

Waterloo Wellington Local Health Integration Network

Board of Directors Meeting

MINUTES

Thursday, March 26, 2015

The following are the minutes of the Board Meeting held at 12:00 p.m. on Thursday, March 26, 2015 at the Waterloo Wellington LHIN office, 50 Sportsworld Crossing Road, Suite 220, Kitchener, ON.

Members Present: J. Fisk (Chair), M Basi, B. Dinwoody, M. O'Brien, J. Nesbitt & B. Larkin

Regrets: D. Small (Vice-Chair)

Staff Present: B. Lauckner ,T. Lemon, S.Rous, S. Oakley & Z. Danis

Recording Secretary: D. Ruprecht

1.0 Call to Order & Recognition of Quorum

J. Fisk called the meeting to order at 12:02 p.m. and welcomed members to the meeting.

2.0 Approval of the Agenda

Motion No. 65-14-15 Moved by M. Basi, seconded by B. Dinwoody and unanimously approved with the amendment of item 15.0 Hospital Service Accountability Agreements (H-SAA) presented before item 9.0 Chair's report, to accommodate presenter's availability:

THAT the agenda be approved as circulated.

3.0 Declaration of Conflict of Interest

All Board members stated that there were no declarations of conflict of interest made in relation to the matters to be dealt with on the agenda with the exception of M. O'Brien in relation to item 11.0 Secretary Reappointment where he will refrain from the discussion and vote due to the conflict of interest in his current role as Board Secretary.

4.0 Closed Session

Motion No. 66-14/15 Moved by M. O'Brien, seconded by J. Nesbitt and unanimously approved:

THAT the meeting adjourn and move into a closed session for the purpose of a discussion about matters of such a nature that the desirability of avoiding public disclosure of them outweighs the desirability of adhering to the principle that Board meetings be open to the public under *section 9(5) (a) of the Local Health System Integration Act, 2006*.

Note: The open session adjourned at 12:02 p.m. to move into closed session

Note: The closed session adjourned at 1:55 p.m.

WELCOME

J. Fisk welcomed Board members and guests to the meeting at 2:02 p.m.

5.0 Reconvening the Open Session

Motion No. 67-14/15 Moved by B. Dinwoody, seconded by M. Basi and unanimously approved:

THAT the open session reconvene.

Note: The open meeting reconvened at 2:02 p.m.

6.0 Report of the Closed Session

J. Fisk reported that the Board met in a closed session from 12:02 p.m. to 1:55 p.m. for the purpose of discussions about matters of such a nature that the desirability of avoiding public disclosure of them outweighs the desirability of adhering to the principle that Board meetings be open to the public under *section 9(5) (a) of the Local Health System Integration Act, 2006*.

Motion No. 68 -14/15 Moved by M. Basi, seconded by B. Larkin and unanimously approved:

THAT the Board receive the Chair's report of the closed session for information.

7.0 Consent Agenda

The following item was on the Consent Agenda for March 26, 2015.

a) Minutes:

THAT the minutes of the previous meetings held on January 29, 2015 be approved as circulated.

b) Chair Report:

THAT the Chair Report for March 2015 be received for information.

c) CEO Report:

THAT the CEO Report for March 2015 be received for information.

d) Finance & Audit Committee Report:

THAT the Waterloo Wellington Local Health Integration Network Board of Directors receive the Finance & Audit Committee Report from January 29, 2015 as information.

e) Governance Committee Report:

THAT the Waterloo Wellington Local Health Integration Network Board of Directors receive the Governance Committee Report from January 29, 2015 as information.

f) BPSAA Attestation for Q4 2014-15:

THAT the Board accept the CEO Certificate of Compliance for Q4 (2014/2015) and that the Board Chair sign (1) the Declaration of Compliance and (2) the Attestation of Compliance to the Broader Public Sector Accountability Act (BPSAA), pending any revisions as of March 31, 2015, and submit both to the Minister of Health & Long-Term Care.

g) CMH Working Funds Approval for Q3 2014/15:

THAT the Waterloo Wellington Local Health Integration Network Board of Directors direct the CEO and Board Chair to sign the Cambridge Memorial Hospital – Q3 2014/15 Hospital Working Funds Initiative Report for submission to the Ministry of Health and Long Term Care.

h) 2015/16 Operating Budget:

THAT the Waterloo Wellington Local Health Integration Network Board of Directors approve the WWLHIN 2015/16 Operating Budget pending confirmation of funding from the Ministry of Health and Long-Term Care.

Motion No. 69 -14/15 Moved by J. Nesbitt, seconded by M. O'Brien and unanimously approved:

THAT the items on the consent agenda for March 26, 2015 be accepted and approved.

STRATEGIC AGENDA

9.0 Hospital Service Accountability Agreements (H-SAA)

M. Samac provided the Board with an update on establishing the Service Accountability Agreements (SAAs) for hospitals in 2015/16 and extending the terms and accountabilities of the current Service Accountability Agreements to March 31, 2016.

