

## **Waterloo Wellington Local Health Integration Network**

### **Board of Directors Meeting**

#### **MINUTES**

**Thursday, December 17, 2015**

The following are the minutes of the Board Meeting held at 12:00 p.m. on Thursday, December 17, 2015 at the Waterloo Wellington LHIN office, 50 Sportsworld Crossing Road, Suite 220, Kitchener, ON.

**Members Present:** J. Fisk (Chair), J. Nesbitt (Vice-Chair), M. Delisle, M. O'Brien, M. Basi & B. Larkin  
**Regrets:** B. Lauckner  
**Staff Present:** T. Lemon, Z. Danis, G. Cardoso, S.Rous, E.Fung & A. Davidson  
**Recording Secretary:** D. Ruprecht

#### **1.0 Call to Order & Recognition of Quorum**

J. Fisk called the meeting to order at 12:00 p.m. and welcomed members to the meeting.

#### **2.0 Approval of the Agenda**

Motion No. 41-15-16 Moved by M. Delisle, seconded by B. Larkin and unanimously approved:

THAT the agenda be approved as circulated with the addition of item 11.0 Governance and Finance and Audit Committee Membership.

#### **3.0 Declaration of Conflict of Interest**

All Board members stated that there were no declarations of conflict of interest made in relation to the matters to be dealt with on the agenda.

#### **4.0 Closed Session**

Motion No. 42-15/16 Moved by M. Delisle, seconded by B. Larkin and unanimously approved:

THAT the meeting adjourn and move into a closed session for the purpose of a discussion about matters of such a nature that the desirability of avoiding public disclosure of them outweighs the desirability of adhering to the principle that Board meetings be open to

the public under *section 9(5) (a) of the Local Health System Integration Act, 2006*.

*Note: The open session adjourned at 12:05 p.m. to move into closed session*

*Note: The closed session adjourned at 1:45 p.m.*

## **WELCOME**

J. Fisk welcomed Board members and guests to the meeting at 2:00 p.m.

### **5.0 Reconvening the Open Session**

Motion No. 43-15/16 Moved by M. Delisle, seconded by B. Larkin and unanimously approved:

THAT the open session reconvene.

*Note: The open meeting reconvened at 2:00 p.m.*

### **6.0 Report of the Closed Session**

J. Fisk reported that the Board met in a closed session from 12:05 p.m. to 1:45 p.m. for the purpose of discussions about matters of such a nature that the desirability of avoiding public disclosure of them outweighs the desirability of adhering to the principle that Board meetings be open to the public under *section 9(5) (a) of the Local Health System Integration Act, 2006*.

Motion No. 44 -15/16 Moved by B. Larkin, seconded by M. O'Brien and unanimously approved:

THAT the Board receive the Chair's report of the closed session for information.

### **7.0 Consent Agenda**

The following item was on the Consent Agenda for December 17, 2015.

a) Minutes:

THAT the minutes of the previous meeting held on October 22, 2015 be approved as circulated.

b) Finance & Audit Committee Report

THAT the Waterloo Wellington Local Health Integration Network Board of Directors receive the Finance & Audit Committee Report for October 22, 2015 as information.

c) Chair Report:

THAT the Chair Report for November/December 2015 be received for information.

d) CEO Report:

THAT the CEO Report for November/December 2015 be received for information.

e) CMH Working Funds Approval – Q2 2015/16:

THAT the Waterloo Wellington Local Health Integration Network Board of Directors direct the CEO and Board Chair to sign the Cambridge Memorial Hospital – Q2 2015/16 Hospital Working Funds Initiative Report for submission to the Ministry of Health and Long Term Care.

Motion No. 45 -15/16 Moved by M. Delisle, seconded by M. O'Brien and unanimously approved:

THAT the items on the consent agenda for December 17, 2015 be accepted and approved.

***STRATEGIC AGENDA***

**11.0 Governance and Finance & Audit Committee Membership**

J. Fisk provided the Board with background information regarding the three current Board vacancies and the need for all Board of Directors to become members of both the Governance and Finance and Audit Committees until the vacancies have been filled.

