

BOARD OF DIRECTORS MEETING MINUTES

North West LHIN Office
975 Alloy Drive, Thunder Bay ON

January 30, 2018
9:00 am (Eastern)

Present	Gil Labine, Chair Cathy Farrell, Vice-Chair Herbert ZoBell Tim Berube Tina Copenace Carol Neff Dorothy Piccinin Cindy Jarvela Beatrice Metzler Francois Hastir Darryl Allan t/c	Staff	Laura Kokocinski Susan Pilatzke Brian Ktytor Chrysta Burns Rakib Mohammed
		Recording Secretary	Betty-Anne Grey

Item #	To Be Accomplished	Action
1.0	PROCEDURAL ITEMS	
1.1	Call to Order The meeting was called to order at 9:00 am (Eastern) by Chair G. Labine.	
1.2	Declaration of Conflict of Interest None declared.	
1.3	Approval of Agenda The agenda was approved as presented.	
1.4	Business Arising None.	
2.0	BOARD EDUCATION	
2.1	Indigenous Health – Overview of Indigenous Planning and Engagement in Expanded LHIN (<i>presentation</i>) S. Pilatzke provided an overview of the various Indigenous and First Nations Governance structures .A chart was provided showing the complexity of the relationships. S. Pilatzke will update the chart to reflect names and locations. S. Pilatzke also provided an overview of Indigenous Planning and Engagement in the North West. Key points included: <ul style="list-style-type: none"> • Federal Directions • Provincial Guiding Policy Directions 	S. Pilatzke

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	<ul style="list-style-type: none"> • Indigenous Health System Transformation • Indigenous Demographics, Geographic and Political Organization • Local Health Needs and Health System Access Issues • Moving Forward – LHIN responsibilities and next steps <p>Discussion ensued, questions were addressed.</p>	
2.2	<p>Elections and Political Activity (<i>presentation</i>)</p> <p>L. Kokocinski provided an overview on Elections and Political Activity. The following was highlighted:</p> <ul style="list-style-type: none"> • Role of the Public Servant • Caretaker Role of Government During an Election • Assessment of Work During Caretaker Period • Communications Protocols • LHIN Guidelines • Public Service of Ontario Act, 2006 • Political Activity • Prohibited Political Activity • Restricted Political Activity • Engaging in Political Activity – Municipal Elections • Ethics Executive <p>Additional information will be provided once it is available.</p> <p>The conflict of interest guidelines will be brought to the Board of Directors Meeting March 27, 2018.</p> <p>A break was observed from 10:50 am to 11:00 am.</p>	<p>March Board Meeting</p>
3.0	BOARD LINKAGES	
3.1	<p>Chair Report</p> <p>The Chair provided an update on recent activities including:</p> <ul style="list-style-type: none"> - The North West LHIN Board Chair and CEO attended a teleconference meeting on December 14, 2017 regarding the Lake of the Woods District Hospital operational review. - Board orientation was provided for F. Hastir in December. - The North West LHIN Board Chair and CEO attended a teleconference meeting with Kenora Chiefs Advisory Council on December 21, 2017. - The North West LHIN Board Chair attended Board Chairs Council Meetings and Board Evaluation workgroup meetings. - The North West LHIN Board Chair and CEO met with the CEO and Board Member of the Alzheimer’s Society on January 12, 2018. - The North West LHIN Board Chair attended the <i>Secret behind Board Chair</i> Success webinar on January 18, 2018. 	

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	<p>Board Member Recognition The Chair presented departing Board member H. ZoBell with a certificate of recognition and thank you letter for his contributions and dedication to health care in Northwestern Ontario from the North West LHIN Board.</p>	
4.0	CONSENT AGENDA	
<p>4.1 4.2</p>	<p>Board of Directors Meeting Minutes December 12, 2017 Declaration of Compliance: October 1, 2017 to December 31, 2017 G. Labine presented the consent agenda for approval.</p> <p><u>Resolution #2018 - 01</u> Moved by H. ZoBell and seconded by D. Piccinin that the North West LHIN Board of Directors approve the Consent Agenda as presented. CARRIED</p>	
5.0	BOARD ENDS DISCUSSION	
5.1	<p>ENDS Education None.</p>	
5.2	<p>ENDS Discussion None.</p>	
5.3	<p>ENDS Monitoring</p>	
5.4	Generative Discussion	
5.4-1	<p>LHIN Renewal: Transition and Transformation - Future Role of the LHIN The North West LHIN Board of Directors participated in a generative discussion regarding LHIN Renewal, Transition changes, LHIN Renewal Transformation and the future role of the LHIN.</p>	
5.4-2	<p>North West LHIN Renewal Update The 2017/18 North West LHIN Renewal Transformation Milestone Map was pre-distributed to Board members. The Milestone Map displays how planning is moving forward.</p> <p>The updated North West LHIN Renewal Transformation Milestone Map will be brought back to the March 27, 2018 Board meeting.</p>	<p>S. Pilatzke - March Board Meeting</p>
6.0	BOARD DECISIONS/PROCESSES	
6.1	Committee Reports	
6.2	Policy Review	
6.2-1	<p>EL-100 General Executive Constraint The Board reviewed and there are no changes to the policy.</p>	
6.3	LHIN Operations	

