

BOARD OF DIRECTORS MEETING MINUTES

North West LHIN Office
975 Alloy Drive, Thunder Bay, ON

May 26, 2015
9:00 a.m. (Central)

Present Joy Warkentin, Chair
Dan Levesque
Cathy Farrell
Tina Copenace
Gil Labine
Dennis Gushulak
Darryl Allan
Tim Berube
Herbert ZoBell

Staff Laura Kokocinski
Susan Pilatzke
Brian Ktytor
Petty Ndebele
Heather Murchison

Recording Secretary Robin Orr

Regrets

Item #	To Be Accomplished	Action
1.0	PROCEDURAL ITEMS	
1.1	Call to Order The meeting was called to order at 9:02 a.m. (Central) by Chair J. Warkentin.	
1.2	Declaration of Conflict of Interest None declared.	
1.3	Approval of Agenda The agenda was presented for approval. <u>Resolution #2015 - 42</u> Moved by T. Copenace and seconded G. Labine by that the agenda be approved as presented. CARRIED	
1.4	Approval of Minutes The minutes of the Board of Directors meeting of April 28, 2015, were presented for approval. <u>Resolution #2015 - 43</u> Moved by H. ZoBell and seconded by D. Gushulak that the minutes of the Board of Directors meeting of April 28, 2015 be approved as presented. CARRIED	

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1.5	Business Arising No business arising.	
2.0	BOARD EDUCATION	
2.1	Policy Governance Overview J. Warkentin provided an overview on Policy Governance as outlined in the presentation "Making a Difference". And additional handout "Hands On, Hands Off" was also shared. Discussion ensued. It was suggested reviewing ENDS should occur more frequently than the April annual submission of the CEO Interpretation of Ends Report. A schedule to monitor each End individually will be determined.	J. Warkentin L. Kokocinski
2.2	Small Hospital Integration Presentation H. Murchison, Director Health System Development and Integration presented an overview of the Integration Scenario Planning Project including activities to date and those planned for 2015-16.	
3.0	BOARD LINKAGES	
3.1	Kenora Governance to Governance (G2G) Debrief A high level summary of the Kenora Governance to Governance debrief was provided. Overall feedback from Board and participants was positive; items of note include: <ul style="list-style-type: none"> • A potential to meet with for Red Lake Hospital to obtain official name to discuss transformation (they were not present at the Kenora G2G) • Willingness and acceptance was clear • Move to action versus facilitation • Good dialogue at tables • Facilitation by Board helped to keep participants on track A request from the session was for the North West LHIN to create a LHIN 101 Video to include corporate competency that could be distribute to each health service provider to be used as an educational resource. Discussion ensued.	
3.2	Chair Report BC Health Leaders Conference The North West LHIN submitted a presentation on collaborative governance to the Canadian College of Health Leaders; this presentation has been accepted and an invitation has been extended to the North West LHIN to present at the BC Health Leaders Conference. J. Warkentin, D. Levesque, L. Kokocinski and S. Pilatzke will attend. Deputy Minister Meeting J. Warkentin provided an overview of the Deputy Minister's visit. Items noted include:	

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	<ul style="list-style-type: none"> • The Deputy Minister is interested in the North West LHIN's scenario Planning Model. • Compliments were given to the North West LHIN for its work addressing overcapacity pressures. • Minister was pleased with the tour of Thunder Bay Health Service Providers during his visit on May 1st. 	
4.0	BOARD ENDS DISCUSSION	
4.1	ENDS Education None	
4.2	ENDS Discussion None	
4.3	ENDS Monitoring	
4.3-1	Ministry LHIN Performance Agreement (MLPA) Scorecard The MLPA scorecard was presented for review. Discussion followed; no concerns were raised.	
5.0	BOARD DECISIONS/PROCESSES	
5.1	Committee Reports	
5.1-1	<p><i>Audit and Finance (A & F) Committee</i> J. Warkentin provided an update on the May 12, 2015 Audit and Finance Committee meeting.</p> <p>S. Stewart, from Deloitte presented the Audited Financial Statements to the A & F Committee. No issues were found, management`s estimates are sound and adequate controls are in place to manage risks. The Board was asked to support a motion to approve the financial statements of the North West LHIN for the year ending March 31, 2015.</p> <p><u>Resolution #2015 - 44</u> Moved by D. Gushulak and seconded by T. Berube that the North West LHIN Board of Directors approved the North West LHIN Financial Statements for the year ending March 31, 2015.</p> <p>As a procedural item the Board was also asked to support a motion to approve the re-appointment of Deloitte as Auditors for the year ending March 31, 2016.</p> <p><u>Resolution #2015 - 45</u> Moved by D. Gushulak and second by H. ZoBell that the North West LHIN Board of Directors approves Deloitte as the Auditors for the year ending March 31, 2016. CARRIED</p>	
5.1-2	<i>Governance and Nominations (G & N) Committee</i> The Governance and Nominations Committee meeting materials were pre-distributed for Board reference.	

