

**CENTRAL LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS MEETING**

**May 29, 2018 | 2:00pm-4:00pm
Central LHIN, 60 Renfrew Drive, Suite 300, Markham, ON**

MINUTES OF MEETING

Board Members Present:

Mr. Warren Jestin, Board Chair
Mr. Charles Schade, Vice Chair
Mr. Michael MacEachern, Vice Chair
Mr. Stephen Smith, Board Secretary
Mr. Graham Constantine, Board Member
Ms. Tanya Goldberg, Board Member
Mr. David Lai, Board Member
Ms. Heather Martin, Board Member
Ms. Elspeth McLean, Board Member
Mr. Mark Solomon, Board Member
Ms. Audrey Wubbenhorst, Board Member
Ms. Aldous Young, Board Member

Staff Participants:

Ms. Kim Baker, Chief Executive Officer
Ms. Karin Dschankilic, VP & Chief Financial Officer
Ms. Chantell Tunney, VP, Health System and Engagement
Ms. Tini Le, VP, Home and Community Care
Ms. Barbara Bell, VP, Quality and Patient Safety
Ms. Karen Adams, VP, HR and Organizational Development
Ms. Katrina Santiago, Governance Associate, Recording Secretary

1.0 MEETING CALLED TO ORDER

The meeting was called to order at 2:01pm

2.0 NOTICE/RECOGNITION OF A QUORUM

This meeting was formally constituted with Board members receiving adequate notice in accordance with By-Law No. 2. The notice, agenda and materials were distributed to the Board and were posted on the Central LHIN website.

Quorum of a Board comprising 12 members is seven directors. A quorum was present at the meeting.

In accordance with the By-law, participants and guest speakers were introduced. No requests for public deputations were received or planned for this meeting.

3.0 APPROVAL OF AGENDA

ON MOTION made by Ms. Elspeth McLean and seconded by Mr. Stephen Smith,

“IT WAS RESOLVED THAT:

The Agenda be approved as circulated.”

**CARRIED
May-29-18-051**

3.1 WELCOME MEMBERS OF THE PUBLIC

Mr. Jestin welcomed all members of the public attending the board meeting.

3.2 PATIENT STORY

Mr. Jestin introduced Ms. Tini Le, Vice President, Home and Community Care. Ms. Le presented a patient story about assistance provided for an 85-year old widower with various diagnoses living at home. The story follows his journey over the past 10 years as his health and service needs changed, including a need for assistance from Behavioural Supports Ontario (BSO) and placement in long-term care. This story shed light on cases in the region with needs for behavioural support for patients and training for workers.

Discussion ensued regarding ensuring the safety of workers as well as equipping them with the skills they need to properly manage such cases. There was also discussion as to the management of the waitlist for behavioural support services and the need to prioritize monitoring the timing of intervention so care is provided at the right time.

4.0 BOARD DEVELOPMENT AND EDUCATION

4.1 Single Source of Truth

Mr. Jestin introduced and welcomed Ms. Andrea Gates, Director, Decision Support and Health Information Management, to present key statistics focused on Central LHIN residents and patients including:

- Planning Boundaries
- Population and Demographic Information
- Beds and Utilization
- Home and Community Care
- Primary Care

The presentation was based on 2016/17 data with noted exceptions, and is updated annually after Audited Financial Statements are complete.

Discussion took place regarding the need for more Family Health Teams and team-based care within the LHIN. The Board suggested staff change the name of this resource information.

5.0 DECLARATION OF CONFLICT OF INTEREST

None at this time.

6.0 APPROVAL OF CONSENT AGENDA

ON MOTION made by Mr. Stephen Smith and seconded by Mr. Mark Solomon,

“IT WAS RESOLVED THAT:

The Consent Agenda be approved as circulated and all resolutions contained therein be adopted as circulated.”

**CARRIED
May-29-18-052**

6.1 Meeting Minutes - March 27, 2018

“BE IT RESOLVED THAT:

The Minutes of March 27, 2018 Board Meeting are approved as circulated.”

