

**CENTRAL LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS MEETING
June 27, 2017 | 2:00pm-4:00pm
Central LHIN, 60 Renfrew Drive, Suite 360, Markham, ON L3R 0E1**

MINUTES OF MEETING

Board Members Present:

Mr. Warren Jestin, Chair
Ms. Aldous Young, Board Member
Ms. Audrey Wubbenhorst, Board Member
Mr. David Lai, Board Member
Ms. Heather Martin, Board Member
Mr. Michael MacEachern, Board Member
Mr. Stephen Smith, Board Member
Ms. Tanya Goldberg, Board Member

Regrets:

Mr. Graham Constantine, Board Member
Mr. Charles Schade, Board Member

Staff Participants:

Ms. Kim Baker, Chief Executive Officer
Ms. Karin Dschankilic, VP & Chief Financial Officer
Ms. Chantell Tunney, VP, Health System and Engagement
Ms. Tini Le, VP, Home and Community Care
Ms. Barbra Bell, VP, Quality and Patient Safety
Ms. Robin Gauzas, Executive Assistant, Recording Secretary
Ms. Debbie Taciuk, Placement Supervisor

1.0 MEETING CALLED TO ORDER

The meeting was called to order at 2:01 pm

2.0 NOTICE/RECOGNITION OF A QUORUM

This meeting was formally constituted with Board members receiving adequate notice in accordance with By-Law No. 2. The notice, agenda and materials were distributed to the Board and were posted on the Central LHIN website.

Quorum of a Board comprising 12 members is seven directors. A quorum was present at the meeting.

In accordance with the By-law, participants and guest speakers were introduced. No requests for public deputations were received or planned for this meeting.

3.0 APPROVAL OF AGENDA

“ON MOTION made by Mr. Stephen Smith and seconded by Ms. Tanya Goldberg, IT WAS RESOLVED THAT:

The Agenda be approved as circulated.”

**CARRIED
June-27-75**

Mr. Jestin acknowledged and welcomed new Board Member, Ms. Heather Martin appointed by provincial Order In Council.

3.1 PATIENT STORY

Mr. Jestin introduced Ms. Le, Vice-President Home and Community Care. Ms. Le presented a patient story about a 20-year old non-verbal patient with cerebral palsy, developmental delay, and wheelchair dependent. Ms. Le noted that this patient has extensive care needs including gastrostomy tube feeding and deep suctioning. Ms. Le advised that when the patient turns 21, she will no longer be eligible for public school and will lose 30 hours of associated nursing care.

The situation reveals system gaps, as turning 21 does not reduce on services. The need for intersectoral collaboration including the developmental services sector was noted.

4.0 BOARD DEVELOPMENT AND EDUCATION

4.1 Long Term Care- Placement Process

Mr. Jestin welcomed Ms. Le and Ms. Taciuk who provided the Board with an overview on the Long Term Care Placement Process including the current state in Central LHIN.

Discussion ensued related to the current wait list and the ongoing provincial and local strategies that are being considered to meet the needs of the Central LHIN community.

4.2 LHIN Funding and Allocation Overview

Ms. Dschankilic provided an Overview of LHIN Funding and Allocation. The presentation explored LHIN funding envelopes, MOHLTC allocation methodology and the estimated in year allocation and process for 2017/2018.

The Board took the opportunity to discuss the various funding envelopes and the potential to be innovative to move key priorities forward.

4.3 LHIN Expanded Mandate

Ms. Baker provided an update on the expanded LHIN Mandate, Health System Transformation goals, as well as the post transition strategic workplan for the fiscal year. Ms. Baker guided the Board through the proposed Ministry- LHIN structure of various

committee and workgroups that are being suggested.

Discussion including agreement on the need to keep focused locally and find opportunities to break down silos across the continuum of care was noted.

5.0 DECLARATION OF CONFLICT OF INTEREST

None at this time.

6.0 APPROVAL OF CONSENT AGENDA

Item 6.2.1 Delegation of Authority to the Chair- Absence Board of Directors Meetings was requested to be pulled from the consent agenda for further dialogue by the Board. It was added to the agenda as item 7.1.2.

