

Minutes of the March 05, 2015 Meeting of the Board of Directors

MEETING DATE March 05, 2015

LOCATION: Mississauga Halton LHIN
700 Dorval Drive, Suite 503
Oakville, ON

ATTENDANCE

BOARD:

Graeme Goebelle, Chair
Ron Haines – Vice-Chair
Jackie Conant
Shelagh Maloney
Mary Davies
Patrick Hop Hing
Kimbalin Kelly
Gulzar Ladhani

STAFF:

Bill MacLeod - CEO
Liane Fernandes
Angela Jacobs
Maureen Buchanan
Judy Bowyer
Mirella Semple
Brenda Smith - Recorder

REGRETS:

Kim Piller

GUESTS: Jay Kaufman & Karen Beitel (Lough Barnes Consulting Group), Allison Freeman

MINUTES TO BE APPROVED BY THE BOARD:

May 14, 2015

Call to Order

Pursuant to public notice and a quorum being present, the meeting was called to order at 5:20pm with Graeme Goebelle chairing the meeting.

1.0 Agenda & Declaration of Conflict of Interests

The Chair called for any changes or declarations of conflict of interest in respect of any matters in the Agenda. No changes or conflicts of interest were identified. The Chair called for a Motion to approve the Agenda.

MOTION

It was moved by Ron Haines and seconded by Shelagh Maloney that the meeting agenda be approved as presented.

CARRIED

[Resolution: 2015-0305-01]

2.0 Approval of the Minutes from Past Meeting

The Chair requested a motion for approval of the January 15, 2015 Board meeting minutes as provided in the meeting package. A revision was requested to correct the wording in agenda item 7.1.

Given a motion was not tabled to approve the minutes as amended, this item will be carried forth to the May 14th meeting to be approved.

3.0 Business Arising

None

4.0 Chair's Report

FOR INFORMATION

4.1 Reference was made to the Chair's Report included in the meeting package. This report provided the Board members with information on the Chair's activities since the last Board meeting.

4.2 Board members were informed of the work being done by the Collaborative Governance pan-LHIN Work Group on how to understand and promote collaborative governance within the healthcare system. A recommendation from this work group was to bring this item back to the individual LHIN boards for their input. The CEO and Chair will complete a survey providing their input on information related to local experiences and accomplishments in relation to collaborative governance. From this input gathered across all LHINs, the intent is to create a document that can be used for future reference on collaborative governance best practices. The concept of regional conferences potentially being held around the province is being considered. Feedback from the LHIN boards will determine if these regional conferences will take place. Discussion ensued around a definition for collaborative governance and the chair agreed to pass along the comments and suggestions.

5.0 Board Work Plan

The 2014-15 Board work plan was presented for Board members information. All tasks for the past fiscal year are now completed. The 2014-2015 fiscal work plan has been created. It was noted that the Board retreat will be held in June for this year.

6.0 MH LHIN Operations

FOR INFORMATION

6.1 CEO Report – Board members attention was drawn to the CEO Report provided in the meeting package. Reference was made to changes within the report which were requested at the previous board meeting. A highlight page has been added to allow board members to more readily see what is happening both within the LHIN and with key coordinating committees.

6.2 Annual Business Plan – Board members were advised a draft of the plan has been sent to the Ministry for review. Once the spring government budget is released, the plan will be updated accordingly and sent back to the board for their review and final approval before final submission to the ministry.

6.3 H-SAA Amending Agreement – Board members were advised the CEO used his delegated authority to approve the extension of the current H-SAA agreement. Work is now underway to create a new H-SAA format.

FOR APPROVAL

6.4 CEO Certificate of Compliance – The CEO Certificate of Compliance was presented for approval.

MOTION:

It was moved by Ron Haines and seconded by Shelagh Maloney that the CEO Certificate of Compliance be approved as presented in the meeting package.

CARRIED

[Resolution: 2015-0305-02]

- 6.5** MH LHIN Q3 Expenses - BPSAA Appendix C Attestation – presented for board approval

MOTION:

It was moved by Patrick Hop Hing and seconded by Jackie Conant that the BPSAA Appendix C Attestation for MH LHIN expenses for Q3 be approved for submission to the Ministry of Health and Long-Term Care.

CARRIED

[Resolution: 2015-0305-03]

- 6.6** MLPA negotiation – The process of negotiation, on behalf of all LHINs, was explained to the board members. The members were then referred to the briefing note contained in the meeting package which advised of the formation of a working group and asks for board authorization to give the working group the authority to update the agreement.

MOTION:

It was moved by Gulzar Ladhani and seconded by Patrick Hop Hing that the Mississauga Halton LHIN Board authorizes the LHIN Leadership Council, through a small Work Group with representation from LHIN CEOs and Board Chairs, to act on behalf of the LHINs to coordinate and manage the negotiation process for the renewal of the LHIN-Ministry Performance Agreement for 2015/16.

CARRIED

[Resolution: 2015-0305-04]

7.0 Audit & Finance Committee

FOR INFORMATION:

- 7.1 Finance Management Report – The committee chair drew board members attention to the report provided in the meeting package and provided a further update since the February 18, 2015 meeting of the Audit & Finance Committee, referencing the operating and non-operating budget surpluses.
- 7.2 Funding Summary – provided in the meeting package for Board members information. Items on the report were highlighted by the committee chair.
- 7.3 Agency Risk Assessment Report – The committee chair highlighted risks within the report that have been sent to the Ministry. It was noted that in future these reports will go through the Audit & Finance Committee first before the CEO gives consent to send the report to the Ministry.
- 7.4 Deloitte – Audit Service Plan, Agreement and Letter – The plan for 2014-15 was presented to the Audit & Finance Committee. This will be a similar plan as in the previous years.

