

Minutes of the September 04, 2014 Meeting of the Board of Directors

MEETING DATE September 4, 2014

LOCATION: Mississauga Halton LHIN
700 Dorval Drive, Suite 503
Oakville, ON

ATTENDANCE

BOARD:

Ron Haines – Vice-Chair
Jackie Conant
Patrick Hop Hing
Shelagh Maloney
Mary Davies
Kim Piller

STAFF:

Bill MacLeod - CEO
Paulette Zulianello
Liane Fernandes
Angela Jacobs
Maureen Buchanan
Brenda Smith - Recorder

ABSENT WITH REGRETS:

Jason Wadden
Graeme Goebelle - Chair
Judy Bowyer

MINUTES TO BE APPROVED BY THE BOARD:

November 6, 2014

Call to Order

Pursuant to public notice and a quorum being present, the meeting was called to order at 5:30pm with Ron Haines chairing the meeting.

1.0 Agenda & Declaration of Conflict of Interests

The Vice-Chair called for any changes or declarations of conflict of interest in respect of any matters in the Agenda. No changes or conflicts of interest were identified. The Vice-Chair called for a Motion to approve the Agenda as presented.

MOTION

It was moved by Shelagh Maloney and seconded by Jackie Conant that the meeting agenda be approved as amended.

CARRIED

[Resolution: 2014-0904-01]

2.0 Approval of the Minutes from Past Meeting

The Vice-Chair requested a motion for approval of the June 05, 2014 Board meeting and the July 24, 2014 'Special' Board meeting minutes as circulated.

MOTION:

It was moved by Jackie Conant and seconded by Mary Davies that the minutes from the June 05, 2014 and July 24, 2014 meetings of the Board of Directors be approved as presented.

CARRIED

[Resolution: 2014-0904-02]

3.0 Business Arising

None

4.0 Integration Activities

Trillium Health Partners Hospital Information System (HIS) – Steve Hall, VP & Chief Information & Privacy Officer at Trillium Health Partners gave a very informative presentation on their current Hospital Information System (HIS) project. The LHIN CEO provided background on this initiative and advised it is a key initiative to have an integrated health information system for both Central West & Mississauga Halton LHINs.

5.0 Chair's Report

FOR INFORMATION

5.1 The Vice-Chair referenced the Chair's Report included in the meeting package. This report provided the Board members with information on the Chair's activities since the last Board meeting.

6.0 Board Work Plan

The 2014-15 Board work plan was presented for Board members information.

7.0 MH LHIN Operations

FOR INFORMATION

7.1 CEO Report – Board members attention was drawn to the CEO Report provided in the meeting package. The LHIN CEO responded to various questions from Board members.

7.2 LHINC and LSSO Report – an update to this report was provided by the CEO in addition to the report which had previously been distributed to Board members.

7.3 2014-15 MLPA Performance Targets – The targets document was referenced and Board members were advised that the LHINs have been asked by MOHLTC to maintain the same targets as for the 2013-14 year.

FOR APPROVAL

7.4 CEO Certificate of Compliance – The CEO Certificate of Compliance was presented for approval.

MOTION:

It was moved by Jackie Conant and seconded by Kim Piller that the CEO Certificate of Compliance be approved as provided in the meeting package.

CARRIED

[Resolution: 2014-0904-03]

7.5 2014-15 Annual Business Plan – Board members were asked to provide their approval of the 2014-15 Mississauga Halton LHIN Annual Business Plan as provided in the meeting package.

MOTION:

It was moved by Mary Davies and seconded by Kim Piller that the Mississauga Halton LHIN Board approve the 2014-15 Mississauga Halton LHIN Annual Business Plan as circulated in the Board package.

CARRIED

[Resolution: 2014-0904-04]

8.0 Audit & Finance Committee

FOR INFORMATION: 7pm.

8.1 Finance Management Report – The Committee Chair drew board members attention to the Finance Management Report provided in the meeting package.

8.2 Funding Summary – provided for board members information.

8.3 HSPs results of Operations for Q4 of 2013-14 – provided for board members information.

8.4 Summary of Management Letters – provided for board members information.

- 8.5 Mississauga Halton LHIN Q1 Risk Summary Report – provided for board members information.
- 8.6 Unallocated Funding to date – provided for board members information.
- 8.7 Reallocation of Base Funding from Links2Care to Nucleus Independent Living & Alzheimer Society of Peel – On June 10, 2014 Board members were asked, via email, to provide their approval for the reallocation of the base funding. 8 Board members responded electronically providing their approval for this reallocation. Copies of each electronic approval will be filed with the minutes of the September 4 Board meeting.

[Resolution: 2014-0904-05]

FOR APPROVAL:

- 8.8 Operating Statement & Balance Sheet as at July 31, 2014 – Board members were asked to provide their approval of the Mississauga Halton LHIN Operating Statement and Balance Sheet as circulated in the meeting package.

MOTION:

It was moved by Patrick Hop Hing and seconded by Shelagh Maloney that the Mississauga Halton Board of Directors approve the Mississauga Halton LHIN Operating Statement and Balance Sheet as at July 31, 2014.

CARRIED

[Resolution: 2014-0904-06]

- 9.0 Governance & Community Nominations Committee
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FOR INFORMATION:

- 9.1 Committee Report – the committee Chair reviewed the report which provided highlights from the June 12 and August 14, 2014 Governance & Community Nominations Committee meetings. Board members were advised a co-chair is required for the Community Governance & Consultation Group.