Motion No. 70-14/15 Moved by J. Nesbitt, seconded by M. Basi and unanimously approved:

THAT the Waterloo Wellington Local Health Integration Network (WWLHIN) Board of Directors direct the CEO and Board Chair of the WWLHIN to execute the proposed Hospital Service Accountability Agreement (H-SAA) Amending Agreements to be made as of April 1, 2015, and amending the 2008/15 H-SAA by extending its term to March 31, 2016 and by replacing the current schedules with 2015/16 schedules.

and

THAT the Waterloo Wellington Local Health Integration Network Board of Directors direct the CEO and Board Chair of the WWLHIN to execute the proposed Private Hospital Service Accountability Agreement (PH-SAA) Amending Agreement to be made as of April 1, 2015, and amending the 2008/15 PH-SAA by extending its term to March 31, 2016 and by replacing the current schedules with 2015/16 schedules.

11.0 Re-Appointment of Board Secretary

J. Fisk provided the Board with background information about the Board Secretary position and make a recommendation to re-appoint a Secretary for the Waterloo Wellington Local Health Integration Network (WWLHIN) Board of Directors.

Motion No. 71-14/15 Moved by J. Nesbitt, seconded by B. Dinwoody and unanimously approved:

THAT Murray O'Brien be re-appointed as the Board Secretary for the WWLHIN Board of Directors for fiscal 2015/16.

12.0 Health System Annual Plan – Q4 Progress & Risk Review

E. Fung provided the Board with an update on progress in and risks to accomplishing the Waterloo Wellington Annual Plan for health system improvement

13.0 Waterloo-Wellington Current State of Long Term Care

E. Fung and M. Innocente presented to the Board the current state of services within the Waterloo-Wellington area for Long-Term Care and to identify opportunities for improved care and service within the WWLHIN system which can be used to prioritize the need for new or expanded services as funding opportunities are identified.

14.0 Caessant Care Bed Transfer

E. Fung provided the Board with an update and recommended a decision regarding the proposed transfer of 9 long term care bed licenses from Caessant Care Harriston and 7 long term care bed licenses from Caessant Care Fergus to Caessant Care Cambridge Country Manor.

Motion No. 72-14/15 Moved by B. Larkin, seconded by M. Basi and unanimously approved:

THAT the WWLHIN Board of Directors support the proposed transfer of 9 long term care bed licenses from Caressant Care Harriston and 7 long term care bed licenses from Caressant Care Fergus to Caressant Care Cambridge Country Manor.

15.0 Community Investments to Support the Realization of the Annual Business Plan

E. Fung informed the Board of Directors on the Waterloo Wellington LHIN on Annual Business Plan (ABP) progress and recommend base funding investments to align with system priorities that support the realization of ABP initiatives and Ministry of Health and Long Term Care-LHIN Accountability Agreement obligations.

Motion No. 73-14/15 Moved by B. Dinwoody, seconded by M. Basi and unanimously approved:

THAT the LHIN Board approve the following base funding recommendations:

1. \$1,072,300 to the Waterloo Wellington Community Care Access Centre to support the transition of personal support services to lower acuity clients who are better served in the Community
2. \$621,681 to St. Joseph's Health Care Guelph to enhance the Behavioural Supports Ontario program in Long Term Care and in the Community.
3. \$45,636 to St. Joseph's Health Care Guelph to enhance the Nurse Led Outreach program.
4. \$69,700 to Canadian Mental Health Association Waterloo Wellington Dufferin (CMHA WWD) additional case management capacity to facilitate discharge planning and access to community-based supports

16.0 2015/16 Annual Business Plan Dashboard

H. Blackett provided the Board an overview and recommendation of the proposed 2015-16 Annual Business Plan (Annual Plan) Dashboard.

Motion No. 74-14/15 Moved by M. Basi, seconded by J. Nesbitt and unanimously approved:

THAT the WWLHIN Board of Directors endorse the proposed 2015/16 Annual Plan Dashboard with direction to staff to refine the plan and dashboard based on the finalized MLPA 2015/16.

17.0 IHSP Development Process

H. Blackett and S. Oakley presented the Board with an update on the progress to date for the development of the Waterloo Wellington LHIN's 2016-2019 Integrated Health Service Plan (IHSP).

18.0 Next Meeting

Thursday, May 28, 2015
12:00-5 p.m. (WW LHIN Office)

19.0 Adjourn

Motion No. 75 -14/15 Moved by B. Larkin, seconded by J. Nesbitt and unanimously approved:

On a motion by D. Small, seconded and there being no further business, the meeting adjourned at 4:00 p.m.

J. Fisk
Chair

M. O'Brien
Secretary

D. Ruprecht
Recording Secretary