

MINUTES OF PROCEEDINGS

**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS MEETING**

**TUESDAY, JUNE 13, 2017
9:00 AM**

**NE LHIN SUDBURY OFFICE - JACKIE DELUCA BOARDROOM
AND BY TELECONFERENCE**

PARTICIPANTS:

BOARD OF DIRECTORS:

- Ron Farrell, Chair
- Rick Cooper (left at 4:00 pm)
- Denis Bérubé (left at 3:31 pm)
- Santina Marasco
- John Febbraro
- Toni Nanne-Little
- Mark Palumbo
- Betty Stone
- Dawn Madahbee Leach (arrived at 9:26 am)

NE LHIN STAFF MEMBERS:

- Louise Paquette
- Kate Fyfe
- Richard Joly
- Terry Tilleczeck
- Cathy Bailey
- Tamara Shewciw
- Cynthia Stables
- Paul Preston
- Marc Demers
- Brad Robinson (present for item 18.0 only)
- Lianne Valliquette (present for item 19.0 only)

REGRETS:

- None

GUESTS BY TELECONFERENCE:

- Scott MacEachern, LHIN Legal (left at 9:52 AM)
- Jeff Simser, LHIN Legal (left at 9:52 am)

PUBLIC PARTICIPANTS BY TELECONFERENCE:

- Diane Quintas

RECORDING SECRETARY:

- Carole Berthiaume

AGENDA ITEM	DISCUSSION	ACTION	RESPONSIBLE
<p>ITEM 1.0 Call to Order</p> <p>Ron Farrell</p>	<p>The North East LHIN Board of Directors meeting was called to order at 9:04 am.</p>		
<p>ITEM 2.0 Declaration of Conflict of Interest</p> <p>Ron Farrell</p>	<p>There were no conflicts of interest declared.</p>		
<p>ITEM 3.0 Approval of Agenda</p> <p>Ron Farrell</p>	<p>The agenda was approved as presented.</p> <p><i>{Motion 2017-BD0043}</i></p> <p><i>BE IT RESOLVED THAT:</i></p> <p><i>The agenda for the Board of Directors meeting of Tuesday, June 13, 2017 be approved as presented.</i></p> <p><i>Moved by: <u>Toni Nanne-Little</u></i> <i>Seconded by: <u>John Febraro</u></i></p> <p><i>{Carried}</i></p>		
<p>ITEM 4.0 Approval of Consent Agenda</p> <p>Ron Farrell</p>	<p>The consent agenda included the following items:</p> <ul style="list-style-type: none"> • Board Attendance, • Board Community Engagements, and • Approval of minutes of board meeting held on May 30, 2017. <p><i>{Motion 2017-BD0044}</i></p> <p><i>BE IT RESOLVED THAT:</i></p> <p><i>The consent agenda for the Board of Directors meeting of Tuesday, June 13, 2017 be approved as presented including:</i></p> <ul style="list-style-type: none"> • <i>Board Attendance</i> • <i>Board Community Engagements</i> • <i>Approval of minutes of board meeting held on May 30, 2017</i> <p><i>Moved by: <u>Rick Cooper</u></i> <i>Seconded by: <u>Santina Marasco</u></i></p> <p><i>{Carried}</i></p>		

<p>ITEM 10.0 LHIN Privacy: Protecting Personal Health Information</p> <p>Scott MacEaxhern Jeff Simser</p>	<p>LHIN Legal provided education on LHIN Privacy : Protecting Personal Health Information. The presentation included an overview of:</p> <ul style="list-style-type: none"> • The Importance of Privacy and Context • Privacy Breaches • The Costs of Privacy Breaches • Recent Examples • Understanding the PHIPA Framework- Key Entities • Obligations/Powers of LHINs as Custodians • Types of Consent • Privacy Complaints Framework • Enforcement, Lawsuits and Prosecutions • Offences • Non-Retaliation and Statutory Immunity 		
<p>ITEM 11.0 Governance and Operational Risk – Quality Committee</p> <p>Scott MacEaxhern Jeff Simser</p>	<p>LHIN Legal provided an overview and responded to questions regarding the Governance and Operational Risk Quality Committee.</p> <p>It was clarified that Quality Committee of the Board does not discuss specific items that identify individuals. These particular cases are discussed within staff committees. Patient consent is required in the event the committee discusses a case identifying patient information.</p>		
<p>ITEM 12.0 Report from the Chair</p> <p>Ron Farrell</p>	<p>Board Chair, Ron Farrell, provided a Chairs Report which included an overview of the meetings and activities he has undertaken since the last Board meeting.</p> <p>During this time, the Chair met with the mayor of the city of North Bay, the CEO of West Parry Sound Health Center, as well as with the Chairs of the various LHINs.</p> <p>A contract has been established with Deloitte for the Board Evaluation process. Remarks or feedback is to be sent to the Chair or Board Liaison.</p>		
<p>ITEM 12.1 New Board Committee Appointments</p> <p>Ron Farrell</p>	<p>New committee appointments have been sent to new board members. Betty Stone will be a member of the Governance Committee and Mark Palumbo will be a member of the Quality Committee. At it's next meeting, the Governance Committee will review the Board Committee Membership.</p>		

