

Hamilton Niagara Haldimand Brant Local Health Integration Network

Minutes of the Business Meeting of the Board of Directors January 25, 2017

A meeting of the Board of Directors of the Hamilton Niagara Haldimand Brant (HNHB) Local Health Integration Network (LHIN) was held on January 25, 2017, at the Boardroom, Hamilton Niagara Haldimand Brant Local Health Integration Network, 264 Main Street East, Grimsby, Ontario, and beginning at 2:00 p.m.

Present: Laurie Ryan-Hill, Acting Chair
Paul Armstrong
Madhuri Ramakrishnan
Bill Thompson, Member
Janine van den Heuvel, Member
Dominic Ventresca, Member

Regrets: Mervin Witter, Vice Chair

HNHB LHIN Staff
in Attendance:

Donna Cripps, Chief Executive Officer
Helen Rickard, Corporate Coordinator, Recording Secretary
Derek Bodden, Director, Finance
Emily Christoffersen, Director, Quality & Risk Management
Dr. Jennifer Everson, Physician Lead, Clinical Health System
Transformation
Linda Hunter, Director, Health Links and Strategic Initiatives
Steve Isaak, Director, Health System Transformation
Trish Nelson, Director, Communications, Community Engagement and
Corporate Services
Rosalind Tarrant, Director, Access to Care

Guests: Mayor S. Easton, Town of Lincoln
Mayor B. Bentley, Town of Grimsby
Mayor D. Joyner, Township of Smithville
John MacDonald, Chair, Board of Directors, Niagara Health System
Suzanne Johnston, President, Niagara Health System
Angela Zangari, Executive Vice President, Finance and Operations,
Niagara Health System

A. Convening the Meeting

A.1 Call to Order

A quorum was present.

A.2 Approval of the Agenda

MOVED: Bill Thompson
SECOND: Paul Armstrong

That the agenda of January 25, 2017, be adopted, as circulated.

CARRIED

A.3 Declaration of Conflicts

No conflicts were identified at this time.

B. HNHB Board Delegation

Presenters: Mayor S. Easton, Town of Lincoln
Mayor B. Bentley, Town of Grimsby
Mayor D. Joyner, Township of Smithville

Key Points of Discussion:

- Mayor Bentley, Mayor Easton, and Mayor Joyner provided a verbal presentation in support of the Hamilton Health Sciences Corporation Stage 1 Proposal Part 1A as it relates to West Lincoln Memorial Hospital.
- The Mayors indicated it is their wish that the approval of the Hamilton Health Sciences Stage 1 Proposal Part 1A happen in a timely manner so it can continue along in the next phase of the process.
- It was noted that the communities in West Niagara are experiencing growth over the next 18 months.
- It was noted that local dollars are being held in trust for the West Lincoln Memorial Hospital re-build.

C. Minutes of the Last Meeting

C.1 Approval of the Minutes of December 14, 2016

MOVED: Dominic Ventresca
SECOND: Paul Armstrong

That the minutes of the Board Meeting – Business of December 14, 2016, be adopted as circulated.

CARRIED

Approval of the Minutes of January 3, 2017

MOVED: Bill Thompson
SECOND: Madhuri Ramakrishnan

That the minutes of the Board Meeting – January 3, 2017, be adopted as circulated.

CARRIED

Approval of the Minutes of January 16, 2017

MOVED: Dominic Ventresca

SECOND: Bill Thompson

That the minutes of the Board Meeting – January 3, 2017, be adopted as circulated.

CARRIED

D. Reports

D.1 Report of the CEO

MOVED: Bill Thompson

SECOND: Janine van den Heuvel

That the Report of the Chief Executive Officer (CEO) be received and filed.

CARRIED

Key Points of Discussion:

- This month's Voices in the Community Video is about the Mobile Crisis Rapid Response program. Insp. Glenn Bullock of the Hamilton Police Service talks about how, in partnership with St. Joseph's Healthcare Hamilton, the Mobile Crisis Rapid Response Team is making a difference for those with Mental Health and Addictions issues.
- An update on LHIN Renewal was provided to the Board. The presentation is appended to the original set of minutes as Appendix A.

