



North West Local Health
Integration Network

**BOARD OF DIRECTORS OPEN MEETING
MINUTES**

North West LHIN Office
Boardroom, 975 Alloy Drive, Thunder Bay, ON

June 24, 2014
9:00 am Eastern

Present: Joy Warkentin, Chair
Tina Copenace
Cathy Farrell
Dennis Gushulak
Dan Levesque
Dianne Miller

Staff: Laura Kokocinski
Brian Ktytor
Susan Pilatzke
Diane Bath

Recording Secretary: Tracy MacIntyre

tc = teleconference (none)

		Action:
1.0	PROCEDURAL ITEMS	
1.1	<p>Call to Order The meeting was called to order at 9:00 a.m. (Eastern) by Chair J. Warkentin.</p> <p>Staff observers were welcomed to the meeting.</p>	
1.2	<p>Declaration of Conflict of Interest None declared.</p>	
1.3	<p>Approval of Agenda The agenda was presented for approval.</p> <p>North West Community Care Access Centre (CCAC), Kenora Chiefs Advisory (KCA), and Fort Frances Tribal Area Health Services (FFTAHS) Update was added to the Chair Report.</p> <p><u>Resolution #2014 – 86</u> Moved by D. Levesque, and seconded by D. Gushulak, that the agenda be approved as amended. CARRIED</p>	T. MacIntyre

1.4	<p>Approval of Minutes The minutes of the Board of Directors meeting of May 27, 2014, were presented for approval.</p> <p>It was noted Agenda Item 4.6, 2014/15 H-SAA Amending Agreement, remove “s” on “LHINs” CEO Council Chair and “LHINs” Board Council.</p> <p>Resolution #2014 – 87 Moved by D. Gushulak, and seconded by C. Farrell, that the minutes of the North West LHIN Board of Directors meeting of May 27, 2014, be approved as amended. CARRIED</p>	T. MacIntyre
1.5	<p>Business Arising from the Minutes Not Covered on Agenda No business arising.</p>	
<p>2.0 BOARD EDUCATION</p>		
2.1	<p>Corporate Culture/Line of Sight B. Kytort made a presentation on the work the North West LHIN has underway on becoming a high performance organization. He circulated a poster demonstrating the projects underway to become a high performing organization.</p> <p>A resource, the book, “<i>Five Dysfunctions of a Team</i>,” is being used by the North West LHIN Senior Team and is available if any Board members would like to read it.</p> <p>J. Warkentin acknowledged the effort required for these initiatives on behalf of the staff in addition to the regular work of the LHIN.</p>	L. Kokocinski
<p>3.0 BOARD LINKAGES</p>		
3.1	<p>Community Engagement Sessions</p> <ul style="list-style-type: none"> • Non-Health Service Provider Community Engagement Sessions – Kenora & Dryden – Update <p>J. Warkentin reported on the Engagement Sessions in Kenora and Dryden and noted that each session was different and identification of leadership responsibility for leading the Health Services Blueprint forward were also different. For example, in Kenora, the city and municipality were identified as potential leaders, and in Dryden, the hospital was identified as the lead.</p>	

	<ul style="list-style-type: none"> • Sioux Lookout Community Engagement Date D. Levesque reported the Governance and Nominations Committee is recommending the Sioux Lookout Community Engagement be held the third week of September, 2014. Schedules will be confirmed and the date will be finalized. • 2014/15 Community Engagement Sessions Schedule D. Levesque advised the Governance and Nominations Committee is recommending Board Community Engagement Sessions be brought forward for consideration following the October Governance to Governance Session. The Board agreed and this item will be brought forward at the December Board Meeting. • Kenora Physician Engagement Report The Kenora Physician Engagement Report was presented and the Board agreed to distribute as soon as possible. 	<p>T. MacIntyre</p> <p>T. MacIntyre</p> <p>T. MacIntyre</p>
<p>3.2</p>	<p>Chair Report J. Warkentin provided the following updates:</p> <ul style="list-style-type: none"> • IT Board Training J. Warkentin thanked the LHIN Staff for the second IT Board Training Session that occurred on June 23, 2014. • 2014 Election J. Warkentin reported on the results of the election. • Board Vacancies J. Warkentin reported that North West LHIN Board vacancies remain outstanding. Follow up will be required. • 2014/15 Board Committee Memberships & Meeting Dates The 2014/15 Board Committee Memberships document was reviewed and discussed. Board consensus the Board Committee membership will be reconsidered when the Board returns to full complement. <p>The meeting dates for the Audit and Finance and Governance and Nominations Committees were presented as final for 2014/15.</p> <ul style="list-style-type: none"> • Summer Coverage Summer coverage was discussed in the event Board approvals are required during the summer months of July and August. 	<p>L. Kokocinski</p> <p>T. MacIntyre</p> <p>T. MacIntyre</p>

