

**Waterloo Wellington Local Health Integration Network
Board of Directors Special Meeting
MINUTES**

Tuesday, March 29, 2016

The following are the minutes of the Special Board Meeting held at 11:30 a.m. on Tuesday, March 29, 2016 at the Waterloo Wellington LHIN office, 50 Sportsworld Crossing Road, Suite 220, Kitchener, ON..

Members Present: J. Fisk (Chair), J. Nesbitt (Vice-Chair), M. Delisle, M. Basi & M. O'Brien

Regrets: B. Larkin

Staff Present: B. Lauckner, T. Lemon, G. Cardoso, S. Rous, C. MacDonald, E. Fung & A. Davidson

Recording Secretary: D. Ruprecht

1.0 Call to Order & Recognition of Quorum

J. Fisk called the meeting to order at 2:15 p.m. and welcomed members to the meeting.

2.0 Approval of the Agenda

Motion No. 62-15-16 Moved by M. O'Brien, seconded by M. Basi and unanimously approved:

THAT the agenda be approved as circulated

3.0 Declaration of Conflict of Interest

All Board members stated that there were no declarations of conflict of interest made in relation to the matters to be dealt with on the agenda.

4.0 Closed Session

Motion No. 63-15/16 Moved by M. Delisle, seconded by J. Nesbitt and unanimously approved:

THAT the meeting adjourn and move into a closed session for the purpose of a discussion about matters of such a nature that the desirability of avoiding public disclosure of them outweighs the desirability of adhering to the principle that Board meetings be open to the public under *section 9(5) (a) of the Local Health System Integration Act, 2006*.

Note: The open session adjourned at 11:45 a.m. to move into closed session

Note: The closed session adjourned at 2:05 p.m.

WELCOME

J. Fisk welcomed Board members and guests to the meeting at 2:16 p.m.

5.0 Reconvening of the Open Session

Motion No. 64-15/16 Moved by M. Delisle, seconded by J. Nesbitt and unanimously approved:

THAT the open session reconvene.

Note: The open meeting reconvened at 2:17 p.m.

6.0 Report of the Closed Session

J. Fisk reported that the Board of Directors met in a closed session from 11:45 a.m. to 2:05 p.m. for the purpose of discussions about matters of such a nature that the desirability of avoiding public disclosure of them outweighs the desirability of adhering to the principle that Board meetings be open to the public under *section 9(5) (a) of the Local Health System Integration Act, 2006*.

Motion No. 65 -15/16 Moved by M. Basi, seconded by M. O'Brien and unanimously approved:

THAT the Board receive the Chair's report of the closed session for information.

7.0 Consent Agenda

The following items were on the Consent Agenda for March 29, 2016.

a) Minutes:

THAT the minutes of the previous meetings held on February 25, 2016 and March 8, 2016 be approved as circulated.

b) BPSAA Attestation for Q4 2015-16:

THAT the Board accept the CEO Certificate of Compliance for Q4 (2015/2016) and that the Board Chair sign (1) the Declaration of Compliance and (2) the Attestation of Compliance to the Broader Public Sector Accountability Act (BPSAA) and submit both to the Minister of Health & Long-Term Care.

Motion No. 66 -15/16 Moved by M. Delisle, seconded by J. Nesbitt and unanimously approved:

THAT the items on the consent agenda for March 29, 2016 be accepted and approved.

STRATEGIC AGENDA

8.0 Health Service Provider Funding Allocations 2016-17

G. Cardoso and S. Rous provided the Board of Directors with a recommendation and background information to approve, in principal, the 2016/17 funding allocations for WWLHIN Health Service Providers including base funding of \$1.025 billion and one-time Emergency Department Pay-for-Results funding in the amount of \$5.4 million.

Motion No. 67 -15/16 Moved by M. Basi, seconded by J. Nesbitt and unanimously approved with the following addition:

THAT the Waterloo Wellington LHIN Board of Directors approve the 2016-2017 proposed opening base funding allocations for health service providers (HSP) as outlined in Table 2 which includes a base funding adjustment for Canadian Mental Health Association, Waterloo Wellington Dufferin (CMHA-WWD) related to ongoing surplus, and

- That staff communicate to Health Service Providers that funding allocations are subject to change based on Health System Funding Reform updates from the Ministry of Health and Long Term Care, and
- That initial one-time allocation of ED Pay-for-Results funding is pending approval of appropriate plans from each Health Service Provider by the WWLHIN CEO.

9.0 Health Service Provider Accountability Agreement (SAA) - 2016-17

G. Cardoso provided the Board of Directors with an overview of Service Accountability Agreement (SAA) contents, timelines and details.

10.0 Annual Business Plan 2016-17

T. Lemon provided the Board of Directors with a recent update to the process for submission of the draft Annual Business Plan to the Ministry of Health and Long-Term Care. Subsequently the Board of Directors changed this agenda item to a recommendation. There was a fulsome discussion on the Annual Business Plan components. Staff will update the Board on the progress of achieving the Annual Business Plan on a quarterly basis.

Motion No. 68 -15/16 Moved by M. O'Brien, seconded by J. Nesbitt and unanimously approved:

THAT the 2016-17 Draft Annual Business Plan be approved as presented for submission to the Minister of Health and Long Term Care for the Minister's approval.

11.0 Proposed service transfer between Canadian Mental Health Association Waterloo Wellington Dufferin (CMHA WWD) and Canadian Mental Health Association Peel (CMHA Peel).

G. Cardoso presented the Board of Directors with information and recommendation on a proposed service transfer that has been brought forward by CMHA WWD and CMHA Peel to move a community mental health and addictions program and funding from CMHA WWD to CMHA Peel in Central West LHIN.

Motion No. 69 -15/16 Moved by J. Nesbitt, seconded by M. Delisle and unanimously approved with the following addition:

THAT the WWLHIN Board of Directors approve the transfer of service and base funding from the WWLHIN to CWLHIN in the amount of \$833,444 for the provision of community mental health and addictions services for the residents of Dufferin County, conditional on the expectation that there is no impact to services for residents in Waterloo Wellington.

12.0 Next Meeting

Wednesday, May 11, 2016
12:00-4:00 p.m. (WW LHIN Office)

13.0 Adjourn

On a motion by M. Delisle, seconded by M. Basi and there being no further business, the meeting adjourned at 4:14 p.m.

J. Fisk
Chair

M. O'Brien
Secretary

D. Ruprecht
Recording Secretary