

**CENTRAL LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS**

September 27, 2016

2:00pm- 4:00pm

Central LHIN, 60 Renfrew, Markham, ON

MINUTES OF MEETING

Board Members Present:

Ms. Brenda Urbanski, Board Member (Acting Chair)
Mr. Albert Liang, Vice Chair
Ms. Aldous (Sally) Young, Board Member
Ms. Audrey Wubbenhorst, Board Member
Mr. David Lai Board Member
Mr. Stephen Quinlan, Board Member
Ms. Tanya Goldberg, Board Member

Regrets:

Mr. Warren Jestin, Chair
Dr. Uzo Anucha, Board Member

Staff Participants:

Ms. Kim Baker, Chief Executive Officer
Ms. Karin Dschankilic, Senior Director, Performance, Contracts and Allocations & Chief Financial Officer
Ms. Chantell Tunney, Interim Senior Director, Planning, Integration &Community Engagement
Ms. Laurie Rose, Corporate Governance and Board Relations
Ms. Rosemary MacGilchrist, Manager, Communications
Ms. Robin Gauzas, Executive Assistant, Recording Secretary

1.0 MEETING CALLED TO ORDER

The meeting was called to order at 2:00 pm

2.0 NOTICE/RECOGNITION OF A QUORUM

Pursuant to section 7 (9) of LHSIA and per By-Law #2, the Board has the power to designate a Chair in the absence of the Chair and Vice-Chair. The power to decide who will act as the Chair of the meeting lies with only the Board Members who attend the meeting.

It was voted and approved by all attendees that Ms. Urbanski will Chair the September 27, 2016 Board meeting.

This meeting was formally constituted with Board members receiving adequate notice in accordance with By-Law No. 2. The notice, agenda and materials were distributed to the Board and were posted on the Central LHIN website.

Quorum of a Board comprising nine members is 5 directors. A quorum was present at the meeting.

In accordance with the By-law, participants and guest speakers were introduced. No public deputations were noted for the meeting.

3.0 APPROVAL OF AGENDA

“ON MOTION made by Mr. Stephen Quinlan and seconded by Mr. David Lai, IT WAS RESOLVED THAT,”

“The Agenda be approved as circulated.”

**CARRIED
September 27-16-079**

3.1 PATIENT STORY

Ms. Urbanski introduced Ms. MacGilchrist who shared a patient story about an 87-year old gentleman’s experience with his Primary Care Practitioner and multiple care providers crossing boundaries.

4.0 BOARD DEVELOPMENT AND EDUCATION

4.1 Ministry of Health & Long Term Care Sub Region Planning Guidelines & Central LHIN Draft Submission

Ms. Tunney provided the Board with an update on the Ministry of Health & Long Term Care Sub Region Planning Guidelines & Central LHIN Draft Submission.

Items covered in Ms. Tunney’s presentation are as follows:

- Central LHIN principles for change
- Community engagement
- Draft sub region maps for submission
- Integrated care from local, regional and provincial perspective
- Pre-engagement in North York West
- Defining a consistent approach
- Creating an integrated care advisory committee

5.0 DECLARATION OF CONFLICT OF INTEREST

None at this time.

6.0 APPROVAL OF CONSENT AGENDA

Ms. Urbanski acknowledged two small changes to Items 6.2.1 & 6.3.1.3c briefing notes. Ms. Urbanski noted there are no changes to the resolutions.

“ON MOTION made by Ms. Aldous Young and seconded by Mr. Albert Liang, IT WAS RESOLVED THAT,”

“The Consent Agenda be approved and all resolutions contained therein be adopted as circulated.”

**CARRIED
September 27-16-080**

6.1.1 June 28, 2016

“The minutes of June 28, 2016 are approved as circulated.”

**CARRIED
September 27-16-081**

6.2 OTHER ITEMS

6.2.1 Community Care Access Centre Transfer of Adult Day Programs

BE IT RESOLVED THAT:

“The Central LHIN Board of Directors approves the following funding and performance target changes in the 2014-17 Multi-Sector Service Accountability Agreements for fiscal year 2016/17, effective October 1, 2016 for the following Health Service Providers:

Health Service Provider	Funding Changes		Performance Target Changes	
	Fiscal Funding Adjustment	Annualized Funding Adjustment	Individual Served*– Fiscal / Annualized Adjustment	Attendance Days – Fiscal/ Annualized Adjustment
Central CCAC (CSS)	(\$998,964)	(\$1,997,927)	(130)/(260)	(8,839)/(17,677)
Carefirst Seniors and Community Services Association	\$155,029	\$310,057	38/38	1,668/3,335
CHATS - Community & Home Assistance to Seniors	\$287,500	\$575,000	30/55	2,875/5,750
LumaCare Services	\$382,950	\$765,900	47/94	4,350/8,700
Yee Hong Centre For Geriatric Care	\$260,649	\$521,298	34/68	2,750/5,500

Note: With the exception of Central CCAC, Individuals Served is a performance indicator at the organization level.

