

Minutes of the May 14, 2015 Meeting of the Board of Directors

MEETING DATE May 14, 2015

LOCATION: Mississauga Halton LHIN
700 Dorval Drive, Suite 503
Oakville, ON

ATTENDANCE

BOARD:

Graeme Goebelle, Chair
Ron Haines – Vice-Chair
Jackie Conant
Shelagh Maloney
Mary Davies
Patrick Hop Hing
Kimbalin Kelly
Gulzar Ladhani
Kim Piller

STAFF:

Bill MacLeod - CEO
Liane Fernandes
Angela Jacobs
Maureen Buchanan
Judy Bowyer
Mirella Semple
Brenda Smith - Recorder
Margaret Finnigan

REGRETS:

GUESTS: Steve Lough (Lough Barnes Consulting Group),

MINUTES TO BE APPROVED BY THE BOARD:

June 25, 2015

Call to Order

Pursuant to public notice and a quorum being present, the meeting was called to order at 5:20pm with Graeme Goebelle chairing the meeting.

1.0 Agenda & Declaration of Conflict of Interests

The Chair called for any changes or declarations of conflict of interest in respect of any matters in the Agenda. No changes or conflicts of interest were identified. The Chair called for a Motion to approve the Agenda.

MOTION

It was moved by Ron Haines and seconded by Kimbalin Kelly that the meeting agenda be approved as presented.

CARRIED

[Resolution: 2015-0514-01]

2.0 Approval of the Minutes from Past Meetings

The Chair requested a motion for approval of the amended January 15, 2015 Board meeting minutes and the March 5, 2015 Board meeting minutes, as provided in the meeting package.

MOTION

It was moved by Ron Haines and seconded by Gulzar Ladhani to approve the amended minutes of the January 15, 2015 Board meeting minutes and the March 5, 2015 Board meeting minutes as provided in the meeting package.

CARRIED

[Resolution: 2015-0514-02]

3.0 Business Arising

None

4.0 Chair's Report

FOR INFORMATION

4.1 Reference was made to the Chair's Report included in the meeting package. This report provided the Board members with information on the Chair's activities since the last Board meeting. The Chair updated on a celebration event attended at Trillium Health Partners who were awarded a Best Practice Spotlight Organization designation.

5.0 Board Work Plan

The 2015-16 Board work plan was presented for Board members information. They were advised that all items on the work plan are on schedule.

6.0 MH LHIN Operations

FOR INFORMATION

6.1 CEO Report – Board members attention was drawn to the CEO Report provided in the meeting package. The CEO spoke to the recent Provincial budget and the Ministry of Health & Long-Term Care funding increase of only 1.2% for this year due to revenues that were not achieved. Focus this year will be on how to deal with the restricted funding. Work is currently being done on a senior's capacity plan. Results of the study were presented to LHIN CEO's and the Associate Deputy Minister who has accountability for capacity planning. The CEO advised plans are to leverage work currently being done and to look at how this work can be applied across all LHINs. The CEO took questions from the board members and provided information.

The CEO also took this opportunity to report on the use of his delegation of authority to authorize changes to the LSAA's for 3 Long-Term Care homes who are changing their operating names.

FOR APPROVAL

6.2 CEO Certificate of Compliance – The CEO Certificate of Compliance was presented for approval.

MOTION:

It was moved by Ron Haines and seconded by Kim Piller that the CEO Certificate of Compliance be approved as presented in the meeting package.

CARRIED

[Resolution: 2015-0514-03]

6.3 MH LHIN 2014-15 Q4 Expenses - BPSAA Appendix C Attestation – presented for board approval

MOTION:

It was moved by Gulzar Ladhani and seconded by Shelagh Maloney that the BPSAA Appendix C Attestation for MH LHIN expenses for Q4 for the fiscal year 2014-15 be approved for submission to the Ministry of Health and Long-Term Care.

CARRIED

[Resolution: 2015-0514-04]

7.0 Audit & Finance Committee

FOR INFORMATION:

- 7.1 Finance Management Report – The committee chair drew board members attention to the report provided in the meeting package and provided a further update since the April 22, 2015 meeting of the Audit & Finance Committee. Board members were advised the Balance Sheet & Operating Statement will not be approved at this Board meeting due to the year-end audit but will be brought forth to the June 3 Audit & Finance Committee meeting for review and recommendation for Board approval. A teleconference will be convened with the Board to acquire this approval. The fiscal year end documentations are due to the Ministry by June 10th. Commendation was given to the MH LHIN finance team for their work and diligence in preparation for the year-end audit review.
- 7.2 Funding Summary – provided in the meeting package for Board members information. Chair spoke to the figures on discretionary funds for next year.