FOR APPROVAL:

- 9.2 Governance & Community Nominations Committee Charter – the Board members were advised of the revisions to the committee charter and asked to provide their approval to the new charter. After discussion, it was determined that approval of this charter would be deferred until completion of the MH LHIN governance review
- 9.3 Appointment to the Governance & Community Nominations Committee: Board members were asked to consider and approve the appointment of Mary Davies to the Governance & Community Nominations Committee.

MOTION:

It was moved by Ron Haines and seconded by Patrick Hop Hing that the Mississauga Halton LHIN Board of Directors approve the appointment of Mary Davies to the Governance & Community Nominations Committee effective with the October 9, 2014 Governance & Community Nominations Committee meeting.

CARRIED

[Resolution: 2014-0904-07]

- 9.4 Governance Renewal Process – Board members were given background on the reasons for conducting the review and asked to approve the proposal to commence a process of governance renewal for the Mississauga Halton LHIN Board as per the briefing note provided in the Board meeting package.

MOTION:

It was moved by Ron Haines and seconded by Kim Piller that the Mississauga Halton LHIN Board of Directors approve the Governance & Community Nominations Committee request to undertake a governance renewal process for the Board. Fee for the review should be <= to \$30K. Fees higher than \$30K will need to be brought back to the Board for further approval

CARRIED

[Resolution: 2014-0904-08]

- 9.5 Ambassador Role – The Committee Chair advised that after feedback from Board members and further discussion by the committee, a recommendation is now being made to the Board to rescind the motion which committed each Board member to attending Health Service Provider board meetings twice per year.
- MOTION:**
It was moved by Ron Haines and seconded by Jackie Conant that the Mississauga Halton LHIN Board approves the Governance & Community Nominations Committee recommendation to rescind the motion dated September 4, 2013 that each Board member commit to visiting a minimum of 2 Health Service Provider board meetings each year, starting with the Senior Management prioritized listing provided in the briefing note.
- CARRIED** [Resolution: 20147-0904-09]
- 9.6 Celebration of Achievement – Referring to the briefing note provided in the meeting package, Board members were asked to consider and provide their approval for the Governance & Community Nominations Committee recommendation that the proposed Mississauga Halton LHIN Celebration of Achievement Event be delayed until the Fall of 2015. It was suggested and agreed that the event would be held prior to the announcement of the Minister's Medal, during the first 2 weeks of October.
- MOTION:**
It was moved by Ron Haines and seconded by Shelagh Maloney that the Mississauga Halton LHIN Board approves the Governance & Community Nominations Committee recommendation that the motion passed by the Board on September 4, 2013 be amended by revising the timing of the Celebration of Achievement Event to Fall 2015.
- CARRIED** [Resolution: 2014-0904-10]
- 9.7 Governance Guidelines for Health Service Providers (HSPs) – The briefing note provided in the meeting package was referred to and Board members asked to consider the committee recommendation and give their approval for use of these Governance Guidelines on an annual basis by the community health service providers. Adherence to these guidelines will be provided in the form of an attestation that will be provided in the Q4 reporting by the HSP Boards, with supporting documents being provided as required.
- MOTION:**
It was moved by Ron Haines and seconded by Kim Piller that the Mississauga Halton LHIN Board approves the Governance & Community Nominations Committee request to add the Governance Guideline for HSPs to the Mississauga Halton LHIN Specific Performance Obligations in the M-SAA at the next refresh, requiring its use and the signoff by the Board Chair for Q4 that this has been completed for the fiscal year and that the board is addressing any identified gaps.
- CARRIED** [Resolution: 2014-0904-11]
- 9.8 Terms of Reference for Mississauga Halton LHIN & CCAC Collaboration Committee – Board members were referred to the briefing note and the Terms of Reference document circulated in the meeting package and asked to provide their approval.
- MOTION:**
It was moved by Ron Haines and seconded by Kim Piller that the Mississauga Halton LHIN Board approves the Governance & Community Nominations Committee recommendation that the Terms of Reference attached to this briefing note for the Mississauga Halton LHIN-CCAC Collaboration Committee be approved by the Mississauga Halton LHIN Board.
- CARRIED** [Resolution: 2014-0904-12]
- 10.0 Quality Committee
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- 10.1 Committee Report - the committee Chair reviewed the report which provided highlights from the April 10 and June 12, 2014 Quality Committee meetings.
- 10.2 Quality Committee Charter – The committee chair referenced the revised Quality Committee Charter and asked the Board for their approval.
- MOTION:**
It was moved by Kim Piller and seconded by Jackie Conant that the Mississauga Halton LHIN Board approves the revised Quality Committee Charter.
- CARRIED** [Resolution: 2014-0904-13]

11.0 Strategic Discussion

This item was moved to the Closed Session

12.0 Closed Session

MOTION:

It was moved by Kim Piller and seconded by Shelagh Maloney that pursuant to s9(5) of the Local Health Integration Act of 2006, the September 04, 2014 Mississauga Halton LHIN Board Meeting move into Closed Session to discuss items noted in the Closed Session List.

CARRIED

[Resolution: 2014-0904-14]

On motion the meeting was returned to Open Session.

12.0 Meeting Adjournment

MOTION:

It was moved by Mary Davies and seconded by Jackie Conant that the September 04, 2014 meeting of the Mississauga Halton LHIN Board of Directors be adjourned, with the next regularly scheduled meeting to be held on November 06, 2014 at the Mississauga Halton LHIN office at 700 Dorval Drive, Suite 503 in Oakville ON, or an offsite location, to be determined.

CARRIED

[Resolution: 2014-0904-18]

(original signed by)

(original signed by)

Ron Haines, Vice-Chair

Bill MacLeod, Secretary