“ON MOTION made by Ms. Tanya Goldberg and seconded by Mr. Michael MacEachern, IT WAS RESOLVED THAT:

The Consent Agenda be approved and all resolutions contained therein be adopted as amended.”

**CARRIED
June-27-76**

6.1.1 May 30, 2017 Board Minutes

“BE IT RESOLVED THAT:

The Minutes of May 30, 2017 Board Meeting are approved as circulated.”

**CARRIED
June-27-77**

6.2 OTHER ITEMS

**6.2.1 Delegation of Authority to the Chair- Absence of a July & August Board of Directors Meeting
Moved to item 7.2.1**

6.3 REPORTS OF COMMITTEES

None at this time.

7.0 CHAIR’S REPORT

Teleophthalmology

Mr. Jestin acknowledged the collaboration and innovation targeted to a North York West sub-region that launched on June 13th. The retinal screening program for people with diabetes, is now available at no direct cost to patients at Black Creek Community Health Centre’s Yorkgate Mall and Vaughn Community Health Centre locations.

North York General Hospital

On June 11, at the National Health Leadership Conference, North York General Hospital was awarded a “2017 Patient Safety Champion Award” which recognizes the exemplary leadership and collaboration to champion change and achieve safer care through patient/family engagement.

Mr. Jestin acknowledged and congratulated Board Chair Mr. Murray Perelman, Chief executive Officer Dr. Tim Rutledge and their entire team for earning this distinction through their multi-year improvements in patient safety, and for besting the overall provincial performance.

Broader Public Sector Executive Compensation Act, 2014

Mr. Jestin advised that the legislation sets out process and accountabilities to manage executive compensation across the entire Broader Public Service which includes the LHINs.

Mr. Jestin noted the following per the regulations:

- the government is providing templates to achieve consistency across the Broader Public Sector,
- A minimum of eight comparator organizations is required along with ministry approval for rate changes
- the new submission date to the government is September 29

Mr. Jestin noted that members of the public are welcome to review this Broader Public Sector Directive and associated Regulations online at the Government of Ontario website.

LHIN Board Evaluation

Mr. Jestin noted that building on our commitment to continuous governance improvement and leading governance practices, Central LHIN along with the other LHINs has undertaken a Board evaluation process to gather feedback on Board effectiveness, functioning and performance. Mr. Jestin advised that this evaluation was for the period April 1, 2016 to March 31, 2017 and that the evaluation survey was administered in early April 2017 to all Board members as well as select senior staff from our LHIN. Mr. Jestin noted the process included evaluation of the Board, Board Chair and individual Directors using peer evaluation. Results from the evaluations were circulated to each Board member.

Discussion ensued around one- minute meeting evaluations that Board members complete following the in camera meeting. Mr. Jestin encouraged Board members to continue to complete the one minute meeting evaluation to provide feedback.

7.1 Items for Approval

7.1.1 Governance and Community Nominations Committee Members

As Chair of the Governance and Community Nominations Committee, Mr. Jestin recommended the new Board Directors to be considered by the Board to be appointed to the Committee. Mr. Jestin also outlined the process undertaken for Board Directors to identify Committees of interest.

“ON MOTION made by Mr. Michael MacEachern and seconded by Ms. Tanya Goldberg, IT WAS RESOLVED THAT:

The Central LHIN Board of Directors:

- 1. Extends appreciation to Mr. Albert Liang and Dr. Uzo Anucha for their service on the Governance and Nominations Committee; and**
- 2. Approves the following Board Directors be appointed to the Governance and Community Nominations Committee:**
 - **Mr. Graham Constantine**
 - **Mr. Charles Schade.”**

**CARRIED
June-27-79**

7.1.2 Delegation of Authority to the Chair- Absence of a July & August Board of Directors Meeting

Discussion ensued. No motion was approved. Additional Board meetings will be called for items requiring Board approval over the summer.

Per Central LHIN bylaw #2, section 5.02 email voting is not permitted. Teleconference continues to be an option at the call of the Chair.

8.0 CEO REPORT – ITEMS FOR APPROVAL

8.1 2017-2018 Allocation Process and Priorities for Investment

Ms. Tunney provided the Board with an overview of the 2017-2018 Allocation Process and Priorities for Investment.