<p>ITEM 12.2 Board Committee Matrix</p> <p>Ron Farrell</p>	<p>The Board reviewed the current Board Committee Matrix. It was recommended that there be a minimum of five (5) Board members on committees. A survey will be circulated to Board members to provide confirmation of their interest to be a member on committees. In the interim, Toni Nanne-Little will be the Acting Chair of the Governance Committee. Non-members can still attend committee meetings if they are interested in a specific topic being discussed at the meeting.</p>		
<p>ITEM 13.0 Report from the Governance Committee</p> <p>ITEM 13.1 Revised Policies</p> <p>ITEM 13.2 Committee Terms of Reference</p> <p>ITEM 13.3 Proposed Schedule for Board and Committee Meetings</p> <p>Rick Cooper</p>	<p>Governance Committee Chair, Rick Cooper, provided a report from the May 16th Governance Committee Meeting.</p> <p>The Board approved nine (9) policies listed under motion 2017-BD0046.</p> <p>The Board approved the revised Terms of Reference for the Governance, Audit, Patient Services & Quality, and Executive Committees of the Board.</p> <p>The Board approved the proposed scheduled for Board and Committee meetings to be held between September 2017 and August 2018.</p> <p><i>{Motion 2017-BD0045}</i></p> <p><i>BE IT RESOLVED THAT:</i></p> <p><i>The North East LHIN Board approves the report from Governance Committee.</i></p> <p><i>Moved by: Rick Cooper</i> <i>Seconded by: John Febraro</i></p> <p><i>{Carried}</i></p> <p><i>{Motion 2017-BD0046}</i></p> <p><i>BE IT RESOLVED THAT:</i></p> <p><i>The North East LHIN Board approves the following policies, as recommended by the Governance Committee.</i></p> <ul style="list-style-type: none"> • <i>Quality Improvement</i> • <i>Quality Monitoring through Performance Indicators</i> • <i>Supporting Patient Choice</i> 		

	<ul style="list-style-type: none"> • <i>Patient Appeals Process</i> • <i>Research</i> • <i>Ethics</i> • <i>Procurement of Patient Services</i> • <i>Acceptable Use of Information and Information Technology</i> • <i>Organizational Privacy & Information Security</i> <p><i>Moved by: <u>Rick Cooper</u></i> <i>Seconded by: <u>John Febbraro</u></i></p> <p><i>{Carried}</i></p> <p><i>{Motion 2017-BD0047}</i></p> <p><i>BE IT RESOLVED THAT:</i></p> <p><i>The North East LHIN Board approves the Governance Committee Terms of Reference; the Audit Committee Terms of Reference and the Executive Committee Terms of Reference, as recommended by the Governance Committee;</i></p> <p><i>BE IT FURTHER RESOLVED THAT:</i></p> <p><i>The North East LHIN Board approves the establishment of a Quality Committee and approves the Terms of Reference as recommended by the Governance Committee.</i></p> <p><i>Moved by: <u>Rick Cooper</u></i> <i>Seconded by: <u>John Febbraro</u></i></p> <p><i>{Carried}</i></p>		
<p>ITEM 14.0 Report from Audit Committee</p> <p>Denis Bérubé</p>	<p>Audit Committee Chair, Denis Bérubé, provided a report for the May 16th Audit Committee Meeting. Motions 2017-BD0048 and 2017-BD0049 were moved and unanimously carried.</p> <p><i>{Motion 2017-BD0048}</i></p> <p><i>BE IT RESOLVED THAT:</i></p> <p><i>The North East LHIN Board approves the proposed plan outlined by HIROC to ensure continuity of insurance coverage while amalgamating the policies of the NE LHIN and the NE CCAC, as recommended by the Audit Committee;</i></p>		

