



North West Local Health
Integration Network

**BOARD OF DIRECTORS OPEN MEETING
MINUTES**

North West LHIN Office
Boardroom, 975 Alloy Drive, Thunder Bay, ON

September 30, 2014
9:00 am Eastern

Present: Joy Warkentin, Chair
Tina Copenace
Dennis Gushulak
Dan Levesque

Staff: Laura Kokocinski
Brian Ktytor
Susan Pilatzke
Kim Callaghan

Regrets: Cathy Farrell
Diane Bath

Guest: Dr. Keith Seel, *tc*

tc = Teleconference

Recording Secretary: Tracy MacIntyre

Item #	To Be Accomplished:	Action:
1.0	PROCEDURAL ITEMS	
1.1	<p>Call to Order The meeting was called to order at 9:00 a.m. (Eastern) by Chair J. Warkentin.</p> <p>Staff observers and North Western Ontario End of Life Care Network Lead, Hillary Mettam, were welcomed to the meeting.</p>	
1.2	<p>Declaration of Conflict of Interest None declared.</p>	
1.3	<p>Recognition of Past Directors D. Loubier and D. Miller J. Warkentin reported Past Directors, D. Loubier and D. Miller, were unable to attend today's meeting to receive their plaques recognizing them for their dedication and efforts during their tenures on the North West LHIN Board.</p> <p>Both Past Directors were recognized in absentia and will be invited to attend the North West LHIN's Annual Open House in December.</p>	

1.3	<p>Approval of Agenda The agenda was presented for approval.</p> <ol style="list-style-type: none"> 1. It was noted Agenda Item 2.1, Generative Governance - Stepping Beyond Fiduciary and Strategic Governance, will be moved to 1:00 pm this afternoon, when Dr. Seel will be joining by videoconference. 2. Board Agenda Item 5.3-3, North West LHIN Board Strategic Planning Session Agenda - For Discussion, was added to the agenda. <p><u>Resolution #2014 – 115</u> Moved by T. Copenace, and seconded by D. Gushulak, that the agenda be approved as amended. CARRIED</p>	
1.4	<p>Approval of Minutes The minutes of the Board of Directors meeting of June 24, 2014, and the Special Board of Directors meeting of August 7, 2014, were presented for approval.</p> <p><u>Resolution #2014 – 116</u> Moved by D. Gushulak, and seconded by T. Copenace, that the minutes of the Board of Directors meeting of June 24, 2014, and the Special Board of Directors meeting of August 7, 2014, both be approved as presented. CARRIED</p>	
1.5	<p>Business Arising from the Minutes Not Covered on Agenda No business arising.</p>	
2.0 BOARD EDUCATION		
2.1	<p>Generative Governance - Stepping Beyond Fiduciary and Strategic Governance <i>Moved to 1:00 pm Eastern</i> Dr. K. Seel, via videoconference, gave an educational presentation on “Generative Governance - Stepping Beyond Fiduciary and Strategic Governance,” which will be the focus of the upcoming North West LHIN Board Strategic Planning Session on October 27, 2014.</p> <p>Discussion occurred throughout the presentation. Dr. Seel invited Board members to send any questions or comments to him via email (kseel@gmail.com) in advance of the upcoming Board Planning Session in October.</p>	All members
2.2	<p>Palliative Care S. Pilatzke gave an educational presentation on the</p>	

	<p>Regional Palliative Care Plan for the North West LHIN.</p> <p>The document, “Advancing High Quality, High Value Palliative Care in Ontario: A Declaration of Partnership and Commitment to Action (December 2011),” will be forwarded to Board members.</p> <p>H. Mettham was thanked for her contributions to the Regional Palliative Care Plan.</p>	<p>T. MacIntyre</p>
<p>3.0</p>	<p>BOARD LINKAGES</p>	
<p>3.1</p>	<p>Community Engagement Sessions</p> <ul style="list-style-type: none"> • Non-Health Service Provider Engagement Session Reports: <ul style="list-style-type: none"> ○ Rainy River – Apr. 14, 2014 ○ Fort Frances & Emo – Apr. 14, 2014 ○ Atikokan – Apr. 15, 2014 <p>All three non-North West LHIN funded community health service provider reports from the communities of Rainy River, Fort Frances and Emo, and Atikokan reports were received by the Board.</p> • Sioux Lookout Community Engagement Date D. Gushulak reported on the event and noted there were nine registrants, with 21 attending; over half were walk-ins. Good discussion occurred and it was positive. <p>D. Gushulak extended thanks to staff for their efforts preparing for the event, during the event, and in preparing the subsequent reports following the various community engagement sessions throughout the year.</p> <p>All four reports will be sent out for translation and posted to the web site.</p> <p>Discussion followed. It was agreed a letter from J. Warkentin will be sent to each respective IDN funded Health Service Providers, which will include the non-North West LHIN funded service provider reports from their respective IDNs.</p> <ul style="list-style-type: none"> • North West Community Care Access Centre (CCAC), Kenora Chiefs Advisory (KCA), and Fort Frances Tribal Area Health Services (FFTAHS) Update J. Warkentin advised a second meeting was held to discuss community care in remote communities. The next meeting will be held in January 2015. 	<p>T. MacIntyre</p> <p>S. Pilatzke</p>