Further discussion related to investments that would be considered if additional funding was to be provided by the Ministry. Board members also took the opportunity to ask staff questions related to Ministry driven priorities versus Central LHIN priorities.

“ON MOTION made by Mr. Stephen Smith and seconded by Ms. Tanya Goldberg, IT WAS RESOLVED THAT:

- a. The Central LHIN Board of Directors approves the priorities for allocation of discretionary funds for fiscal year 2017/18 for Central LHIN as follows:**

IHSP Strategic Priority	Strategic Priority Funding up to: (millions)
Better Seniors' Care	\$6.6M
Better Palliative Care	\$0.5M
Better Community Care	\$2.4M
Better Care for Kids and Youth	\$0.7M
Better Care for Underserved Communities	\$0.4M

Better Mental Health	\$3.2M
Achievement of MLAA	\$1.2M
Sustainability	\$3.0M
TOTAL	\$17.9M

- b. **Delegates signing authority for Health Service Provider allocations to the CEO should a funding allocation exceed the CEO’s financial authority as set out in CFIN-4.”**

**CARRIED
June-27-80**

8.2 Proposed Voluntary Integration- Health Information System -Markham Stouffville Hospital, Southlake Regional Health Centre & Stevenson Memorial Hospital

Ms. Tunney provided the Board with an overview of the proposed Voluntary Integration-Health Information System -Markham Stouffville Hospital, Southlake Regional Health Centre & Stevenson Memorial Hospital. Per the process outlined in LHSIA 2006, the LHINS have 90 days to carry out its process.

Ms. Tunney noted that the MOHLTC had issued specific guidelines for HIS to procurement and hub models that require the LHIN to approve key steps and provide oversight throughout the implementation process. The proposed integration is not intended to require additional funds from the Central LHIN.

“ON MOTION made by Mr. Michael MacEachern and seconded by Ms. Aldous Young, IT WAS RESOLVED THAT:

The Central LHIN Board of Directors does not exercise its authority under s.27 of LHSIA to propose to stop the voluntary integration of Southlake Regional Health Centre, Stevenson Memorial Hospital and Markham Stouffville Hospital in sharing of the Meditech Healthcare Information System.”

**CARRIED
June-27-81**

Ms. Baker noted the Central LHIN appreciates the work of the hospitals involved in this integration and acknowledged the presence of Ms. Joanne Marr, Chief Executive Officer, Markham Stouffville Hospital at the meeting.

8.3 Pre-Capital - Uxbridge site-Markham Stouffville Hospital

Ms. Tunney provided the Board with an overview of the Pre-Capital submission for Markham Stouffville Hospital Uxbridge site. Following Board approval, the staff will submit a letter of endorsement to the Ministry.

“ON MOTION made by Mr. David Lai and seconded by Mr. Michael MacEachern, IT WAS RESOLVED THAT:

The Central LHIN Board of Directors endorses the Markham Stouffville Hospital’s Pre-Capital Submission – Part A.”

**CARRIED
June-27-82**

**9.0 CEO REPORT – ITEMS FOR INFORMATION
Central LHIN – System Transformation**

Ms. Baker advised that, the Central LHIN successfully completed the transition on the assigned date of June 7.

Ms. Baker noted that a key principle in planning and goal for the transfer was continuity of patient care services, and minimal disruption for employees and Health Service Providers. Through monitoring of information technology, patient services technology, documentation of patient, employee and general public feedback, a seamless transition without interruption to patient care as well as for employees was reported.

Ms. Baker noted a total of 22 calls from the public were received in preparation for the transition related to the greeting on the voice message system. Ms. Baker noted that this feedback was addressed and the systems greeting was updated accordingly.

Stakeholder Engagements: Long-Term Care Homes and Service Provider Organizations

On June 13th the Central LHIN hosted an engagement and information sessions for our 46 Long-Term Care Homes and subsequently with our 26 Service Provider Organizations. Ms. Baker noted the purpose was to discuss the impact of the CCAC’s transition to the LHIN, and engage in new dialogue on working together.

