

# BOARD MINUTES

WWLHIN Board of  
Directors  
**Open Session** – July 26, 2017

Consent Agenda  
Item 7.0 A

The following are the minutes of the WWLHIN Board of Directors Meeting held at 2 p.m. on July 26, 2017 at the WWLHIN Waterloo office, 141 Weber St. S Waterloo, ON

**Members Present:** J. Nesbitt (Acting Chair), R. Westbrook, P. Sweeney, M. Delisle, J. Harper, K. Scian

**Regrets:** B. Larkin, J. Varner

**Staff Present:** B. Lauckner, Z. Danis, G. Cardoso, T. Lemon, A. Davidson, K. Lumsden, M. Alarakhia

**Recording Secretary:** D. Ruprecht

## 1.0 Call to Order & Recognition of Quorum

J. Nesbitt called the meeting to order at 10:22 a.m.

## 2.0 Approval of the Agenda

Motion No. 17-17/18 Moved by P. Sweeney, seconded by R. Westbrook and unanimously approved:

THAT the agenda be approved as circulated.

## 3.0 Declaration of Conflict of Interest

All Board of Directors stated that there were no declarations of conflict of interest made in relation to the matters to be dealt with on the agenda.

## 4.0 Closed Session

Motion No. 18 -17/18 Moved by M. Delisle seconded by J. Harper and unanimously approved:

THAT the meeting adjourn and move into a closed session for the purpose of a discussion about matters of such a nature that the desirability of avoiding public disclosure of them outweighs the desirability of adhering to the principle that Board meetings be open to the public under *section 9(5) (a) of the Local Health System Integration Act, 2006*.

## 5.0 Reconvening the Open Session

Motion No. 19-17/18                      Moved by R. Westbrook, seconded by J. Harper and unanimously approved:

THAT the open session reconvene.

## 6.0 Report of the Closed Session

J. Nesbitt reported that the WWLHIN Board of Directors met in a closed session from 10:22 a.m. to 10:37 a.m. for the purpose of discussions about matters of such a nature that the desirability of avoiding public disclosure of them outweighs the desirability of adhering to the principle that Board meetings be open to the public under *section 9(5) (a) of the Local Health System Integration Act, 2006*.

Motion No. 20 -17/18                      Moved by R. Westbrook, seconded by J. Harper and unanimously approved:

THAT the WWLHIN Board of Directors receive the Chair's report of the closed session for information.

## 7.0 WWCCAC 2016/17 Year End Financials and Audit Report

Motion No. 21 -17/18                      Moved by R. Westbrook, seconded by M. Delisle and unanimously approved:

THAT the WWLHIN Board of Directors accept the recommendation of the Finance & Audit Committee to approve WWCCAC Audited Financial Statements ending March 31, 2017.

## 8.0 Collaborative Quality Improvement Plans (C-QIPs)

Motion No. 22 – 17/18                      Moved by J. Harper, seconded by M. Delisle and unanimously approved.

THAT the WWLHIN Board of Directors approve and endorse the Collaborative Quality Improvement Plans as outlined in the following table:

Sub-region	Area of Focus	Quality Issue and Goal	WWLHIN Home and Community Care (HCC) Commitment
Cambridge-North Dumfries (C-ND)	<ol style="list-style-type: none"> <li>Chronic Disease (CHF - Congestive Heart Failure)</li> <li>Mental Health and Addictions (MHA)</li> </ol>	<p>CHF – Effective Transitions in Care. Reduce readmissions within 30 days of hospital discharge.</p> <p>MHA – Reduce return Emergency Department (ED) visits within 30 days for MHA and substance abuse conditions. Strengthen regional coordination and delivery of MHA services.</p>	<p>CHF – Medication reconciliation at discharge; Telehomecare pilot; and consistency in patient and family education.</p> <p>MHA – MHA case management within primary care and hold joint board education sessions.</p>
Guelph-Puslinch (G-P)	<ol style="list-style-type: none"> <li>Chronic Disease (COPD - Chronic Obstructive Pulmonary Disease)</li> <li><i>[Mental Health and Addictions]<sup>1</sup></i></li> </ol>	<p>COPD – Effective Transitions in Care. Reduce readmissions within 30 days of hospital discharge.</p> <p><i>[MHA – Inequity in care for residents with addictions needs. Increase medical services through Rapid Access Addictions Clinic.]</i></p>	<p>COPD - Coordinated care between primary care, airway clinics, pulmonary rehabilitation and specialist Respirologist.</p> <p><i>[MHA – WWLHIN (HCC) not participating in this C-QIP as the focus is on Rapid Access Addiction Clinics.]</i></p>
Kitchener-Waterloo-Wellesley-Wilmot-Woolwich (KW4)	<ol style="list-style-type: none"> <li>Palliative Care</li> </ol>	<p>Patient's Substitute Decision Maker (SDM) not consistently identified and communicated across providers and care team. Create a common approach and language for Advance Care Planning.<sup>2</sup></p>	<p>Support patients in identifying and sharing their SDM across providers in their care team and ensure a standardized role of SDM.</p>
Wellington (W)	<ol style="list-style-type: none"> <li>Transitions of Care and Care Coordination from hospital to primary care.</li> </ol>	<p>Avoidable hospital admissions among adult and older adult home care patients. Decrease unplanned hospital readmissions within 30 days.</p>	<p>Same Care Coordinator follows patients both in and out of hospital and align Care Coordinators with primary care providers.</p>

<sup>1</sup> For information only. WWLHIN (HCC) not participating in the MHA C-QIP in G-P sub-region.

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<sup>2</sup> Advance care planning is about deciding who will make health care decisions for you if you are unable to, and having conversations with them about your wishes, values and beliefs to help them understand how you would like to be cared for. <http://acpww.ca/>

## 9.0 Next Meeting

Wednesday, July 26, 2017  
12:00-5:00 p.m. (WW LHIN Office)

## 10.0 Adjourn

On a motion by P. Sweeney, seconded by K. Scian and there be no further business, the meeting adjourned at 10:58 p.m.

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J. Nesbitt  
Acting Chair

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J. Varner  
Secretary

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D. Ruprecht  
Recording Secretary