	<p>BE IT FURTHER RESOLVED THAT:</p> <p>The North East LHIN Board approves the increase to the liability insurance limits from the current fifteen (15) million dollars carried by the NECCAC to twenty (20) million dollars.</p> <p><i>MOVED BY: <u>Denis Bérubé</u></i> <i>SECONDED BY: <u>Rick Cooper</u></i></p> <p><i>{Carried}</i></p> <p><i>{Motion 2017-BD0049}</i></p> <p>BE IT RESOLVED THAT:</p> <p>The North East LHIN Board approves the report from the Audit Committee as presented at the June 13th, 2017 Board meeting.</p> <p><i>MOVED BY: <u>Denis Bérubé</u></i> <i>SECONDED BY: <u>Toni Nanne-Little</u></i></p> <p><i>{Carried}</i></p>		
<p>ITEM 15.0 Report from the CEO</p> <p>Louise Paquette</p>	<p>An overview report including Louise Paquette’s key highlights between 2010 to 2017 was provided to the Board.</p> <p>The Board thanked Louise for her passion and commitment to Northerners over the past seven (7) years and wished her well as she moves on from the NE LHIN.</p>		
<p>ITEM 16.0 Performance Report</p> <p>ITEM 16.1 Q4 – Hospital Working Funds Initiative</p> <p>Kate Fyfe</p>	<p>The North East LHIN Board of Directors approved the Working Funds Reports for Health Sciences North, Timmins and District Hospital, and Sault Area Hospital.</p> <p><i>{Motion 2017-BD0050}</i></p> <p><i>BE IT RESOLVED THAT:</i></p> <p><i>The North East LHIN Board of Directors receives and approves the Working Funds Reports for the following hospitals:</i></p> <ul style="list-style-type: none"> • <i>Health Sciences North;</i> • <i>Timmins and District Hospital; and</i> • <i>Sault Area Hospital;</i> <p><i>MOVED BY: <u>Santina Marasco</u></i></p>		

	<p><i>SECONDED BY: <u>Dawn Madahbee Leach</u></i></p> <p><i>{Carried}</i></p>		
<p>ITEM 16.2 CT Scan Proposals Update</p> <p>Louise Paquette Marc Demers</p>	<p>The North East LHIN Board of Directors reviewed and supported the CT scanner proposals for Sensenbrenner Hospital (Kapuskasung), Hôpital Notre Dame Hospital (Hearst). These proposals will now be submitted to the Ministry of Health and Long Term Care for appropriate approvals.</p> <p><i>{Motion 2017-BD0051}</i></p> <p><i>BE IT RESOLVED THAT:</i></p> <p><i>That the North East LHIN Board of Directors has reviewed the CT scanner proposals form:</i></p> <ul style="list-style-type: none"> <i>- Sensenbrenner Hospital (Kapuskasung);</i> <i>- Hôpital Notre Dame Hospital (Hearst);</i> <p><i>and supports that these proposals be submitted to the Ministry of Health and Long Term Care for appropriate approvals.</i></p> <p><i>MOVED BY: <u>Betty Stone</u></i> <i>SECONDED BY: <u>Denis Bérubé</u></i></p> <p><i>{Carried}</i></p>		
<p>ITEM 17.0 Financial Report</p> <p>ITEM 17.1 Report on the Use of Consultants 2016- 17</p> <p>Kate Fyfe</p>	<p>The Board approved the 2016-17 Report on the Use of Consultants.</p> <p><i>{Motion 2017-BD0052}</i></p> <p><i>BE IT RESOLVED THAT:</i></p> <p><i>The North East LHIN Board of Directors receives and approves the Report on the Use of Consultants 2016-17 as presented at the June 13, 2017 Board meeting.</i></p> <p><i>MOVED BY: <u>Toni Nanne-Little</u></i> <i>SECONDED BY: <u>Rick Cooper</u></i></p> <p><i>{Carried}</i></p>		
<p>ITEM 18.0 Long Term Care Redevelopment Strategy</p> <p>Terry Tilleczek Brad Robinson</p>	<p>The Primary Goal of the Ministry of Health and Long-term Care (MOHLTC) Enhanced Strategy (ELRCHRS) is to ensure the continued safety and quality of life for residents by helping to bring all Long Term Care (LTC) homes in the province up to current design standards.</p>		

