

**Minutes of the North Simcoe Muskoka Local Health Integration Network Board Meeting held on Monday, July 24, 2017 1:00 p.m. – 4:00 p.m. at the NSM LHIN Barrie office in the Simcoe Georgian Room.**

**Present:**

Kirsten Parker, Chair  
Barbara Dickson  
Ernie Vaillancourt  
Larry Saunders  
Ellen Mary Mills  
Andy Ott  
Tim Withey  
Jacques Boulet  
Jill Tettmann, CEO  
Laura Scriver, Recording Secretary

Tim Withey left the meeting at 2:59 p.m.

**Staff:**

Neil Walker, Vice President, System Transformation  
Rebecca Van Iersel, Vice President, Clinical  
Jeff Kwan, Vice President, Financial Health & Accountability  
Karen Taillefer, Vice President, Home & Community Care  
Debbie Roberts, Vice President, Quality & Performance  
Kathleen Bain, Director of Communications  
Leanne Vincent, Corporate Coordinator  
Melissa Mei, Director, Barrie Sub Region Planning and Integration  
Tina Christman, French Language Services, Indigenous, Metis Health Lead, System Transformation

**Regrets:**

Colleen Geiger  
Andrea Butcher-Milne  
Ewelina Chwilkowska

**Public in Attendance:**

There were several members of the public in attendance throughout the meeting.

1.0 **Convening of the Meeting**

1.1 Call to Order

The Board meeting of July 24 was called to order at 1:13 p.m. with the meeting being legally constituted, with Board members having received adequate notice in accordance with the guidelines, with adequate posting to the public of the meeting and with a quorum present.

1.2 Approval of Agenda

**Motion: E. Vaillancourt                      Seconded: T. Whithey**

**That the agenda of the NSM LHIN Board Meeting of July 24, 2017 be approved.**

**...carried**

1.3 Declaration of Conflicts  
There were no declarations of conflict noted.

1.4 Delegations to the Board  
There were no delegations to the Board noted.

2.0 **Presentation/Board Education Session:**

3.0 **By Consent**

The below items were included in the consent agenda of the NSM LHIN Board Meeting of July 24, 2017.

- 3.1 Approval of Minutes\*
- 3.2 Action Log
- 3.3 CEO Monthly Report
- 3.4 2017/18 CCAC Stub Period Audit

**Motion: B. Dickson**

**Seconded: E. Mills**

**That the NSM LHIN Board of Directors approve the Consent Agenda of July 24, 2017.**

**...carried**

4.0 **Reports**

4.1 Report of the Chair

K. Parker noted attendance at the Municipal Advisory Table. Presentations and discussions at the Table focused on Patients First Act, local transformation initiatives and the importance of collaboration among providers, the municipalities and the public. Several persons from the LHIN presented on strategic initiatives.

On July 11 K. Parker welcomed the Honourable Dr. Eric Hoskins, Minister of Health, to Orillia Soldiers' Memorial Hospital (OSMH) where he announced additional Hospital Infrastructure Renewal Funding (HIRF) for hospitals in the province.

K. Parker also noted a meeting with Collingwood Mayor Sandra Cooper.

K. Parker provided a brief overview of monthly Board Evaluations and noted that the information gathered from these surveys are used to shape future agendas.

4.2 Report of the Directors

J. Boulet attended the OSMH AGM on June 27 and noted a conversation regarding interaction of LHINs with hospitals to further the goal of Patients First.

There was a discussion regarding Board member community engagement opportunities.

4.3 Report of the CEO

N. Walker, as acting CEO for the previous three weeks, noted attendance at the Executive Leadership Team meeting with Ministry.

N. Walker also noted a meeting with PAN-LHIN Leadership to discuss the Patients First initiative.

N. Walker noted that many area Long-Term Care Homes will be going through a redevelopment over the next few years. Local homes are in various stages of planning.

N. Walker thanked members of staff and EMT for their hard work during a very busy month of July.

## 5.0 **Business Arising**

### 5.1 Muskoka and Area Health System Transformation

Don Mitchell and Cheryl Faber of the MAHST team attended the meeting to discuss the project following its report submission to the LHIN on June 30, 2017. Municipalities and the District of Muskoka have been engaged in the work of MAHST.

