aldous (Sally) Young, Board Member
Ms. Audrey Wubbenhorst, Board Member (T-CON)
Ms. Brenda Urbanski, Board Member
Mr. John Rogers, Board Member
Ms. Judy Cameron, Board Member
Mr. Stephen Quinlan, Board Member
Dr. Uzo Anucha, Board Member

Staff Participants:

Ms. Kim Baker, Chief Executive Officer
Ms. Karin Dschankilic, Senior Director, Performance, Contracts and Allocations & Chief Financial Officer
Ms. Georgina Veldhorst, Senior Director, Planning, Integration & Community Engagement
Ms. Robin Gauzas, Executive Assistant, Recording Secretary
Ms. Rosemary MacGilchrist, Manager, Communications

Guests:

Mr. Andrew Hussain, Chief Information Officer, LHINs
Ms. Andrea Gates, Director Enabling Technologies and Decision Support

1.0 MEETING CALLED TO ORDER

The meeting was called to order at 2:00 pm

2.0 NOTICE/RECOGNITION OF A QUORUM

This meeting was formally constituted with Board members receiving adequate notice in accordance with By-Law No. 2. The notice, agenda and materials were distributed to the Board and were posted on the Central LHIN website.

Quorum of a Board comprising nine members is 5 directors. A quorum was present at the meeting.

In accordance with the By-law, participants and guest speakers were introduced. No public deputations are noted for today's meeting.

3.0 APPROVAL OF AGENDA

“ON MOTION made by Mr. Stephen Quinlan and seconded by Mr. Warren Jestin , IT WAS RESOLVED THAT,”

“The Agenda be approved as circulated.”

**CARRIED
September 29-15-088**

3.1 PATIENT STORY

Mr. Liang noted at the beginning of each meeting a story from a patient or caregiver perspective that relates to our mission will be shared. Mr. Liang noted that these stories will highlight both our successes, opportunities and where improvement might be needed. The patient story serves to reinforce to Board members why we are all collectively engaged in this organization and the importance of the work that we do.

Mr. Liang asked Ms. MacGilchrist to read this month’s patient story. The focus of the story included that the Central LHIN funds three mobile crisis response teams in York Region as part of our ongoing strategy to improve mental health and provide support to people with addictions.

In our patient story today, we hear how this approach is making a difference in people’s lives. Ms. MacGilchrist noted that the patient is a crisis response worker based out of York Support Services Network, and she shares what she’s seen through this program.

4.0 DECLARATION OF CONFLICT OF INTEREST

None

5.0 APPROVAL OF CONSENT AGENDA

“ON MOTION made by Mr. Stephen Quinlan and seconded by Ms. Aldous Young, IT WAS RESOLVED THAT,”

“The Consent Agenda be approved and all resolutions contained therein be adopted as follows:

**CARRIED
September 29-15-089**

5.1 APPROVAL OF MINUTES

“The minutes of July 17, 2015 are approved as circulated.”

**CARRIED
September 29-15-090**

5.2 OTHER ITEMS

5.3 REPORTS OF COMMITTEE

5.3.1 Audit Committee

5.3.1.1 Report of Audit Committee

No resolution.

5.3.1.2 Audit Committee Work Plan

No resolution.

5.3.1.3 Revised Financial Policies - Annual Review

“The Central LHIN Audit Committee recommends that the Board of Directors approve:

i. revisions to the following policies:

- **CFIN-1 Accounting Policies**
- **CFIN-2 Delegation of Non-Financial Decisions**
- **CFIN-3 Financial Signing Authority Policy**
- **CFIN-4 Transfer Payments Policy**
- **CFIN-6 Travel, Meals and Hospitality**
- **CFIN-10 Cash Advance Policy**

ii. the following policies without revision:

- **CFIN-7 Electronic Signatures**
- **CFIN-8 Board Per Diem Payment and Expense Reimbursement Policy**
- **CFIN-9 Purchasing Card**
- **CFIN-11 Travel Cards**
- **CFIN-12 Relocation Expenses**
- **CFIN-14 Use of Information and Information Technology Resources Policy**

iii. the retirement of CFIN-13 Financial Instruments

CARRIED
September 29-15-091

6.0 CHAIR’S REPORT

Mr. Liang acknowledged the September 23, 2015 release of Auditor General’s Special Report on Community Care Access Centres.

