

MINUTES OF THE BOARD OF DIRECTORS' MEETING

JANUARY 22, 2018

9:00 a.m. to 12:00 p.m.

BOARDROOM, 210 MEMORIAL AVE., ORILLIA

Board Members Present:	LHIN Staff Present:
Kirsten Parker (Chair) Andy Ott Andrea Butcher-Milne Barbara Dickson Colleen Geiger (via phone) Ernie Vaillancourt Ewelina Chwilkowska Jacques Boulet Larry Saunders Ted Salisbury Tim Withey (via phone)	Jill Tettmann (CEO) Kathleen Bain Denise Balfe Jeff Kwan Debbie Roberts Karen Taillefer Rebecca Van Iersel Leanne Vincent Laura Scriver Neil Walker
Regrets:	Guests:
	Maureen Wilkinson

Education Session:

An education session around Board activity and protocols for public servants during an election was provided. Further instructions from the Ministry of Health and Long-Term Care are expected closer to election time.

Action: L. Vincent to follow-up with LHIN Legal regarding questions raised during the discussion.

1.0 CONVENING OF THE MEETING

1.1 Call to Order

The Board meeting of January 22, 2018 was called to order at 9:45 a.m. with the meeting being legally constituted, with Board members having received adequate notice in accordance with the guidelines, with adequate posting to the public of the meeting and with a quorum present.

1.2 Approval of the Agenda

Motion: L. Saunders Seconded: E. Vaillancourt

That the agenda of the NSM LHIN Board Meeting of January 22, 2018, be approved.

...carried

1.3 Declaration of Conflicts

There were no declarations of conflict noted.

1.4 Delegations to the Board

There were no delegations.

2.0 BY CONSENT – FOR APPROVAL

The below items were included in the consent agenda for approval of the NSM Board Meeting of January 22, 2018.

Note: Italicized items were removed from the consent agenda.

2.1 Approval of Minutes – November 27, 2018

2.2 Broader Public Sector Accountability Act (BPSAA) Reporting Requirements – Q3 2017/18

Motion: J. Boulet

Seconded: A. Ott

That the NSM LHIN Board of Directors approve items 2.1 and 2.2 of the Consent Agenda of January 22, 2018.

...carried

3.0 BY CONSENT – FOR INFORMATION

The below items were included in the consent agenda for information of the NSM LHIN Board Meeting of January 22, 2018.

Note: Italicized items were removed from the consent agenda.

3.1 CEO Monthly Report

3.2 Action Log

3.3 Allocations by Sector – New Funding Update

Motion: A. Butcher-Milne

Seconded: T. Salisbury

That the NSM LHIN Board of Directors accept for information items 3.1 through 3.3 of the Consent Agenda of January 22, 2018.

...carried

4.0 REPORTS

4.1 Report of the Chair

K. Parker provided an update on the many activities and meetings in which she participated since the last Board meeting in November. There was significant discussion by members around the importance of involving and supporting Indigenous populations in the planning and delivery of health care services.

4.2 Report of the Directors

No reports of the Directors.

4.3 Report of the CEO

J. Tettmann provided updates to the CEO Monthly Report, including the ratification of the OPSEU bargaining, which occurred after the posting of the Board package.

J. Tettmann noted that a small flood had occurred in the Barrie office the previous evening but indicated that thanks to the quick action of staff, damage had been minimized and the office remained open.

Surge capacity continues to be a focus with daily calls with the Ministry of Health and Long-Term Care (MOHLTC) to report on the number of beds available at area hospital and the number of new flu cases emerging.

L. Saunders inquired about the status of the Muskoka and Area Health System Transformation (MAHST). It was noted that work is underway on the recommendations provided by MAHST and that a communique highlighting these efforts would be circulated to the Board.

Action: L. Scriver to share communiques with the Board as they become available.

5.0 BUSINESS ARISING

5.1 IHSP Draft Areas of Focus

M. Wilkinson provided a refresher on the priorities outlined in the Mandate letter and a validation of the proposed areas of focus for the next Integrated Health Service Plan (IHSP) discussed with the Board in December. There was some discussion around areas of focus aside from those outlined in the Mandate letter, including ensuring we maintain focus on the Francophone and Indigenous populations in the NSM LHIN. It was noted that although some relationships and areas of focus can be implied, they should be specifically included in the plan.

6.0 COMMITTEE BUSINESS

6.1 Report of the Quality & Improvement Committee Chair

6.1.1 Meeting Notes – January 8, 2018

C. Geiger noted that there were a number of refinements made to the committee's workplan during the committee meeting and that a number of education pieces (e.g. Accreditation) were recommended.

Correction: Quality & Improvement Committee Notes indicate a status update to the auditor in March. The status update will be given to the Board in March.

6.2 Report of the Governance Committee Chair

6.2.1 Meeting Notes – January 8, 2018

L. Saunders noted a discussion of potential education sessions for the Board for the coming year and acknowledged the Quality & Improvement Committee's suggestion of an Accreditation education session.

Also noted was that a draft Board Engagement Plan had been provided to the committee and that there had been a discussion regarding the CEO Evaluation process. The committee also had a strategic discussion regarding managing oversight without delving deeply into the operations of the organization.

6.2.2 Process for CEO Evaluation

J. Tettmann noted that work was underway over the next few weeks to establish a 360 review and that a Leadership Competency survey would be circulated to the Board in May. Fourth Quarter results will also be available around this time.

6.3 Report of the Audit & Finance Committee Chair

6.3.1 Meeting Notes – January 8, 2018

A. Ott noted that an overview of LHIN environmental controls explaining internal audit oversight within the organization was provided at the committee meeting. There was also a discussion regarding what steps committee members could take to continue to learn and grow.

A. Ott noted that the committee was impressed with the workplan as it was presented during the meeting.

Correction: Audit & Finance Committee Notes, Allocations By Sector – New Funding Update indicated percentages in error. The number of providers in the community has increased by 1 (one). Funding increases for the quarter represents approximately \$6.5 million.

6.3.2 2017-18 Priorities for Investment

J. Kwan noted that at the time of the committee meeting, plans were being put in place pending additional funding from MOHLTC, although LHIN figures had not been finalized. J. Kwan

confirmed that additional funds would not be required for Home and Community Care for this fiscal year and that any additional funding would be applied to improving MLAA indicators. It was noted that as the motion put forward addressed both broadly, it would not need to be adjusted to reflect the finalized figures.

Motion: A. Ott

Seconded: J. Boulet

That the NSM LHIN Board of Directors approves the one-time allocation of up to \$750k to support Home and Community Care Pressures and up to \$750k to improve MLAA indicator performance.

...carried

7.0 NEW BUSINESS

7.1 Beechwood Private Hospital

The owner of Beechwood Private Hospital has provided official notice of the hospital's closure in 2019. At the time of notification there were 17 patients residing in the hospital. No new patients will be admitted going forward. The NSM LHIN will assist with the communications required to help with the transition of closing the hospital.

8.0 STANDING ITEMS

8.1 No Standing Items

9.0 FOR INFORMATION

9.1 No Information Items

10.0 IN-CAMERA SESSION

10.1 No In-Camera Session

11.0 ADJOURNMENT

Motion: A. Butcher-Milne

Seconded: B. Dickson

That the NSM LHIN Board of Directors meeting of January 22, 2018 be adjourned.

...carried.

Original Signed By:

Kirsten Parker, Board Chair

Original Signed By:

Jill Tettmann, Chief Executive Officer