

MINUTES OF PROCEEDINGS

NORTH EAST LOCAL HEALTH INTEGRATION NETWORK BOARD OF DIRECTORS MEETING

Tuesday, February 28, 2017
Teleconference / NE LHIN Sudbury Office
1:00 PM

<p>PARTICIPANTS: <u>Board of Directors :</u></p> <ul style="list-style-type: none"> • Santina Marasco • Denis Bérubé • John Febbraro • Toni Nanne-Little • Dawn Madahbee Leach <p><u>NE LHIN Staff:</u></p> <ul style="list-style-type: none"> • Louise Paquette • Kate Fyfe • Terry Tilleczek 	<p><u>GUESTS:</u></p> <ul style="list-style-type: none"> • None 	<p><u>REGRETS:</u></p> <ul style="list-style-type: none"> • Rick Cooper <p><u>SCRIBE:</u></p> <ul style="list-style-type: none"> • Carole Berthiaume <p><u>PUBLIC:</u></p> <ul style="list-style-type: none"> • None
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AGENDA ITEM	DISCUSSION	ACTION	LEAD
1.0 Call to order	The Acting Chair, Denis Bérubé, called the meeting to order at 1:03 pm.		
2.0 Declaration of Conflict of Interest	No conflicts of interest were declared.		
3.0 Approval of Agenda	<p>Members of the Board reviewed the agenda. The Acting Chair informed the group that there was no need for a closed session during the meeting. All members agreed, therefore Items 14.0 and 19.0 were removed from the agenda.</p> <p>MOTION {2017-BD0012}</p> <p><i>That the agenda for the Board of Directors meeting of Tuesday, February 28th, 2017 be approved as amended above.</i></p> <p>MOVED: Santina Marasco SECONDED: Dawn Madahbee Leach</p> <p>{CARRIED}</p>		
4.0 Approval of Consent Agenda	<p>Members reviewed and approved the consent agenda which included the following items:</p> <p>5.0 Board Attendance 6.0 Chair and Board Members' Community</p>		

	<p>Engagements</p> <p>7.0 Approval of Minutes of Board meetings held on January 17th, 2017 and February 2nd, 2017</p> <p>MOTION {2017-BD0013}</p> <p>RESOLVED THAT:</p> <p><i>The consent agenda for the Board of Directors meeting of Tuesday, February 28th, 2017 be approved as presented including:</i></p> <ul style="list-style-type: none"> - Board Attendance - Chair and Board Members' Community Engagements - Approval of Minutes of Board meetings held on January 17th, 2017 and February 2nd, 2017 <p>MOVED: John Febraro SECONDED: Santina Marasco</p> <p>{CARRIED}</p>		
REGULAR AGENDA:			
<p>8.0 Report from the Acting Chair</p> <p>Denis Bérubé</p>	<p>The Acting Chair, Denis Bérubé, explained that he's been busy attending activities and meetings on behalf of the NE LHIN. He thanked the staff and management for their continued efforts and commitment towards the implementation of Patients First.</p> <p>Denis expressed the appreciation given during a presentation he attended at the Centre de Santé de Kapuskasing this month when the presenter thanked the NE LHIN for a recent funding allocation.</p>		
<p>9.0 Report from the Audit Committee</p>	<p>As the audit committee Chair, Denis Bérubé, provided a report of the February 22nd, 2017 audit committee meeting.</p> <ul style="list-style-type: none"> • The committee reviewed the operational budget for 2017-18 and recommended it for approval by the Board. • The committee reviewed the audit service plan prepared by Deloitte and are also recommending it for approval by the Board. 	<p>Send revised policy link to board.</p>	<p>Carole Berthiaume</p>