**CARRIED
May-29-18-053**

6.2 Meeting Minutes - April 27, 2018

“BE IT RESOLVED THAT:

The Minutes of April 27, 2018 Special Board Meeting are approved as circulated.”

**CARRIED
May-29-18-054**

6.3 CEO Compliance Declaration – 4th Quarter

“BE IT RESOLVED THAT:

The Central LHIN Board of Directors approve the CEO and Board Chair to execute and submit the Declaration of Compliance to the Ministry for the 2017/2018 fourth quarter.”

**CARRIED
May-29-18-055**

7.0 CHAIR’S REPORT

NYGH Leading Research

Dr. Michelle Greiver, a practicing family physician and research scientist at North York General Hospital, is leading a research team that was recently awarded a \$2.6 million operating grant to fund a SPIDER approach (Structured Process Informed by Data, Evidence and Research) supporting primary care practices in optimizing care for patients with complex needs. Many of these patients are taking a significant number of medications, referred to as “polypharmacy”. The main goal of the project is to evaluate the SPIDER model to help primary care practices optimize care for older patients living with polypharmacy. Mr. Jestin wished them well with their research.

Julie Drury at LHIN Leadership Council meeting

At the May LHIN Leadership Council meeting, Julie Drury, the Chair of the Minister’s Patient and Family Advisory Council (PFAC), presented on Patient Engagement, highlighting their role and priorities. Julie is scheduled to visit in June to meet Central LHIN’s PFAC members.

Aboriginal Training

The annual Board Education session took place in April and focused on Indigenous Cultural Competency training with facilitators from Ontario Federation of Indigenous Friendship Centres. Mr. Jestin thanked all Board members who were able to attend.

7.1 FOR APPROVAL

7.1.1 Governance Committee Report – Chair, Mr. Warren Jestin

7.1.1.1 Whistleblower Policy

Mr. Jestin presented the report from the Governance Committee meeting in April and brought the Whistleblower Policy forward for Board approval. Last approved in October 2016, minor revisions were made, including the addition of the Disclosure of Wrongdoing Form as an appendix to the policy. The Committee also suggested requiring that all Central LHIN Health Service Providers (HSPs) have their own Whistleblower policy. Staff surveyed all 104 HSPs and found that 89 have a Whistleblower Policy in place, with another 8 developing their policy.

ON MOTION made by Mr. Charles Schade and seconded by Ms. Elspeth McLean,

“IT WAS RESOLVED THAT:

The Central LHIN Board of Directors approves the Whistleblower Policy, as recommended by the Governance Committee.”

**CARRIED
May-29-18-056**

A communication will be prepared to send to all HSP Board Chairs indicating the requirement for a Whistleblower Policy. The LHIN’s Whistleblower Policy

and Disclosure of Wrongdoing form will be provided for reference.

8.0 NEW/OTHER BUSINESS – ITEMS FOR APPROVAL

8.1 Pre-Capital Submissions

8.1.1 Markham Stouffville Hospital – Dialysis Inpatient Project

ON MOTION made by Mr. Michael MacEachern and seconded by Mr. Mark Solomon,

“IT WAS RESOLVED THAT:

The Central LHIN Board of Directors endorses the Markham Stouffville Hospital’s Pre-Capital Submission – Part A, in respect to the Dialysis Inpatient Project.”

**CARRIED
May-29-18-057**

8.1.2 Markham Stouffville Hospital – Interventional Radiology with Volumetric Imaging

ON MOTION made by Ms. Heather Martin and seconded by Ms. Elspeth McLean,

“IT WAS RESOLVED THAT:

The Central LHIN Board of Directors endorses the Markham Stouffville Hospital’s Pre-Capital Submission – Part A, in respect to the Interventional Radiology Suite with Volumetric Imaging.”

