

## Minutes of the June 05, 2014 Meeting of the Board of Directors

**MEETING DATE** June 5, 2014

**LOCATION:** Trillium Health Partners –  
Mississauga site  
100 Queensway West  
Clinical & Admin Bldg – 4<sup>th</sup> Flr  
Boardroom  
Mississauga, ON

**ATTENDANCE**

**BOARD:**

Graeme Goebelle – Chair  
Ron Haines – Vice-Chair  
Jackie Conant  
Patrick Hop Hing  
Shelagh Maloney  
Mary Davies

**STAFF:**

Bill MacLeod - CEO  
Paulette Zulianello  
Liane Fernandes  
Angela Jacobs  
Maureen Buchanan  
Brenda Smith - Recorder

**ABSENT WITH REGRETS:**

Kim Piller  
Jason Wadden  
Judy Bowyer

**MINUTES TO BE APPROVED BY THE BOARD:**

September 4, 2014

**Call to Order**

Pursuant to public notice and a quorum being present, the meeting was called to order at 8:00pm with Graeme Goebelle in the Chair.

**Official Swearing In Ceremony**

Mary Davies took the oath of office, administered by the Board Chair, completing her official induction as a member of the Mississauga Halton Local Health Integration Network (LHIN) Board of Directors.

1.0 Agenda & Declaration of Conflict of Interests

The Chair called for any changes or declarations of conflict of interest in respect of any matters in the Agenda. No changes or conflicts of interest were identified. The Chair called for a Motion to approve the Agenda as presented. It was decided that due to time constraints, agenda item 10 Strategic Discussion / Integration Activities would be postponed to a future meeting.

**MOTION**

It was moved by Mary Davies and seconded by Shelagh Maloney that the meeting agenda be approved as amended.

**CARRIED**

**[Resolution: 2014-0605-01]**

2.0 Approval of the Minutes from Past Meeting

The Chair requested a motion for approval of the April 03, 2014 Board meeting minutes as circulated.

**MOTION:**

It was moved by Ron Haines and seconded by Patrick Hop Hing that the minutes from the April 03, 2014 meeting of the Board of Directors be approved as presented.

**CARRIED**

**[Resolution: 2014-0605-02]**

3.0 Business Arising

---

None

4.0 Chair's Report

---

**FOR INFORMATION**

- 4.1 The Chair drew Board members' attention to the Chair's Report included in the meeting package. This report provided information on the Chair's activities since the last Board meeting.

5.0 Board Work Plan

---

The 2014-15 Board work plan was presented for Board members information. It was noted this is a revised/abbreviated version and thanks was extended to Angela Jacobs for her efforts in creating this new version. Members were advised that Item 7 should be yellow status but otherwise all items are on track as noted in the work plan

6.0 MH LHIN Operations

---

**FOR INFORMATION**

- 6.1 CEO Report – Board members attention was drawn to the CEO Report provided in the meeting package. Members were advised that the report contains a detail of the work being done with the Ministry of Health & Long-term Care up to the point of the election being called. The LHIN is working towards achieving Annual Business Plan priorities. From page 16 of the report a question was raised regarding the Primary Care Network launched in March 2014 – what is the purpose and what is expected to be achieved. The CEO provided background on physician involvement in the past with each other and with the hospitals. Detail was given on proposed changes moving forward with a goal to drawing the family physicians further into the health care system. The LHIN Primary Care lead will have this as one of their goals. Further detail was also provided on ConnectingGTA with respect to early adopters, data viewers and the next generation moving forward.
- 6.2 BPSAA Appendix C Attestation for the MH LHIN Q4 Expenses – this attestation and the accompanying briefing note detailing Q4 expenses was distributed via email to the MH LHIN Board of Directors on May 01, 2014 and approval for the submission of the attestation to the Ministry was received from 6 Board members. The approved attestation, along with the briefing note was then submitted to the Ministry on May 06, 2014. Copies of the approved attestation documents and the individual Board member approvals will be filed with the minutes of the June 5 Board meeting.
- [Resolution: 2014-0605-03]**
- 6.3 H-SAA Amending Agreement – the term of the current H-SAA agreement will be extended to March 31, 2015 to allow for the changes/replacement of the schedules. The MH LHIN CEO provided agreement for this extension based on the authority granted to him by the MH LHIN Board of Directors detailed in GP013, Delegation of Non-Financial Decisions to the CEO. This H-SAA extension is a standard document, common to all LHINs.

**FOR APPROVAL**

- 6.4 CEO Certificate of Compliance – The Chair presented for approval the CEO Certificate of Compliance as provided in the meeting package.

**MOTION:**

It was moved by Shelagh Maloney and seconded by Jackie Conant that the CEO Certificate of Compliance be approved as provided in the meeting package.

