

BOARD OF DIRECTORS MEETING MINUTES

North West LHIN Office
975 Alloy Drive, Thunder Bay ON

October 23, 2018
9:00 am (Eastern)

Present Gil Labine, Chair
Cathy Farrell
Tim Berube
Carol Neff
Dorothy Piccinin
Cindy Jarvela
Beatrice Metzler
Darryl Allan

Staff Rhonda Crocker Ellacott
Brian Ktytor
Petty Ndebele
Chrysta Burns
Gord Porter
Adam Vinet
David Newman

Absent Francois Hastir

Recording Secretary Betty-Anne Grey

Item #	To Be Accomplished	Action
1.0	PROCEDURAL ITEMS	
1.1	Call to Order The meeting was called to order at 9:00 am (Eastern) by Chair G. Labine. Guests and North West LHIN staff were introduced and welcomed to the meeting.	
1.2	Declaration of Conflict of Interest G. Labine declared conflict of interest as a family member is employed with Thunder Bay Regional Health Sciences Centre. Pediatric ward.	
1.3	Approval of Agenda The agenda was approved as presented.	
1.4	Business Arising None.	
2.0	BOARD EDUCATION	
2.1	eHealth Ten Point Strategy and Digital Health B. Ktytor and D. Newman provided an update on North West LHIN Digital Health. The following was highlighted <ul style="list-style-type: none"> • North West LHIN eHealth • Provincial 10 Point Digital Health Action Plan Overview • North West LHIN Alignment <ul style="list-style-type: none"> ○ Consumer Facing Initiatives ○ Health System Facing Initiatives ○ Critical Enablers Board members were allotted time for questions.	

Item #	To Be Accomplished	Action
3.0	BOARD LINKAGES	
3.1	<p>Chair Report The Chair provided an update on recent activities including:</p> <ul style="list-style-type: none"> • Chair and CEO have had several meetings since the last meeting. • G. Labine and R. Crocker Ellacott met with the Alzheimer Society of Thunder Bay Board Chair and President October 12, 2018. • Attended a number of Pan LHIN Chairs' meetings. The Pan LHIN Chair drafted a letter to the Minister of Health that included suggestions of what the LHINs could do better. A response has not been received from the Ministry. • The PAN LHINs has not been able to secure a meeting date with the Minister of Health. • G. Labine attended the North West LHIN Quality Committee meeting. He also met with the North West LHIN Nominations Committee. 	
4.0	CONSENT AGENDA	
4.1	<p>Board of Directors Meeting Minutes: September 25, 2018 Declaration of Compliance: July 1, 2018 to September 30, 2018</p>	
4.2	<p>G. Labine presented the consent agenda for approval.</p> <p><u>Resolution #2018 - 101</u> Moved by C. Neff and seconded by D. Allan that the North West LHIN Board of Directors approve the Consent Agenda as presented. CARRIED</p>	
5.0	BOARD DECISIONS/PROCESSES	
5.1	Committee Reports	
5.1-1	<p>Audit and Finance (A&F) Committee: October 9, 2018 The Audit and Finance Committee met October 9, 2018 and the draft minutes were pre-distributed to the Board. A brief overview of the meeting was provided.</p>	
5.1-2	<p>Governance and Nominations (G&N) Committee: October 9, 2018 The Governance and Nominations Committee met October 9, 2018 and the draft minutes were pre-distributed to the Board. A brief overview of the meeting was provided. The following items were presented for approval:</p> <p><u>Revised Policy EN-100 Board ENDS</u></p> <p><u>Resolution #2018 - 102</u> Moved by C. Farrell and seconded by T. Berube that the</p>	