**CARRIED
May-29-18-058**

9.0 REPORTS/COMMENTS

Ms. Baker provided the following verbal updates to the Board:

Update on Showcases featuring Health and Service innovations from Central LHIN

This month, Central LHIN was featured at the Canadian InterRAI conference on use of Resident Assessment Instrument (RAI) data to keep patients safer through the Falls Prevention Strategy and practice. Also, at the annual GTA Rehab Network Best Practices Day, Falls Prevention and the “Least Restraint” approach were discussed.

At the Health Shared Services Ontario, (HSSO) Achieving Excellence Together conference in June, the Central LHIN ALC Collaborative’s new Discharge Planning Pathway will be presented as it combines standardized clinical workflows with a newly developed dashboard, enabling early identification and engagement of patients requiring discharge planning interventions. It has improved patients’ overall

experience and resulted in a more efficient process and timely transitions, decreasing the number of patients waiting in hospital for care in a different setting and reducing ALC rates.

The Awards of Excellence also take place during this conference. *Reactivation Care Centre (RCC) – a Central LHIN Hospitals Collaborative* is being considered for an Integration Award of Excellence.

Published Papers

In January, “Adverse Events in Home Care: Identifying and Responding with interRAI Scales and Clinical Assessment Protocols,” was published as an open access article in the Canadian Journal on Aging. This article was written in collaboration with InterRAI Canada researchers and is also featured in the March 2018 Healthcare Insurance Reciprocal of Canada publication, *Risk Watch*.

Links to these initiatives will be available in the June mid-month report to the Board.

Ministry/ LHIN Executive Leadership Retreat

The Ministry and LHIN came together to discuss strategic items and look at challenges ahead, identify priorities and examine progress. The session was opened by the Deputy and facilitated by Georgina Black from KPMG. Topics of the session included:

- Sub regional planning – sharing information across sub-regions related to Home and Community Care, Mental Health, Primary Care and Health Links
- Ongoing partnership between the LHINs and the Ministry

As the Mental Health CEO Co- lead, Ms. Baker had the opportunity to present on one of the key transformation topics, Mental Health and Actions Care. This work has been underway at the provincial tables with the Waterloo Wellington LHIN CEO and working closely with CMHA Toronto, ADM Patrick Dicerni and other key stakeholders.

Joint Centres-InnovationEX 2018

The Joint Centres is a partnership among six large community hospitals focused on collaboration and sharing to improve quality, safety and performance in health care. It comprises Mackenzie Health, Markham Stouffville Hospital, Michael Garron Hospital, North York General Hospital, Southlake Regional Health Centre and St. Joseph's Health Centre Toronto.

The goals are to:

- seek and share innovative ideas that improve service delivery and/or value across the system,
- serve as a living laboratory to demonstrate innovation,
- provide a forum for the rapid execution of new ideas, technologies, products and processes to improve system performance, and
- create opportunities for shared innovation, learning, and knowledge transfer among the member organizations, their staff and physicians.

This year is the 5th anniversary of the collaboration. The learning exchange and showcase featured a roster of truly impressive innovations committed to advancing patient outcomes and experience, ranging from automated tools to engaging patients for hiring practices.

Emergency Preparedness at the Central LHIN

In response to the April 23rd van attack in North York, patients at North York General Hospital were prioritized to create capacity which included exploring long-term care options. Ms. Baker thanked the front line staff, the Emergency Department and Critical Care Leads, Dr. Kumar and Dr. Sullivan.

Ongoing improvements to the Emergency Preparedness plan are underway, encompassing many of the lessons learned from the April 23rd response. This information will be shared with HSPs.

The Central LHIN Hospitals and Sunnybrook will be coming together to discuss a few items including the lessons learned from a CEO perspective related to this unfortunate incident and how to work better together in a coordinated approach to help patients and families of those who would be injured.

Status Update on Integrated Health Service Plan 5

Work is well underway for the Integrated Health Service Plan (IHSP) 5, including pan-LHIN work with consistent Tables of Contents and priorities. As this is the first IHSP for many post-transition, internal engagement is taking place with staff education webinars. External engagement is also in place, looking at priority areas and working with Ontario Health Profiles to help understand population needs.

A draft of IHSP 5 will be complete by the end of October.