	<ul style="list-style-type: none"> • Governance to Governance Session – October 22, 2014 J. Warkentin reported the planning for the Governance to Governance Session, being held on October 22, 2014, is progressing well. Deloitte is facilitating the event, the agenda is well planned, and the guest speakers are relevant and experienced. <p>Board Events – Planning</p> <ul style="list-style-type: none"> • 2014 Open House The 2014 Annual Open House was discussed. It was agreed it will be held on Monday, December 15th, from 4:00 pm – 6:00 pm in the North West LHIN Boardroom. <p>The Annual Board Christmas Dinner was also discussed. It was agreed the dinner, with spouses, will be held Monday evening, December 15th, from 7:00 pm – 10:00 pm at Giorg’s Restaurant.</p> <ul style="list-style-type: none"> • 2015 Regional Board Meeting J. Warkentin led discussion on a schedule that provided a historical listing of previous regional Board meetings and proposed regional Board meeting locations for 2015 – 2019. The 2015 Regional Board meeting will be held in Atikokan in the Rainy River IDN in May. It was noted there was an error for November 22, 2007, listing Marathon in the Kenora IDN; however, it is actually in the District of Thunder Bay IDN. <p><u>Resolution #2014 – 117</u> Moved by D. Levesque, and seconded by D. Gushulak, that the North West LHIN Board of Directors approves the 2015-2019 Schedule of Regional Board Meeting Locations as presented. CARRIED</p> <ul style="list-style-type: none"> • 2015/16 LHIN Anniversary Celebrations L. Kokocinski provided an update on the planning currently underway for the 2015/16 LHIN 10th Anniversary celebrations. Planning is occurring on an internal and provincial level, and planning includes recognizing past Board members. <p>The Governance and Nominations (G&N) Committee will be involved with governance related celebrations.</p> <p>The objective of the celebratory events will be to</p>	<p>G&N Committee</p>
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	<p>build recognition of the North West LHIN throughout region.</p> <p>Board input is appreciated and any thoughts or input are welcome.</p>	<p>All members</p>
<p>3.2</p>	<p>Chair Report J. Warkentin provided the following updates:</p> <ul style="list-style-type: none"> • IT Board Training J. Warkentin reported T. Copenace and D. Gushulak attended a refresh IT training session for their tablets. • Indigenous Cultural Competency Training J. Warkentin reported she has started the Indigenous Cultural Competency Training program and advised the content is very well laid out. She challenged other Board members to sign up and discussion followed. <p>Interested members are to contact T. MacIntyre, who will coordinate registration.</p> <ul style="list-style-type: none"> • Board Vacancies J. Warkentin reported the recent Board vacancy was posted on the Public Appointment Secretariat (PAS) web site, and the posting closed on September 15, 2014. Screened applicants will be forwarded to the North West LHIN in the near future. • 2014 Board Christmas Dinner This item was addressed under 3.1, Board Events Planning, 2014 Open House. • New Minister of Health Discussion J. Warkentin advised the LHINs Board Chairs are focussing on building a relationship with the Minister. • Premier’s Mandate Letter to the Minister of Health and Long Term Care The letter was distributed and discussed. • LHIN Leadership Update <ul style="list-style-type: none"> ○ Home and Community Care backgrounder will be forwarded to Board. ○ Collaborative governance is being discussed. ○ Board evaluations of whole Board, each Chair and each member are being discussed and the RFP cost is expected to be\$ 7,000 per LHIN – RFP will be sent out soon. ○ CEO compensation was discussed; no decision taken. 	<p>All members</p>

