

BOARD OF DIRECTORS MEETING MINUTES

North West LHIN Office
975 Alloy Drive, Thunder Bay ON

June 28, 2016
9:00 am (Eastern)

Present Dan Levesque, Chair
Cathy Farrell
Tim Berube
Herbert ZoBell
Darryl Allan
Dennis Gushulak
Tina Copenace
Gil Labine t/c

Staff Laura Kokocinski
Susan Pilatzke
Brian Ktytor
Petronilla Ndebele

Recording Secretary Robin Orr

Regrets

Item #	To Be Accomplished	Action
1.0	PROCEDURAL ITEMS	
1.1	Call to Order The meeting was called to order at 9:00 am (Eastern) by Chair D. Levesque. Staff were introduced and welcomed.	
1.2	Declaration of Conflict of Interest None declared.	
1.3	Approval of Agenda The agenda was approval as presented.	
1.4	Business Arising None	
2.0	BOARD EDUCATION	
2.1	<p>Planning and Progress in Senior's Care H. Metha, Senior Planning and Integration Consultant provided a high level overview of Planning and Progress in Senior's Care as outlined in the previously distributed presentation. Topics address in the presentation included:</p> <ul style="list-style-type: none"> • Areas of focus • Highlights from the 2014 Seniors' Services Plan • Assisted Living Services for High Risk Seniors • Long term care homes current capacity and service planning • Trends and Considerations for Alternate Level of Care (ALC) to Long-Term Care (LTC) 	

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	<ul style="list-style-type: none"> • Nurse Practitioners led programs in long-term care homes, and outreach programs • Assess and Restore • Physiotherapy and Falls Prevention • Rehabilitative and Complex Continuing Care Services • Dementia Care • Evolution of the Behavioural Supports Program • Advancing Memory Clinics • Regional Palliative Care Program • Telehomecare <p>Discussion ensued, questions were addressed. H. Mehta was thanked for presenting.</p>	
3.0	BOARD LINKAGES	
3.1	<p>Medical Assistance in Dying Update D. Levesque, C. Farrell and S. Pilatzke attended the Medical Assistance in Dying webinar hosted on June 8, 2016. Presentations shared at this webinar were pre-distributed to the Board; C. Farrell provided a high level overview of the webinar including the following:</p> <ul style="list-style-type: none"> • The role of the Board from a legal perspective as presented by OHA, Daphne Jarvis • Murray Pereiman, North York General Hospital presentation of issues and questions from the perspective of hospitals; and • An overview of the Paul Kiteley, St. Joseph's Health Care presentation <p>Discussion ensued; questions were addressed.</p> <p>It was noted Bill C-14 Medical Assistance in Dying received Royal Assent on June 17, 2016. The Board was provided with a brief update on how this impacts health service providers, and actions taken to date.</p> <p>C. Farrell was thanked for presenting.</p>	
3.2	<p>Chair Report D. Gushulak was recognized and thanked for his years of service and his dedication to the North West Board; a formal letter and plaque in recognition of his service will be forwarded to him.</p> <p>Membership for the Governance & Nominations and Audit and Finance Committees will remain unchanged at this time.</p>	R. Orr
4.	CONSENT AGENDA	
4.1	Board of Directors Meeting Minutes May 31, 2016	
4.2	Audit and Finance Meeting	
4.3	Governance and Nominations Meeting	

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4.4	<p>Declaration of Compliance - April 1, 2016 to June 30, 2016</p> <p>D. Levesque identified the items on the consent agenda.</p> <p>Resolution #2016 - 56 Moved by D. Allan and seconded by T. Berube that the North West LHIN Board of Directors approve the Consent Agenda as presented. CARRIED</p>	
5.0	BOARD ENDS DISCUSSION	
5.1	ENDS Education None	
5.2	ENDS Discussion None	
5.3	ENDS Monitoring	
5.3-1	<p>Ministry LHIN Accountability Agreement (MLAA) Indicator Report The Q4 Ministry LHIN Accountability Agreement Indicator Report was provided to the Board for discussion. Discussion ensued with a focus on mental health and addictions, questions were addressed.</p>	
5.4	Generative Discussion None	
6.0	BOARD DECISIONS/PROCESSES	
6.1	Committee Reports	
6.1-1	<p>Governance and Nominations (G & N) Committee Policy Review A recommendation to move the review of Governance Policies to a three year review cycle was presented; the board was asked to support this change. It was noted, monitoring of policies will continue on an annual basis and should an issue arise through a monitoring report, the corresponding policy can be addressed at that time. Discussion ensued.</p> <p>Resolution #2016 - 57 Moved by D. Allan and second by D. Gushulak that the North West LHIN Board of Directors approve moving the review of Governance Policies to 3 year cycle; subject to a scheduled plan which will be presented at the October 2016 Board Strategic Planning Session. CARRIED</p> <p>Summer Coverage The Board was asked to approve a motion to allow the Interim Chair and Vice-Chair to work with the CEO to process any necessary approvals during the months of July and August,</p>	G & N Committee

