

Hamilton Niagara Haldimand Brant Local Health Integration Network

Minutes of the Business Meeting of the Board of Directors January 31, 2018

A meeting of the Board of Directors of the Hamilton Niagara Haldimand Brant (HNHB) Local Health Integration Network (LHIN) was held on January 31, 2018, at the Webster/Albion Falls Room, Hamilton Niagara Haldimand Brant Local Health Integration Network, 211 Pritchard Road, Unit 1, Hamilton, Ontario, and beginning at 2:00 p.m.

Present: Janine van den Heuvel, Chair
Bill Thompson, Vice Chair
Paul Armstrong, Member
Saqib Cheema, Member
Bill Chopp, Member
Shelley Moneta, Member
Madhuri Ramakrishnan, Member
Dominic Ventresca, Member
Marianne Knight, Member

Regrets: Suzanne Belanger-Fontaine, Member

HNHB LHIN Staff
in Attendance:

Donna Cripps, Chief Executive Officer
Candice Neila, Corporate Coordinator, Recording Secretary
Emily Christoffersen, VP Commissioning, Performance and
Accountability
Dr. Jennifer Everson, VP Clinical
Linda Hunter, Director, Strategic Initiatives
Trish Nelson, Director, Communications
Tom Peirce, Executive Lead, Transition and Project Management Office
Martina Rozsa, VP, Home & Community Care
Rosalind Tarrant, VP, Health System Strategy & Integration
Cindy Ward, VP Resource Stewardship and CFO
Derek Bodden, Director, Funding
Chad DeBlock, Director, Finance

Guests: Rob MacIsaac, President & CEO, Hamilton Health Sciences (HHS)
Sharon Pierson, VP, Community Medicine and Population Health, HHS
Dr. Wes Stephen, EVP, Clinical Operations & COO, HHS

A. Convening the Meeting

The chair welcomed the Board members by acknowledging that we are located on Indigenous lands and expressed gratitude for the opportunity and privilege to work with communities across the territory.

A.1 Call to Order

A quorum was present.

A.2 Approval of the Agenda

MOVED: Janine van den Heuvel

SECOND: Bill Thompson

That the agenda of January 31, 2018, be adopted, as circulated.

CARRIED

A.3 Declaration of Conflicts

No conflicts were identified at this time.

B. Education Session

B.1 Hamilton Health Sciences (HHS) - Capital

Presenters: Rob MacIsaac, President & CEO, HHS
Sharon Pierson, VP, Community Medicine and Population Health, HHS
Dr. Wes Stephen, EVP, Clinical Operations & COO, HHS

Key Points of Discussion:

- This presentation was included in the Board pre-circulated package as well as posted on the LHIN website.
- HNHB LHIN staff and HHS have worked closely together on this presentation. The CEO reminded the Board of the role of the LHIN Board in endorsement of programs and services. HHS has returned as an opportunity for the Board to hear further information, and ask questions around the submission.
- HHS is focused on a hospital without walls approach in this submission
- It is proposed that the children's hospital will be moved to the Hamilton General site, and move seniors programs, palliative care and complex care services to the Juravinski hospital site.
- Sharon spoke to the ambulatory strategy, noting that there has been considerable consideration to which services are required to be in a hospital setting vs community services, and looking at how better to co-locate clinics to provide the patient with the best care.
- It was confirmed that there is a financial impact to this submission, however, it is too early in the capital process to confirm funding. The Ministry does not require the funding at this early stage. The LHIN Board has the role to focus on required programs and services for the population served by HHS.
- HHS continues to meet with stakeholders.
- Foreseen challenges at this point have been identified mostly with the move of St. Peters, and the effect on the community. HHS is taking into consideration the growing population, and the benefits a new site will have for the patient.