Risks to the MAHST project were highlighted including terms of appointment for the MAHST Executive Council.

K. Parker applauded the MAHST team for bringing together a diverse group for input, for working together for over a year, and for being bold and creative in developing a proposal for change. There was a discussion around climate for change and action, especially as Stage 1 planning continues for Muskoka Algonquin Healthcare.

It was noted by C. Faber that several mayors have approached MAHST to ensure all communities are considered in the development plans.

Action: The report is to be further analyzed by staff with a recommendation to the Board of Directors at a future meeting.

### 5.2 Hospice Georgian Triangle

Following a previous request from Hospice Georgian Triangle (HGT) for the NSM LHIN to fund a 4 bed expansion there was a discussion regarding additional considerations for use and the Board asked staff to share these with HGT. The NSM LHIN had previously allocated funding for 10 new residential hospice beds in the North Simcoe and Couchiching sub-regions based on the principles of equity. Any requests for funding for the HGT's four beds must be considered within the NSM LHIN Decision Making and Prioritization process. HGT has been provided with options for possible alternate uses for the beds which may qualify for funding from Community Investment.

Action: Status of discussion with HGT to be reported to the board at October meeting.

## 6.0 **Committee Business**

### 6.1

## 7.0 **New Business**

### 7.1 Chigamik Community Health Centre French Language Services Partial Designation

Discussion and clarification was provided on the proposed partial designation of French Language Services at the Chigamik Community Health Centre.

**Motion: A. Ott**

**Seconded: L. Saunders**

**That the NSM LHIN Board of Directors support a partial FLS designation for Chigamik Community Health Centre.**

**...carried**

### 7.2 2017/18 Priorities for Investment

J. Kwan provided an update since the last discussion at the May Board of Directors meeting. At that time, April data provided an estimated \$1.1 million in discretionary funding, however, current data indicates that approximately \$2.1 million may be available. A portion of this may be allocated for base funding and the remainder would be one-time funding.

**Motion: B. Dickson                      Seconded: T. Withey**

- 1. That the NSM LHIN Board of Directors approve the priorities for allocation of community sector and discretionary funds for fiscal year 2017/18 as outlined in Table C; and,**
- 2. That delegate signing authority for the health service provider allocations to the CEO and Board Chair should funding allocation exceed the CEO's financial authority as set out in the LHIN's *Delegation of Financial Authority for Transfer Payments*.**

**...carried**

7.3 Canadian Red Cross Integration – transfer of funding to Central East LHIN

M. Mei provided a brief history of funding from NSM LHIN to the Meals on Wheels program offered through Canadian Red Cross Northumberland Branch. Funding is to be transferred to CE LHIN to provide Meals on Wheels services in the CE LHIN Port Hope area.

**Motion: A. Ott                      Seconded: J. Boulet**

- 1. That the NSM LHIN Board of Directors support the request for transfer of funding and the associated targets for Canadian Red Cross' Northumberland Meals on Wheels program to the CE LHIN per table A; and,**
- 2. Upon approval of the transfer, that the NSM LHIN Board of Directors provide a delegation to the NSM LHIN CEO to sign the Inter-LHIN Transfer Agreement on behalf of the NSM LHIN.**

**...carried**

7.4 Canadian Red Cross Integration

M. Mei provided an overview of the divesting of services in the NSM LHIN area by Canadian Red Cross. Clarification was provided on the transfer of services from Canadian Red Cross to another health service provider.

N. Walker acknowledged the hard work of the team in transitioning the services to another provider.

**Motion: T. Withey                      Seconded: E. Vaillancourt**

- 1. That the NSM LHIN Board of Directors support the recommendations by the Evaluation Committee in the transition of community support services with associated funding and service volumes identified in Table 1; and,**
- 2. That the NSM Board of Directors approve the recovery of up to \$1,001,410 base funding in 2017/18 (\$2,002,820 annualized funding) from Canadian Red Cross effective October 2, 2017 to be transferred to identified service providers; and,**
- 3. That the NSM LHIN Board of Directors approve the establishment of March of Dimes Canada as a NSM LHIN Health Service Provider and the establishment of a Multi-Sector Service Accountability Agreement.**

**...carried**

7.5 2017-18 CEO Deliverables First Quarter Report

J. Tettmann provided a brief overview on status of indicators, highlighting that ALC rates are trending positively.

L. Saunders requested a more detailed breakdown on the areas in which NSM LHIN indicators are outliers in comparison to other LHINs.