Ms. Baker noted that dialogue with our Long-Term Care providers included an opportunity to exchange information on Specialized Geriatric Services (SGS) Outreach Teams, Behavioural Support Services and palliative/end of life care. Of the Central LHIN’s 46 Long-Term Care Homes, 30 were represented at the session.

Service Provider Organizations – Engagement Session

Ms. Baker noted that the dialogue with Service Providers (providers of our contracted services for provision of nursing, occupational therapy, speech therapy, physiotherapy, personal support, social work, nutritional counselling, and medical supplies or equipment) focused on Dementia/Caregiver Supports, Home for the Holidays and the Patient Experience. The session had representation from 22 of the 26 organizations we have contracts with.

Closed of Branson Urgent Care Centre

Ms. Tunney provided the Board with an update on Branson Urgent Care Centre closure and the Westminister Community.

Ms. Tunney noted that today a resident and service provider meeting was held which was found to be well received.

Since the closure of the North York General Branson Site Urgent Care Centre on June 1st, Ms. Tunney reported that a total of 114 patients have presented as at June 22nd and that all patients not only reported having a family doctor but indicated they were referred by their family physician. Twenty five percent of patients presenting actually reside within the Branson catchment area.

Home & Community Care Provincial RoadMap

Ms. Le provided the Board with an update on the provinces Home & Community Care RoadMap that continues to move forward to strengthen the sector.

10.0 OTHER BUSINESS

None at this time.

11.0 FUTURE MEETINGS

Tuesday, September 26, 2017 Board Meeting
2:00 pm-4:00 pm
Central LHIN, 60 Renfrew Drive, Markham

12.0 MOTION MOVING INTO A CLOSED SESSION

“ON MOTION by Mr. Stephen Smith and seconded Ms. Tanya Goldberg, IT WAS RESOLVED THAT:

The members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINs set out in s.9(5) of the Local Health Systems Integration Act, 2006:”

- Personal or public interest**
- Public security**
- Security of the LHIN and its directors**
- Personal health information**
- Prejudice to legal proceedings**
- Safety**
- Personnel matters**
- Labour relations**
- Matters subject to solicitor client privilege**
- Matters prescribed by regulation**
- Deliberations on whether to move into a closed session**

and further that the following persons be permitted to attend:

Ms. Kim Baker
Ms. Karin Dschankilic
Ms. Chantell Tunney
Ms. Tini Le
Ms. Barbra Bell
Ms. Robin Gauzas
Ms. Robyn Saccon
Ms. Cheryl Cheung
Ms. Laurie Rose."

CARRIED
June-27-83

13.0 CLOSED SESSION CALLED TO ORDER
The session was called to order at 4:00 p.m.

14.0 APPROVAL OF AGENDA

"ON MOTION by Mr. Michael MacEachern and seconded by Mr. Stephen Smith, IT WAS RESOLVED THAT:

The Agenda of the Closed Session of June 27, 2017 be approved as revised."

CARRIED
June-27-84

15.0 APPROVAL OF MINUTES
15.1 Review of Board of Directors Minutes of May 30, 2017

"ON MOTION by Mr. Michael MacEachern and seconded by Mr. Stephen Smith, IT WAS RESOLVED THAT:

The Minutes of the Board's Closed Session of May 30, 2017 be approved as distributed."

CARRIED
June-27-85

16.0 2016-2017 Draft Central LHIN Annual Report
A motion was passed.

CARRIED
June-27-86

17.0 Leasing Arrangements
A motion was passed.

CARRIED

June-27-87

18.0 MOTION MOVING OUT OF CLOSED MEETING

“ON MOTION by Ms. Tanya Goldberg and seconded by Mr. Stephen Smith, IT WAS RESOLVED THAT:

The Closed Session is terminated (5:45 pm) and that Closed Session minutes are permitted to be shared with all Board Members and permitted attendees.”

**CARRIED
June-27-88**

19.0 MOTION TO TERMINATE SESSION

“ON MOTION by Mr. Mike MacEachern and seconded by Mr. David Lai, IT WAS RESOLVED THAT:

The session be terminated (5:46 pm).”

**CARRIED
June-27-89**

Warren Jestin, Chair



Robin Gauzas, Recording Secretary