D.2 Report of the Acting Board Chair

MOVED: Paul Armstrong

SECOND: Janine van den Heuvel

That the Report of the Chair be received and filed.

CARRIED

Key Points of Discussion:

- An overview of the meetings the Acting Board Chair attended during the month of January were provided.
- It was noted that as a result of the HNHB LHIN Board of Directors meeting that took place on January 16, 2017, a recommendation was given to the Minister of Health and Long-Term Care advising that the Brant Community Healthcare System could benefit from the appointment of an investigator.

D.3 Report of the Audit Committee Chair

MOVED: Laurie Ryan-Hill

SECOND: Madhuri Ramakrishnan

That the Report of the Audit Committee Chair be received and filed.

CARRIED

Education – Hospice Funding Overview

Staff presented an overview of Hamilton Niagara Haldimand Brant Local Health Integration Network (HNHB LHIN) funded hospice palliative care services. A copy of the presentation was provided with your Board materials.

An Audit Committee meeting was held on January 25, 2017. The minutes of the Audit Committee meeting of December 7, 2016, were approved by the Audit Committee for receipt by the Board of Directors.

MOVED: Laurie Ryan-Hill
SECOND: Bill Thompson

That the minutes of the Audit Committee Meeting of December 7, 2016, be received and filed.

CARRIED

Consent Agenda

The Audit Committee reviewed the consent agenda of January 25, 2017, consisting of:

- i. Rehabilitative Care Alliance
- ii. Behavioural Supports Ontario Provincial Coordinating Office

MOVED: Laurie Ryan-Hill
SECOND: Janine van den Heuvel

That the consent agenda of January 25, 2017 be received and filed.

CARRIED

Audit Plan Presentation

Steve Stewart from Deloitte presented the Audit Service Plan for 2017. The 2016-17 Audit has been scheduled to begin on April 24, 2017. The Audit Service Plan provides information on the scope of the audit and areas of audit risk.

MOVED: Madhuri Ramakrishnan
SECOND: Bill Thompson

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve the 2017 Audit Plan prepared by Deloitte LLP.

CARRIED

Community Paramedicine

In 2014, the Ministry of Health and Long-Term Care provided a \$6 million investment to support the expansion of community paramedicine programs in Ontario. Four programs in the HNHB LHIN region were approved for recurring on-time funding. Those areas are Niagara, Brant, Hamilton, and Norfolk.

This funding request is the result of the four community paramedicine programs that each submitted a business case for consideration of LHIN one-time funding for 2017-18.

All four proposals were evaluated by the HNHB LHIN using the LHIN's Decision Making Framework tool along with the Community Paramedicine Framework developed in conjunction with the ministry and LHIN Leads.

MOVED: Bill Thompson
 SECOND: Paul Armstrong

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve:

Up to \$966,877 one-time funding in 2017-18 to support Emergency Medical Services Community Paramedicine Programs to the health service providers identified in Appendix A.

Overview of Community Paramedicine Programs

Appendix A

Health Service Provider & EMS Service	One-time Funding	Projected Volume 2017-18	Outcomes
City Housing Hamilton EMS Provider Hamilton Home Visit Program	\$242,022	<u>Home Visit Program:</u> Individuals served: 240 Visits: 600	<ul style="list-style-type: none"> • 10% decrease in overall 911 call volume • 20% decrease in high user utilization of 911 services • Increased access to home and community services to patients and caregivers with unmet needs
Alzheimer's Society Brant, Haldimand Norfolk, Hamilton, Halton EMS Provider Brant Country Home Visit Program and Wellness Clinics	\$261,860	<u>Home Visit Program:</u> Individuals served: 40 Visits: 340 <u>Wellness Clinics:</u> Individuals served: 160 Visits: 560	<ul style="list-style-type: none"> • 10% decrease in overall 911 call volume • 20% decrease in high user utilization of 911 services • Increased access to home and community services to patients and caregivers with unmet needs
Alzheimer's Society Brant, Haldimand Norfolk, Hamilton, Halton EMS Provider Norfolk County Home Visit Program and Wellness Clinics	\$144,700	<u>Home Visit Program:</u> Individuals served: 75 Visits: 635 <u>Wellness Clinics:</u> Individuals served: 125 Visits: 690	<ul style="list-style-type: none"> • 10% decrease in overall 911 call volume • 20% decrease in high user utilization of 911 services • Increased access to home and community services to patients and caregivers with unmet needs
Regional Municipality of Niagara EMS Provider Niagara Home Visit Program	\$318,295	<u>Home Visit Program:</u> Individuals served: 125 Visits: 1,060	<ul style="list-style-type: none"> • 10% decrease in overall 911 call volume • 20% decrease in high user utilization of 911 services • Increased access to home and community services to patients and caregivers with unmet needs
	\$966,877		

