

Minutes of the North Simcoe Muskoka Local Health Integration Network Board Meeting held on Monday, March 27, 2:30 p.m. – 4:00 p.m. at the NSM LHIN office in the Boardroom.

Present:

Robert Morton, Chair
Barbara Dickson
Ron Stevens
Ernie Vaillancourt
Ewelina Chwilkowska
Ellen Mary Mills
Andy Ott
Tim Withey
Leanne Vincent, Recording Secretary

Regrets:

Peter Preager
Larry Saunders

Staff:

Neil Walker, Chief Operating Officer
Rebecca Van Iersel, Physician Lead, Clinical Planning and System Integration
Jeff Kwan, Director, Financial Health & Accountability
Ligaya Byrch, Acting Director, Planning, Integration, Evaluation and Community Engagement
Maureen Wilkinson, Director, People & Strategy Management
Melissa Mei, Advisor, Planning, Integration, Evaluation and Community Engagement

Public in Attendance:

There were several members of the public in attendance throughout the meeting.

1.0 Convening of the Meeting

1.1 Call to Order

The Board meeting of March 27, 2017 was called to order at 2:30 p.m. with the meeting being legally constituted, with Board members having received adequate notice in accordance with the guidelines, with adequate posting to the public of the meeting and with a quorum present.

1.2 Approval of Agenda

Motion: B. Dickson Seconded: E.M. Mills

That the agenda of the NSM LHIN Board Meeting of March 27, 2017 be approved.

...carried

1.3 Declaration of Conflicts

There were no declarations of conflict noted.

1.4 Delegations to the Board

There are no delegations to the board for the meeting of March 27, 2017.

2.0 Presentation/Board Education Session:

There was no education session for the meeting of March 27, 2017.

3.0 **In Camera Session**

3.1 Report on In-Camera Session

R. Morton noted that the Board held an in-camera meeting to review documentation related to LHIN and CCAC transition.

4.0 **By Consent**

The below items were included in the consent agenda of the NSM LHIN Board Meeting of <Date>.

Note: There were no items removed from the Consent Agenda

4.1 Approval of Minutes – NSM LHIN Board of Directors Meeting – January 23, 2017*

4.2 Board Meeting Evaluation – January 23, 2017*

4.3 CEO Monthly Report*

4.4 Meeting Minutes – Draft Committee of the Whole – March 6, 2017*

4.5 Records Management*

4.6 Hospice Simcoe Capital Submission*

4.7 Operating Budget 2017-18 Draft*

4.8 NSM LHIN Annual Business Plan Draft 2017-18*

4.9 CEO Deliverables 2017-18*

4.10 CEO Performance Review Process*

4.11 Action Log*

Motion: E. Vaillancourt

Seconded: T. Withey

That the NSM LHIN Board of Directors approve the Consent Agenda of March 27, 2017.

...carried

5.0 **Reports**

5.1 Report of the Chair

R. Morton circulated a written report on his involvement in the following meetings and engagements since the Board of Directors meeting on January 23, 2017:

Jan 25	Wendat Executive Director Retirement event
Jan 26	MAHST Current State and Value Mapping Workshop Governance Work Stream tc
Jan 27	OACAS tc MOU/MLAA tc
Jan 30	GBGH Chair Hospice Simcoe Chair
Feb 1	Chairs Council tc MOU/MLAA tc
Feb 3	Municipal Advisory Table
Feb 6	MOU/MLAA tc Midland Mayor Mackay Anne Hogarth MPP
Feb 7	Hospice Huronia
Feb 8	Chairs Council tc
Feb 9	RVH Chair CCAC Chair Governance Work Stream tc

Feb 14	Chair Council tc
Feb 17	SW LHIN Chair OSMH Chair
Feb 24	Penetanguishene Mayor Marshall Hospice Orillia/NSMPCN Chair MAHST Chair
Feb 26	OACAS Workshop
Mar 1	Muskoka media call Chairs Dinner
Mar 2	Chairs Council with Deputy Minister
Mar 3	MOU/MLAA tc
Mar 6	LHIN Committees
Mar 7	Waypoint Vice Chair MOU/MLAA tc
Mar 8	CMHO webinar
Mar 9	MOU/MLAA tc
Mar 10	MOU/MLAA tc
Mar 13	Board Member Orientation
Mar 14	Chairs tc
Mar 15	Helping Hands Board of Directors
Mar 17	Board Member Orientation CGMH Chair
Mar 20	OHA GCE Presentation/Webinar York University Health Management course
Mar 21	Chairs Council
Mar 23	MAHST Validations and Recommendations meeting Governance Work Stream tc MAHC Chair and Vice Chair
Mar 24	CCAC Transition Meeting Hospice Huronia Board Member Interviews

R. Morton provided an update on Board recruitment.

5.2 Report of the Directors

B. Dickson reported attendance at the CCAC pre audit meeting with BDO last week noting that the CCAC is prepared to enter into their audit process. B. Dickson also noted attendance at the LHIN Leadership Council meeting on behalf of the Chair where Dr. Bob Bell was in attendance to speak about transition. E.M. Mills noted attendance at a pan LHIN audit committee meeting in February. A. Ott and T. Withey noted that they have been involved in orientation through the month of March. It was noted that the orientation has been quite comprehensive.

5.3 Report of the Chief Operating Officer

There was no report provided.

6.0 **Business Arising**

6.1 Palliative Care Update

M. Mei provided an overview of the Ontario Palliative Care Network noting a regional report on palliative care services is due to the LHIN by March 31, 2017. A review of upcoming deliverables was provided.

