

Waterloo Wellington Local Health Integration Network

Board of Directors Meeting

MINUTES

Thursday, January 29, 2015

The following are the minutes of the Board Meeting held at 12:00 p.m. on Thursday, January 29, 2015 at the Waterloo Wellington LHIN office, 50 Sportsworld Crossing Road, Suite 220, Kitchener, ON.

Members Present: J. Fisk (Chair), D. Small (Vice-Chair), M. Basi, B. Dinwoody, M. O'Brien & J. Nesbitt

Regrets: B. Lauckner

Staff Present: T. Lemon, S. Rous, C. MacDonald & Z. Danis

Recording Secretary: D. Ruprecht

1.0 Call to Order & Recognition of Quorum

J. Fisk called the meeting to order at 12:06 p.m. and welcomed members to the meeting.

2.0 Approval of the Agenda

Motion No. 56-14-15 Moved by J. Nesbitt, seconded by D. Small and unanimously approved:

THAT the agenda be approved as circulated.

3.0 Declaration of Conflict of Interest

All Board members stated that there were no declarations of conflict of interest made in relation to the matters to be dealt with.

4.0 Closed Session

Motion No. 57-14/15 Moved by M. O'Brien, seconded by D. Small and unanimously approved:

THAT the meeting adjourn and move into a closed session for the purpose of a discussion about matters of such a nature that the desirability of avoiding public disclosure of them outweighs the desirability of adhering to the principle that Board meetings be open to the public under *section 9(5) (a) of the Local Health System Integration Act, 2006.*

Note: The open session adjourned at 12:07 p.m. to move into closed session

Note: The closed session adjourned at 1:50 p.m.

WELCOME

J. Fisk welcomed Board members and guests to the meeting at 2:05 p.m.

5.0 Reconvening the Open Session

Motion No. 58-14/15 Moved by M. O'Brien, seconded by B. Dinwoody and unanimously approved:

THAT the open session reconvene.

Note: The open meeting reconvened at 2:05 p.m.

6.0 Report of the Closed Session

J. Fisk reported that the Board met in a closed session from 12:06 p.m. to 1:50 p.m. for the purpose of discussions about matters of such a nature that the desirability of avoiding public disclosure of them outweighs the desirability of adhering to the principle that Board meetings be open to the public under *section 9(5) (a) of the Local Health System Integration Act, 2006*.

Motion No. 59 -14/15 Moved by D. Small, seconded by B. Dinwoody and unanimously approved:

THAT the Board receive the Chair's report of the closed session for information.

7.0 Consent Agenda

The following item was on the Consent Agenda for January 29, 2015.

a) Minutes:

THAT the minutes of the previous meetings held on October 30 and December 3, 2014 be approved as circulated.

b) Chair Report:

THAT the Chair Report for January 2015 be received for information.

c) CEO Report:

THAT the CEO Report for January 2015 be received for information.

d) Finance & Audit Committee Report:

THAT the Waterloo Wellington Local Health Integration Network Board of Directors receive the Finance & Audit Committee Report from October 30, 2014 as information.

e) BPSAA Attestation for Q3 2014-15:

THAT the Board accept the CEO Certificate of Compliance for Q3 (2014/2015) and that the Board Chair sign (1) the Declaration of Compliance and (2) the Attestation of Compliance to the Broader Public Sector Accountability Act (BPSAA) and submit both to the Minister of Health & Long-Term Care.

Motion No. 60 -14/15 Moved by D. Small seconded by B. Dinwoody and unanimously approved:

THAT the items on the consent agenda for January 29, 2015 be accepted and approved.

STRATEGIC AGENDA

11.0 French Language Health Planning Entity Hamilton Niagara Haldimand Brant / Waterloo Wellington Presentation

J. Blais-Breton from the French Language Health Planning Entity Hamilton Niagara Haldimand Brant / Waterloo Wellington gave a presentation to the Board outlining French Language Services planning and service provision in Waterloo Wellington including the role of the French Language Health Planning Entity.

12.0 Risk and Performance Management Framework

S. Rous and Z. Danis gave an overview to the Board on the Risk and Performance Management Framework and a fulsome discussion followed.

13.0 Health System Annual Plan – Q3 Progress & Risk Review

E. Fung provided the Board with an update on the Health System Annual Plan progress and risks to accomplishing the Waterloo Wellington Annual Plan for health system improvement for Q3 2014-15.

14.0 Funding Update & Community Health Centres Funding

T. Lemon provided an update on use of one-time funding to accelerate system improvements with the recommendation for additional base funding for four Community Health Centres.

Motion No. 61 -14/15 Moved by M. O'Brien seconded by J. Nesbitt and unanimously approved:

THAT the WWLHIN Board of Directors approve base funding

of up to \$100,000 for Kitchener Downtown Community Health Centre, up to \$100,000 for Woolwich Community Health Centre, up to \$100,000 for Guelph Community Health Centre, and up to \$100,000 for Lang's Farm Village Association (Community Health Centre) to improve access to primary care.

15.0 Caessant Care Transfer Update

E. Fung provided an update and recommendation to the Board regarding the proposed transfer of 9 long term care bed licenses from Caessant Care Harriston and 7 long term care bed licenses from Caessant Care Fergus to Caessant Care Cambridge Country Manor.

Motion No. 62 -14/15 Moved by J. Nesbitt seconded by D. Small and unanimously approved:

THAT the WWLHIN Board of Directors defers the decision for the proposed transfer of 9 long term care bed licenses from Caessant Care Harriston and 7 long term care bed licenses from Caessant Care Fergus to Caessant Care Cambridge Country Manor upon review of the Long Term Care Capacity Plan to be presented at the March 26, 2015 WWLHIN Board meeting.

16.0 Transfer of Long Term Care Service Accountability Agreement (L-SAA)

S. Rous provided a review with a recommendation for approval for the Long-Term Care Home Service Accountability Agreement (L-SAA) for the Corporation of the City of Guelph which was previously held by Elliott Board of Trustees (The Elliott), an 85 bed facility operating as The Elliott Community located at 170 Metcalfe Street Guelph, Ontario.

Motion No. 63 -14/15 Moved by B. Dinwoody, seconded by D. Small and unanimously approved:

THAT the Board of Directors approve the creation of a 2014-2016 Long-Term Care Home Service Accountability Agreement between the City of Guelph, effective February 1, 2015.

Note that most of the operating funding for services in the proposed agreement (\$) is of long standing and is simply to be transferred from The Elliott Community to the City of Guelph upon the Board's approval of this new service accountability agreement.

17.0 Hospital Service Accountability Agreements (H-SAA)

M. Samac updated the Board on the progress in developing the 2015-16 Hospital Service Accountability Agreements (H-SAAs).

18.0 Special Needs Strategy for Children and Youth

T. Lemon provided an overview and information to the Board regarding the planning tables for children and youth with special needs including potential impacts on the local health system.

19.0 Next Meeting

Thursday, March 26, 2015
12:00-5 p.m. (WW LHIN Office)

20.0 Adjourn

Motion No. 64 -14/15 Moved by D. Small, seconded by M. O'Brien and unanimously approved:

On a motion by D. Small, seconded and there being no further business, the meeting adjourned at 4:15 p.m.

J. Fisk
Chair

M. O'Brien
Secretary

D. Ruprecht
Recording Secretary