

**Waterloo Wellington Local Health Integration Network**

**Board of Directors Meeting**

**MINUTES**

**Wednesday, December 3, 2014**

The following are the minutes of the Board Meeting held at 8.00 a.m. on Wednesday, December 3, 2014 at 1316 Dickie Settlement Road, Cambridge, ON.

**Members Present:** J. Fisk (Chair), D. Small (Vice-Chair), M Basi, B. Dinwoody, M. O'Brien & J. Nesbitt

**Regrets:**

**Staff Present:** B. Lauckner, T. Lemon, S.Rous, C. MacDonald & Z. Danis

**Recording Secretary:** D. Ruprecht

**1.0 Call to Order & Recognition of Quorum**

J. Fisk called the meeting to order at 8:05 a.m. and welcomed members to the meeting.

**2.0 Approval of the Agenda**

Motion No. 49-14-15 Moved by D. Small, seconded and unanimously approved:

THAT the agenda be approved as circulated.

**3.0 Declaration of Conflict of Interest**

All Board members stated that there were no declarations of conflict of interest made in relation to the matters to be dealt with.

**4.0 Closed Session**

Motion No. 50-14/15 Moved by M. Basi, seconded and unanimously approved:

THAT the meeting adjourn and move into a closed session for the purpose of a discussion about matters of such a nature that the desirability of avoiding public disclosure of them outweighs the desirability of adhering to the principle that Board meetings be open to the public under *section 9(5) (a) of the Local Health System Integration Act, 2006.*

*Note: The open session adjourned at 8:06 a.m. to move into closed session*

*Note: The closed session adjourned at 8:29 a.m.*

## **WELCOME**

J. Fisk welcomed Board members and guests to the meeting at 8:35 a.m.

### **5.0 Reconvening the Open Session**

Motion No. 51-14/15 Moved by B. Dinwoody, seconded and unanimously approved:

THAT the open session reconvene.

*Note: The open meeting reconvened at 8:39 p.m.*

### **6.0 Report of the Closed Session**

J. Fisk reported that the Board met in a closed session from 8:00 a.m. to 8:30 a.m. for the purpose of discussions about matters of such a nature that the desirability of avoiding public disclosure of them outweighs the desirability of adhering to the principle that Board meetings be open to the public under *section 9(5) (a) of the Local Health System Integration Act, 2006*.

Motion No. 52 -14/15 Moved by B. Dinwoody, seconded and unanimously approved:

THAT the Board receive the Chair's report of the closed session for information.

### **7.0 Consent Agenda**

The following item was on the Consent Agenda for December 3, 2014.

#### **A. CMH Working Funds Approval – Q2 2014/15**

THAT the Waterloo Wellington Local Health Integration Network Board of Directors direct the CEO and Board Chair to sign the Cambridge Memorial Hospital – Q2 2014/15 Hospital Working Funds Initiative Report for submission to the Ministry of Health and Long Term Care.

Motion No. 53 -14/15 Moved by M. Basi, seconded and unanimously approved:

THAT the items on the consent agenda for December 3, 2014 be accepted and approved.

**STRATEGIC AGENDA**

**8.0 2015-16 Hospital Service Accountability Agreement (H-SAA) Objectives**

M. Samac updated the Board on the objectives for the development of the 2015-16 Hospital Service Accountability Agreements (H-SAAs). WWLHIN staff are currently engaging with Health Service Providers in a number of ways to address any questions, share input and discuss details in advance of the initial HAPS submission.

**9.0 Proposed Transfer of Long Term Care beds from Caressant Care Fergus and Harriston to Cambridge Country Manor**

E. Fung gave an overview of the proposed transfer of Long Term Care beds from Caressant Care Fergus and Harriston to Cambridge Country Manor and there was a fulsome discussion by the Board. B. Lauckner noted that further information would be provided at the January 29, 2015 Board meeting.

**10.0 Enhancing Care in the Community**

E. Fung, S. Farwell and F. Tolhurst provided information regarding enhancements to care in the community and recommend investments in assisted living for persons with disabilities, and expansion of specialized day programming for residents with dementia.

The community investments outlined below represents a portion of the targeted community funding. Recommendations for the remaining funding will be presented at future Board meetings.

Motion No. 54 -14/15 Moved by M. O'Brien seconded and unanimously approved:

THAT the WWLHIN Board of Directors approve funding of:

- Annualized base funding of up to \$510,000 (pro-rated in 2014/15 per implementation timeline to be developed) and \$75,000 in one-time funds to Region of Waterloo-Sunnyside for a new specialized (dementia) Adult Day Services Program in the Kitchener/Waterloo area.
- Annualized base funding (pro-rated in 2014/15 per implementation timeline to be developed) of up to \$160,000 to Independent Living Centre Waterloo Region to fund 4 new assisted living units and up to \$70,000 to Guelph Independent Living to fund 2 new assisted living units.

**11.0 Next Meeting**

Thursday, January 29, 2015  
12:00-5 p.m. (WW LHIN Office)

**15.0 Adjourn**

Motion No. 55 -14/15 Moved by D. Small, seconded and unanimously approved:

On a motion by D. Small, seconded and there being no further business, the meeting adjourned at 9:29 a.m.

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J. Fisk  
Chair

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M. O'Brien  
Secretary

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D. Ruprecht  
Recording Secretary