

South East Local Health Integration Network

Board of Directors Meeting No. 156

Monday March 26, 2018

**Cardinal Room
South East LHIN Offices
71 Adam Street
Belleville, Ontario**

MINUTES

Present: Hersh Sehdev (Chair); Brian Smith (Vice Chair); Annette Bergeron; Jo-Anne Brady; Lois Burrows; Jack Butt; Steve Gauthier**; Jean Lord; Maribeth Madgett; Linda Murray; Marsha Stephen; David Vigar; (quorum); and Cynthia Martineau (Acting CEO).

Recorder: Jacqui Prospero

Regrets: Paul Huras (CEO);

Resources: Sherry Kennedy (VP, Operations); Joanne Billing (VP, Home and Community Care); Caitlin denBoer (Directors, Communications & Engagement); Paula Heinemann (VP, Human Resources & Organizational Development); Dr. David Zelt (VP, Clinical); Jennifer Loshaw (Director, Home & Community Services) and Janine DeVries (Board Coordinator).

****PHONE**

1. Call to Order, Chair's Remarks and welcome of guests.

The Chair welcomed board members, guests and members of the public to the meeting and called for order at 9:30 am.

2. Selection of Timer and Observer:

Timer – L. Burrows

Observer – M. Stephen

3. Conflict of Interest Declaration

All members confirmed no conflicts.

4. Consent Agenda:

a. Board Correspondence

b. Chairs Declaration

c. Chairs Report

d. Finance, Audit, Risk and Resource (FARR) – Update

e. Updated Agency Attestation 2017-18

That the Consent Agenda items be approved as circulated; with the exception of item 4 E – Finance, Audit, Risk and Resource (FARR) – Update and 4 F - Updated Agency Attestation 2017-18 to be discussed more fully.

**Moved by: A. Bergeron
Seconded by: L. Burrows
Carried – 2018-156-01**

5. Approval of the Agenda

That the Board Agenda be approved as amended to have the CEO Performance / Board Evaluation Committee item discussed first on the In Camera Agenda and add a complaint / concern received by a board member.

**Moved by: B. Smith
Seconded by: J. Butt
Carried – 2018-156-02**

6. Approval of Minutes

Approval of Minutes February 26, 2018 Board Meeting #155 (attached)

That the Minutes of Monday February, 2018 Board Meeting #155 be approved as amended to reflect the board chair was not in attendance.

**Moved by: B. Smith
Seconded by: J. Butt
Carried – 2018-156-03**

7. Generative Discussion:

None at this time.

8. Strategic Discussion:

a. Health Equity – 9:35 am

- C. Martineau provided an overview of the briefing material for the members' consideration which included an executive summary; attached appendix and recommendation for consideration.
- Board members and senior staff provided the following information based on questions and comments:
 - There are several groups / tables addressing health equity and poverty in the South East LHIN; however the LHIN is not currently represented at those events; there is the potential that directions / initiatives that come out of the proposed task force could be considered for Integrated Health Service Plan (IHSP) for 2019-22; members agreed that the LHIN needs to ensure that the lens of health equity is applied to everything that we are doing; there may be a need to better imbed the equity lens into the Quality Committee; the LHIN continues to approach equity concerns as a region by understanding the population more clearly which has been a large activity from the beginning through our focused data support group which we have traditionally utilized to ensure we continue to make informed decisions around care in our region; using the information for allocating resources as an equity item i.e.: approach used for adult day programs allowed us to ensure that we were providing services that were required to the most needed area; equity is something that goes beyond health and needs to be included / discussed in other areas; making health equity part of our regular business processes rather than a standalone framework is an important consideration; the LHIN is currently in transition with the staff resource support for the indigenous community and discussion ensued on representation on the Board; the Public Appointments Secretariat is still reviewing indigenous governance applications for membership to our board; board and staff members have the ability to participate in culture sensitivity training; asking the right questions during evaluations will be an important function; should a task force be assembled, the goal was not specifically defined in order to allow this new adhoc group to determine what concerns should be the focus;
 - Members agreed that further board discussion before the May board meeting would be required and will include members of senior staff including Quality Committee representation

9. Fiduciary & Oversight Discussion: 10:01 am

a. Special Needs Strategy – Home Care – 10:01 am

- C. Martineau provided an overview of the briefing note for members which included a purpose; executive summary; background and associated risks.
- Senior staff provided the following information based on questions and comments:
 - There will be no impact on services during the transition / change of how these services are provided; new contracts are under development; special needs strategy does not include mental health, however it does include very complex services such as multiple services for young children, etc.; Autism would fall under this spectrum; this is not a diagnosis based system, but is more related to what services that the patient / client requires; funding will be provided directly to the Ministry of Children and Youth Services (MCYS); the LHIN continues to receive funds for these services, until the change is complete, then it will flow directly to MCYS who will administer the program; some services provided by other Ministries will continue to receive funding for those programs that are not part of this strategy; any adjustments in staffing will happen at the health service provider level.

b. CEO Discussion Report – 10:09 am

- C. Martineau provided an overview of the report which included:
 - a) **Health Care Tomorrow**
 - i. Addictions & Mental Health Redesign – no questions or concerns at this time.
 - ii. Enabling Technologies Update – a better understanding of the impact on adjustments to these areas will be coming to the executive teams table for consideration, coupled with direction from the Ministry of Health and Long-Term Care (MOHLTC); a future update to the board on the technologies available will come back, however we are not able to address the “end user” choices / options as they are varied.
 - b) **Home and Community Care Update** – onboarding with SHiiP has started with access to SHiiP by care coordinators currently active; home care data is taking some time to be finalized through agreements with other entities including HIROC / HSSO; we anticipate at the end of 6 months all of the data from the CHRIS system will be available in SHiiP.