FOR APPROVAL

- 7.3 Delegation of Financial Authority (GP006) – the Audit & Finance Committee reviewed this policy, as required annually. There are no changes from the previous year.

MOTION:

It was moved by Patrick Hop Hing and seconded by Jackie Conant that the Board approve the Delegation of Financial Authority Policy GP006 as presented in the meeting package.

CARRIED

[Resolution: 2015-0514-05]

8.0 Governance & Community Nominations Committee

- 8.1 Committee Report – The committee chair reviewed the report which provided highlights from the April 9, 2015 Governance & Community Nominations Committee meeting. At that meeting, consideration was given to the qualifications and skill set required for the next round of Board member recruitment. In conclusion it was determined to align the required skills with those of the Board members who will be departing over the next year.
- 8.2 New Community Governance Consultation Group LHIN Co-Chair – It was recommended that Shelagh Maloney become the LHIN co-chair effective June 8.
- MOTION**
It was moved by Ron Haines and seconded by Mary Davies that Shelagh Maloney be appointed as the LHIN co-chair to the Community Governance Consultation Group effective June 8, 2015.
CARRIED **[Resolution: 2015-0514-06]**
- 8.3 Annual Board Attendance Tracking – a copy of the templates used for tracking board members attendance at board meetings, board committee meetings and board education sessions was provided for board members information and review.
- 8.4 Governance Renewal – an update was provided to board members on the governance renewal process currently being conducted by Lough Barnes.

- 8.5 Board Recruitment – It has been confirmed with the Ministry that a second vice-chair can be added to the Mississauga LHIN Board. Mary Davies is the recommended candidate.

MOTION

Moved by Ron Haines seconded Gulzar Ladhani to approve Mary Davies as the recommended candidate for the position of Board Vice-Chair and submission to the Ministry for final approval

CARRIED

[Resolution: 2015-0514-07]

9.0 Quality Committee

FOR INFORMATION:

- 9.1 Committee Report - The committee report was reviewed which provided highlights from the April 9, 2015 Quality Committee meeting. The committee chair advised the committee looked at two main areas during the meeting. One being the need to determine what specific Key Performance Indicators (KPI's) the LHIN would look at. Of the many indicators available the committee narrowed down the number of KPI's to a more manageable number. A meeting will now be scheduled with several LHIN staff to look at the numbers for further refinement and presentation back to the next Quality Committee meeting. The intent at the next committee meeting will be to settle on specific KPI's to guide the LHIN moving forward.

FOR APPROVAL:

- 9.2 Quality Improvement Plans for Community Health Service Providers (HSPs) – the committee chair spoke to ways in which the LHIN can get the smaller HSP agencies to think about and determine what Quality means to them and how to develop a board approved quality improvement plan. Discussion ensued on ways to implement this initiative.

MOTION

It was moved by Kim Piller and seconded by Ron Haines that the Mississauga LHIN Board approves the requirement that all M-SAA funded Health Service Providers (HSPs) develop an annual HSP board approved quality improvement plan effective April 1, 2017, which would be available to the LHIN upon request.

CARRIED

[Resolution: 2015-0514-08]

10.0 Integration Activities

- 10.1 Advancement of Community Practice – Board members were provided with an informative presentation on the Advancement of Community Practice initiative, a strategic new way of working in the community to move programs and services forward.

11.0 Generative Discussion

- 11.1 What could we as a LHIN do to encourage innovation at a system level – discussion was held on the meaning of innovation and what methods can be employed by the LHIN to encourage and promote development of the concept of innovation with the health service providers. It was felt that presentation at a Community Governance Consultation Group meeting would provide a good opportunity to get health service providers thinking about innovation. A guest speaker on

innovation at the Celebration of Achievement, with an award for most innovative, was also suggested.

Action Item: A directive was given to LHIN staff to decide if there is merit to holding an event related to innovation and to come back to the Board with some proposals.

12.0 Closed Session

MOTION:

It was moved by Ron Haines and seconded by Patrick Hop Hing that pursuant to s9(5) of the Local Health Integration Act of 2006, the May 14, 2015 Mississauga Halton LHIN Board Meeting move into Closed Session to discuss items noted in the Closed Session List.

CARRIED

[Resolution: 2015-0514-09]

On motion the meeting was returned to Open Session.

13.0 Meeting Adjournment

MOTION:

It was moved by Gulzar Ladhani and seconded by Kim Piller that the May 14, 2015 meeting of the Mississauga Halton LHIN Board of Directors be adjourned, with the next regularly scheduled meeting to be held on June 25, 2015 at the Mississauga Halton LHIN office at 700 Dorval Drive, Suite 503 in Oakville ON, or an offsite location, to be determined.

CARRIED

[Resolution: 2015-0514-14]

Graeme Goebelle, Chair

Bill MacLeod, Secretary