CARRIED

Alzheimer Society of Brant Haldimand Norfolk Hamilton Halton Self-Care for Caregiver Program

In December 2015, the HNHB LHIN Board approved one-time funding for the Self-Care for the Caregiver program for the remainder of the 2015-16 fiscal year and for 2016-17. It was noted at the time of this approval that the Board would review the program performance in order to make future funding decisions.

The Self-Care for the Caregiver program sessions have been held in Hamilton, Burlington, Simcoe, Caledonia, Brantford, and Niagara. A session is planned for Six Nations starting in February 2017. 96 individuals completed the course in six months with a participant satisfaction rate of 100%.

The Alzheimer Society serves over 4,000 caregivers who could potentially benefit from this program.

MOVED: Dominic Ventresca
SECOND: Madhuri Ramakrishnan

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve \$69,980 base funding starting in 2017-2018 fiscal year for the Alzheimer Society of Brant, Haldimand Norfolk, Hamilton Halton to support the Self-Care for the Caregiver Program.

CARRIED

Tabor Manor

In March 2015, the HNHB LHIN Board approved Tabor Manor to receive one-time funding for fiscal years 2015-16 and 2016-17 to support increased staffing at Tabor Manor's Mapleview and Evergreen apartments to comply Fire Regulations and meet the evacuation requirements while they underwent capital renovations. This continuation of funding will allow Tabor Manor to continue to retain additional staffing resources until the approval of their Fire Plan.

MOVED: Dominic Ventresca
SECOND: Paul Armstrong

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve up to \$130,550 recurring one-time funding in 2017-18 and 2018-19 to increase staffing resources at Tabor Manor's Mapleview and Evergreen Apartments within the supportive housing program. The need for up to two years funding will be re-evaluated if the revised Fire Plan is approved.

CARRIED

Interim Long-Term Care Beds

In 2015-16, the HNHB LHIN Board of Directors approved one-time funding for two years to support 14 interim beds across eight long-term care homes in the HNHB LHIN. Seven of the eight homes all report wait lists of individuals waiting for admission.

This funding request is to ensure that patients waiting in the hospital for admission to a long stay bed in a long-term care home are cared for in a home like environment that includes the care and services specifically designed to meet their needs.

This approval is an important strategy to improve overall patient flow and assists LHINs in addressing hospital Emergency Department wait times, Alternate Level of Care pressures, and facilitate faster discharges to long-term care homes.

MOVED: Dominic Ventresca
 SECOND: Bill Thompson

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve \$585,000 one-time funding (adjusted for the 2017-18 interim bed funding adjustment) in 2017-18 and 2018-19 to support 13 interim short stay beds identified in Table 1 pending the license approval from the Ministry of Health and Long-Term Care.