Mr. Liang noted the Report was requested by the Legislature’s Standing Committee on Public Accounts and that it included 16 recommendations. A further Auditor General Report on Community Care Access Centres and LHINs is anticipated in December 2015.

ACTION: Staff to identify potential impacts to LHINs per the 16 recommendations.

A high level overview of the recommendations was provided by staff including acknowledgment of the Ministry of Health led committee and Workgroup structure to modernize Home and Community Care per the Minister's Roadmap and 10 point plan.

Mr. Jestin provided an update on the recent meeting of the LHIN Chairs and LHIN Leadership held on September 17, 2015

6.1 Appointments to Board Committees

Mr. Jestin provided an overview of the briefing note for consideration by the Board on Appointments to Central LHIN Board Committees.

Mr. Jestin advised that following approval of the membership of the Committees, each Committee will meet to review and finalize the Terms of Reference which will come back to the Board subsequently for final approval.

Mr. Jestin noted each Committee will develop a workplan and report back to the Board of Directors following their scheduled meetings.

“ON MOTION made by Mr. John Rogers and seconded by Ms. Brenda Urbanski , IT WAS RESOLVED THAT,”

“The Central LHIN Board of Directors:

- 1. Approves the following Board Directors be appointed to the following Committees of the Board:**
 - **Governance and Community Nominations Committee**
 - **Mr. Warren Jestin, Chair**
 - **Mr. John Rogers**
 - **Dr. Uzo Anucha**
 - **Mr. Albert Liang, ex- officio**
 - **Human Resources Committee**
 - **Mr. Warren Jestin, Chair**
 - **Mr. Stephen Quinlan**
 - **Ms. Brenda Urbanski**
 - **Mr. Albert Liang, ex-officio**
 - **Audit Committee:**
 - **Ms. Audrey Wubbenhorst**
- 2. Approves the revisions to the Audit Committee Terms of Reference as noted in Appendix C per the recommendation of the Audit Committee.”**

**CARRIED
September 29-15-092**

Discussion included suggested considerations for the Terms of Reference including:

1. Potential need to clarify voting structure and the role of the Chair
2. Exploring review of HR Policies for the HR Committee, Workplan/Terms of Reference

7.0 CEO REPORT – ITEMS FOR APPROVAL

- 7.1 2015/16 Humber River Hospital- Service Accountability Agreement Amendments**
 An overview of the 2015/16 Humber River Hospital- Service Accountability Agreement Amendments was provided by Ms. Dschankilic.

“ON MOTION by Ms. Judy Cameron and seconded by Ms. Aldous Young , IT WAS RESOLVED THAT,”

“The Central LHIN Board of Directors:

- a) Approves the 2015/16 volume targets, performance targets and funding assumption for Humber River Hospital, as follows, to be included in the 2015/16 Hospital Service Accountability Amending Agreement:**

	Humber River Hospital
Health System Funding	\$308,578,301
Total Acute Inpatient Weighted Cases	34,707
Day Survey Weighted Cases	5,693
Ambulatory Visits	227,780
Rehab Weighted Cases	289
Mental Health SCIPP Weighted Patient Days	20,146
ER Weighted Cases	5,513
Current Ratio	0.86
Total Margin	2.94%
C. Difficile Rate	0.0

- b) Delegates authority to the Central LHIN Chair and CEO to sign the 2015/16 Hospital Service Accountability Amending Agreements for Humber River Hospital.”**

CARRIED
September 29-15-093

8.0 CEO REPORT-ITEMS FOR INFORMATION

Ms Baker advised that Central LHIN hosted its final face to face engagements on September 24, 2015 in support of the development of our IHSP 2016-2019 and Annual Business Plan 2016/17. Various stakeholders and Health Service providers have been engaged over the last few months and positive feedback has been received on the process to date.

In preparation to receive the IHSP in November , staff will present our environmental scan at the October Board meeting. Board members will subsequently receive a draft IHSP for review.

