

**CENTRAL LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS**

January 28, 2014

1:00pm- 3:00pm

Central LHIN, 60 Renfrew Dr. Markham, ON

MINUTES OF MEETING

Board Members Present:

Mr. John Langs, Chairman
Ms. Brenda Urbanski, Board Member
Mr. John Rogers, Board Member
Dr. Uzo Anucha, Board Member
Mr. Stephen Quinlan, Board Member
Ms. Judy Cameron, Board Member
Ms. Aldous (Sally) Young, Board Member
Ms. Audrey Wubbenhorst, Board Member

Regrets:

Mr. Albert Liang, Board Member

Staff Participants:

Ms. Kim Baker, Chief Executive Officer
Ms. Karin Dschankilic, Senior Director, Performance, Contracts and Allocations & Chief Financial Officer
Ms. Robin Gauzas, Executive Assistant, Recording Secretary

Guests:

Ms. Rebecca Shields, Chief Executive Officer, Canadian Mental Health Association, York Region
Mr. Richard Solomon, Executive Director, Addiction Services for York Region

1.0 MEETING CALLED TO ORDER

The meeting was called to order at 1:05 p.m.

2.0 NOTICE/RECOGNITION OF A QUORUM

This meeting was formally constituted with Board members receiving adequate notice in accordance with By-Law No. 2. The notice, agenda and materials were distributed to the Board and were posted on the Central LHIN website.

Quorum of a Board comprising nine members is 5 directors. A quorum was present at the meeting.

In accordance with the By-law, participants and guest speakers were introduced. There are no provisions for deputations.

3.0 APPROVAL OF AGENDA

Item 7.9 Q3 Declaration of Compliance was suggested to be added to the agenda.

“ON MOTION made by Mr. John Rogers and seconded by Ms. Brenda Urbanski IT WAS RESOLVED THAT,”

“The Agenda be approved as amended.”

**CARRIED
January 28-14-001**

4.0 DECLARATION OF CONFLICT OF INTEREST

No conflicts were declared.

5.0 APPROVAL OF CONSENT AGENDA

“ON MOTION made by Mr. Stephen Quinlan and seconded by Ms. Aldous Young IT WAS RESOLVED THAT,”

“The Consent Agenda be approved as distributed and all resolutions contained therein be adopted as follows:

**CARRIED
January 28-14-002**

5.1 APPROVAL OF MINUTES

“The minutes of November 26, 2013 be approved as circulated.”

**CARRIED
January 28-14-003**

5.2 OTHER ITEMS

5.2.1 2013/14 Central Community Care Access Centre Base Funding Reallocation

BE IT RESOLVED THAT:

“The Central LHIN Board of Directors approves a base funding reallocation of \$1,400,000 effective fiscal 2013/14, from the Community Care Access Center funding sector to Community Support Services funding sector for Central CCAC.”

**CARRIED
January 28-14-004**

6.0 CHAIRMAN’S REPORT

Mr. Langs gave an update on the following items:

- Ministry of Health Announcements
- Local Health System Integration Act (LHISIA) review
- LHIN Chair/CEO Leadership Council Meeting-January 16, 2014
- LHIN Chair Council Meeting- January 16, 2014
- Ontario Health Association (OHA) Healthlinks Conference- January 22, 2014

7.0 CEO REPORT – ITEMS FOR APPROVAL

7.1 Multi-Sector Accountability Agreement -Template & Principles

An overview of the item was provided by Ms. Baker and Ms. Dschankilic.

Ms. Dschankilic reviewed the changes reflected in the Agreement template and appended to the materials provided.

Discussion ensued including the reference to flood insurance and costs to health service providers.

“ON MOTION by Ms. Brenda Urbanski and seconded by Mr. John Rogers, IT WAS RESOLVED THAT,”

“The Central LHIN Board of Directors:

- 1. Approves the draft Multi-Sector Service Accountability Agreement (M-SAA) template for 2014-2017; and**
- 2. Delegates authority to the Central LHIN CEO to authorize and approve subsequent changes, if any, to the template provided that such changes do not substantively alter the version of the template approved by the Board as amended.”**

**CARRIED
January 28-14-005**

7.2 Multi-Sector Accountability Agreement- Target Setting

An overview of the item and proposed approach to target setting was provided by Ms. Baker and Ms. Dschankilic.

