

BOARD MINUTES

WWLHIN Board of Directors

Open Session – January 31, 2018

The following are the minutes of the WWLHIN Board of Directors Meeting held at 2 p.m. on January 31, 2018 at the WWLHIN Guelph office, 450 Speedvale Ave. West, Guelph, ON

Members Present: M. Delisle (Chair), J. Nesbitt, J. Varner (via TCON), J. Harper, R. Westbrook,
Regrets: P. Sweeney, J. Kopinak, K. Scian, K. Mwanzia
B. Larkin

Staff Present: B. Lauckner, Z. Danis, A. Davidson, R. Forbes, K. Lumsden, M. Alarakhia, K. Rhee

Recording Secretary: D. Ruprecht

1.0 Call to Order & Recognition of Quorum

M. Delisle called the meeting to order at 2:05 p.m.

2.0 Approval of the Agenda

Motion No. 55 -17/18 Moved by R. Westbrook, seconded by K. Mwanzia and unanimously approved:

THAT the agenda be approved as circulated.

3.0 Declaration of Conflict of Interest

All Board of Directors stated that there were no declarations of conflict of interest made in relation to the matters to be dealt with on the agenda.

4.0 Closed Session

Motion No. 56 -17/18

Moved by J. Harper, seconded by R. Westbrook and unanimously approved:

THAT the meeting adjourn and move into a closed session for the purpose of a discussion about matters of such a nature that the desirability of avoiding public disclosure of them outweighs the desirability of adhering to the principle that Board meetings be open to the public under *section 9(5) (a) of the Local Health System Integration Act, 2006*.

5.0 Reconvening the Open Session

Motion No. 57-17/18

Moved by R. Westbrook, seconded by J. Harper and unanimously approved:

THAT the open session reconvene.

6.0 Report of the Closed Session

Mike Delisle reported that the WWLHIN Board of Directors met in a closed session from 12:30 p.m. to 1:55 p.m. for the purpose of discussions about matters of such a nature that the desirability of avoiding public disclosure of them outweighs the desirability of adhering to the principle that Board meetings be open to the public under *section 9(5) (a) of the Local Health System Integration Act, 2006*.

Motion No. 58 -17/18 Moved by R. Westbrook, seconded by J. Harper and unanimously approved:

THAT the WWLHIN Board of Directors receive the Chair's report of the closed session for information.

7.0 Indigenous Recognition

Karen Scian delivered the Indigenous Recognition to acknowledge the Attawandaron people on whose traditional territory the WWLHIN Guelph office resides on and offer respect to our Anishinaabe, Haudenosaunee and Métis neighbours as we strive to strengthen our relationships with them.

8.0 Consent Agenda

The following items were on the Consent Agenda for January 31, 2018

- a) Minutes
THAT the minutes of the previous meetings held on November 15, 2017 be approved as circulated.
- b) Finance and Audit Committee Report – November 15, 2017
THAT the Finance and Audit Committee Report be received for information.
- c) Governance & Community Nominations Committee Report – November 15, 2017
THAT the Governance & Community Nominations Committee Report be received for information.
- d) Quality Committee Reports – October 30, 2017 and December 4, 2017
THAT the Quality Committee Reports be received for information.
- e) WWLHIN Declaration of Compliance Q3 2017/18
THAT the WWLHIN Board of Directors accept the CEO Certificate of Compliance for Q3 (2017/2018) and that the Board Chair sign (1) the Declaration of Compliance for submission to the Minister of Health & Long-Term Care.
- f) Chair's Report – November/December 2017
THAT the Chair's Report for November and December 2017 be received for information.
- g) CEO's Report – November/December 2017
THAT the CEO's Report for November and December 2017 be received for information.

Motion No. 59 -17/18 Moved by K. Mwanzia, seconded by J. Varner and unanimously approved:

THAT the items of the consent agenda for January 31, 2018 be accepted.

9.0 A Patient's Perspective

Shannon Reaume, WWLHIN Patient and Family Advisory Council Member, shared her personal patient and caregiver experiences with the Board of Directors.

10.0 Health Service Partner Participation

Kevin McDermitt, Vice-Chair, Stonehenge Therapeutic Community provide the Board with an overview of Stonehenge's services and highlighted that their residential program serves both men and women through an environment of peer support. Kevin spoke of the partnerships among community organizations related to the Collaborative Quality Improvement Plan (C-QIP) and Rapid Addictions Access Centre.

11:0 Annual Business Plan (ABP) 2017/18 Q3 Update

Rob Forbes provided the Waterloo Wellington LHIN Board of Directors an update on the progress and performance of the Annual Business Plan (ABP) for 2017/18 Q3 and discussed areas where Board support/intervention was required.

Rob noted that it has been 8 months since the WWLHIN and WWCCAC transition and overall there has been significant measures to achieve the Strategic Objectives and initiatives set out for the 2017/18 ABP. A number of the initiatives are multi-year and will progress into 2018/19.

Work on the Personal Support Worker (PSW) Capacity review continues to assist with identifying opportunities for innovative solutions to alleviate capacity issues.