L. Byrch provided an overview of the North Simcoe Muskoka Regional Palliative Care Network. The key deliverables for the regional network were reviewed.

An update was provided on the allocation and development of residential hospice beds in North Simcoe Muskoka.

6.2 Hospice Georgian Triangle

R. Morton noted that a delegation was presented by Hospice Georgian Triangle at the January Board of Directors meeting.

M. Mei provided an overview of the delegation from Hospice Georgian Triangle noting that they were requesting funding for four residential hospice beds in addition to the six currently in operation.

It was questioned if there are other possible uses for the space built at Hospice Georgian Triangle.

There was a discussion about the risk of not funding the beds noting that sustainability for ongoing fundraising in the community is a risk. It was noted that funding for the 2018-19 bed allocation has not been received and that a decision to fund the beds would require reallocations or adjustments from other initiatives.

The Board requested additional information for consideration to be reviewed at an appropriate time including the implications of providing one time funding.

It was noted that the regional report to be provided by the Regional Palliative Care Network will help to inform the decision and that the full spectrum of palliative care should be assessed prior to making a decision.

ACTION: Staff to review options for funding/possible uses for beds.

7.0 **Committee Business**

7.1 North Simcoe Muskoka Hospice Palliative Care Network Funding Recovery

L. Byrch provided an overview of the request for funding recovery to support the regional palliative care manager.

Motion: B. Dickson Seconded: R. Stevens

That the NSM LHIN Board of Directors endorse the recovery of \$70,000 in base funding from the North Simcoe Muskoka Hospice Palliative Care Network effective April 1, 2017 for the purpose of supporting the Manager of the Regional Palliative Care Network role.

...carried

7.2 Voluntary Integration – CHIGAMIK and Midwives Nottawasaga

L. Byrch provided an overview of the integration proposal between CHIGAMIK and Midwives Nottawasaga.

Motion: B. Dickson Seconded: A. Ott

That the NSM LHIN Board of Directors support the voluntary integration of Chigamik CHC and Midwives Nottawasaga under Section 27 LHSIA (2006).

...carried

7.3 Helping Hands – Funding for Transitional Beds

L. Byrch provided an overview of the request for funding of transitional beds by Helping Hands. It was noted that Helping Hands currently operates 9 beds in Brechin. Information was provided on the difference between supportive housing and the transitional bed program.

Motion: E. Vaillancourt Seconded: B. Dickson

That the NSM LHIN Board of Directors approve of up to \$716K in base dollars, prorated in 2017-18 based on the start date of the program, to Helping Hands to develop and implement 12 Transitional Beds in Barrie.

...carried

8.0 **New Business**

8.1 Memorandum of Understanding

R. Morton noted that Memorandum of Understanding have been through significant review and that it has been updated in consideration of new legislation and directives.

Motion: E. M. Mills Seconded: A. Ott

That the NSM LHIN Board of Directors authorize the Board Chair and CEO to execute the Memorandum of Understanding between the Minister of Health and Long-Term Care and North Simcoe Muskoka Local Health Integration Network.

...carried unanimously

8.2 Ministry LHIN Accountability Agreement

R. Morton noted that the Ministry LHIN Accountability Agreement will be subject to ongoing negotiations.

Motion: R. Stevens Seconded: T. Withey

That the NSM LHIN Board of Directors authorize the Board Chair and CEO to execute the agreement that amends the 2015-18 Ministry LHIN Accountability Agreement.

...carried unanimously

8.3 NSM LHIN By Law 1

R. Morton noted that the by-laws for all LHINs are required to be updated as a result of new legislation.

Motion: E. M. Mills Seconded: E. Vaillancourt

That the NSM LHIN Board of Directors hereby enact a new By-law No.1, in the form which has been presented to this meeting and that the previous By-law No. 1 be hereby revoked.

...carried unanimously

8.4 NSM LHIN By Law 2

Motion: E. Vaillancourt Seconded: B. Dickson

That the NSM LHIN Board of Directors hereby enact a new By-law No.2, in the form which has been presented to this meeting and that the previous By-law No. 2 be hereby revoked.

...carried unanimously

8.5 Transition Readiness

Motion: T. Withey Seconded: E. Vaillancourt

**That after conducting appropriate due diligence and in accordance with the LHIN Readiness Board Sign Off Protocol (“Protocol”), the North Simcoe Muskoka LHIN Board of Directors authorize the Board Chair to formally provide notice in accordance with the Protocol to both the Minister of Health and Long-Term Care and the Ministry of Health and Long-Term Care that NSM LHIN believes that, subject to the Minister’s Transfer Order issued under the Local Health System Integration Act, 2006, it will be ready to assume the rights and obligations of North Simcoe Muskoka Community Care Access Centre.
...carried unanimously**

9.0 **Standing Items**

9.1 System Transformation

N. Walker noted that the visioning day report will be distributed and be discussed at an upcoming board meeting.

R. Morton spoke to an upcoming engagement exercise with governors in South Georgian Bay.

10.0 **For Information**

10.1

11.0 **Meeting Evaluation and Adjournment**

11.1 Review Action Log

The action log was reviewed.

11.2 Meeting Adjournment

Motion: E. Vaillancourt Seconded:

**That the NSM LHIN Board of Directors meeting, of March 27, 2017 be adjourned.
...carried**

NEXT MEETING: Monday April 24, 2017 (12:00 p.m. – 4:00 p.m.)

Original signed by:

Robert Morton, Board Chair

Original signed by:

Jill Tettmann, Chief Executive Officer