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6.3-1	<p>External Auditor for 2017-18</p> <p>The Board was provided with the amending agreement to approve Deloitte and Touche LLP (“Deloitte”) as the Auditor for the expanded organization for the 2017-18 fiscal year.</p> <p><u>Resolution #2018 - 02</u> Moved by H. ZoBell and seconded by F. Hastir that the North West LHIN Board of Directors authorize the North West LHIN Board Chair and North West LHIN Chief Executive Officer to execute, on behalf of the North West LHIN, the Amending Agreement substantially in the form attached to the minutes of this meeting, amending the Auditing Services Agreement between the North West LHIN and Deloitte and Touche LLP that originally took effect in 2012. CARRIED</p>	
6.3-2	<p>Mental Health and Addictions Funding approval</p> <p>The Board was provided with an update on the in-year surplus from the \$1.65 million in opioid funding to prevent opioid addiction and overdose with recommended funding allocations.</p> <p><u>Resolution #2018 - 03</u> Moved by H. ZoBell and seconded by C. Jarvela that the North West LHIN Board of Directors approve the recommended initiatives and associated funding allocations related to the distribution of the opioid funding surplus across the Sub-region levels of the North West LHIN. CARRIED</p>	
6.3-3	<p>M-SAA Template</p> <p>The Board was asked to authorize the North West LHIN Board Chair and Chief Executive Officer to amend and update the current 2016-2019 Multi-Sector Service Accountability Agreement (M-SAA).</p> <p><u>Resolution #2018 - 04</u> Moved by H. ZoBell and seconded by T. Berube that the North West LHIN Board of Directors:</p> <ul style="list-style-type: none"> • approve the proposed Multi-Sector Service Accountability Agreement extension template and related schedules for the period from April 1, 2018 to March 31, 2019, to take effect on April 1, 2018, as presented to the Board; and • authorize the North West HIN Board Chair and LHIN Chief Executive Officer to execute Multi-Sector Service Accountability Agreement extensions on behalf of the 	

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	<p>North West LHIN, provided that the executed version of the Multi-Sector Service Accountability Agreement is substantially similar to what was presented at this meeting. CARRIED</p>	
6.3-4	<p>L-SAA Template The Board was asked to authorize the North West LHIN Board Chair and Chief Executive Officer to amend and update the current 2016-2019 Long-Term Care Service Accountability Agreement (L-SAA).</p> <p><u>Resolution #2018 - 05</u> Moved by H. ZoBell and seconded by C. Neff that the North West LHIN Board of Directors:</p> <ul style="list-style-type: none"> • approve the proposed Long-Term Care Home Service Accountability Agreement template and related schedules for the period from April 1, 2018 to March 31, 2019, to take effect on April 1, 2018, as presented to the Board, to replace the current 2016 -19 Long-Term Care Home Service Accountability Agreement template and related schedules; and • authorize the North West LHIN Board Chair and North West LHIN Chief Executive Officer to execute Long-Term Care Service Accountability Agreements on behalf of the North West LHIN, provided that the executed versions of the Long-Term Care Service Accountability Agreements are substantially similar to what was presented at this meeting. CARRIED 	
6.3-5A	<p>H-SAA Template The Board was asked to authorize the North West LHIN Board Chair and Chief Executive Officer to amend and update the current 2018-2020 Hospital Service Accountability Agreement (H-SAA).templates.</p> <p>The Chief Executive Officer requested that the Board send a thank you letter to the HSAA Steering Committee for their work, attention to the Steering Committee Chair, Bill MacLeod, CEO, Mississauga Halton LHIN for a successful negotiation of the HSAA.</p> <p><u>Resolution #2018 - 06</u> Moved by H. ZoBell and seconded by F. Hastir that the North West LHIN Board of Directors:</p> <ul style="list-style-type: none"> • approve the proposed Hospital Service Accountability Agreement template for the period from April 1, 2018 to March 31, 2020, to be made as of April 1, 2018 (the “HSAA”) as presented to the Board, to replace the 	Chair/B. Grey