B.2 People living with multiple complex conditions

Presenters: Linda Hunter, Director, Strategic Planning, HNHB LHIN

Key Points of Discussion:

- This presentation was included in the Board pre-circulated package as well as posted on the LHIN website.
- The purpose of this item is to generate discussion among the Board. The Board had requested more information on Health Links, this presentation provides the requested information.
- Overall, since the implementation of Health Links, there has been a reported 23% reduction in Emergency Department (ED) visits for the Health Links population (outcomes are based on a little over 1000 patients).
- Health Links is a model of care, it is not a program, it is not meant for patients to seek out, rather for Health Service Providers (HSPs) to identify an individual as requiring this model of care. There is still work to be done with this, to ensure HSPs are identifying people right away, in real time. The sub-region anchor tables is the forum in which this model of care is discussed, and communicated.
- The Board was presented Alex's story, which can be viewed in the slides of the presentation.
- Overall, it was stressed that for Health Links to be maximally effective it requires a fundamental change in the way the health system operates. There are good examples of this change in working together and that is when the patient outcomes are much improved.

C.1 Consent Agenda

MOVED: Shelley Moneta

SECOND: Paul Armstrong

That the Board of Directors adopts the consent agenda of January 31, 2018 consisting of:

- i. Minutes of the Board of Directors Meeting – Business of December 13, 2017
- ii. Integrated Manager Role

D. Reports

D.1 Report of the CEO

MOVED: Marianne Knight

SECOND: Dominic Ventresca

That the Report of the Chief Executive Officer (CEO) be received and filed.

CARRIED

Key Points of Discussion:

- In addition to the report which was pre-circulated and posted on the LHIN website, the CEO provided a verbal update on the following;

- There has been media reports of shortages in Personal Support Worker (PSW) availability throughout the province. This is similar within the LHIN. Some strategies to deal with this include:
 - The VP Home and Community Care authorizing Registered Practical Nurses (RPNs) to support home care in place of PSWs. This is being monitored closely due to the financial impact. However, it is allowing people, who are at home to receive the care that they require.
- The CEO updated the information regarding Brant Community Healthcare System in the original report to reflect a board presentation in March, 2018 and not February as noted.
- The Corporate Coordinator will send out the details of a webinar that the Ministry of Health and Long Term Care are presenting regarding process that occurs during an election.
- The HNHB LHIN commencing working on the 2019 – 2022 Integrated Health Service Plan (IHSP). This will come to the Board in late 2018.

D.2 Report of the Chair

MOVED: Bill Thompson
 SECOND: Paul Armstrong

That the Report of the Chair be received and filed.

CARRIED

Key Points of Discussion:

- The Chair report was included in the pre-circulated Board package, as well is posted in the full meeting package on the LHIN website.

D.3 Report of the Audit Committee Chair

MOVED: Shelley Moneta
 SECOND: Saqib Cheema

That the Report of the Audit Committee Chair be received and filed.

CARRIED

Meeting of January 24, 2018

An Audit Committee meeting was held on January 24, 2018. The minutes of the Audit Committee meeting of December 6, 2017, were approved by the Audit Committee for receipt by the Board of Directors.

MOVED: Bill Thompson
 SECOND: Madhuri Ramakrishnan

That the minutes of the Audit Committee Meeting of December 6, 2017, be received and filed.

CARRIED

HNHB LHIN Operations – Monthly Financial Update

MOVED: Bill Thompson
SECOND: Shelley Moneta

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network receive and file the October 31, 2017 financial update for LHIN operations.

CARRIED

2018-19 Annual Business Plan – Spending Plan

MOVED: Bill Thompson
SECOND: Dominic Ventresca

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve the 2018-19 spending plan as presented and direct the CEO to append this spending plan to the Annual Business Plan for submission to the Ministry of Health and Long-Term Care. Staff will bring a full budget to the Board when the Ministry of Health and Long-Term Care confirms revenue.