	<ul style="list-style-type: none"> • A yearly policy review was undertaken. Policies were revised taking into account Patients First. The committee is recommending approval of the policies by the Board. • The committee reviewed HIROC insurance coverage. Both the CCAC and LHIN have similar insurances. The committee will revisit post transition. 		
<p>10.0 Report from the CEO</p> <p>Louise Paquette</p>	<p>Louise thanked Denis Bérubé for the work he has been doing as Acting Chair. She also noted that the Chair participated in the readiness assessment session. Deloitte visited the NE LHIN on February 27th to review similarities and deviations. The NE LHIN continues to track well with the readiness assessment. No red flags have been identified.</p> <p>A Governance review is in process for policies and procedures. Policies will be brought to the governance meeting on March 30th for review and approval. The work has been prioritized in two categories, pre and post transition. A knowledge transfer is also being prepared.</p> <p>Louise provided a Patients First update. She noted that on February 16th she hosted the CCAC Town hall, as well as met with all LHIN staff to provide a high level review of the new organizational structure. Great questions and responses were provided to staff. Afterwards, VPs held meetings to review respective portfolios with their teams. Individual letters will be sent out to non-union staff over the next two weeks. Louise noted that she hasn't been provided with an actual transition date yet but all transitions are scheduled for May and June. The VP Clinical Lead, Dr. Paul Preston, starts full-time on March 6th. He will be working out of the North Bay office. It was noted that three LHIN staff are moving over to the CCAC Timmins office.</p> <p>Denis expressed having heard frustration among LHIN Chairs with the Order in Council as they wait for appointments. Louise noted</p>		

	that she has been in contact with the Ministry for public appointments, which has asked us to wait for a response.		
11.0 Sub Region Update Terry Tilleczek	A Sub-region update was provided by Terry Tilleczek which included: <ul style="list-style-type: none"> • Sub-regions approval was received on January 15th • Detailed information is posted on the NE LHIN website. • Maps and descriptions are available as well. • A key milestone draft was provided to the senior management team. • A current state profile is being developed. • A roll-out timeline is yet to be completed. • Leadership is focused on areas of priority throughout North Eastern Ontario which include “Home & Community Care” and “Primary Care”. • The group is also looking at current state at the CCAC, as well as those embedded in community sector services. • Patients First is the structural change but the service changes that need to take place are identified on the ten point map that the province provided last fall. • The group is currently doing background work and waiting for direction from the provincial Primary Care Framework which is expected in the spring of 2017. • . 	Send sub-region presentation to board once finalized	Carole Berthiaume
12.0 Financial/ Performance Update Kate Fyfe	A briefing note was attached with the meeting package. Kate provided an overview of the NE LHIN funding investment adjustments for April 2016 to February 2017. Kate noted the one time funding for the Attawapiskat mental health crisis. A plan along with the federal government has been put in place for permanent results.	Follow-up with Ministry acknowledging receipt of the funding and noting we wish to find a long term solution.	Kate Fyfe

13.0 Review of Existing Pre-Capital Submission Kate Fyfe	A briefing note was attached with the meeting package. A review of existing pre-capital submissions was provided. Marc is keeping a close eye on all pre-capital submissions. He will bring back information to the Board on a quarterly basis.	Provide quarterly Pre-Capital Submission update to the Board	Marc Demers
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14.0 Move to Closed Session	Item 14.0 was removed from the agenda.		
19.0 Closed Session Report	Item 19.0 was removed from the agenda.		
20.0 Next Meetings Denis Bérubé	Schedule of upcoming meetings are as follows: <ul style="list-style-type: none"> • March 22 (Governance) • April 25 (Board of Directors) – in person • May 16 (Audit & Governance) • June 13 (Board of Directors) – in person 		
21.0 Adjournment of Board Meeting Denis Bérubé	The meeting was adjourned at 1:58 pm Motion {2017-BD0014} RESOLVED THAT: <i>The North East LHIN Board of Directors meeting of Tuesday, February 28th, 2017 be adjourned at 1:58 pm.</i> MOVED: John Febbraro SECONDED: Toni Nanne-Little {CARRIED}		

Approved on March 30, 2017



Rick Cooper
Interim Chair