

**South West LHIN Board of Directors' Meeting**

Tuesday December 18, 2018

South West LHIN, 201 Queens Ave, Suite 700, London – Main Boardroom

**Minutes**

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**Present:** Andrew Chunilall, Vice Chair, Acting Board Chair (via Teleconference)  
Linda Ballantyne, Vice Chair, Board Director  
Jean-Marc Boisvenue, Board Director  
Myrna Fisk, Board Director  
Allan Mackay, Board Director  
Wilf Riecker, Board Director  
Jim Sheppard, Board Director  
Cynthia St. John, Board Director

**Regrets:** Glenn Forrest, Board Director  
Leslie Showers, Board Director  
Lori Van Opstal, Board Chair

**Staff:** Hilary Anderson, Vice President, Corporate Services  
Mark Brintnell, Vice President, Quality, Performance & Accountability  
Renato Discenza, Interim CEO  
Daryl Nancekivell, Interim Vice President, Home & Community Care  
Sue McCutcheon, Acting Vice President, Strategy System Design and Integration  
Stacey Griffin, Executive Office Coordinator (Recorder)

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**1.0 Call to Order – Welcome and Introductions**

The Vice Chair Linda Ballantyne called the meeting to order at 1:30 pm. There was quorum and two members of the public, which included health service providers, were in attendance for parts of the meeting.

**1.1. Approval of Agenda**

**MOVED BY:** Cynthia St John  
**SECONDED BY:** Jean-Marc Boisvenue

***THAT the Board of Directors' meeting agenda for December 18, 2018, be approved as presented with the addition of Governance Functioning Tool as agenda item 6.3. A closed session will be held.***

**CARRIED**

**1.2 Declaration of Conflict of Interest**

No conflicts were declared.

**2.0 Approval of Minutes**

**2.1 November 20, 2018 South West LHIN Board of Directors Meeting**

**MOVED BY: Myrna Fisk**  
**SECONDED BY: Allan Mackay**

***THAT the November 20, 2018 South West LHIN Board of Directors' meeting minutes be approved as presented.***

**CARRIED**

**3.0 Patient Story**

The Board heard a story of a patient with small bowel T-cell lymphoma and the end of life care provided by the spouse in home and the care received and their health care journey. Information was received through a Palliative Care Physician in Grey Bruce through the Palliative Care Outreach Team.

The Board heard that Service Provider Capacity Challenges are the biggest issue, there are not enough providers in the community and many providers are balancing a large caseload.

**4.0 Approval of Consent Agenda**

**MOVED BY: Wilf Riecker**  
**SECONDED BY: Cynthia St John**

***THAT the consent agenda items be received and approved as circulated in the agenda package.***

**CARRIED**

**5.0 Decision Items**

**5.1 2019-2020 Annual Business Plan**

**MOVED BY: Jean-Marc Boisvenue**  
**SECONDED BY: Wilf Riecker**

***THAT the South West LHIN Board of Directors approves the 2019/20 Draft Annual Business Plan for submission to the Ministry of Health and Long-Term Care by December 31, 2018.***

**CARRIED**

**6.0 Information Items**

**6.1 2019-2022 Strategic Plan & Integrated Health Service Plan**

The Integrated Health Service Plan (IHSP) sets out direction for the health system over a three year period. The IHSP outlines the directions, plans and initiatives that all organizations, sectors, and networks within the South West LHIN must consider to advance health system improvement. The draft 2019-2022 South West LHIN IHSP was reviewed by the Board in October 2018 and submitted to the Ministry on October 31<sup>st</sup> for feedback. Feedback was received on November 30<sup>th</sup>. Staff have reviewed and addressed the feedback. Generally the comments were positive and have not led to any material changes to the direction or content of the IHSP. Across the 14 LHINs were are working toward being ready to publically post by the end of February 2019.

The South West LHIN internal Strategic Plan serves as a roadmap for the internal actions and priorities for LHIN staff in their work. It enables us to focus and direct our resources to help achieve the IHSP strategic objectives. It is aligned with the three year cycle of the IHSP.

Building on our vision, mission and values, the internal strategic plan framework contains four internal Success Factors that align to the IHSP strategic priorities. These internal Success Factors are our own internal core areas of focus through which we will organize our efforts in delivering on our mandate and the 2019-2022 IHSP.

1. **Strengthen Patient Care** – Patient and families in the South West LHIN have a positive experience, while receiving high-quality, and culturally and linguistically safe and effective care.
2. **Foster a Responsive Culture** – The South West LHIN culture is motivated, action oriented and responsive to the needs of our communities, and supports individuals across the health system to accomplish our best work together.
3. **Enable Local Priorities & Accountability** – The South West LHIN and Service Providers are more responsive to sub-region needs and held accountable to a transparent set of clear and specific goals, actions and outcomes to improve patient care.
4. **Lead Partnerships for Impact** – The South West LHIN works actively and inclusively with patients, families, caregivers, governors, providers and partners to improve population health, integrate services within sub-regions and improve patients' experience of care.

## 6.2 October 2018 Financial Update

The Board received an update on the financial results year to date and significant changes to the 2018-19 projections as at LE07 (October 31, 2018). The projected surplus at LE07 is \$3.2M and approved listing was provided at the November Board of Directors meeting. Decisions have been made over the past week on \$2M and surplus in being drawn down to get care to patients.

## 6.3 Board Governance Functioning Toolkit

A Board Education session was held prior to the Board meeting where the action plan was reviewed. A full report and motion to receive will be brought forward at the January Board meeting.