**CARRIED**

**[Resolution: 2014-0605-04]**

## 7.0 Audit & Finance Committee

---

### FOR INFORMATION:

- 7.1 Finance Management Report – The Committee Chair drew Board members attention to the Finance Management Report provided in the meeting package. It was noted that the 2013-14 fiscal year end audit was considered very successful. It was further noted that there is not a Q4 risk report.
- 7.2 Funding Summary – provided for board members information.

### FOR APPROVAL:

- 7.3 MH LHIN Audited Financial Statements for 2013-14: Board members were provided with a brief overview of the annual audit of the MH LHIN conducted by Deloitte. Highlights from the report were provided.

#### MOTION:

It was moved by Patrick Hop Hing and seconded by Shelagh Maloney that the Mississauga Halton LHIN Board of Directors approve the audited financial statements for the fiscal year 2013-14 as provided in the report from Deloitte.

**CARRIED**

**[Resolution: 2014-0605-05]**

- 7.4 MH LHIN Budget for 2014-15: The MH LHIN draft operating budget for the fiscal year 2014-15 was presented to the Board members for their approval.

#### MOTION:

It was moved by Patrick Hop Hing and seconded by Ron Haines that the Mississauga Halton LHIN Board of Directors approve the 2014/2015 MH LHIN Operating Budget, pending final communication from the Ministry on the LHIN's allocation for this fiscal year.

**CARRIED**

**[Resolution: 2014-0605-06]**

- 7.5 Audit & Finance Committee Charter – Due to the separation of risk items from the charter, a revised copy of the Committee charter was distributed.

#### MOTION:

It was moved by Patrick Hop Hing and seconded by Ron Haines that the Mississauga Halton LHIN Board of Directors approve the Audit & Finance Committee Charter as recommended by the Audit & Finance Committee on May 22, 2014.

**CARRIED**

**[Resolution: 2014-0605-07]**

## 8.0 Governance & Community Nominations Committee

---

### FOR INFORMATION:

- 8.1 Committee Report – the committee Chair reviewed the report which provided highlights from the April 10, 2014 Governance & Community Nominations Committee meeting. Items/suggestions for the November Board retreat should be directed to either Ron Haines or Angela Jacobs. A review of the MH LHIN governance policies was proposed as a potential item.

### FOR APPROVAL:

- 8.2 Appointment to the Quality Committee: Board members were asked to consider the appointment of Mary Davies to the Quality Committee.

#### MOTION:

It was moved by Ron Haines and seconded by Jackie Conant that the MH LHIN Board of Directors approve the appointment of Mary Davies to the Quality Committee effective with the June 12 Quality Committee meeting.

**CARRIED**

**[Resolution: 2014-0605-08]**

- 8.3 Revisions to GP009 – MH LHIN Executive Compensation Policy: the committee Chair reviewed the revisions made to the MH LHIN Executive Compensation Policy as detailed in the copy of the policy provided in the meeting package. The noted change was the addition of a Quality Committee member to the Executive Performance & Compensation Committee.

**MOTION:**

It was moved by Ron Haines and seconded by Jackie Conant that the MH LHIN Board of Directors approve the GP009 – MH LHIN Executive Compensation Policy as revised.

**CARRIED**

**[Resolution: 2014-0605-09]**

9.0 Quality Committee

---

- 9.1 Committee Report - the committee Chair reviewed the report which provided highlights from the April 10, 2014 Quality Committee meeting. At the upcoming June 12 committee meeting, Quality Improvement Plans (QIPs) from the two hospital organizations and from the MH CCAC will be presented. The LHIN CEO spoke to the origins of QIPs, their governing regulations and the LHIN involvement. QIPs will be included in future hospital and CCAC accountability agreements.

10.0 Strategic Discussion / Integration Activities

---

- 10.1 Health System Priorities: Discussion of this item was postponed to a future meeting.

11.0 Closed Session

---

**MOTION:**

It was moved by Ron Haines and seconded by Patrick Hop Hing that pursuant to s9(5) of the Local Health Integration Act of 2006, the June 05, 2014 Mississauga Halton LHIN Board Meeting move into Closed Session to discuss items noted in the Closed Session List.

**CARRIED**

**[Resolution: 2014-0605-10]**

On motion the meeting was returned to Open Session.

12.0 Meeting Adjournment

---

**MOTION:**

It was moved by Ron Haines and seconded by Shelagh Maloney that the June 05, 2014 meeting of the Mississauga Halton LHIN Board of Directors be adjourned, with the next regularly scheduled meeting to be held on September 04, 2014 at the Mississauga Halton LHIN office at 700 Dorval Drive, Suite 503 in Oakville ON, or an offsite location, to be determined.

**CARRIED**

**[Resolution: 2014-0605-17]**

*(original signed by)*

*(original signed by)*

---

Graeme Goebelle, Chair

---

Bill MacLeod, Secretary