That the CEO Discussion Report be received.

Moved by: J. Lord
Seconded by: D. Vigar
Carried – 2018-156-04

c. Chair’s Update – 10:19 am

- H. Sehdev noted for members that she continues to meet with board members individually to build strong relationship with this diverse group of dedicated individuals; attending pan-LHIN Chairs meetings where discussion has focused on initiatives through HSSO, CHRIS implementations / adjustments and future executive compensation frameworks.
- The LHIN Board retreat is being planned for Monday April 23, 2018 with a focus on governance models and how we work together going forward (focusing on an expanded membership of 12, a shift in mandate, providing services now rather than planning / funding only); an RFP has gone out and applications will be reviewed later this week; the event will be strategically focused and we will not be able to address all items that have been proposed such as health equity, etc.;

d. Community Engagement – Board Member Updates – 10:22 am

- M. Madgett noted for members that she attended the Central Governance Forum recently where they discussed the need for governance training in the region; a session is being planned and an invitation will be opened for other governance forum members to attend;
- M. Stephen noted that the Western Governance Forum is meeting next week and they will be consideration governance training opportunities and alignment to future Integrated Health Services Plan (IHSP5) discussions.

Items Removed from Consent Agenda:

4 D - Finance, Audit, Risk and Resource (FARR) – Update – 10:24 am

- A. Bergeron noted for members that the FARR Committee has not meet since before the last board meeting; they are interested reassessing the ARAR reports and others the Ministry requests going forward; the former CCAC budget item was clarified; the Governance Committee will meet before FARR meets and will determine where the current surplus of \$20K best utilized; the value was listed as unassigned due to the uncertainty of how the board will function within the new structure adopted earlier this year; the previously assigned CCAC board funds (from previous years) was not available to governance at transition and thus not available this year.

That the Board of the South East LHIN approve the Finance, Audit, Risk and Resource (FARR) – Update as circulated.

**Moved By: B. Smith
Seconded by: L. Murray
Carried – 2018-156-05**

4 E - Updated Agency Attestation 2017-18 – 10:28 am

- A. Bergeron noted for members that the previous approval was “in principle” which provides the caveat that changes to the item; changes were subsequently made (with the committee chairs involvement) and submitted as required.

That the Board of the South East LHIN approve the Updated Agency Attestation 2017-18 as circulated.

**Moved By: B. Smith
Seconded by: L. Murray
Carried – 2018-156-06**

RECESS – 10:35 am – 10:47 am

That the board consider matters of public interest regarding the Approval of In Camera Board Minutes; Investigator Update – Addictions Mental Health – Kingston, Frontenac, Lennox & Addington – Process; 2018-19 Hospital Funding; Overview of the Bargaining Process and CEO Performance / Board Evaluation Committee and a concern / complaint received by a board member pursuant to Section 9 (5) of the Local Health Systems Integration Act 2006.

**Moved by: B. Smith
Seconded by: J. Lord
Carried – 2018-156-07**

10. In-Camera Session – 10:49 am

That the Chair rise and provide a verbal report from the In Camera Session regarding the Approval of In Camera Board Minutes; Investigator Presentation – Addictions Mental Health – Kingston, Frontenac, Lennox & Addington – Process, to be shared on the LHIN website; 2018-19 Hospital Funding; Overview of the Bargaining Process and CEO Performance / Board Evaluation Committee and a concern / complaint received by a board member pursuant to Section 9 (5) of the Local Health Systems Integration Act 2006.

**Moved by: M. Madgett
Seconded by: L. Murray
Carried – 2018-156-10**

11. Date, time and location of next meeting:

Monday May 28, 2018 – 9:30 am – South East LHIN Offices – Belleville North Site

Future meetings:

Monday June 25, 2018 – 9:30 am – South East LHIN Offices – Belleville North Site

Monday September 24, 2018 – 9:30 am – South East LHIN Offices – Belleville North Site

Monday December 17, 2018 – 9:30 am – South East LHIN Offices – Belleville North Site

Monday March 25, 2018 – 9:30 am – South East LHIN Offices – Belleville North Site

12. Timer & Observer:

Timer / Observer – right on time (slightly early)

Observer – good fulsome discussion among members;

13. Adjournment

That the meeting be adjourned at 12:26 pm

Moved by: M. Madgett

LUNCH BREAK – Education Session – FARR – MLAA Indicators



Chair:

Hersh Sehdev



Secretary:

Acting CEO – Cynthia Martineau