## Break

The Board took a short break from 2:50 pm to 2:56 pm

## 7.0 Closed Session

**MOVED BY: Myrna Fisk**  
**SECONDED BY: Jim Sheppard**

*THAT the Board of Directors move into a closed session at 2:56 pm pursuant to s. 9(5)(a)(g) of the Local Health System Integration Act, 2006*

**CARRIED**

*\*LHIN Staff members Renato Discenza and Stacey Griffin attended portion of the meeting, Stacey Griffin departed the meeting at 2:59 pm and Renato Discenza departed at 3:23pm*

**MOVED BY: Jean-Marc Boisvenue**  
**SECONDED BY: Allan Mackay**

*THAT the South West LHIN Board of Directors rise from closed session at 3:45 pm and returned to open session.*

**CARRIED**

**7.1 Report of the Chair on Closed Session**

*The Vice Chair reported that the Board received a verbal update from the Interim CEO and Acting Board Chair. The Board received a verbal update from the Governance Chair on Board Leadership Transition. The Board approved the CEO Performance Task Force Terms of Reference.*

**8.0 Dates and Location of Next Meeting**

The next regular meeting of the South West LHIN Board of Directors Meeting will be held on Tuesday January 22, 2018 at the South West LHIN St Thomas office, located at 1063 Talbot Street, Unit 70 – Elgin Rooms East and West.

**9. Adjournment**

**MOVED BY: Jim Sheppard**  
**SECONDED BY: Jean-Marc Boisvenue**

*THAT the South West LHIN Board of Directors adjourned the meeting at 3:47 pm*

APPROVED: \_\_\_\_\_  
Andrew Chunilall, Acting Board Chair

Date: \_\_\_\_\_

**Report to the Board of Directors**

2018/19 Quarter 3 Broader Public Sector Accountability Act Attestation

**Meeting Date:** January 22, 2019

**Submitted By:** Renato Discenza, Interim Chief Executive Officer

**Submitted To:**  Board of Directors  Board Committee

**Purpose:**  Information Only  Decision

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**ATTESTATION**

Prepared in accordance with section 14 of the *Broader Public Sector Accountability Act, 2010* (BPSAA)

**TO:** South West LHIN Board  
**FROM:** Renato Discenza, Interim Chief Executive Officer  
**Date:** January 22, 2019  
**RE:** 2018/19, Quarter 3, October 1, 2018 to December 31, 2018

On behalf of the **South West LHIN** I attest to:

- the completion and accuracy of reports required of the LHIN, pursuant to section 5 of the BPSAA, on the use of consultants;
- the LHIN's compliance with the prohibition, in section 4 of the BPSAA, on engaging lobbyist services using public funds;
- the LHIN's compliance with all of its obligations under applicable directives issued by the Management Board of Cabinet;
- the LHIN's compliance with its obligations under the Memorandum of Understanding with the Ministry of Health and Long-Term Care; and
- the LHIN's compliance with its obligations under the Ministry LHIN Accountability Agreement/Ministry LHIN Performance Agreement in effect,

during the Applicable Period.

In making this attestation, I have exercised care and diligence that would reasonably be expected of a Chief Executive Officer in these circumstances, including making due inquiries of LHIN staff that have knowledge of these matters.

I further certify that any material exceptions to this attestation are documented in the attached

Schedule A.

Dated at London, Ontario this January 22, 2019

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**Renato Discenza, Interim CEO, South West Local Health Integration Network**

I certify that this attestation has been approved by the Board of the **South West LHIN** on  
January 22, 2019

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**Andrew Chunilall, Acting Board Chair, South West Local Health Integration Network**

## ATTESTATION

Prepared in accordance with section 14 of the *Broader Public Sector Accountability Act, 2010 (BPSAA)*

### SCHEDULE A South West Local Health Integration Network

For the Applicable Period: 2018/19, Quarter 3, October 1, 2018 to December 31, 2018

1. MEMORANDUM OF UNDERSTANDING

Non-Compliance.

The LHIN has determined that the terms and conditions on which all fourteen LHINs acquired insurance breach the LHINs' obligations under LHSIA, the Financial Administration Act, the MOU and possibly the MLAA. In the context of Bill 41, *Patients First Act 2016*, receiving Royal Assent, which will significantly impact the LHIN's insurance needs, the LHIN is maintaining the status quo and, when appropriate will take such steps as may be agreed among the all fourteen LHINs and the Crown in regard to this matter.

2. MINISTRY LHIN ACCOUNTABILITY AGREEMENT/MINISTRY LHIN PERFORMANCE AGREEMENT

- No known exceptions

3. COMPLETION AND ACCURACY OF REPORTS REQUIRED PURSUANT TO SECTION 5 OF THE BPSAA

- No known exceptions

4. PROHIBITION ON ENGAGING LOBBYIST SERVICES USING PUBLIC FUNDS PURSUANT TO SECTION

- No known exceptions

5. COMPLIANCE WITH APPLICABLE DIRECTIVES ISSUED BY MANAGEMENT BOARD OF CABINET

a. OPS PROCUREMENT DIRECTIVE

- ONE (1) known exception: Board of Directors use of a consultant <\$5000 to provide corporate governance advisory services related to Board Chair transition planning, the introduction of a new CEO, and the areas of risk and opportunity for the Board to manage; single-sourced.

b. OPS TRAVEL, MEAL AND HOSPITALITY EXPENSES DIRECTIVE

- No known exceptions

c. OPS PERQUISITES DIRECTIVE

- No known exceptions