CARRIED

Long-Term Care Home Reallocation of Funding

MOVED: Bill Thompson
SECOND: Bill Chopp

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve the reallocation of \$346,776 one-time funds in 2017-18 to HNHB Long-Term Care Homes on a per bed rate of \$33 to support staff education and/or training or enhancements that will improve their residents' experience.

CARRIED

Appointment of Auditors 2017-18

MOVED: Bill Thompson
SECOND: Paul Armstrong

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network appoints Deloitte & Touche LLP as auditors for the HNHB LHIN for the fiscal year April 1, 2017 to March 31, 2018.

CARRIED

E. New Other Business

E.1 2018-19 Annual Business Plan

Key Points of Discussion:

- The draft Annual Business Plan (ABP) was pre-circulated in the Board package, as well as included in the meeting package posted on the LHIN website.
- It was noted that this plan has a prescribed look to ensure consistency across the province. There will be no further changes to the overall look, or formatting of the plan.
- Once approved by the Board, LHIN staff will submit the draft plan to the Ministry of Health and Long-Term Care (ministry) to provide feedback and ask questions. The final version of the ABP will be brought back to the Board for approval in February or March (depending on when it is received from the Ministry). This final plan must once again be submitted to the Ministry for their final approval. The plan will not be posted on the LHIN website until the ministry gives final approval.
- The indicators identified in the ABP are meant to align with the Ministry-LHIN Accountability Agreement indicators.
- The budget will come back to Audit Committee at a future meeting, once LHIN staff have received confirmed a confirmed funding allocation.

E.2 Service Accountability Agreements

E.2.i Hospital Service Accountability Agreement

MOVED: Madhuri Ramakrishnan

SECOND: Shelley Moneta

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve the proposed Hospital Service Accountability Agreement (the "HSAA") template for the period from April 1, 2018 to March 31, 2020, to replace the current 2008-18 HSAA template; and authorize the LHIN Board Chair and LHIN CEO to execute HSAA's on behalf of the LHIN, provided that the execution versions of the HSAA are substantially similar to the template attached to the minutes of this meeting.

CARRIED



HSAA Template

E.2.ii Long-Term Care Home Service Accountability Agreement

MOVED: Dominic Ventresca
SECOND: Bill Thompson

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve the proposed Long-Term Care Home Service Accountability Agreement template for the period from April 1, 2018 to March 31, 2019, to replace the current 2016 -19 Long-Term Care Home Service Accountability Agreement template; and authorize the LHIN Board Chair and LHIN CEO to execute LSAs on behalf of the LHIN, provided that the execution versions of the LSAA are substantially similar to the template attached to the minutes of this meeting.

CARRIED



LSAA Template

E.2.iii Multi-Sector Service Accountability Agreement

MOVED: Shelley Moneta
SECOND: Madhuri Ramakrishnan

That the Board of Directors of the HNHB LHIN approve the proposed Multi-Sector Service Accountability Agreement (the “MSAA”) template for the period from April 1, 2018 to March 31, 2019, to replace the current 2014 -18 Multi-Sector Service Accountability Agreement template; and authorize the LHIN Board Chair and LHIN CEO to execute MSAs on behalf of the LHIN, provided that the execution versions of the MSAA are substantially similar to the template attached to the minutes of this meeting.

CARRIED



MSAA Template

F. Closed Session

MOVED: Saqib Cheema
SECOND: Bill Thompson

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network move to a closed session at 5:33 p.m. to discuss a matter of public/personnel interest.

CARRIED

F.1 Report of the Chair on the Closed Session

MOVED: Janine van den Heuvel

SECOND: Saqib Cheema

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network moved to a closed session at 5:33p.m. to discuss matters of personnel and public interest and returned to an open session at 6:13pm.

CARRIED

H. Adjournment

MOVED: Janine van den Heuvel

SECOND: Marianne Knight

The Board of Directors – Business meeting be adjourned at 6:14p.m.

CARRIED

Original signed by

Janine van den Heuvel, Chair

Date

Original signed by

Donna Cripps, Corporate Secretary

Date