FOR APPROVAL

- 7.5 Operating Statement & Balance Sheet as at January 31, 2015 – After a review of these financial documents, board members were asked to provide their approval of the Mississauga Halton LHIN Operating Statement and Balance Sheet as circulated in the meeting package.

MOTION:

It was moved by Kimbalin Kelly and seconded by Shelagh Maloney that the Board approve the Mississauga Halton LHIN Operating Statement and Balance Sheet as at January 31, 2015.

CARRIED

[Resolution: 2015-0305-05]

8.0 Governance & Community Nominations Committee

FOR INFORMATION:

- 8.1 Committee Report – The committee chair reviewed the report which provided highlights from the February 12, 2015 Governance & Community Nominations Committee meeting. Details of the process to be used for the upcoming governance renewal, to be conducted by Lough Barnes, was presented. A survey will be sent on March 9th to board members asking for any suggestions/concerns, with a response requested by March 13th. Lough Barnes representatives will conduct individual meetings with board members beginning on March 27th. The issue was raised as to whether external interviews, with selected health service providers, should be conducted. The Lough Barnes representative gave some detail on why you would conduct external interviews in relation to a governance review. Should it be determined to conduct these interviews, it was agreed a list of potential questions will be drafted and presented to the board prior to the interviews being held.
- 8.2 Succession Planning - A term of office chart for MH LHIN board members was provided and reviewed. The end of term of both the board chair and vice-chair was noted. A suggestion was made for a 2nd vice-chair and board members were encouraged to give consideration to taking on a senior position within the board. Anyone interested should advise the governance committee chair.

FOR APPROVAL:

- 8.3 Revision of GP018 Reimbursement for Board Member Per Diems and Expenses:

MOTION:

It was moved by Ron Haines and seconded by Mary Davies that the Board approve the revised GP018 Reimbursement for Board Member Per Diems and Expenses as detailed in the copy of the GP018 provided in the meeting package.

CARRIED

[Resolution: 2015-0305-06]

- 8.4 Approval for Assignment of Board Goals:

MOTION:

It was moved by Ron Haines and seconded by Jackie Conant that the Mississauga Halton LHIN Board approves the assignment of the Board Goals to the Committees as detailed in the document listing the MH LHIN Board Goals for 2015-16, provided in the meeting package.

CARRIED

[Resolution: 2015-0305-07]

9.0 Quality Committee

- 9.1 Committee Report - The committee report was reviewed which provided highlights from the February 12, 2015 Quality Committee meeting. It was note the MH LHIN Quality Report was reviewed at the February meeting. At the next committee meeting a workshop will be held to address the key quality indicators. The pan-LHIIN Patient Experience Survey will also be discussed at the next committee meeting.

- 9.2 M-SAA requirement for Quality Improvement Plan – the committee requested board approval for an M-SAA requirement that would have all HSPs provide a board approved Quality Improvement Plan effective April 1, 2016. After in depth discussion it was decided that this item should go back to the Quality Committee for further review. The proposed motion was tabled.

10.0 Integration Activities

- 10.1 Community Capacity Study, Executive Summary – Next Steps: Reference was made to the joint LHIN/CCAC board meeting that reviewed, in high level, the report created from the study. A summary from the report, provided in the meeting package, highlights the overall key findings and recommendations from the study.
The report will be tabled with the senior advisory committees from both the Mississauga Halton LHIN and the Central West LHIN.
A copy of the study's report will be sent to board members and they were invited to provide feedback and any questions.

11.0 Strategic Discussion

- 11.1 Hospital Capacity Study – Board members were provided with background on the capital needs of Trillium Health Partners and were encouraged to think on what they can do to reinforce this need with the Ministry. The Board agreed to pursue ideas/methods of ways to bring the need to the attention of Ministry officials, including directing the LHIN CEO and Board Chair to pursue meetings with Ministry officials.
- 11.2 Board Goal – Index of Wellbeing – After the board education session, held prior to the commencement of this board meeting, where a presentation was given on the Canadian Index of Wellbeing and its use, board members agreed the index would be useful data for the MH LHIN to have. As a result of this decision, it was determined that board goal #3 could now be removed from the deferred list and the following motion was tabled.

MOTION:

It was moved by Ron Haines and seconded by Jackie Conant to adopt board goal #3 and its assignment to the Quality Committee.

CARRIED

[Resolution: 2015-0305-08]

- 11.3 Patients First: Action Plan for Health Care – Reference was made to the copy of the report provided in the meeting package. Board members were asked to review this report and provide any feedback they may have to Liane Fernandes by March 31, 2015.

12.0 Closed Session

MOTION:

It was moved by Gulzar Ladhani and seconded by Shelagh Maloney that pursuant to s9(5) of the Local Health Integration Act of 2006, the March 05, 2015 Mississauga Halton LHIN Board Meeting move into Closed Session to discuss items noted in the Closed Session List.

CARRIED

[Resolution: 2015-0305-09]

On motion the meeting was returned to Open Session.

13.0 Meeting Adjournment

MOTION:

It was moved by Ron Haines and seconded by Shelagh Maloney that the March 05, 2015 meeting of the Mississauga Halton LHIN Board of Directors be adjourned, with the next regularly scheduled meeting to be held on May 14, 2015 at the Mississauga Halton LHIN office at 700 Dorval Drive, Suite 503 in Oakville ON, or an offsite location, to be determined.

CARRIED

[Resolution: 2015-0305-15]

(original signed by)

(original signed by)

Graeme Goebelle, Chair

Bill MacLeod, Secretary