Ms. Baker updated the Board on current opportunities being explored among Central LHIN hospitals and the Hospital for Sick Children. The hospitals will be exploring how they may work together to leverage each other's strengths to build upon the paediatric care already available in Central LHIN.

Ms. Baker provided updates on the following items:

8.2 Long Term Care Home Service Accountability Agreement (L-SAA) Process Update

8.3 Multi-Sector Service Accountability Agreement (M-SAA) Refresh Process Update

8.5 Central LHIN Stroke Report Card 2015

Ms. Baker noted that we are currently underperforming in 7 of the 20 indicators areas. Ms. Baker advised that Central LHIN Stroke Planning Council is currently working on recommendations made by the Central LHIN Stroke Quality Based Procedures Working Group to implement best practice and improve stroke care in the Central LHIN.

8.7 French Language designation of the City of Markham

8.8 Aboriginal Update

8.10 ALC Strategies – Home First Projects Updates

8.11 Integrated Funding Models Initiative Update

9.0 OTHER BUSINESS

None at this time

10.0 FUTURE MEETINGS

Tuesday October 27, 2015

2:00pm-4:00pm

60 Renfrew Drive, Markham ON

11.0 BOARD DEVELOPMENT AND EDUCATION

Mr. Andrew Hussain, Chief Information Officer & Ms. Andrea Gates, Director presented to the Board on Central LHINs eHealth Cluster. Items covered in Mr. Hussain's & Ms. Gates presentation are as follows:

- eHealth 2.0 – the Ministry's Vision
- Central LHIN's eHealth Plan – Alignment with eHealth 2.0
 - Hospital Report Manager & ED Notification
 - Integrated Assessment Record
 - Coordinated Care Tool
 - eConsult
 - Connecting GTA
- International Context – The Commonwealth Fund's Findings & Alignment of Central LHIN's eHealth Plan

Discussion regarding local implementation of key strategies such as Hospital Report Manager

(HRM) took place.

12.0 MOTION MOVING INTO A CLOSED SESSION

A revised motion was tabled.

“ON MOTION by Ms. Judy Cameron and seconded Mr. John Rogers IT WAS RESOLVED THAT,”

“The members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Systems Integration Act, 2006:”

- Personal or public interest**
- Public security**
- Security of the LHIN and its directors**
- Personal health information**
- Prejudice to legal proceedings**
- Safety**
- Personnel matters**
- Labour relations**
- Matters subject to solicitor client privilege**
- Matters prescribed by regulation**
- Deliberations on whether to move into a closed session**

and further that the following persons be permitted to attend:

Ms. Kim Baker

Ms. Karin Dschankilic

Ms. Georgina Veldhorst

Ms. Robyn Saccon

Ms. Robin Gauzas

Ms. Rosemary MacGilchrist

CARRIED
September 29-15-094

13.0 CLOSED SESSION CALLED TO ORDER

The session was called to order at 3:40 pm.

14.0 APPROVAL OF AGENDA

“ON MOTION by Ms. Judy Cameron and seconded by Ms. Brenda Urbanski, IT WAS RESOLVED THAT,”

“The Agenda of the Closed Session of September 29, 2015 be approved as circulated.”

CARRIED
September 29-15-095

15.0 APPROVAL OF MINUTES

“ON MOTION by Ms. Judy Cameron and seconded by Mr. John Rogers, IT WAS RESOLVED THAT,”

“The minutes of the Closed Session of June 23, 2015 be approved as distributed.”

CARRIED
September 29-15-096

16.0 MOTION MOVING OUT OF CLOSED MEETING

“ON MOTION by Ms. Brenda Urbanski and seconded by Mr. John Rogers, IT WAS RESOLVED THAT,”

“The Closed Session is terminated (5: 19 p.m.) and that closed session minutes are permitted to be shared with all Board members and permitted attendees.”

CARRIED
September 29-15-097

17.0 MOTION TO TERMINATE SESSION

“ON MOTION by Mr. John Rogers and seconded by Mr. Stephen Quinlan, IT WAS RESOLVED THAT,”

“The session be terminated (5:20 p.m.).”

CARRIED
September 29-15-098



Albert Liang, Vice Chair, Meeting Chair



Robin Gatzas, Recording Secretary