

# BRIEFING NOTE

## Waterloo Wellington Local Health Integration Network

### Board of Directors Meeting

#### MINUTES

Thursday, May 28, 2015

The following are the minutes of the Board Meeting held at 11:00 a.m. on Thursday, May 28, 2015 at the Waterloo Wellington LHIN office, 50 Sportsworld Crossing Road, Suite 220, Kitchener, ON.

- Members Present:** J. Fisk (Chair), D. Small (Vice-Chair), M. Basi, B. Dinwoody, M. O'Brien, J. Nesbitt & M. Delisle
- Regrets:** B. Larkin
- Staff Present:** B. Lauckner, T. Lemon, G. Cardoso, S. Rous, S. Oakley & Z. Danis
- Recording Secretary:** D. Ruprecht

#### 1.0 Call to Order & Recognition of Quorum

J. Fisk called the meeting to order at 11:00 a.m. and welcomed members to the meeting.

#### 2.0 Approval of the Agenda

Motion No. 01-15-16 Moved by M. Basi, seconded by B. Dinwoody and unanimously approved:

THAT the agenda be approved as circulated.

#### 3.0 Declaration of Conflict of Interest

All Board members stated that there were no declarations of conflict of interest made in relation to the matters to be dealt with on the agenda.

#### 4.0 Closed Session

Motion No. 02-15/16 Moved by M. O'Brien, seconded by M. Delisle and unanimously approved:

THAT the meeting adjourn and move into a closed session for the purpose of a discussion about matters of such a nature that the desirability of avoiding public disclosure of them outweighs the desirability of adhering to the principle that Board meetings be open to the public under section 9(5) (a) of the Local Health System Integration Act, 2006.

*Note: The open session adjourned at 11:02 a.m. to move into closed session*

*Note: The closed session adjourned at 1:55 p.m.*

## **WELCOME**

J. Fisk welcomed Board members and guests to the meeting at 2:00 p.m.

### **5.0 Reconvening the Open Session**

Motion No. 03-15/16 Moved by M. O'Brien, seconded by M. Delisle and unanimously approved:

THAT the open session reconvene.

*Note: The open meeting reconvened at 2:00 p.m.*

### **6.0 Report of the Closed Session**

J. Fisk reported that the Board met in a closed session from 11:00 a.m. to 1:50 p.m. for the purpose of discussions about matters of such a nature that the desirability of avoiding public disclosure of them outweighs the desirability of adhering to the principle that Board meetings be open to the public under *section 9(5) (a) of the Local Health System Integration Act, 2006*.

Motion No. 04 -15/16 Moved by M. O'Brien, seconded by M. Delisle and unanimously approved:

THAT the Board receive the Chair's report of the closed session for information.

### **7.0 Consent Agenda**

The following item was on the Consent Agenda for May 28, 2015.

a) Minutes:

THAT the minutes of the previous meetings held on March 26, 2015 be approved as circulated.

b) Chair Report:

THAT the Chair Report for May 2015 be received for information.

c) CEO Report:

THAT the CEO Report for May 2015 be received for information.

d) Finance & Audit Committee Report:

THAT the Waterloo Wellington Local Health Integration Network Board of Directors receive the Finance & Audit Committee Report from March 26, 2015 as information.

e) Governance Committee Report:

THAT the Waterloo Wellington Local Health Integration Network Board of Directors receive the Governance Committee Report from March 26, 2015 as information.

f) 2014/15 Audit Results:

THAT the Board of Directors approve the 2014/15 Audit Results as recommended by the Finance and Audit Committee.

Motion No. 05 -15/16 Moved by D. Small, seconded by B. Dinwoody and unanimously approved:

THAT the items on the consent agenda for May 28, 2015 be accepted and approved.

## ***STRATEGIC AGENDA***

### **11.0 IHSP/MLPA**

T. Lemon and J. Flagler-George provided the Board with an update on the progress made on the development of the Integrated Health Service Plan (IHSP) 2013-2016, and a high-level overview of the themes resulting from the analysis of an extensive Resident Survey.

### **12.0 Health System Annual Plan – Progress & Risk Review**

E. Fung provided the Board with an update on progress in and risks to accomplishing the Waterloo Wellington Annual Plan for health system improvement

### **13.0 2015/16 Scenario/Investment Planning**

G. Cardoso and Z. Danis provided the Board with the 2015-2016 WWLHIN Investment Plan aimed to help advance the Annual Business Plan (ABP). Specifically the Board was asked to approve the recommended base funding. The note also highlighted areas of focus for in-year one time funding.

Motion No. 06 -15/16 Moved by B. Dinwoody, seconded by M. Delisle and unanimously approved:

THAT the Board of Directors approve up to \$3.16 M in base funding investment recommendations as follows:

Enhancing Access to Primary Care:

- Chronic Disease Prevention & Management & Diabetes
- Up to \$200,000 to Groves Memorial Hospital for social work support in the community and rural diabetes education programs and to Woolwich Community Health Centre for certified respiratory educator services for the community.

And

THAT pending confirmation from the Ministry of Health and Long Term Care, the Board Chair communicate to the Minister the proactive approach taken by the WWLHIN to get service on the ground and encourage confirmation of funds as soon as possible

And

THAT staff prioritize efforts to address the opportunities identified for additional incremental funds

#### **14.0 Long Term Care Re-development**

E. Fung provided the Board with an update on the Enhanced Long Term Care Home Renewal Strategy (ELTCHRS) with a specific focus on impacts to residents in the Waterloo Wellington LHIN.

#### **15.0 Rebranding of Leisureworld Senior Care Corporation**

D. Meyer provided information to the Board to seek approval to amend a Long-Term Care Home Service Accountability Agreement (L-SAA) with Leisureworld Senior Care to reflect the renaming of Leisureworld Caregiving Centre Elmira to Barnswallow Place Care Community.

Motion No. 07 -15/16 Moved by D. Small, seconded by M. Basi and unanimously approved:

THAT the WWLHIN Board of Directors approve an amendment to the Long-Term Care Home Service Accountability Agreement between the WWLHIN and Leisureworld Senior Care Corporation with respect to Leisureworld Caregiving Centre Elmira to align the agreement with the HSP's revised long-term care home license following corporate rebranding.

**16.0 Administration of Behaviour Supports Ontario (BSO) Funding**

D. Meyer provided information to the Board to seek approval to provide funding already allocated for Behavioural Supports Ontario staffing resources in long-term care homes directly to those long-term care homes.

Motion No. 08 -15/16 Moved by M. Delisle, seconded by B. Dinwoody and unanimously approved:

THAT the WWLHIN Board of Directors approve the provision of existing Behavioural Supports Ontario funding directly from the WWLHIN to the WWLHIN's 35 long-term care home

**17.0 Next Meeting**

Thursday, June 25, 2015  
12:00-5 p.m. (WW LHIN Office)

**18.0 Adjourn**

Motion No. 09 -15/16 Moved by M. Delisle, seconded by B. Dinwoody and unanimously approved:

On a motion by M. Delisle, seconded and there being no further business, the meeting adjourned at 3:45 p.m.

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J. Fisk  
Chair

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M. O'Brien  
Secretary

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D. Ruprecht  
Recording Secretary