CARRIED
September 27-16-082

6.3 REPORTS OF COMMITTEES

6.3.1 Audit Committee

6.3.1.1 Audit Committee Work Plan

BE IT RESOLVED THAT:

“The Central LHIN Board of Directors approve the Audit Committee 2015/16 Work Plan Review and 2016/17 Work Plan.”

CARRIED
September 27-16-083

6.3.1.2 2016-17 Operating Budget Revision

BE IT RESOLVED THAT:

“The Central LHIN Board of Directors approves the revised operating budget as follows:

	Revised August 2016	Approved May 2016
Revenue		
Operating	\$6,124,832	\$5,944,832
Amortization of Deferred Capital Contributions	30,094	30,094
Total Revenue	6,154,926	5,974,926
Expenses		
Staffing	4,714,282	4,534,282
Shared Services	429,148	429,148
Occupancy	294,690	304,360
Other general and administrative	686,712	685,574
Amortization	30,094	30,094
Risk	-	(8,532)

Total Expenses	6,154,926	5,974,926
Surplus (Deficit)	\$0	\$0

CARRIED
September 27-16-084

6.3.1.3 Revised Financial Policies

BE IT RESOLVED THAT:

“The Central LHIN Board of Directors approve revisions to the following policies:

- **CFIN-2 Delegation of Non-Financial Decisions**
- **CFIN-3 Financial Signing Authority Policy**
- **CFIN-4 Transfer Payments Policy”**

CARRIED
September 27-16-085

7.0 CHAIR’S REPORT

Ms. Urbanski provided the Board with an update on the following items:

- New Regulation – the Executive Compensation Framework (under the Broader Public Sector Executive Compensation Act
- Board Recruitment Update

8.0 CEO REPORT – ITEMS FOR APPROVAL

8.1 Stevenson Memorial Hospital Redevelopment Project Stage 1: Part A, Capital Proposal

Ms. Dschankilic provided the Board with an update on the Stevenson Memorial Hospital Redevelopment Project Stage 1: Part A, Capital Proposal.

“ON MOTION by Mr. Albert Liang and seconded Ms. Aldous Young, IT WAS RESOLVED THAT,”

“The Central LHIN Board of Directors endorses Stevenson Memorial Hospital’s Stage 1 Submission – Part A, in respect to the Hospital Redevelopment Project”.

CARRIED
September 27-16-086

8.2 North York General Hospital Pre-Capital Submission Part A: Life Safety Projects

Ms. Dschankilic provided the board with an update on North York General Hospital Pre-Capital Submission Part A: Life Safety Projects.

“ON MOTION by Mr. David Lai and seconded Ms. Audrey Wubbenhorst, IT WAS RESOLVED THAT,”

“The Central LHIN Board of Directors endorses the North York General Hospital’s Pre-Capital Submission – Part A, in respect to a series of renovations associated with Life Safety projects at the General Site of the hospital including upgrades to: i) the Angiography Suite, ii) Clinical Laboratory, and iii) Mental Health Inpatient Unit.”

**CARRIED
September 27-16-087**

8.3 2016-17 Hospital Service Accountability Agreement Amendments

Ms. Dschankilic provide the Board with an update on the 2016-17 Hospital Service Accountability Agreement Amendments.

“ON MOTION by Mr. Stephen Quinlan and seconded Ms. Aldous Young, IT WAS RESOLVED THAT,”

“The Central LHIN Board of Directors

- a) Approves the 2016/17 funding, volume and performance targets for Central LHIN’s public hospitals, as follows, to be included in the 2016/17 Hospital Service Accountability Amending Agreements:**

	Stevenson Memorial	North York General	Southlake Regional Health	Markham Stouffville	Humber River
Total Health System Funding	\$ 19,184,086	\$243,484,188	\$285,407,242	\$162,344,746	\$320,632,939
Total Acute Inpatient Weighted Cases	2,130	30,709	30,508	16,835	39,504
Day Surgery Weighted Cases	670	5,160	9,404	2,613	5,820
Complex Continuing Care Weighted Patient Days	na	na	13,708	2,843	na
Mental Health Weighted Patient Days	na	18,392	11,468	12,333	21,100
Inpatient Rehabilitation Weighted Cases	na	na	622	496	289
Emergency Visits Weighted Cases	1,430	5,989	5,198	4,211	6,645
Ambulatory Care Visits	28,580	163,510	203,637	99,414	246,100
Current Ratio	0.80	0.80	0.59	0.80	0.80
Year End Total Margin	0.00%	0.00%	0.00%	0.00%	0.00%
Percent of 2, 3 and 4 Cases Completed within Access Target for Hip Replacements	na	90%	90%	90%	90%
Percent of 2, 3 and 4 Cases Completed within Access Target for Knee Replacements	na	90%	90%	90%	90%
Percent of 2, 3 and 4 Cases Completed within Access Target for MRI Scans	na	40%	27%	56%	32%
Percent of 2, 3 and 4 Cases Completed within Access Target for CT Scans	90%	90%	90%	90%	90%
90th Percentile Emergency Department Length of Stay for Complex Patients (hours)	5.90	7.90	8.00	7.30	8.00
90th Percentile Emergency Department Length of Stay for Minor/Uncomplicated Patients (hours)	3.70	3.60	3.60	3.80	3.90
Percentage of Alternate Level of Care (ALC) Days	18.0%	15.0%	12.0%	13.5%	14.0%
Alternate Level of Care (ALC) Rate	16.0%	14.0%	11.7%	12.0%	12.2%
Rate of Hospital-Acquired C. Difficile	1.00	0.13	0.22	0.17	0.21