Discussion occurred around core and sector performance indicators.

- Percentage of Acute ALC Days (closed cases)
- Proportion of budget spent on administration
- Service Activity by Functional Centre

“ON MOTION by Ms. Brenda Urbanski and seconded by Mr. John Rogers, IT WAS RESOLVED THAT,”

“The Central LHIN Board of Directors:

- 1. Approves the use of the *Provincial Indicator Technical Specifications* document to negotiate the performance indicator targets and corridors for all indicators with the exception of the following:**
 - a) For all community providers except the Central CCAC: Number of Individuals served will be set at a high level by organization, not by functional centre; and**
 - b) For all health service providers, the Proportion of Budget Spent on Administration as defined by Central LHIN will be set at less than 17% for fiscal 2014/15 and 2015/16**

2. Approves the following LHIN-Specific Indicator:

- a) For Central CCAC, Number of Home First Clients – Monthly”**

**CARRIED
January 28-14-006**

7.3 Multi-Sector Accountability Agreement - Slate #1

An overview of the item was provided by Ms. Baker and Ms. Dschankilic.

Following a process commenced last fall staff presented an initial slate of Multi-Sector Accountability Agreements recommended for approval to sign.

“ON MOTION by Ms. Judy Cameron and seconded by Ms. Uzo Anucha, IT WAS RESOLVED THAT,”

“The Central LHIN Board of Directors:

- 1. Approves the 2014-17 funding, volume and performance targets to be entered in the new 2014-17 Multi-Sector Service Accountability Agreements for the following fifteen health service providers:**

- 1) Access Independent Living Services**
- 2) Across Boundaries – An Ethnoracial Mental Health Centre**
- 3) Alzheimer Society of York Region**
- 4) Baycrest Centre for Geriatric Care**
- 5) Better Living at Thompson House**
- 6) Better Living Health and Community Services**
- 7) Caritas School of Life**
- 8) Cerebral Palsy Parent Council of Toronto (Participation House)**
- 9) Chai-Tikvah Foundation**
- 10) Chippewas of Georgina Island**
- 11) City of Toronto, Long Term Care Homes and Services**
- 12) Jane/Finch Community and Family Centre**
- 13) Markham Stouffville Hospital**
- 14) PalCare Network for York Region**
- 15) St. Demetrius Supportive Care Services; and**

- 2. Authorizes the Board Chair and LHIN CEO to execute on behalf of the LHIN the fifteen Multi-Sector Service Accountability Agreements identified above.”**

**CARRIED
January 28-14-007**

7.4 2014/15 Hospital Accountability Planning Submission and Hospital Service Accountability Agreement

An overview of the item was provided by Ms. Baker and Ms. Dschankilic describing the current state of the provincial process and recommendation for staff to proceed toward a process to approve an extension template.

“ON MOTION by Mr. Stephen Quinlan and seconded by Ms. Brenda Urbanski IT WAS RESOLVED THAT,”

“The Central LHIN Board of Directors:

- a) Approves the process by which the Central LHIN will execute the 2014/15 Hospital Service Accountability Agreement with its six public and two private hospitals; and
- b) Approves the following principles for setting key performance targets in the 2014/15 Hospital Service Accountability Agreements:

Global Volumes	Greater of: a. Planning Submission; or b. 2-year average of actual performance; or c. HBAM expected volumes
Wait Time Volumes and Funding	Equal to 2013/14 funded volumes and funding
Quality Based Procedure Volumes and Funding	Equal to 2013/14 funded volumes and funding
Current Ratio	Set at 0.8, with performance standard (corridor) of 0.8-2.0, unless specifically negotiated with hospital
Total Margin	Set at 0.00% (balanced budget), with performance standard (corridor) up to 2.00%

- c) Delegates authority to the Central LHIN CEO to approve the provincial template for the Hospital Service Accountability Amending Agreement extension.”

