

**MISSISSAUGA HALTON LOCAL HEALTH INTEGRATION NETWORK  
BOARD OF DIRECTORS MEETING MINUTES**

December 7, 2017 6 p.m. – 8 p.m.

Mississauga Halton LHIN, 700 Dorval Drive, Suite 500, Oakville, ON

**Attendance**

**Board Members:** Mary Davies, Acting Board Chair  
Louis Girard, Member  
Patrick Hop Hing, Member  
Rick Johnson, Member  
Kimbalin Kelly, Member  
Rhonda Lawson, Member  
Joanne Rogers, Member

**Staff:** Bill MacLeod, CEO  
Dr. Mira Backo-Shannon, Vice President Clinical  
Angie Burden, Vice President Health System Strategy, Integration & Planning  
Liane Fernandes, Vice President Regional Programs  
Dale McGregor, Vice President Finance, Performance & Corporate Services  
Nadine Purnell, Recording Secretary

**Regrets:** Gulzar Ladhani, Sadaf Parvaiz, Jutta Schafler Argao

**Minutes to be approved by the Board on:** February 1, 2018

**1.0 Call to Order**

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Pursuant to public notice and a quorum being present, the meeting was called to order at 6:10 p.m. with Mary Davies chairing the meeting as Acting Board Chair.

**2.0 Declaration of Conflict of Interest**

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The Acting Chair called for any changes or declarations of conflict of interest in respect of any matters in the agenda, as circulated, or with the consent agenda. No changes or conflicts of interest were identified. The Acting Chair called for a Motion to approve the agenda.

**MOTION**

It was moved by Louis Girard and seconded by Kimbalin Kelly that the meeting agenda be approved as presented.

**CARRIED**

**[Resolution: 2017-1207-01]**

**3.0 Business Arising**

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There was no new business to discuss.

**4.0 Chair and Committee Chairs' Reports**

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*Board Chair Report*

The Acting Board Chair gave a brief update.

*Governance & Community Nominations Committee Report*

The Acting Chair of the Governance and Community Nominations Committee (G&CN Committee) gave a brief update on the model of new proposed meeting dates as presented in the meeting material. It was noted that the new schedule would alternate the Board Business Meetings and Education Sessions on a monthly basis allowing for Special Board Meetings to be held following Board Education Sessions to present urgent matters to the Board.

The Acting Chair gave permission for the G&CN Committee to bring forward the motion from the consent agenda (Agenda Item 7.3) for discussion and approval.

**MOTION**

It was moved by Rick Johnson and seconded by Kimbalin Kelly that the Board approves the proposed business meeting and education session schedule recommended by the Governance and Community Nominations Committee

**CARRIED**

**[Resolution: 2017-1207-02]**

*Quality Committee Report*

There was no discussion on the Quality Committee Report.

*Audit & Finance Committee Report*

There was no discussion on the Audit and Finance Committee Report.

**5.0 Generative Discussion**

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**LHIN Authoritative Power: Process to Effectively Utilize New Authority**

The CEO advised the Board that the Ministry of Health and Long-Term Care (MOHLTC) has asked the LHIN to notify the community agencies and health service providers (HSP's), by December 15, 2017, about the establishment of the new LHIN Authoritative Powers and to educate on them on how this authority can

be utilized. The CEO informed the Board that he would be speaking to the CEO's of the community agencies about the new LHIN Authorities at the Quarterly Sector Meeting on December 8, 2017.

The VP, Health System Strategy, Integration & Planning gave a brief presentation to the Board on the three new authorities and the progression of escalation to be followed in utilizing the new authorities. The three levels of authority are: the Directives Authority, the Investigative Authority, and the Supervisory Authority.

It was noted that the implementation of the new LHIN Authoritative Power is a positive step by the MOHLTC to equip the LHINS with the tools to fulfill our mandate of developing a local integrated health system for the region. The Board was advised that there would be an in-depth education session on the new LHIN Authoritative Power in January 2018. There would also be a Governance to Governance Meeting in February to educate the Health Service Providers ("HSP's") on the new LHIN Authorities, to address concerns, and to give context from a partnership perspective.

## **6.0 Strategic Discussion**

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### **6.1 Summary of the Board Retreat**

The CEO suggested to the Board that, although the LHIN does not conduct business at the Board Retreat, notes should be taken at future retreats to provide management with the appropriate documentation of the discussion and decisions to action items to be brought back to the Board.