b) Delegates authority to the Central LHIN Chair and CEO to sign the 2016/17 Hospital Service Accountability Amending Agreements for the following hospitals:

- **Stevenson Memorial Hospital**
- **North York General Hospital**
- **Southlake Regional Health Centre**
- **Markham Stouffville Hospital**
- **Humber River Hospital**

CARRIED
September 27-16-088

9.0 CEO REPORT – ITEMS FOR INFORMATION

Ms. Baker advised the Board that on September 26th Aphasia Institute held its Annual General Meeting where Ms. Baker was invited to provide the opening remarks. Ms. Baker noted that Central LHIN was presented with the Community Partnership Award.

Ms. Baker provided the Board with an update on the following items:

- Patients First Update
- New Patient Ombudsman
- Minister's Policy Tour

Ms. Dschankilic provided the Board with an update on the following items:

9.6 2016/17 Q1 Stocktake Scorecard

Ms. Dschankilic highlighted some of the indicators where improvement is needed. Ms. Dschankilic provided the board with two additional handouts showing Central LHIN results relative to the province and other LHINs

Ms. Tunney provided the Board with an update on the following items:

- 9.10 Palliative care
- 9.11 New funding for behavioural support services
- 9.13 Sub region engagement : Focus on North York West Planning Area
- 9.14 Central LHIN Primary Care Lead recruitment

10.0 OTHER BUSINESS

None at this time.

11.0 FUTURE MEETINGS

Tuesday October 25, 2016

2:00pm-4:00pm

Central LHIN, 60 Renfrew Drive, Suite 320, Markham, ON.

12.0 MOTION MOVING INTO A CLOSED SESSION

“ON MOTION by Mr. David Lai and seconded Mr. Albert Liang, IT WAS RESOLVED THAT,”

“The members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINs set out in s.9(5) of the Local Health Systems Integration Act, 2006:”

- Personal or public interest**
- Public security**
- Security of the LHIN and its directors**
- Personal health information**
- Prejudice to legal proceedings**
- Safety**
- Personnel matters**
- Labour relations**
- Matters subject to solicitor client privilege**
- Matters prescribed by regulation**
- Deliberations on whether to move into a closed session**

and further that the following persons be permitted to attend:

**Ms. Kim Baker
Ms. Karin Dschankilic
Ms. Chantell Tunney
Ms. Laurie Rose
Ms. Robin Gauzas
Ms. Rosemary MacGilchrist.”**

**CARRIED
September 27-16-089**

13.0 CLOSED SESSION CALLED TO ORDER

The session was called to order at 3:39 pm.

14.0 APPROVAL OF AGENDA

“ON MOTION by Mr. David Lai and seconded by Mr. Stephen Quinlan, IT WAS RESOLVED THAT,”

“The Agenda of the Closed Session of September 27, 2016 be approved as circulated.”

**CARRIED
September 27-16-090**

15.0 APPROVAL OF MINUTES

15.1 Review of Minutes of June 28, 2016

“ON MOTION by Ms. Brenda Urbanski and seconded by Ms. Aldous Young, IT WAS RESOLVED THAT,”

“The minutes of the Closed Session of June 28, 2016 be approved as distributed.”

CARRIED
September 27-16-091

16.0 2016-17 Community Care Access Centre Multi Sector Accountability Agreement Amendment

A motion was passed

CARRIED
September 27-16-092

17.0 MOTION MOVING OUT OF CLOSED MEETING

“ON MOTION by Mr. Albert Liang and seconded by Ms. Aldous Young, IT WAS RESOLVED THAT,”

“The Closed Session is terminated (6:05 p.m.) and that closed session minutes are permitted to be shared with all Board members and permitted attendees.”

CARRIED
September 27-16-093

18.0 MOTION TO TERMINATE SESSION

“ON MOTION by Ms. Audrey Wubbenhorst and seconded by Mr. David Lai, IT WAS RESOLVED THAT,”

“The session be terminated (6:05 p.m.).”

CARRIED
September 27-16-094



Brenda Urbanski, Acting Chair



Robin Gauzas, Recording Secretary