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	<p>current 2008 -2018 Hospital Service Accountability Agreement template; and</p> <ul style="list-style-type: none"> authorize the North West LHIN Board Chair and North West LHIN Chief Executive Officer to execute Hospital Service Accountability Agreements on behalf of the North West LHIN, provided that the executed versions of the Hospital Service Accountability Agreements are substantially similar to the template attached to the minutes of this meeting. <p>CARRIED</p>	
6.3-5B	<p>SAs Delegation of Authority The Board was asked to authorize the North West LHIN Chief Executive Officer to act on behalf of the Board to approve future province wide Service Accountability Agreement (SAA) templates and agreements.</p> <p><u>Resolution #2018 - 07</u> Moved by H. ZoBell and seconded by C. Neff that the North West LHIN Board of Directors authorize the North West LHIN Chief Executive Officer to act on behalf of the Board of Directors to approve future Service Accountability Agreement templates and agreements.</p> <p>CARRIED</p>	
6.3-6	<p>Integrated Health Service V Campaign and Plan An update was provided to the Board of Directors on planning, and project timelines for the development of the North West LHIN Integrated Health Services Plan 2019-2022 (IHSP V).</p> <p>A Community Engagement Events chart was distributed to Board members to identify their availability to attend events scheduled between March 19th and May 16th. Board members were asked to provide this information to B. Grey at the end of the meeting. Confirmation of participation will be provided.</p>	B. Grey
6.3-7	<p>Indigenous Health: Changes to Terminology The Board was asked to adopt the term <i>Indigenous</i> consistent to the changes that have occurred both Federally and Provincially.</p> <p><u>Resolution #2018 - 08</u> Moved by H. ZoBell and seconded by T. Copenace that the North West LHIN Board of Directors adopt the term Indigenous consistent to the changes that have occurred both Federally and Provincially to be used as the term in relevant materials and committees of the North West LHIN.</p> <p>CARRIED</p>	
7.0	MONITORING REPORTS	
7.1	<p>EL-104 Asset Protection Monitoring Report EL-104 Asset Protection was presented for approval.</p>	

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	<p>Resolution #2017 - 09 Moved by H. ZoBell and seconded by D. Piccinin that the North West LHIN Board of Directors approve Monitoring Report EL-104 Asset Protection as presented. CARRIED</p> <p><i>A break was observed from 12:50 pm to 1:15 pm.</i></p>	
8.0	QUALITY AND ETHICS	
8.1	<p>Quality Report (Committee of the Whole) The first North West LHIN Quarterly Quality Board Report was tabled for discussion. A question was raised: Does the report meet the needs of the Board of Directors as a sufficient support of governance oversight.</p> <p>The North West LHIN Board of Directors agreed that the report was excellent and very comprehensive. If more information is required it can be brought forward at the next Board of Directors meeting. Board members were asked to submit any questions to B. Grey.</p> <p>The next quarterly report will be presented at the April Board meeting.</p>	April Board Meeting
9.0	INFORMATION	
9.1	Transition Update	
9.1-1	<p>Quarter 3 Report S. Pilatzke provided a status update on Patients First Implementation – Transition Phase 2. She noted that a complete update will be provided at the March Board of Directors meeting.</p>	March Board Meeting
9.1-2	<p>Risk Report S. Pilatzke provided an update of the January 30, 2018 North West LHIN Risk Register.</p>	
9.2-1	<p>CEO Report The CEO Report was distributed to the Board for information.</p> <p>Board members were allotted time for questions.</p>	
9.2-2	<p>Ministry LHIN Accountability Agreement (MLAA) Indicator Report The Q2 Ministry LHIN Accountability Agreement Indicator Report was provided to the Board. It was noted data has not changed since the last report was submitted.</p> <p>The Q3 Ministry LHIN Accountability Agreement Indicator Report will be brought to the Board of Directors Meeting March 27, 2018.</p>	March Board Meeting
10.0	<p>CLOSED SESSION</p> <p>Resolution #2017 - 10</p>	

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	<p>Moved by H. ZoBell and seconded by F. Hastir that at 1:27 pm (Eastern) the Board members attending the meeting, specified above, move into a Closed Session pursuant to the following exception(s) set out in s. 9 (5) of the <i>Local Health System Integration Act (LHSIA), 2006:</i> (a) <i>Personal or Public Interest</i> (g) <i>Personnel Matters</i> And further that the following persons be permitted to attend: L. Kokocinski, B. Ktytor, S. Pilatzke, C. Burns, R. Mohammed, and B. Grey. CARRIED</p>	
10.1	<p>Report out of Closed Session There was no report.</p>	
11.0	ADJOURNMENT	
11.1	<p>Meeting Evaluation Completed evaluations to be provided to B. Grey.</p>	
10.2	<p>Future Agenda Items Agenda items to be forwarded to the Chair or to B. Grey by March 5, 2018.</p>	All members
11.3	<p>Date of Next Meeting The next meeting is scheduled for March 27, 2017.</p>	
11.4	<p>Adjournment <u>Resolution #2018 - 13</u> Moved by H. ZoBell and seconded by C. Jarvela that at 4:00 pm (Eastern) the meeting be adjourned. CARRIED</p>	
	<p>Chair _____ Secretary _____</p>	