

BOARD OF DIRECTORS MEETING MINUTES

North West LHIN Office
975 Alloy Drive, Thunder Bay ON

September 25, 2018
9:00 am (Eastern)

Present	Gil Labine, Chair Cathy Farrell Tim Berube Tina Copenace Carol Neff Dorothy Piccinin Cindy Jarvela Beatrice Metzler Darryl Allan	Staff	Rhonda Crocker Ellacott Susan Pilatzke Brian Ktytor Rakib Mohammed Petty Ndebele Chrysta Burns Sarah Newbery t/c
		Recording Secretary	Betty-Anne Grey
Absent	Francois Hastir		

Item #	To Be Accomplished	Action
1.0	PROCEDURAL ITEMS	
1.1	Call to Order The meeting was called to order at 9:00 am (Eastern) by Chair G. Labine. G. Labine welcomed everyone to the meeting and noted that it is Franco-Ontarian Day.	
1.2	Declaration of Conflict of Interest G. Labine declared conflict of interest as a family member is employed with Thunder Bay Regional Health Sciences Centre.	
1.3	Approval of Agenda The agenda was approved as presented.	
1.4	Business Arising None.	
2.0	BOARD EDUCATION	
3.0	BOARD LINKAGES	
3.1	Chair Report The Chair provided an update on recent activities including: <ul style="list-style-type: none"> - Acknowledged R. Crocker Ellacott in the Registered Nurse Journal. - The PAN LHIN Chair Council has made attempts to set up a meeting with Christine Elliott, Minister of Health and Long-Term Care but has been unsuccessful. They will try to set up a meeting at her convenience. 	

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	<ul style="list-style-type: none"> - Dr. Rueben Devlin, Special Advisor on Healthcare to the Premier is compiling a report to go to the Premier by end of October. Everything is on hold until Dr. Devlin's report is released. Common messages are cost cutting and reducing hallway medicine. - Order in Council appointments have been put on hold. The North West LHIN has one Board member on hold and his appointment is awaiting approval by the new caucus. Two Board members terms are expiring December 31, 2018. - Concerns were expressed that there will be no Aboriginal representation on the North West LHIN Board if T. Berube and D. Allan are not reappointed to the Board as of December 31, 2018. - The role of the Quality Committees was discussed at the LHIN Chairs Council Meeting July 12, 2018. - The LHIN Chairs Council is putting a template together to provide to Dr. Devlin. The template will outline what the LHINs have accomplished and what initiatives should be worked on going forward. - On August 15, 2018, G. Labine and R. Crocker Ellacott met with the Executive Director and Board from People Advocating for Change through Empowerment (PACE). - G. Labine and R. Crocker Ellacott met with Riverside Health Care Board Chair and President on August 15, 2018. - Minister Christine Elliott cancelled her attendance at the September 13th Leadership Council Meeting. - Helen Angus met with the LHIN Leadership Council and Chairs. - The Ministry of Health and Long-Term Care will not be providing a mandate letter this year. <p>Board Member Recognition The Chair presented departing Board member T. Copenace with a certificate of recognition and thank you letter on behalf of the North West LHIN Board, for her contributions and dedication to health care in Northwestern Ontario.</p>	
4.0	CONSENT AGENDA	
4.1	<p>Board of Directors Meeting Minutes June 26, 2018 and August 8, 2018.</p> <p>G. Labine presented the consent agenda for approval.</p> <p>4.2</p> <p><u>Resolution #2018 - 90</u> Moved by T. Copenace and seconded by D. Allan that the North West LHIN Board of Directors approve the Consent Agenda as presented.</p>	

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	CARRIED	
5.0	BOARD ENDS DISCUSSION	
5.1	ENDS Education None.	
5.2	ENDS Discussion None.	
5.3	ENDS Monitoring	
5.3-1	2017/18 Board of Directors Meeting Evaluation Summary Gil stated that the summary was favourable. There were no questions or concerns.	
5.4	Generative Discussion None.	
6.0	BOARD DECISIONS/PROCESSES	
6.1	Committee Reports	
6.1-1	Audit and Finance (A&F) Committee No report.	
6.1-2	Governance and Nominations (G&N) Committee The Governance and Nominations Committee met September 5, 2018 and the draft minutes were pre-distributed to the Board. A brief overview of the meeting was provided. The following items were highlighted: <ul style="list-style-type: none"> - The Governance to Governance scheduled October 24, 2018 will be by webinar. All Board members are expected to participate in person. 	
6.2	Policy Review	
6.3	LHIN Operations	
6.3-1	North West LHIN Planning B. Ktytor provided an overview on the background and recommendation to approve an \$89,000 expenditure, given the Ministry of Health and Long Term Care (MOHLTC) expenditure restraint directives, for the North West LHIN Thunder Bay offices "Future-state Workplace Project" work plan provided by Infrastructure Ontario. The Ministry of Health and Long-Term Care has approved this expenditure. This item was brought forward so that the Board is aware. <u>Resolution #2018 - 91</u> Moved by C. Jarvela and seconded by C. Farrell that the North West LHIN Board of Directors approve the \$89,000 expenditure with respect to the Infrastructure Ontario proposal for the North West LHIN Thunder Bay Office Future-state Accommodation project to ensure adherence to the Thunder Bay offices June 2020 lease expiration timeline. CARRIED	