**CARRIED
January 28-14-008**

7.5 Delegation of Authority-Funding

A modification for the resolution was discussed.

ON MOTION by Mr. John Rogers and seconded by Ms. Judy Cameron, IT WAS RESOLVED THAT,”

“The Central LHIN Board of Directors:

Approves as amended the delegation of authority from the Board of Directors to the Chief Executive Officer and Chair in the absence of a February 2014 Board Meeting.”

**CARRIED
January 28-14-009**

7.6 North York General Hospital Child Development Clinic

An overview of the item was provided by Ms. Baker.

Discussion occurred around the 13km distance between North York Branson Site and Bloorview Holland Rehabilitation Hospital.

ON MOTION by Ms. Judy Cameron and seconded by Ms. Aldous Young, IT WAS RESOLVED THAT,”

“The Central LHIN Board of Directors:

Authorizes the Central LHIN to transfer \$300,000 base funding from Central LHIN to Toronto Central LHIN for the provision of child assessment services at the Holland Bloorview Kids Rehabilitation Hospital previously provided by North York General Hospital.”

**CARRIED
January 28-14-010**

7.7 Inter-LHIN Transfer Agreement-St. Clair West Services for Seniors

An overview of the item was provided by Ms. Dschankilic including confirmation that the proposed change would not alter the provision of services in Central LHIN.

Advised that in October 2013 St. Clair West Services for Seniors requested to transfer back to Toronto Central LHIN area. They will continue to provide services in Central LHIN and there will be no reduction in services.

“ON MOTION by Mr. John Rogers and seconded by Ms. Judy Cameron, IT WAS RESOLVED THAT,”

“The Central LHIN Board of Directors:

- a. Authorize the Chair and Chief Executive Officer to issue a notice of termination of the Multi-Sector Service Accountability Agreement with St. Clair West Services for Seniors effective March 31, 2014; and**
- b. Authorize the transfer of funding from Central LHIN to Toronto Central LHIN for the St. Clair West Services for Seniors services currently being funded by Central LHIN; and**
- c. Approve the Inter LHIN Transfer Agreement with Toronto Central LHIN, which will ensure programs delivered by St. Clair West Services for Seniors, continue to serve residents of Central LHIN; and**

Delegates authority to the Central LHIN CEO to approve final changes to the Inter LHIN Transfer Agreement pending review and approval by the Toronto Central LHIN Board, assuming such changes are not material.”

**CARRIED
January 28-14-011**

7.8 LHIN Conflict of Interest Rules

An overview of the item was provided by Mr. Langs.

“ON MOTION by Ms. Brenda Urbanski and seconded by Ms. Judy Cameron, IT WAS RESOLVED THAT,”

“The Central LHIN Board of Directors:

Approves the LHIN Conflict of Interest Rule for submission to the Conflict of Interest Commissioner for approval and posting pursuant to Section 59 of the Public Service of Ontario Act, 2006.”

**CARRIED
January 28-14-012**

7.9 Declaration of Compliance Q3

Ms. Cameron presented the item and proposed resolution to the Board for approval.

“ON MOTION by Mr. Stephen Quinlan and seconded by Ms. Aldous Young, IT WAS RESOLVED THAT,”

“The Central LHIN Board of Directors:

Having received and considered the CEO’s Declaration of Compliance as at December 31, 2013, the Central LHIN Board of Directors authorize the CEO and Board Chair to execute and submit the Declaration of Compliance to the Ministry for the 2013/14 third quarter.”

**CARRIED
January 28-14-013**

8.0 CEO REPORT-ITEMS FOR INFORMATION

Ms. Baker gave an overview of the items listed below:

Mental Health and Addictions- Crisis intervention

ACTION: In response to a request from the Board, staff will report back on the effectiveness of the Mobile Crisis Unit (or teams) that have been recently implemented.

Health links:

An update of the status of implementation of Health Links across the LHIN was provided. Progress continues and follow up is underway to organize the 5th Health Link to commence the 1st stage.