Motion No. 46 -15/16 Moved by M. Basi, seconded by B. M. O'Brien and unanimously approved:

THAT all Board of Directors will be members of the WWLHIN Governance Committee and the WWLHIN Finance and Audit Committee until such time as there is a full Board of 9 members.

**12.0 Integrated Health Service Plan 2016-19**

T. Lemon and J. Flagler-George provided an update of core content for the Integrated Health Service Plan 2016-19 and a recommendation for approval.

Motion No. 47 -15/16 Moved by M. Delisle, seconded by B. Larkin and unanimously approved:

THAT the WWLHIN Board of Directors approve the core content of the Waterloo Wellington Integrated Health Service Plan 2016-2019.

### **13.0 Annual Business Plan 2016-17 Development Principles**

T. Lemon presented a review and approve principles to guide WWLHIN staff in the development of the 2016/17 Annual Business Plan (ABP).

Motion No. 48 -15/16 Moved by M. Basi, seconded by M. O'Brien and unanimously approved:

THAT the following principles guide the development of the 2016/17 WWLHIN ABP:

- Be bold – our residents are depending on us
- Continue to build on our core value – acting the best interest of our residents' health and well-being – including driving change through improving experience for patients and caregivers
- Build on areas of success and ensure we deliver on areas not met in this year's plan including a focus on commitments in the MLAA
- Implement anticipated changes to the integration of primary care and home & community care with the rest of the health system
- Maximize investments for best health outcomes for all, best health experience, and best value for money with an assumption of no additional funding
- Allocate funding in a manner that best achieves the goals and outcomes (including targets) defined in the ABP
- Address health equity and population health at the sub-LHIN level
- Optimize use of technology
- Implement evidence-based best practice care and reduce variation while improving quality
- Build commitment and alignment – partner within and outside of health care
- Learn from and share transparently the successes and the challenges in the health system through stories and transparent data
- Build a caring, welcoming, results-oriented culture in the LHIN organization and the health system

**14.0 Health System Annual Business Plan – Progress and Risk Review Update**

G. Cardoso provided the Board with an update on the 2015-2016 Annual Business Plan (ABP) highlighting risks, milestones, and current/forecasted year end system dashboard performance and the interventions needed to turn the system dashboards from red to green.

**15.0 A) Advancement of an Integrated Health System for Wellington County residents**

G. Cardoso provided the Board with a progress update and recommendation on the advancement of an integrated health system for residents of Wellington County.

Motion No. 49 -15/16 Moved by B. Larkin, seconded by M. O'Brien and unanimously approved:

THAT the Board of Directors receive the November 30, 2015 KPMG report and request the Rural Wellington Governor Steering Committee to report back on the implementation plan to address the report recommendations by February 12, 2016.

**15.0 B) Groves Memorial Community Hospital/North Wellington Health Care Joint Steering Committee -Memorandum of Understanding**

G. Cardoso provided the Board with a progress update and recommendation on the Hospital governance integration of Groves Memorial Hospital and North Wellington Health Care.

Motion No. 50 -15/16 Moved by M. O'Brien, seconded by M. Delisle and unanimously approved:

THAT the Board of Directors receive the November 30, 2015 KPMG report and request the Wellington County hospital Boards, through the newly formed JEC, to provide the WWLHIN Board of Directors with

- A legally binding new alliance agreement consistent with the MOU, and
- an update on the community engagement findings of the Board as they engage their community on their plan for the new JEC.

and submit both the WWLHIN Board no later than February 12, 2016 so that a decision on the legally binding new alliance agreement can be taken at the February 2016 meeting of the WWLHIN Board of Directors.

**16.0 Next Meeting**

Thursday, January 28, 2016  
12:00-5:00 p.m. (WW LHIN Office)

**17.0 Adjourn**

On a motion by M. Delisle, seconded by B. Larkin and there being no further business, the meeting adjourned at 3:25 p.m.

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J. Fisk  
Chair

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M. O'Brien  
Secretary

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D. Ruprecht  
Recording Secretary