Update on Ontario Special Needs Strategy

A key initiative of Ontario's Special Needs Strategy for Children is the integrated delivery of rehabilitation services, including Physiotherapy (PT), Occupational Therapy (OT) and Speech Language Pathology (SLP) services for children and youth from birth to school exit. In September 2017, the Ministry of Health and Long-Term Care and the Ministry of Children and Youth Services announced that LHINs' contracts or portions thereof, for PT, OT and SLP services in publicly-funded schools will transition to the Children's Treatment Centres (CTCs). In the Central LHIN, these services will transition to the CTC of Simcoe York. This will result in a transition of 5500 patients with a transition date of July 17, 2018.

In preparation for the reassignment of services and to ensure consistency across the province, work is being done to standardize provincial toolkits in time for the beginning of the next school year. The Central LHIN will continue to provide nursing services in publicly funded schools, along with nursing, personal support and rehab services for in-home, private school and home-schooled children.

10.0 OTHER BUSINESS

None at this time.

11.0 FUTURE MEETINGS

Tuesday, June 26, 2018

2:00 p.m. – 4:00 p.m.
Central LHIN, 60 Renfrew Drive, Markham Ontario

12.0 MOTION MOVING INTO A CLOSED SESSION

ON MOTION by Mr. Stephen Smith and seconded Mr. Mark Solomon,

“IT WAS RESOLVED THAT:

The members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINs set out in s.9(5) of the Local Health Systems Integration Act, 2006:

- Personal or public interest**
- Public security**
- Security of the LHIN and its directors**
- Personal health information**
- Prejudice to legal proceedings**
- Safety**
- Personnel matters**
- Labour relations**
- Matters subject to solicitor client privilege**
- Matters prescribed by regulation**
- Deliberations on whether to move into a closed session**

and further that the following persons be permitted to attend:

**Ms. Kim Baker
Ms. Karin Dschankilic
Ms. Chantell Tunney
Ms. Tini Le
Ms. Barbara Bell
Ms. Karen Adams
Mr. Mitchell Toker
Ms. Katrina Santiago
Ms. Robyn Saccon.”**

**CARRIED
May-29-18-059**

CLOSED SESSION CALLED TO ORDER

The session was called to order at 3:43 p.m.

13.0 APPROVAL OF AGENDA

ON MOTION by Mr. Mark Solomon and seconded by Mr. Stephen Smith,

“IT WAS RESOLVED THAT:

The Agenda of the Closed Session of May 29, 2018, be approved as circulated.”

**CARRIED
May-29-18-060**

14.0 APPROVAL OF MINUTES

14.1 Meeting Minutes - March 27, 2018

ON MOTION by Mr. Michael MacEachern and seconded by Mr. Mark Solomon,

“IT WAS RESOLVED THAT:

The Minutes of the Closed Session of March 27, 2018 be approved.”

**CARRIED
May-29-18-061**

15.0 2018/2019 CEO Objectives

A motion was passed.

**CARRIED
May-29-18-062**

16.0 Meeting Minutes – April 27, 2018

ON MOTION by Mr. Stephen Smith and seconded by Ms. Heather Martin,

“IT WAS RESOLVED THAT:

The Minutes of the Closed Session of April 27, 2018 be approved.”

**CARRIED
May-29-18-063**

17.0 MOTION MOVING OUT OF CLOSED MEETING

ON MOTION by Mr. Charles Schade and seconded by Ms. Elspeth McLean,

“IT WAS RESOLVED THAT,

The Closed Session is terminated at 5:45 p.m. and that closed session minutes are permitted to be shared with all Board members and permitted attendees.”

**CARRIED
May-29-18-064**

18.0 MOTION TO TERMINATE SESSION

ON MOTION by Mr. Stephen Smith and seconded by Mr. Michael MacEachern,

“IT WAS RESOLVED THAT:

The session be terminated 5:46 p.m.”

**CARRIED
May-29-18-065**

Original signed by: _____
Warren Jestin, Board Chair

Original signed by: _____
Katrina Santiago, Recording Secretary