	<ul style="list-style-type: none"> ○ Board vacancies – Many LHINs have four vacancies per Board. ○ LHIN Chair succession planning is being discussed. 	
4.0	BOARD ENDS DISCUSSION	
4.1	ENDS Education None.	
4.2	ENDS Discussion	
4.2-1	<p>Population Health D. Gushulak led discussion regarding ENDS Policy, Population Health – Improved health outcomes resulting in healthier people.</p> <p>Discussion followed. It was agreed these numbers move over decades, not over a three year period, for example, as proxies or contributory trends; the real population health trends, move over decades. A key question to be raised at the Strategic Planning Session is whether to keep the current ENDS for the next three years or to modify them?</p>	
4.3	ENDS Monitoring	
4.3-1	<p>Ministry LHIN Performance Agreement (MLPA) Scorecard B. Kytzor led discussion on the revised MLPA Scorecard. Discussion followed. The new presentation was well received by Board members.</p>	
5.0	BOARD DECISIONS/PROCESSES	
5.1	Committee Reports	
5.1-1	<p>Audit and Finance (A & F) Committee No report.</p>	
5.1-2	<p>Governance and Nominations (G & N) Committee No report.</p>	
5.2	Policy Review None.	
5.3	LHIN Operations	
5.3-1	<p>Financing of Centre of Excellence for Integrated Seniors Services Capital Project Phase 2 B. Kytzor provided an overview of the briefing note for Board approval of the Financing of Centre of Excellence for Integrated Seniors Services Capital Project Phase 2. Discussion followed.</p> <p>Resolution #2014 – 118 Moved by D. Levesque, and seconded by D. Gushulak,</p>	T. MacIntyre

	<p>that the North West LHIN Board of Directors provide approval for the following:</p> <ul style="list-style-type: none"> • To support the financing structure as outlined above, and; • To provide incremental operating funding of \$255,000 per year over 20 years to support St. Joseph's Care Group programs. <p>CARRIED</p>	
5.3-2	<p>St. Joseph's Care Group Working Capital Pressures B. Kytort advised the St. Joseph's Care Group Working Capital Pressures briefing note is related to the previous briefing note, 5.3-1, Financing of Centre of Excellence for Integrated Seniors Services Capital Project Phase 2. B. Kytort led discussion and there were no questions.</p> <p>Resolution #2014 – 119 Moved by D. Gushulak, and seconded by D. Levesque, that the North West LHIN Board of Directors provide for one-time funding of up to \$1.5 million in 2014/15, to the extent the appropriate in-year surpluses materialize within the North West LHIN, in order to provide relief to St. Joseph's Care Group for its working capital pressures relating to its capital projects. CARRIED</p> <p>The Board complimented the staff for the excellent briefing notes.</p>	
5.3-3	<p>North West LHIN Board Strategic Planning Session Agenda J. Warkentin led discussion on the North West LHIN Board Strategic Planning Session Agenda. She advised the Board that she, L. Kokocinski, B. Kytort, and S. Pilatzke were charged with developing a draft Board Workplan for 2015/16 and it will be presented at the Board Strategic Planning Session for discussion.</p> <p>Dr. Seel has prepared a Governance Survey for Board members to complete, which will be distributed tomorrow. All Board members are asked to complete the survey by Friday of this week as it will inform the Board Strategic Planning Session work.</p> <p><i>The meeting recessed for lunch at 11:55 am, and resumed at 12:35 pm.</i></p>	T. MacIntyre All members
6.0	MONITORING REPORTS	
6.1	<p>EL-103 Enterprise Risk Management B. Kytort provided an overview of the EL-103 Enterprise</p>	

	Risk Management Monitoring Report. Discussion followed.	
	Resolution #2014 – 120 Moved by D. Gushulak, and seconded by D. Levesque, that the North West LHIN Board of Directors approve EL-103 Enterprise Risk Management Monitoring Report as presented. CARRIED	
7.0	CONSENT AGENDA None.	
8.0	INFORMATION	
8.1	CEO Report L. Kokocinski presented her report and discussion followed.	
9.0	CLOSED SESSION Resolution #2014-121 Moved by D. Gushulak, and seconded by T. Copenace, that at 12:40 pm (Eastern) the Board members attending the meeting, specified above, move into a Closed Session pursuant to the following exception(s) set out in s. 9 (5) of the Local Health System Integration Act (LHSIA), 2006: (i) Personal or Public Interest (vii) Personnel Matters And further that the following persons be permitted to attend: L. Kokocinski, B. Ktytor, S. Pilatzke, and T. MacIntyre. CARRIED <i>Meeting reconvened following the Closed Session.</i>	
	Report out of Closed None.	
10.0	ADJOURNMENT	
10.1	Meeting Evaluation Completed evaluations to be provided to T. MacIntyre.	All members
10.2	Future Agenda Items Agenda items to be forwarded to the Chair or to T. MacIntyre.	All members
10.3	Date of Next Meeting The next meeting has been scheduled for October 28, 2014, at the Best Western Nor'Wester Hotel, in Thunder Bay, ON.	

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Item #	To Be Accomplished:	Action:
10.4	<p>Adjourn</p> <p><u>Resolution #2014-125</u> Moved by D. Gushulak, and seconded by T. Copenace, that at 3:05 pm (Eastern) the meeting be adjourned. CARRIED</p>	
	<p>Chair _____</p> <p>Secretary _____</p>	