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5.2	Policy Review	
5.2-1	EL-108 Budget Development Policy EL-108 Budget Development was presented; no changes were recommended.	
5.2-2	BC-102 CEO Performance Evaluation Policy BC-102 CEO Performance Evaluation was presented; no changes were recommended.	
5.2-3	GP-102 Consent Agenda Policy GP-102 Consent Agenda was presented; no changes were recommended.	
5.2-4	GP-103 Board Job Description Policy GP-103 Board Job Description was presented; no changes were recommended.	
5.3	LHIN Operations	
5.3-1	<p>Small and Rural Hospital Transformation Fund 2015-16 Funding Plan B. Ktytor provided an overview of the Small Hospital Transformation Fund briefing note. The Board was asked to approve a motion for the one-time allocation of \$1,730,282 in 2015/16 fiscal year as outlined in Attachment 1.</p> <p><u>Resolution #2015 - 46</u> Moved by C. Farrell and seconded by D. Levesque that the North West LHIN Board of Directors approve the total one-time allocation of up to \$1,730,282 in 2015/16 fiscal year as outlined in Attachment 1 for the initiatives contained therein, forming the Small Hospital Transformation Fund. CARRIED</p>	
6.0	MONITORING REPORTS None	
6.1	<p>EL-100 General Executive Constraint Monitoring Report EL-100 General Executive Constraints was presented for approval.</p> <p><u>Resolution #2015 - 47</u> Moved by G. Labine and seconded by T. Berube that the North West LHIN Board of Directors approve Monitoring Report EL-100 General Executive Constraint as presented. CARRIED</p>	
6.2	<p>EL-101 Communication and Counsel to the Board Monitoring Report EL-101 Communication and Counsel to the Board was presented for approval.</p> <p><u>Resolution #2015 - 48</u> Moved by D. Levesque and seconded by H. ZoBell that the North West LHIN Board of Directors approve Monitoring Report EL-101 Communication and Counsel to the Board as</p>	

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	<p>presented. CARRIED</p>	
6.3	<p>EL-105 Corporate Identity Monitoring Report EL-105 Corporate Identity was presented for approval.</p> <p><u>Resolution #2015 - 49</u> Moved by D. Allen and seconded by C. Farrell that the North West LHIN Board of Directors approve Monitoring Report EL-105 Corporate Identity as presented. CARRIED</p>	
6.4	<p>EL-109 Financial Conditions and Activity Report Deferred until June 2015.</p>	
6.5	<p>EL-110 Compensation and Benefits Monitoring Report EL-110 Compensation and Benefits was presented for approval.</p> <p><u>Resolution #2015 - 50</u> Moved by G. Labine and seconded by D. Levesque that the North West LHIN Board of Directors approve Monitoring Report EL-110 Compensation and Benefits as presented. CARRIED</p>	
6.6	<p>EL-111 CEO Succession Planning Monitoring Report EL-111 CEO Succession Planning was presented for approval. It was noted Emergency Management was added as a new item to this report.</p> <p><u>Resolution #2015 - 51</u> Moved by D. Gushulak and seconded by D. Allen that the North West LHIN Board of Directors approve Monitoring Report EL-111 CEO Succession Planning as presented. CARRIED</p>	
7.0	<p>CONSENT AGENDA None</p>	
8.0	<p>INFORMATION</p>	
8.1	<p>CEO Report The CEO Report was presented for information. In addition to the report presented, the Patient First Roadmap was distributed. Additional updates included:</p> <ul style="list-style-type: none"> • Invitation to Thunder Bay Regional Health Sciences Centre on June 25th to attend a presentation on Vision for the Ontario Health Care System and the Impact on North Western Ontario. • A media release regarding Virtual Intensive Care Unit “eICU” is scheduled to take place at Thunder Bay Regional Health Sciences Centre on June 11th. • Provincial Aboriginal Local Network (PALN) Annual 	

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	<p>Planning Session:</p> <ul style="list-style-type: none"> o CEOs and Aboriginal Leads from all 14 LHINs met to address Aboriginal health service in Ontario. 2015/16 priorities identified are: 1) Mental Health and Additions, 2) Palliative Care, and 3) Home and Community Care. • A refresh of cultural competency for Board and senior staff will be scheduled for September 2015 in Sioux Lookout. 	
9.0	<p>CLOSED SESSION</p> <p><u>Resolution #2015 - 52</u> Moved by D. Levesque and seconded by G. Labine that at 11:28 a.m. (Central) the Board members attending the meeting, specified above, move into a Closed Session pursuant to the following exception(s) set out in s. 9 (5) of the <i>Local Health System Integration Act (LHSIA), 2006:</i> <i>(i) Personal or Public Interest</i> <i>(vii) Personnel Matters</i> And further that the following persons be permitted to attend: L. Kokocinski, B. Ktytor, S. Pilatzke, P. Ndebele, H. Murchison and R Orr. CARRIED</p> <p><i>Meeting reconvened following the Closed Session.</i></p>	
9.1	<p>Report out of Closed Session None</p>	
10.0	ADJOURNMENT	
10.1	<p>Meeting Evaluation Completed evaluations to be provided to R. Orr.</p>	
10.2	<p>Future Agenda Items Agenda items to be forwarded to the Chair or to R. Orr.</p>	All members
10.3	<p>Date of Next Meeting The next meeting is scheduled for June 30, 2015.</p>	
10.4	<p>Adjournment</p> <p><u>Resolution #2015 - 60</u> Moved by T. Berube and seconded by G. Labine that at 1:01 p.m. (Central) the meeting be adjourned. CARRIED</p>	
	<p>Chair _____</p> <p>Secretary _____</p>	