Action: Board to be provided detailed information on indicators significantly above or below provincial LHIN averages.

7.6 2017-18 First Quarter Risk Report

D. Roberts provided an explanation of the risk ledger and historically how Enterprise Risk Management was brought forward to the Board of Directors and Ministry.

D. Roberts asked if there were any recommended updates to layout of information.

K. Parker requested the Enterprise Risk Management framework be shared with Board members.

Action: Enterprise Risk Management Framework to be shared with Board of Directors.

7.7 Ministry LHIN Accountability Agreement (MLAA) Performance Update

D. Roberts explained that historically MLAA updates were provided quarterly, but in looking for best efficiencies moving forward, all scorecards and dashboard will be updated in order to bring the most pertinent information forward to the Board in a timely fashion.

A. Ott asked what D. Roberts considered the greatest achievements of the past year. D. Roberts stated there have been significant gains to the five day wait time for Personal Support service, where NSM LHIN has previously ranked lower than the provincial average and was now recognized by Health Quality Ontario as the model for improvement in this area.

J. Boulet inquired why statistics for knee replacement listed other hospitals but did not include Royal Victoria Regional Health Centre (RVH). J. Kwan stated that listed hospitals were within 10% of targets, however, RVH is meeting targets and therefore was not included on the chart. R. Van Iersel further explained that RVH has implemented IT initiatives for booking knee replacement surgery that other hospitals do not yet have, and that this has created considerable efficiencies.

K. Parker inquired whether there was integration between hospitals so that surgery cancellations can be made available to other patients in the region in order to maximize OR efficiencies. R. Van Iersel confirmed that initiatives are underway to implement a central booking system.

7.8 Financial Statements – April 1, 2017 – June 30, 2017

J. Kwan provided an update for the first quarter of fiscal year 2017/18. NSM LHIN is forecasting a balanced budget for the end of the year. There is currently a small surplus but it is anticipated to balance by the end of the fiscal year.

J. Kwan requested feedback on level of detail required for reports going forward. K. Parker stated this would be discussed at an upcoming meeting.

7.9 Broader Public Sector Accountability Act Reporting Requirements – April 1, 2017 – June 30, 2017

J. Kwan provided an overview and requested approval of reports required under the BPSAA.

**Motion: L. Saunders**

**Seconded: J. Boulet**

**That the NSM LHIN Board of Directors approve the following fiscal 2017/18 Q1 reports:**

- **Report on Use of Consultants (Appendix A)**
- **Public Disclosure of Expenses report (Appendix B)**
- **Attestation of Compliance (Appendix C)**

**...carried**

7.10 New Funding Update

J. Kwan explained that the update provides information on transfer payments, of which there were few in the previous month.

7.11 Personal Support Capacity

D. Roberts provided an overview of the current status of Personal Support Services in the LHIN geography. Muskoka has been identified as a particularly difficult to service area. There is a project underway to analyze challenges, anticipate future demand to available supplies, and to determine options for filling the gaps.

8.0 **Standing Items**

8.1 System Transformation – South Georgian Bay Sub Region Planning

N. Walker highlighted the desire to bring multiple health providers in the region together to provide quality care to clients. Sub-region planning to be further discussed at an upcoming meeting.

Action: Sub-region planning to be further discussed at an upcoming meeting.

9.0 **For Information**

9.1

10.0 **Break Followed By In-Camera Session (if required)**

10.1 Report on In-Camera Session (if required)

11.0 **Meeting Evaluation and Adjournment**

11.1 Meeting Adjournment

**Motion: E. Vaillancourt**

**Seconded: A. Ott**

**That the NSM LHIN Board of Directors meeting, of July 24, 2017 be adjourned.**

**...carried**

**NEXT MEETING: September 25, 2017 (1:00 p.m. – 4:00 p.m.),  
NSM LHIN, 210 Memorial Avenue, Suite 128, Boardroom**

***Original Signed By:***

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**Kirsten Parker, Board Chair**

***Original Signed By:***

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**Jill Tettmann, Chief Executive Officer**