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	<p>noting an emergency Board meeting can still be called over the summer months, if required.</p> <p>Resolution #2016 - 58 Moved by H. ZoBell and second by C. Farrell that the North West LHIN Board of Directors approves that during the course of July and August, should a decision be required, that the Interim Board Chair, D. Levesque and Vice-Chair, G. Labine, will work with the CEO to process any necessary approvals and provide a follow up report of any actions taken at the September 2016 Board of Directors meeting. CARRIED</p>	<p>D. Levesque & G. Labine</p>
6.2	Policy Review	
6.2-1	<p>EL-100 General Executive Constraint Policy EL-100 General Executive Constraint was reviewed, no changes were recommended.</p>	
6.2-2	<p>EL-101 Communication and Counsel to the Board Policy EL-101 Communication and Counsel to the Board was reviewed, no changes were recommended.</p>	
6.2-3	<p>EL-105 Corporate Identity Policy EL-105 Corporate Identity was reviewed, no changes were recommended.</p>	
6.2-4	<p>EL-110 Compensation and Benefits Policy EL-110 Compensation and Benefits was reviewed, no changes were recommended.</p>	
6.2-5	<p>EL-111 CEO Emergency Succession Plan Policy EL-111 CEO Emergency Succession Plan was reviewed, no changes were recommended.</p>	
6.2-6	<p>GP-104 Board Member Roles and Responsibilities Policy GP-104 Board Member Roles and Responsibilities was reviewed, no changes were recommended.</p>	
6.2-7	<p>GP-105 Code of Conduct Policy GP-105 Code of Conduct was reviewed, no changes were recommended.</p>	
6.2-8	<p>BC-103 CEO Compensation Policy BC-103 CEO Compensation was reviewed, no changes were recommended.</p>	
6.3	LHIN Operations	
	None	
7.0	MONITORING REPORTS	
	None	
8.0	INFORMATION	
8.1	<p>CEO Report The CEO Report was presented to the Board.</p>	

<p>9.0</p>	<p>CLOSED SESSION</p> <p><u>Resolution #2016 - 59</u> Moved by C. Farrell and seconded by T. Copenace that at 10:15am (Eastern) the Board members attending the meeting, specified above, move into a Closed Session pursuant to the following exception(s) set out in s. 9 (5) of the <i>Local Health System Integration Act (LHSIA), 2006:</i> (a) Personal or Public Interest (g) Personnel Matters And further that the following persons be permitted to attend: L. Kokocinski, B. Kytzor, S. Pilatzke and R Orr. CARRIED <i>A break was observed from 10:15 - 10:30 am prior to commencing the closes session.</i></p> <p><i>The meeting reconvened following the Closed Session.</i></p>	
<p>9.1</p>	<p>Report out of Closed Session None</p>	
<p>10.0</p>	<p>ADJOURNMENT</p>	
<p>10.1</p>	<p>Meeting Evaluation Completed evaluations to be provided to R. Orr.</p>	
<p>10.2</p>	<p>Future Agenda Items Agenda items to be forwarded to the Chair or to R. Orr by September 6, 2016.</p>	<p>All members</p>
<p>10.3</p>	<p>Date of Next Meeting The next meeting is scheduled for September 27, 2016.</p>	
<p>10.4</p>	<p>Adjournment</p> <p><u>Resolution #2016 - 65</u> Moved by D. Allan and seconded by D. Gushulak that at 1:45 pm (Eastern) the meeting be adjourned. CARRIED</p>	
	<p>Chair _____</p> <p>Secretary _____</p>	