	B. Kytzor gave a presentation and led discussion on the Alternative Level of Care (ALC) indicator reported on the MLPA Scorecard.	
5.0	BOARD DECISIONS/PROCESSES	
5.1	Committee Reports	
5.1-1	Audit and Finance (A & F) Committee No report.	
5.1-2	Governance and Nominations (G & N) Committee <ul style="list-style-type: none"> • G & N Committee Meeting Minutes – June 9, 2014 D. Levesque, Acting Chair, provided a review of the draft Governance and Nominations Committee minutes. Of note, Role of Health Service Provider (HSP) Board of Governors with Regional Programs and the Health Services Blueprint Model will be further discussed at the Board Strategic Planning Session in October. • G & N Committee Meeting Package – June 9, 2014 The G & N Committee’s full meeting package was included in the Board package for information. 	T. MacIntyre
5.2	Policy Review	
5.2.1	Board-CEO Linkage	
5.2.1-1	BC-102 CEO Performance Evaluation	
5.2.1-2	BC-103 CEO Compensation	
5.2.2	Executive Limitations	
5.2.2-1	EL-100 General Executive Constraint	
5.2.2-2	EL-101 Communication and Counsel to the Board	
5.2.2-3	EL-105 Corporate Identity	
5.2.2-4	EL-111 CEO Emergency Succession Plan D. Levesque reported the Governance and Nominations Committee had no changes to recommend to the Board for the following policies: <ul style="list-style-type: none"> • BC-102 CEO Performance Evaluation • BC-103 CEO Compensation • EL-100 General Executive Constraint • EL-101 Communication and Counsel to the Board • EL-105 Corporate Identity • EL-111 CEO Emergency Succession Plan <p>The Board agreed no changes were required.</p> <p>Resolution #2014 – 89 Moved by D. Levesque, and seconded by C. Farrell, that the North West LHIN Board of Directors accept the following policies as presented, without changes:</p> <ul style="list-style-type: none"> • BC-102 CEO Performance Evaluation 	T. MacIntyre

	<ul style="list-style-type: none"> • BC-103 CEO Compensation • EL-100 General Executive Constraint • EL-101 Communication and Counsel to the Board • EL-105 Corporate Identity • EL-111 CEO Emergency Succession Plan <p>CARRIED</p>	
5.3	LHIN Operations	
5.3-1	<p>Functional Program for Atikokan General Hospital Capital Redevelopment - Stage 2 Capital Framework B. Kytör provided an overview of the briefing note for Board approval of the Functional Program for Atikokan General Hospital Capital Redevelopment, Stage 2 Capital Framework.</p> <p>Discussion followed on a conditional endorsement.</p> <p><u>Resolution #2014 – 90</u> Moved by D. Gushulak, and seconded by D. Miller, that the North West LHIN Board provide a conditional endorsement of the Atikokan General Hospital’s Stage 2 Functional Program for the redevelopment of its hospital, subject to the hospital not requesting additional annual funding from the LHIN or Ministry to support the increased operational costs of the redeveloped facility, post construction. CARRIED</p> <p>The Board acknowledged the quality of the briefing notes that have been coming to the Board. L. Kokocinski will forward appreciation to the staff involved in the development of Board Briefing Notes.</p>	<p>T. MacIntyre</p> <p>L. Kokocinski</p>
5.3-2	<p>Thunder Bay Regional Health Services Centre Cardiac Proposal S. Pilatzke provided a review of the briefing note for a Comprehensive Cardiovascular Surgical Program Proposal Thunder Bay Regional Health Services Centre.</p> <p>Discussion ensued.</p> <p><u>Resolution #2014 – 91</u> Moved by D. Levesque, and seconded by D. Gushulak, that the North West LHIN Board of Directors not oppose the voluntary integration activity outlined in the proposal submitted by Thunder Bay Regional Health Sciences Centre (TBRHSC) related to the creation of a “Comprehensive Cardiovascular Surgical Program”.</p>	<p>T. MacIntyre</p>