Three Board members attended the Ontario Health Association Health Links Conference on January 22nd.

Long-Term Care Home Sector Transfer of 5 Long-Term Care Beds from Aurora Resthaven:

The transfer is not anticipated to negatively impact patient flow as the 14 convalescent care beds will now be opened

Life or Limb Policy Implementation update:

Dr. Sullivan has been invited to present on the Life or Limb Policy at the February 25th Board meeting to provide further updates.

9.0 OTHER BUSINESS

None at this time

10.0 FUTURE MEETINGS

Tuesday February 25, 2014 – 1:00pm – 3:00pm
60 Renfrew Drive, Markham ON

11.0 BOARD DEVELOPMENT AND EDUCATION

Mr. Langs introduced guest speakers Ms. Rebecca Shields, Chief Executive Officer Canadian Mental Health Association, York Region and Mr. Richard Solomon, Executive Director, Addiction Services for York Region to the Board.

Ms. Shield's presentation provided an overview of mental health related to the following:

- Ways we can support people and help them to re-engage
- Case management
- Psychosocial rehab
- 2 main programs
 - 1) Home Plus Care-Emergency Diversion in Partnership
 - Help find stable/affordable housing
 - Connect people to services
 - 2) Housing First-Intensive Case Management
- Key points discussed
 - Early intervention
 - Housing first
- ALEX Bus- a "rapid access to psychiatry" concept for youth

Mr. Solomon, Dr. Ivan Perusco, Medical Consultant for the Program and Tina Colarossi, Program Director presented on the Community Opioid Treatment Program (COTP) which is a mobile interdisciplinary team of professionals, working with community partners to assist individuals, their families and caregivers around opioid use, abuse and dependency.

Some of the topics covered:

- Provincial Goals & objectives
- Impact of addiction
- Program Mandate

12.0 MOTION MOVING INTO A CLOSED SESSION

"ON MOTION by Ms. Judy Cameron and seconded by Ms. Aldous Young. IT WAS RESOLVED THAT,"

"The members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Systems Integration Act, 2006:"

- Personal or public interest**
- Public security**
- Security of the LHIN and its directors**

- Personal health information
- Prejudice to legal proceedings
- Safety
- Personnel matters
- Labour relations
- Matters subject to solicitor client privilege
- Matters prescribed by regulation
- Deliberations on whether to move into a closed session

and further that the following persons be permitted to attend:

Ms. Kim Baker
 Ms. Karin Dschankilic
 Ms. Robin Gauzas
 Ms. Robyn Saccon

CARRIED
January 28-14-014

13.0 RECESS/PUBLIC DIALOGUE

A recess was held from 3:30pm -3:40pm to provide the Board with an opportunity to dialogue with the public.

14.0 CLOSED SESSION CALLED TO ORDER

The session was called to order at 3:40 pm.

15.0 APPROVAL OF AGENDA

“ON MOTION by Mr. John Rogers and seconded by Ms. Brenda Urbanski, IT WAS RESOLVED THAT,”

“The Agenda of the Closed Session of January 28, 2014 be approved.”

CARRIED
January 28-14-015

16.0 APPROVAL OF MINUTES

“ON MOTION by Mr. John Rogers and seconded by Mr. Stephen Quinlan, IT WAS RESOLVED THAT,”

“The minutes of the Closed Session of November 26, 2013 be approved as distributed.”

CARRIED
January 28-14-016

17.0 MOTION MOVING OUT OF CLOSED MEETING

“ON MOTION by Mr. John Rogers and seconded by Ms. Aldous Young, IT WAS RESOLVED THAT,”

“The Closed Session is terminated (6:50 p.m.) and that closed session minutes are permitted to be shared with all Board members and permitted attendees.”

CARRIED
January 28-14-017

18.0 MOTION TO TERMINATE SESSION

“ON MOTION by Ms. Brenda Urbanski and seconded by Ms. Judy Cameron IT WAS RESOLVED THAT,”

“The session be terminated (6:50 p.m.)”

**CARRIED
January 28-14-18**



John Langs, Chairman



Robin Gauzas, Recording Secretary