The VP, Health System Strategy, Integration & Planning, walked through the Board Retreat Summary Report prepared by KPMG, highlighting the areas of agreement that will be used by Management to inform the development of the strategic approach.

The Board discussed the scope and membership of the Strategic Planning Task Force. The VP, noted that the goal of the Task Force through December and January is to work with Management to develop the principles and approach that will guide the strategic planning process and draft an engagement strategy that will be brought to the Board for approval at the April Board meeting.

### **6.2 Hospice Capital Project**

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The Acting Chair confirmed that all Directors had read the briefing note on the Hospice Capital Project and asked if there were any comments or questions prior to passing the motion. A fulsome discussion followed, and it was agreed upon that the Hospice Capital Program is an important service to the community and that the Board should endorse their application process.

#### **MOTION**

It was moved by Joanne Rogers and seconded by Kimbalin Kelly that the Mississauga Halton LHIN Board of Directors endorses Heart House Hospice's Hospice Capital Program application and recommends the Ministry to move it forward through their capital planning process.

**CARRIED**

**[Resolution: 2017-1207-03]**

## **7.0 Consent Agenda**

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The Acting Chair called for any agenda items to be withdrawn from the consent agenda for a more fulsome discussion, none were requested. The Acting Chair requested a motion for approval of the consent agenda.

### **MOTION**

It was moved by Rhonda Lawson and seconded by Kimbalin Kelly that the Mississauga Halton LHIN Board of Directors approves the motions put forward in the Consent Agenda of the December 7, 2017 Board Meeting.

**CARRIED**

**[Resolution: 2017-1207-04]**

### **Consent Agenda items:**

#### **FOR APPROVAL**

##### **7.1 Board Minutes**

- October 5, 2017

##### **7.2 Audit and Finance**

###### **Operating Results – September 30, 2017 (Briefing Note 7.2a)**

###### **MOTION**

The Audit & Finance Committee recommends that the Board approve the following statements for the 6 month period ended September 30, 2017:

- Legacy LHIN Statement of Operations and Balance Sheet,
- Legacy CCAC Statement of Operations and Balance Sheet,
- Consolidated LHIN Statement of Operations and Balance Sheet.

###### **Agency Risk Assessment – MOHLTC Submission (Briefing Note 7.2b)**

###### **MOTION**

The Audit & Finance Committee recommends that the Board approve the November 2017 Agency Risk Assessment.

##### **7.3 Governance and Community Nomination**

###### **MOTION**

The Governance and Community Nominations Committee recommends that the Board approve policies GP003 – Confidentiality, GP013 – Delegation of Non-Financial Decisions to the CEO, GP015 – Board Director Terms of Service and Renewals, GP018 – Reimbursement for Board Member Per Diems and Expenses, and GP023 – Board Member Participation be approved as presented and amended.

**MOTION**

The Governance and Community Nominations Committee recommends that the Board approve the proposed business meeting and education session schedule.

**8.0 Items Removed from Consent Agenda**

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The motions listed below had already been brought forward and carried in section 4.2 under the Committee Chairs' Reports.

**MOTION**

The Governance and Community Nominations Committee recommends that the Board approve the proposed business meeting and education session schedule.

**9.0 Closed Session**

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**MOTION**

It was moved by Rick Johnson and seconded by Louis Girard that pursuant to s9(5) of the Local Health Integration Act of 2006, the December 7, 2017 Mississauga Halton LHIN Board Meeting move into Closed Session to discuss items noted in the Closed Session List.

**CARRIED**

**[Resolution: 2017-1207-05]**

On motion the meeting was returned to Open Session.

**10 Action Items**

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Item	Action	Owner	Due-Date
1	Reminder email to go to Board to send comments on the KPMG Retreat Report.	Nadine Purnell	December 8, 2017
2	Send update to HSP's on initial survey results.	Bill MacLeod Mary Davies	December 15, 2017

**11 Meeting Adjournment**

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**MOTION**

It was moved by Joanne Rogers and seconded by Patrick Hop Hing that the December 7, 2017 meeting of the Mississauga Halton LHIN Board of Directors be adjourned, with the next regularly scheduled meeting to be held on February 1, 2018 at the Mississauga Halton LHIN office at 700 Dorval Drive, Suite 503 in Oakville ON.

**CARRIED**

**[Resolution: 2017-1207-13]**

*<original signed by>*

Mary Davies, Acting Board Chair

*<original signed by>*

Bill MacLeod, Secretary