Table 1
HNHB LHIN Long-Term Care Homes Providing Interim Long-Term Care Beds

Long-Term Care Home	Number of Beds	Funding
Anson Place Care Centre	1 bed	\$45,000
Arbour Creek LTC Centre	1 bed	\$47,000
Cedarwood Village Nursing Home	1 bed	\$46,000
Foyer Richelieu Welland	3 beds	\$135,000
Mount Nemo Christian Nursing Home	1 bed	\$45,000
Pine Villa Nursing Home	3 beds	\$131,000
Shalom Village	3 beds	\$136,000
Total	13 beds	\$585,000*

CARRIED

E. New/Other Business

E.1 Multi-Sector Service Accountability Agreement Extension

MOVED: Janine van den Heuvel
 SECOND: Paul Armstrong

That the Board of Directors of the HNHB LHIN approve the proposed amendments to the MSAA to be made as of April 1, 2017; including amending the 2014-2017 MSAA by extending its term to March 31, 2018, and by continuing the 2016-17 Schedules except to the extent that a Schedule or Schedules is replaced with one or more 2017-18 Schedules attached to the MSAA Amending Agreement.

CARRIED

E.2 Niagara Health System Stage 1 Proposal

MOVED: Paul Armstrong
SECOND: Dominic Ventresca

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network endorses the Stage 1 Part A Programs and Services submission for the Niagara Health System with the understanding that the Niagara Health System will continue to work with all communities to ensure that access is optimized.

CARRIED

Key Points of Discussion:

- Concern was raised with regards to transportation access to healthcare services for those residents living in Niagara-on-the-Lake, Port Colborne, and Fort Erie. It was noted the planning of services will be developed to meet the demographic needs within each of these communities. The Regional Municipality of Niagara is scheduled to review the transportation plan in March 2017.
- Concern was identified as to the services that will be provided in the communities of Fort Erie, Port Colborne and Niagara-on-the-Lake.
- The Niagara Health System continues to advocate for access to transportation and participates as a member of the Niagara Region Transportation Master Plan Stakeholder Advisory Group.
- It was noted that the Niagara Health System is planning on developing future services and programs that will be aligned with demographic trends in the region. This may include the transfer of diagnostic imaging to smaller areas, after-hours access, and working with physicians so better communication of services is provided to patients.
- It was noted that a greater level of detail regarding programs and services will be incorporated as part of the Stage 2 submission.
- It was noted that the majority of healthcare services are based at the St. Catharines site. This has been done to maximize the existing site and provide services based on the populations the hospital serves (St. Catharines, Thorold, Niagara-on-the-Lake, and Niagara Falls).
- It was noted that the Mental Health beds are based at the St. Catharines site but that there are community based mental health programs throughout Niagara.

E.3 Hamilton Health Sciences Corporation Computed Tomography Scanner Pre-Capital

MOVED: Laurie Ryan-Hill
SECOND: Bill Thompson

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network endorses the Pre-Capital Part A Programs and Services for the Hamilton Health Sciences Corporation's proposed Computed Tomography Scanner Capital Project.

CARRIED

E.4 Joseph Brant Hospital Mental Health Pre-Capital

MOVED: Laurie Ryan-Hill
SECOND: Madhuri Ramakrishnan

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network endorses the Pre-Capital Part A Programs and Services for Joseph Brant Hospital's proposed Mental Health Capital Project.

CARRIED

E.5 New Board Governance Policies

MOVED: Laurie Ryan-Hill
SECOND: Dominic Ventresca

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approves the new Board Governance Policies identified in Appendix A and that they become effective on the date of the Minister's order of transfer occurs.

Appendix A



Adobe Acrobat
Document

CARRIED

F. Closed Session

MOVED: Paul Armstrong
SECOND: Bill Thompson

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network move to a closed session at 3:59 p.m. to discuss a matter of personal or public interest.

CARRIED

F.1 Report of the Chair on the Closed Session

During the closed session, the Board discussed a matter of personal and public interest.

MOVED: Laurie Ryan-Hill
SECOND: Dominic Ventresca

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network moved to a closed session at 3:59 p.m. to discuss a matter of personal and public interest and returned to an open session at 5:21 pm.

CARRIED

G.2 Adjournment

MOVED: Janine van den Heuvel
SECOND Dominic Ventresca

The Board of Directors – Business meeting be adjourned at 5:22 p.m.

CARRIED

Original Signed by:

February 22, 2017

Laurie Ryan-Hill, Acting Chair

Date

Original Signed by:

February 22, 2017

Donna Cripps, Corporate Secretary

Date