Item #	To Be Accomplished	Action
6.3-2	<p>Thunder Bay Regional Health Sciences Centre (TBRHSC) – Pre-Capital Submission – Pharmacy Services A briefing note regarding Part A of a Pre-Capital Submission from TBRHSC to fund facility upgrades, new equipment and renovations to comply with the National Association of Pharmacy Regulatory Authorities standards was pre-circulated in the Board meeting package. Background information was provided.</p> <p>The endorsement of further stages of the capital ask will be contingent on the findings and final regional pharmacy plan that is currently underway with all hospital sites and is expected to be completed in Fall 2018.</p> <p><u>Resolution #2018 - 92</u> Moved by D. Allan and seconded by C. Farrell that the North West LHIN Board of Directors endorse Part A of the Pre-Capital Submission Form submitted by Thunder Bay Regional Health Science Centre (TBRHSC) for facility upgrades, new equipment and renovations to comply with the National Association of Pharmacy Regulatory Authorities (NAPRA) standards. This endorsement is contingent on the final results of the regional pharmacy plan that is currently under development with all hospital sites. At this time, the Board of Directors recommends that the hospital continue to the next stage of the capital process. CARRIED</p>	
6.3-3	<p>Health Links - Expenditures This item has been deferred.</p>	
7.0	MONITORING REPORTS	
7.1-1	<p>EL-103 Enterprise Risk Management Monitoring Report EL-103 Enterprise Risk Management was presented for approval. T. Berube provided an overview.</p> <p><u>Resolution #2018 - 93</u> Moved by T. Berube and seconded by D. Piccinin that the North West LHIN Board of Directors approve Monitoring Report EL-103 Enterprise Risk Management as presented. CARRIED</p>	
8.0	<p>QUALITY REPORT The Quality Report was pre-distributed in the Board meeting package. This is the third Quality Report to the Board. The North West LHIN is continuously looking at how we organize around quality.</p>	
9.0	INFORMATION	
9.1-1	<p>CEO Report The CEO Report was distributed to the Board for information. R. Crocker Ellacott highlighted the following:</p>	

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	<ul style="list-style-type: none"> - Traveled into the region to engage with multiple health services providers. There was an overall theme of wanting to work together. - Discussions occurred with partners regarding hallway medicine. - Working together with Indigenous communities on population health. - Attended meetings with LHIN Chairs and CEOs. - Working with overcapacity strategies and hoping to implement strategies. - Cyber security practices are being reviewed Pan LHIN to make sure our systems are safe and secure. - Background information on eHealth Ontario was provided. B. Ktytor noted that the Ministry of Health and Long-Term care was developing a ten point strategy for eHealth and digital health. B Ktytor will bring information about the eHealth ten point strategy and digital health an education topic at a future Board meeting. <p>Board members were allotted time for questions.</p> <p>The Board agreed that the mid-summer update was immensely helpful and was excellent to receive.</p>	B. Ktytor
9.1-2	<p>Ministry LHIN Accountability Agreement (MLAA) Indicator Report</p> <p>The Q4 Ministry LHIN Accountability Agreement Indicator Report was provided to the Board. An overview of the indicator results was provided and the following was highlighted:</p> <ul style="list-style-type: none"> - There was improvement in 9 out of 13 scorecard indicators. - Percent of ALC Days, ALC Rate, Rate of Repeat ED Visits for Substance Abuse and Rate of Repeat ED Visits for Mental Health did not meet the target. - Percent of Home Care Clients Receiving Personal Support Services with 5 days is an improvement. Still challenging. Enhanced conversation with providers and saw an improvement. - The demand is growing for ED Visits for Mental Health and Addictions and Alcohol Abuse. Public Health is working on campaigns. Navigation of agencies providing services is an issue. 	
10.0	<p>CLOSED SESSION</p> <p><u>Resolution #2018 - 94</u> Moved by T. Copenace and seconded by D. Allan that at 10:07 am (Eastern) the Board members attending the meeting, specified above, move into a Closed Session pursuant to the following exception(s) set out in s. 9 (5) of the <i>Local Health System Integration Act (LHSIA), 2006:</i></p>	

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	<p>(a) Personal or Public Interest (g) Personnel Matters And further that the following persons be permitted to attend: R. Crocker Ellacott, B. Ktytor, S. Pilatzke, P. Ndebele, C. Burns, R. Mohammed, S. Newberry, M. Salo and B. Grey. CARRIED</p>	
11.1	<p>Meeting Evaluation Completed evaluations to be provided to B. Grey.</p>	
10.2	<p>Future Agenda Items Agenda items to be forwarded to the Chair or to B. Grey by October 2, 2018.</p>	All members
11.3	<p>Date of Next Meeting The next meeting is scheduled for October 23, 2018.</p>	
11.4	<p>Adjournment <u>Resolution #2018 - 100</u> Moved by T. Berube and seconded by T. Copenace that at 2:55 pm (Eastern) the meeting be adjourned. CARRIED</p>	
	<p>Chair _____ Secretary _____</p>	