12.0 Annual Business Plan (ABP) 2018/19

Connie MacDonald and Elliot Fung provided the WWLHIN Board of Directors with an overview of the 2018-2019 Annual Business Plan (ABP) draft to be submitted to the Ministry of Health and Long-Term Care (MOHLTC) by March 1, 2018. There was a fulsome discussion regarding the initiatives and focus on system navigation and making it easier for patients and caregivers to get the care they need when they need it. The draft elements of the ABP have been shared with all Health Service Providers (HSP) for feedback prior to the final document submission to the MOHLTC.

13.0 Wait Time Review

Mike Delisle provided the WWLHIN Board of Directors with an update on the Wait Time review. Timely access continues to be a complex issue and the review committee is working to engage world class leaders to investigate solutions in other regions. A revised Request For Procurement (RFP) has been sent out and progress

updates on the Wait Time Review will be brought forward to the Board in the coming months.

14.0 Musculoskeletal (MSK) Funding

Zach Weston provided the Waterloo Wellington Board of Directors with a recommendation to endorse the proposed musculoskeletal (MSK) system transformation plan and approval for the CEO to proceed with implementation and decisions on base funding in line within the Ministry of Health and Long Term Care (MOHLTC) funding envelope and project timeline from November 2017 through to March 2019. Zach provided the Board with an overview of the strategic plan for system transformation of MSK care including the implementation of a Central Intake and Assessment Centre (CIAC) and Interdisciplinary Spine Assessment and Education Centre (ISAEC). A fulsome discussion by the Board ensued regarding the details of the MSK system transformation plan.

Motion No. 60 – 17/18

Moved by K. Mwanzia, seconded by J. Harper and unanimously approved:

THAT the WWLHIN Board of Directors approves the CEO to proceed with implementation and decisions on base funding in line with the plan for MSK System Transformation within the Ministry funding envelope.

15.0 Service Accountability Agreements for Hospitals (H-SAA), Private Hospital (PH-SAA), Multi-Sector (M-SAA) and Long-Term Care Homes (L-SAA)

Jim Borysko provided WWLHIN with and an overview of the proposed Agreement template changes, funding, service volumes and local obligations to complete the amending Hospital Service Accountability Agreements (H-SAA), Private Hospital Service Accountability Agreement (PH-SAA), Multi-Sector Service Accountability Agreements (M-SAA), and Long Term Care Home Service Accountability Agreements (L-SAA) with a recommendation to for approval. There was a fulsome discussion by the Board regarding the process and the changes to the templates as outlined by the Ministry of Health and Long-Term Care (MOHLTC).

Motion No. 61 – 17/18

Moved by K. Mwanzia, seconded by R. Westbrook and unanimously approved:

THAT the WWLHIN Board of Directors approve the proposed H-SAA, PH-SAA, M-SAA and L-SAA

Agreement template changes, with 2017-18 known funding, and service volumes for the period from April 1, 2018 to March 31, 2019;

AND

THAT the WWLHIN Board of Directors authorize the WWLHIN Board Chair and LHIN CEO to execute the Service Accountability Agreements on behalf of the WWLHIN Board of Directors provided that the execution versions of the Agreements are substantially similar to template changes identified in the Briefing Note.

16.0 Indigenous Health and Wellness Investment

France Tolhurst provided the WWLHIN Board of Directors with an overview of that positive impact that the Indigenous Seniors Day Program has had in delivering traditional services and activities for Indigenous Seniors across all Waterloo Wellington sub-regions and the need for new base funding to sustain the program. There was a fulsome discussion by the Board on the importance of the Indigenous Community continuing to run the program to ensure the local needs of the individuals using the services are met.

Motion No. 62 – 17/18

Moved by J. Harper, seconded by K. Scian and unanimously approved:

THAT the WWLHIN Board of Directors approve \$100,000 in base funding to Guelph Community Health Centre for the Indigenous Health and Wellness program in Waterloo Wellington.

17.0 Emergency Department (ED) Pay for Results Funding

Brian Bailey provided the WWLHIN Board of Directors with an overview of the Emergency Department Pay for Results (ED P4R) program and with an approach for 2018/19 ED P4R one-time investments. The ED P4R program is intended to support the planning and implementation of local solutions to reduce ED Length of Stay (LOS), increase patient access to quality health services, and improve the patient's experience. Cambridge Memorial hospital was highlighted in the results as the best improved hospital in Ontario. Brian explained the historical context of the program

including some of the challenges and opportunities in the future. There was a fulsome discussion by the Board on the ED P4R program and approach for 2018/19.

Motion No. 63 – 17/18

Moved by J. Harper, seconded by K. Mwanzia and unanimously approved:

THAT the WWLHIN Board of Directors authorizes the CEO to approve the allocation of ED P4R funding to hospitals upon (a) the submission of WWLHIN-approved action plans, and (b) the receipt of funding from the Ministry.

18.0 Next Meeting

Wednesday, March 28, 2018

12:00-5:00 p.m. (WW LHIN Waterloo Office, 141 Weber Street South, Waterloo, ON)

19.0 Adjourn

Motion No. 64 – 17/18

Moved by R. Westbrook, seconded by K. Scian and unanimously approved:

THAT there being no further business, the meeting on January 31, 2018 adjourned at 4:00 p.m.

M. Delisle
Chair

M. Delisle for
Secretary

D. Ruprecht
Recording Secretary