

Minutes of the March 06, 2014 Meeting of the Board of Directors ****AMENDED VERSION****

MEETING DATE: March 6, 2014
LOCATION: MH LHIN Office
700 Dorval Drive, Suite 503
Oakville, ON L7M 4W1

ATTENDANCE

BOARD:

Graeme Goebelle – Chair
Ron Haines – Vice-Chair
Jackie Conant
Jason Wadden
Patrick Hop Hing
Kim Piller

STAFF:

Bill MacLeod - CEO
Paulette Zulianello
Liane Fernandes
Angela Jacobs
Judy Bowyer
Maureen Buchanan
Brenda Smith - Recorder

ABSENT WITH REGRETS:
Shelagh Maloney

GUEST: Mary Davies; Michelle DiEmanuele, Patti Cochran, David Longley from Trillium Health Partners; Christine Stead from Blue Cottage Consulting; Tony Donahue from RPG Inc.; Gavin Wardle from Preya Solutions Group

MINUTES TO BE APPROVED BY THE BOARD:

April 3, 2014

Call to Order

Pursuant to public notice and a quorum being present, the meeting was called to order at 5:00pm with Graeme Goebelle in the Chair.

1.0 Board Education Session: Cultural Awareness and Competency –

1.1.1 French Language Services (FLS) in the Mississauga Halton LHIN:

A presentation was given by H el ene Roussel, Executive Director of Reflet Salv eo on French Language Services (FLS) in the MH LHIN.

1.1.2 Aboriginal Culture:

A presentation was given by Miriam Johnson, Manager Community Services Unit of MOHLTC and Aboriginal Preceptor, Anishnawbe Health Toronto on the Aboriginal Cultural Safety Initiative.

Oath of Office for New Board Member

Newly appointed Board member, Patrick Hop Hing took the official oath of office.

2.0 Agenda & Declaration of Conflict of Interests

The Chair called for any changes or declarations of conflict of interest in respect of any matters in the Agenda. No conflicts of interest were identified. The Chair called for a Motion to approve the Agenda as presented.

MOTION

It was moved by Ron Haines and seconded by Jason Wadden that the meeting agenda be approved as presented.

CARRIED

[Resolution: 2014-0306-01]

3.0 Approval of the Minutes from Past Meeting

3.1 The Chair requested a motion for approval of the January 09, 2014 Board meeting minutes as circulated.

MOTION:

It was moved by Ron Haines and seconded by Jackie Conant that the minutes from the January 09, 2014 meeting of the Board of Directors be approved as provided in the meeting package.

CARRIED

[Resolution: 2014-0306-02]
Ontario
Local Health Integration
Network

4.0 Business Arising

4.1 No items were brought forth.

5.0 Chair's Report

FOR INFORMATION

5.1 The Chair drew members' attention to the Chair's Report included in the meeting package. The Chair provided an update from the recent MH LHIN presentation to the LHSIA Standing Committee on Monday March 3.

6.0 Strategic Discussion – Trillium Health Partners Master Plan

Representative from Trillium Health Partners (THP) and Blue Cottage Consulting provided an informative presentation on the THP Master Plan – Stage 1 Submission. The presentation was well received and generated good discussion on the present and future state of the healthcare facilities at THP.

7.0 Board Work Plan

Outstanding and upcoming items on the Board Work Plan were reviewed. Board members were advised that the LHIN is on track to complete all outstanding items by fiscal year end. The new format of the work plan was noted and board members were encouraged to provide their feedback.

8.0 MH LHIN Operations

FOR INFORMATION

8.1 CEO Report to the Board:

Board members were referred to the January CEO Report provided in the meeting package for board member information. Board members there are 3 areas where the targets are not being met and that these targets require a longer term solution which will not be resolved in the next quarter.

8.2 LSSO Reports – the LHIN CEO drew Board members attention to the shared services reports provided in the meeting package. Concern was expressed that there is no indication in the reports of any saved efficiencies. Agreement was given by the CEO to provide feedback for more quantitative data in the LSSO reports.

8.3 CEO BPSAA – Appendix C Attestation to MOHLTC for Q3 Expenses

Approval was given via email by MH LHIN Board members for submission of the Q3 Expense Attestation to the Ministry. The Attestation and accompanying detail was submitted to the Ministry on February 4, 2014. Copies of the Attestation and the Board members approval emails will be filed with the minutes of the March 6th, 2014 Board of Directors meeting.

FOR APPROVAL

8.4 CEO Certificate of Compliance – The Chair presented for approval the CEO Certificate of Compliance as provided in the meeting package. The CEO advised that a response from the Ministry on the HIROC issue has been received and is now with LHIN Legal to review and respond.

MOTION:

It was moved by Ron Haines and seconded by Kim Piller that the CEO Certificate of Compliance be approved as amended.