	<p>Further, that the North West LHIN Board of Directors support the submission of this proposal to the Ministry of Health and Long-Term Care subject to the availability of the necessary capital and operating funding from the Ministry of Health and Long-Term Care, as the North West LHIN does not have the ability to cover the financial costs associated with this proposal.</p> <p>Further, that the North West LHIN Board of Directors direct the North West LHIN staff to continue to work with TBRHSC on the financial and capital planning requirements of the proposal.</p> <p>CARRIED</p>	
5.3-3	<p>Aboriginal Health Update</p> <ul style="list-style-type: none"> Introduction to the Ontario Based Indigenous Cultural Competency (ICC) Training S. Pilatzke provided an overview of the Ontario Based ICC Training. <p>North West LHIN Board members and staff are eligible to take this program at no cost this year (2014/15).</p> <p>The Board Chair indicated interest to register her to attend the training. All Board members are asked to let T. MacIntyre know if they are interested in this training at the September Board meeting.</p> <p><u>Resolution #2014 – 92</u> Moved by T. Copenace, and seconded by C. Farrell, that the North West LHIN Board of Directors support the advancement of this cultural training in 2014-2015 for the Board of the North West LHIN.</p> <p>CARRIED</p>	<p>T. MacIntyre Board Members T. MacIntyre</p>
6.0	<p>MONITORING REPORTS None.</p>	
7.0	<p>CONSENT AGENDA</p>	
7.1	<p>Declaration of Compliance L. Kokocinski presented the quarterly Declaration of Compliance and noted two items that are under review.</p> <p><u>Resolution #2014 – 93</u> Moved by D. Miller, and seconded by D. Gushulak, that the North West LHIN Board of Directors approve the only consent agenda item, the Declaration of</p>	<p>T. MacIntyre</p>

	<p>Compliance for the period of April 1, 2014, to June 30, 2014, as presented, and pending no changes in the report up to and including June 30, 2014, and give direction to the Board Chair to certify that this attestation has been approved by the Board of the North West LHIN. CARRIED</p>	
8.0	INFORMATION	
8.1	<p>CEO Report L. Kokocinski presented her report and discussion followed. <i>The Board meeting broke for lunch at 12:02 pm.</i></p>	
9.0	<p>CLOSED SESSION</p> <p><u>Resolution #2014-94</u> Moved by D. Miller, and seconded by D. Levesque, that at 12:28 pm (Eastern) the Board members attending the meeting, specified above, move into a Closed Session pursuant to the following exception(s) set out in s. 9 (5) of the <i>Local Health System Integration Act (LHSIA), 2006</i>: <i>(i) Personal or Public Interest</i> <i>(vii) Personnel Matters</i> And further that the following persons be permitted to attend: L. Kokocinski, B. Ktytor, S. Pilatzke, and T. MacIntyre. CARRIED</p> <p><i>Meeting reconvened following the Closed Session.</i></p>	
	<p>Report out of Closed None.</p>	
10.0	ADJOURNMENT	
10.1	<p>Meeting Evaluation Completed evaluations to be provided to T. MacIntyre.</p>	All members.
10.2	<p>Future Agenda Items Agenda items to be forwarded to the Chair or to T. MacIntyre.</p>	All members.
10.3	<p>Date of Next Meeting The next meeting has been scheduled for September 30, 2014, in Thunder Bay, ON.</p>	
10.4	<p>Adjourn</p> <p><u>Resolution #2014-103</u></p>	

	Moved by T. Copenace, and seconded by D. Gushulak, that at 2:45 pm (Eastern) the meeting be adjourned. CARRIED	
	Chair _____ Secretary _____	