	<p>Key components of the ELTCHRS includes the alignment of LHIN-specific priorities through the identification of NE LHIN principles and priorities for redevelopment and the confirmation that NE LHIN priorities align with MOHLTC priorities for redevelopment.</p> <p>The renewal strategy affects twenty LTC homes and 2,328 LTC beds in the NE LHIN region.</p> <p>As a next step, the Ministry will continue to develop a bed licence framework that will guide licensing decisions as homes move forward with redevelopment.</p> <p>The NE LHIN will continue to engage all stakeholders and work in collaboration with the MOHLTC to ensure ELTCHRS success. The NE LHIN will also continue to support operators as required to ensure that projects remain on projected timeline.</p>		
<p>ITEM 19.0 Nipissing Serenity Hospice – Capital Campaign</p> <p>Terry Tilleczek Lianne Valiquette</p>	<p>The North East LHIN Board of Directors received an update on Nipissing Serenity Hospice’s progress to develop a 6-bed community residential hospice in North Bay.</p> <p>Two years ago, in May 2015, the North East LHIN Board issued a Request for Expressions of Interest (REOI) to identify a proponent that was qualified to fundraise, build and operate a community residential hospice to serve the Nipissing District and the eastern portion of the Parry Sound District. In November 2015, the Board resolved to support the Nipissing Serenity Hospice project to further develop its business model through 11 action items. The Board discussed the overall progress on those 11 action items since it issued its resolution 18 months ago. The Board expressed concern about the progress of the action items and the project itself.</p> <p>The Board will request a formal update on the status of the 11 action items.</p> <p><i>{Motion 2017-BD0053}</i></p> <p>BE IT RESOLVED THAT:</p> <p><i>The North East LHIN will send formal correspondence to the Nipissing Serenity Hospice (NSH) requesting an</i></p>	<p>Send letter to the Nipissing Serenity Hospice Chair /</p>	<p>Ron/Carole</p>

	<p><i>update to the eleven action items outlined in the Board motion, with a response no later than July 31, 2017 with all supporting documentation. The NSH must prove it is financially sustainable and is capable of risk mitigation. If the North East LHIN Board is not satisfied with the response, a new Request for Expression of Interest will be issued so that the community can have access to the six (6) beds no later than 2018-19.</i></p> <p><i>MOVED BY: <u>John Febbraro</u></i> <i>SECONDED BY: <u>Rick Cooper</u></i></p> <p><i>{Unanimously Carried}</i></p>	<p>Completed on June 15, 2017</p>	
<p>ITEM 20.0 Proceed to Closed Session</p> <p>Ron Farrell</p>	<p>The Board of Directors moved into a closed session meeting at 12:50 pm.</p> <p><i>{Motion 2017-BD0054}</i></p> <p><i>BE IT RESOLVED THAT:</i></p> <p><i>“The members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006.”</i></p> <p><input checked="" type="checkbox"/> <i>Labour relations</i></p> <p><i>BE IT FURTHER RESOLVED THAT; the following person be permitted to attend:</i></p> <p><i>Carole Berthiaume, Board Liaison and Administrative Support to the CEO</i></p> <p><i>MOVED BY: <u>John Febbraro</u></i> <i>SECONDED BY: <u>Santina Marasco</u></i></p> <p><i>{CARRIED}</i></p>		
<p>ITEM 29.0 Report from the Closed Session</p> <p>Ron Farrell</p>	<p>The Board of Directors came out of the closed session meeting at 4:04 pm.</p> <p><i>{Motion 2017-BD0055}</i></p> <p><i>BE IT RESOLVED THAT:</i></p>		

	<p><i>The Board of Directors of the North East LHIN received the report of its Closed Session meeting of Tuesday, June 13, 2017.</i></p> <p><i>MOVED BY: <u>Santina Marasco</u></i> <i>SECONDED BY: <u>Toni Nanne-Little</u></i></p> <p><i>{CARRIED}</i></p>		
<p>ITEM 30.0 Adjournment of Board Meeting</p> <p>Ron Farrell</p>	<p>With no further business to discuss the Board of Directors meeting was adjourned at 4:05 pm.</p> <p><i>{Motion 2017-BD0056}</i></p> <p><i>BE IT RESOLVED THAT:</i></p> <p><i>The North East LHIN Board of Directors meeting of June 13, 2017 be adjourned at 4:05 pm.</i></p> <p><i>MOVED BY: <u>Santina Marasco</u></i> <i>SECONDED BY: <u>Mark Palumbo</u></i></p> <p><i>{CARRIED}</i></p>		
<p>AGENDA DEVELOPMENT FOR NEXT MEETING</p>			

(Approved on 2017-09-06)



R.M. (Ron) Farrell
Board Chair