CARRIED

[[Resolution: 2014-0306-03]]

9.0 Audit & Finance Committee

FOR INFORMATION:

- 9.1 Finance Management Report: The Committee Chair drew the Board members attention to the report provided in the meeting package. Board members were advised there is still an operating surplus for expenses and it is expected there will be a surplus at the end of the fiscal year.
- 9.2 Audit – Deloitte: Copies of the audit documents, received from Deloitte, were provided in the meeting package for Board members information and reference.
- 9.3 Risk Assessment Summary – The Committee Chair referred to the summary report provided in the meeting package and explained the contents therein. It was noted the red areas indicate a first review by the senior management team and will be further reviewed for a possible re-assessment to either orange or green status.
- 9.4 Q3 Risk Report to the Ministry – Further to the report provided in the meeting package, Board members were advised there are no areas of significance to highlight.
- 9.5 Q3 HSP Year-End Forecast – A revised document was distributed to meeting participants for their information. Items of significance within this document that were noted was the projected deficit by Halton Healthcare Services (HHS) and the projected surplus by Trillium Healthcare Partners (THP). Board members were provided with further detail for both of these items so as to better understand the current status.

FOR APPROVAL:

- 9.6 Operating Statement & Balance Sheet: Given that the MH LHIN Operating Statement and Balance Sheet as at January 31, 2014 was not reviewed at the last Audit & Finance Committee meeting due to the lack of a quorum, this item was not presented for Board approval and will instead be tabled at the next Audit & Finance Committee meeting for recommendation of approval at the April 3 Board of Directors meeting.
- 9.7 Community Investments – the Committee Chair referred Board members to the BN provided in the meeting package and explained its contents therein. It was noted that the community funding is fully allocated at this time.

MOTION:

It was moved by Ron Haines and seconded by Jackie Conant that the MH LHIN Board of Directors approve the following 2 projects:

	LHIN #	Sector	Name of Initiative	Provider	Estimated Base Cash Flow 2013/14 ** A	Estimated One-time 2013/14** B	Total Cash Flow 2013/14 C=A+B	Annualized Amount 2014/15
1	COM_5 2	CCAC	Enhancing hospital flow and reducing waitlist for in-home programs	Mississauga CCAC	\$ 0	600,000	\$ 600,000	\$ 0
2	COM_5 3	CCAC	Primary Care Integration	Mississauga CCAC	\$ 0	\$ 50,000	\$ 50,000	\$ 625,900
TOTAL					\$ 0	\$ 650,000	\$ 650,000	\$ 625,900

CARRIED

[Resolution: 2014-0306-04]

10.0 Governance & Community Nominations Committee

FOR INFORMATION:

- 10.1 Governance & Community Nominations Committee Report – a committee report was provided in the meeting package for Board members information. The Committee Chair advised that recruitments efforts are continuing for a new Board member with a legal background.

FOR APPROVAL:

- 10.2 Board Goals – the Committee Chair referred to the copy of the proposed Board Goals for the year 2014-2015, advising that these goals have been reviewed by both KPMG and the Governance & Community Nominations Committee. Approval of the Board was then requested and the following motion put forth.

MOTION:

It was moved by Jason Wadden and seconded by Ron Haines that the MH LHIN Board of Directors approve the 2014-2015 Board Goals.

CARRIED

[Resolution: 2014-0306-05]

- 10.3 Committee Memberships – It was proposed by the Governance & Community Nominations Committee to have Board member Patrick Hop Hing appointed to the Audit & Finance Committee and to assume the Chair role of this committee effective May 29th 2014. It was further proposed to have Ron Haines, appointed as the new Chair of the Governance & Community Nominations Committee effective immediately.

MOTION:

It was moved by Jason Wadden and seconded by Kim Piller that the MH LHIN Board of Directors approve the appointment of Patrick Hop Hing as a member of the Audit & Finance Committee immediately and to further appoint Patrick as the Chair of the Audit & Finance Committee effective May 29th 2014. It was further moved to have Ron Haines, appointed as the new Chair of the Governance & Community Nominations Committee effective immediately.

CARRIED

[Resolution: 2014-0306-06]

- 10.4 Governance & Community Nominations Committee Chair – covered in Item 10.3 above

11.0 Quality Committee

- 11.1 Quality Report – The committee Chair presented the Quality Report for information and provided an update from the last committee meeting. An update was provided on the work being done with Synergy West and the CCAC. These two organizations will present at the next Governance to Governance event. Feedback was provided from the February 26th Governance to Governance session where Dr. Joshua Tepper from Health Quality Ontario was the guest speaker. It was reported that the event was very successful both in terms of attendance, the session's content and the discussions that followed.

12.0 Closed Session

MOTION:

It was moved by Ron Haines and seconded by Jason Wadden that pursuant to s9(5) of the Local Health Integration Act of 2006, the March 06, 2014 Mississauga Halton LHIN Board Meeting move into Closed Session to discuss items noted in the Closed Session List.

CARRIED

[Resolution: 2014-0306-07]

On motion the meeting was returned to Open Session.

13.0 Meeting Adjournment

MOTION:

It was moved by Jason Wadden and seconded by Kim Piller that the March 06, 2014 meeting of the Mississauga Halton LHIN be adjourned, with the next regularly scheduled meeting to be held on April 03, 2014 at the Mississauga Halton LHIN office at 700 Dorval Drive, Suite 503 in Oakville ON, or an offsite location, to be determined.

CARRIED

[Resolution: 2014-0306-11]



Graeme Goebelle, Chair



Bill MacLeod, Secretary

