

**MISSISSAUGA HALTON LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS**

October 6, 2016

5 p.m. – 8 p.m.

Mississauga Halton LHIN, 700 Dorval Drive, Suite 500, Oakville, ON

Minutes of Meeting

ATTENDANCE

Board:

- Graeme Goebelle, Chair
- Mary Davies – Vice Chair
- Shelagh Maloney - telecom
- Kimbalin Kelly
- Gulzar Ladhani
- Louis Girard
- Rick Johnson

Staff:

- Bill MacLeod – CEO
- Angela Jacobs
- Liane Fernandes
- Laura Salisbury
- Dale McGregor
- Maureen Buchanan
- Shannon Scollard – recorder
- Oliver Blunn

Regrets:

- Kim Piller
- Patrick Hop Hing

Guests: From the Mississauga Halton CCAC: Caroline Brereton, Dieter Pagani, Frank Kelly, Ray Gilbert, Jutta Schafner-Argao, Jim Wright, Laurie Cabanas, Rhonda Lawson

Minutes to be approved by the Board: November 3, 2016

1.0 CALL TO ORDER

Pursuant to public notice and a quorum being present, the meeting was called to order at 5:10 pm with Graeme Goebelle chairing the meeting.

2.0 DECLARATION OF CONFLICT OF INTEREST

The Chair called for any changes or declarations of conflict of interest in respect of any matters in the agenda, as circulated, or with the consent agenda. No changes or conflicts of interest were identified.

The Chair called for any agenda items to be withdrawn from the consent agenda for a more fulsome discussion. No changes were made to the agenda.

The Chair called for a motion to approve the agenda.

MOTION

It was moved by Gulzar Ladhani and seconded by Kimbalin Kelly that the meeting agenda be approved as presented.

CARRIED

[Resolution: 2016-1006-01]

3.0 CONSENT AGENDA

The Chair requested a motion for approval of the consent agenda.

Consent Agenda items

FOR APPROVAL

- 3.1 Minutes of the September 1, 2016 board meeting
- 3.2.1 CEO Certificate of Compliance
- 3.2.2 BPSAA Attestation

MOTION

It was moved by Rick Johnson and seconded by Louis Girard to approve the consent agenda with the noted edit to the minutes of the September 1, 2016 board meeting.

CARRIED

[Resolution: 2016-1006-02]

4.0 EDUCATION SESSION

Graeme Goebelle welcomed Ray Gilbert, Board Member at Mississauga Halton CCAC and Vice Chair, Patient Care Quality Committee and Jim Wright, VP, Corporate Services, Mississauga Halton CCAC to provide an education briefing on governance oversight of quality from the perspective of the Mississauga Halton CCAC.

Board members were walked through CCAC's journey to create a culture of quality and patient safety in their organization which focused on six key elements, including:

1. Enabling a culture of quality and patient safety
2. Leadership and personal engagement
3. Patient and caregiver engagement
4. Partnerships
5. Metrics, tools and reporting
6. Processes: governance processes and service provider performance

Jim Wright provided an overview of management processes for contracted service providers using a performance framework.

Ray Gilbert and Jim Wright took questions and members thanked them for an informative session.

5.0 GENERATIVE DISCUSSION

Following the Mississauga Halton CCAC presentation on governing for quality a generative discussion took place focusing on the health service provider relationship to the LHIN and the service provider organization relationship to the CCAC.

Discussion was held, key themes included:

- Relationships of HSPs and service provider organizations and how they will change if the transition advances
- Liability and insurance
- Ensuring policies/values/principles are in place to ensure equitable funding investments

6.0 STRATEGIC DISCUSSION

Enterprise Risk Management Framework

Graeme Goebelle welcomed Dale McGregor, Sr. Director, CFO, Mississauga Halton LHIN and Oliver Blunn, Project Lead, Mississauga Halton LHIN to present the Mississauga Halton LHIN Enterprise Risk Management Framework endorsed by the Audit and Finance Committee.

Oliver walked the Board through the risk management framework and processes outlining the current status and various report templates.

Dale and Oliver took questions and the board congratulated them on their excellent work.

MOTION

It was moved by Kimbalin Kelly and seconded by Rick Johnson to approve the Enterprise Risk Management Framework and accept the October Report.

CARRIED

[Resolution: 2016-1006-03]

Annual Business Plan (ABP) Reprioritization

Ontario re-introduced the Patients First Act (Bill 41) today in order to make changes that will enable the next stage of the Patients First Action Plan for Health Care. Should the bill pass, there will be a need to move forward with transition. To prepare, the LHIN has reviewed the Annual Business Plan (ABP) with the intention to reprioritize to create space in the workforce to accommodate the additional duties and activities.

A proposed reprioritization of the ABP was presented to the Board in their meeting package.

The Minister has approved the ABP as submitted and a need for resubmission of any changes/update is not anticipated however the LHIN is now looking for guidance from the Board.

It was noted that achieving the strategic goals of the LHIN as they are described in the ABP is vital and that work would not be halted but rather slowed down.

The LHIN is realigning staff positions to accommodate transition planning and ABP reprioritization.

MOTION

It was moved by Mary Davies and seconded by Kimbalin Kelly to acknowledge the proposed Annual Business Plan Reprioritization and that the Board agrees with the plan as it was presented.

CARRIED

[Resolution: 2016-1006-04]

7.0 CEO UPDATE

Trillium Priority I Status

Trillium Health Partners have reached a crisis state and have been granted Priority 1 Status. This allows for a higher priority assigned to their long-term care patients waiting for other accommodations.

The current status is for a six week period at which point a review of the impact will be undertaken. The Priority 1 Status may be extended at that time depending on the current situation.

Organization Structure Revision

The LHIN has undertaken a review of its organization structure to account for changing roles and attrition. Bill MacLeod provided an update several staff appointments, reporting changes and upcoming retirements.

Quality Awards: Partnering for a Healthy Community

The Quality Awards took place on September 26, 2016 and was attended by members of the Board. Angela Jacobs was thanked for her involvement and setting the bar high for these awards. It was acknowledged that Jutta Schafler Argao of the CCAC chaired the committee this year and did the bulk of the work.

The quality of the submissions received were outstanding this year. One of the winning submissions was Creating Simplified and Equitable Access to Diabetes Care and a presentation document on this initiative was included in the board package.

8.0 Items Removed from Consent Agenda

No items removed.

9.0 Closed Session

MOTION

It was moved by Gulzar Ladhani and seconded by Mary Davies that pursuant to s9(5) of the Local Health Integration Act of 2006, the October 6, 2016 Mississauga Halton LHIN Board Meeting move into closed session to discuss items noted in the Closed Session List..

CARRIED

[Resolution: 2016-1006-05]

On motion the meeting was returned to Open Session.

10.0 Meeting Adjournment

MOTION

It was moved by Louis Girard and seconded by Rick Johnson that the October 6, 2016 meeting of the Mississauga Halton LHIN Board of Directors be adjourned, with the next regularly scheduled meeting to be held on November 3, 2016 at the Mississauga Halton LHIN office at 700 Dorval Drive, Suite 503 in Oakville ON.

CARRIED

[Resolution: 2016-1006-09]

<original signed by>

Graeme Goebelle, Chair

<original signed by>

Bill MacLeod, Secretary