Item #	To Be Accomplished	Action
	<p>North West LHIN Board of Directors approve the revised EN-100 Board ENDS Policy as presented. CARRIED</p> <p><u>Revised Governance and Nominations Committee Terms of Reference</u></p> <p><u>Resolution #2018 - 103</u> Moved by C. Farrell and seconded by D. Piccinin that the North West LHIN Board of Directors approve the revised Governance and Nominations Committee Terms of Reference as presented. CARRIED</p> <p><u>GP-102 Consent Agenda</u></p> <p><u>Resolution #2018 - 104</u> Moved by C. Farrell and seconded by B. Metzler that the North West LHIN Board of Directors approve the revised policy GP-102 Consent Agenda as presented. CARRIED</p>	
5.2	Policy Review	
5.2-1	GP-102 Consent Agenda Policy This item was reviewed under Item 5.1-2.	
5.3	LHIN Operations	
5.3-1	<p>Thunder Bay Regional Health Sciences Centre (TBRHSC) – Pre-Capital Submission – PET CT Replacement A briefing note regarding Thunder Bay Regional Health Sciences Centre (TBRHSC) – Pre-Capital Submission – PET CT Replacement was pre-circulated in the Board meeting package. Background information was provided.</p> <p><u>Resolution #2018 - 105</u> Moved by D. Allan and seconded by C. Jarvela that the North West LHIN Board of Directors endorse Part A of the Pre-Capital Submission form submitted by Thunder Bay Regional Health Science Centre (TBRHSC) to undertake renovations required to support the relocation and replacement of a PET/CT and the addition of a third linear accelerator. It is recommended that this endorsement be contingent upon this project being fully funded from sources other than North West LHIN transfer payment funding. This includes both capital and operating costs. CARRIED</p>	
5.3-2	<p>Health Links - Expenditures A briefing note regarding health links was pre-circulated in the Board meeting package. Background information was provided.</p>	

Item #	To Be Accomplished	Action
	<p><u>Resolution #2018 - 106</u> Moved by T. Berube and seconded by C. Farrell that the North West LHIN Board of Directors approve the FY2018/19 Health Links budget as presented. Carried</p>	
6.0	MONITORING REPORTS	
6.1-1	<p>EL-109 Financial Conditions and Activity Monitoring Report EL-109 Financial Conditions and Activity was presented for approval. T. Berube provided an overview.</p> <p><u>Resolution #2018 - 107</u> Moved by T. Berube and seconded by C. Neff that the North West LHIN Board of Directors approve Monitoring Report EL-109 Financial Conditions and Activity as presented. CARRIED</p>	
7.0	QUALITY REPORT	
8.0	INFORMATION	
8.1-1	<p>CEO Report The CEO Report was distributed to the Board for information. R. Crocker Ellacott provided a brief update.</p> <p>Board members were allotted time for questions.</p>	
8.1-2	<p>Ministry LHIN Accountability Agreement (MLAA) Indicator Report The Q4 Ministry LHIN Accountability Agreement Indicator Report was provided to the Board.</p> <p><i>A break was observed at 10:15 am to 10:30 am prior to commencing the Closed session.</i></p>	
9.0	<p>CLOSED SESSION</p> <p><u>Resolution #2018 - 108</u> Moved by D. Allan and seconded by T. Berube that at 10:30 am (Eastern) the Board members attending the meeting, specified above, move into a Closed Session pursuant to the following exception(s) set out in s. 9 (5) of the <i>Local Health System Integration Act (LHSIA), 2006:</i> (a) Personal or Public Interest (g) Personnel Matters And further that the following persons be permitted to attend: R. Crocker Ellacott, B. Kytora, P. Ndebele, C. Burns, G. Porter, A. Vinet, D. Newman and B. Grey. CARRIED</p>	
9.1	<p>Report out of Closed Session None.</p>	
10.0	ADJOURNMENT	

Item #	To Be Accomplished	Action
10.1	Meeting Evaluation Completed evaluations to be provided to B. Grey.	
10.2	Future Agenda Items Agenda items to be forwarded to the Chair or to B. Grey by November 20, 2018.	All members
10.3	Date of Next Meeting The next meeting is scheduled for December 11, 2018.	
10.4	Adjournment <u>Resolution #2018 - 117</u> Moved by D. Allan and seconded by B. Metzler that at 3:01 pm (Eastern) the meeting be adjourned. CARRIED	
	Chair _____ Secretary _____	