

**Hamilton Niagara Haldimand Brant
Local Health Integration Network**

Minutes of the Business Meeting of the Board of Directors February 26, 2014

A meeting of the Board of Directors of the Hamilton Niagara Haldimand Brant (HNHB) Local Health Integration Network (LHIN) was held on February 26, 2014, at the Boardroom, Hamilton Niagara Haldimand Brant Local Health Integration Network, 264 Main Street East, Grimsby, Ontario, beginning at 4:01p.m.

Present: Michael P. Shea, Chair
Bob Lawler, Vice Chair
Ruby Jacobs, Member
Helen Mulligan, Member
Laurie Ryan-Hill, Member
Mervin Witter, Member

In Attendance: Donna Cripps, Chief Executive Officer (CEO), HNHB LHIN
Candice Neila, Executive Assistant, Recording Secretary, HNHB LHIN
Trish Nelson, Director, Communications and Corporate Services, HNHB LHIN
Rosalind Tarrant, Director, Access to Care, HNHB LHIN
Steven Isaak, Director, Health System Transformation, HNHB LHIN
Philip Christoff, Director, Quality and Risk Management, HNHB LHIN
Derek Bodden, Director, Finance, HNHB LHIN

Guests: Barbara Busing, Vice President, Clinical Operations, HNHB CCAC
Kathryn Leatherland, Director, Client Services, HNHB CCAC

A. Convening the Meeting

A.1 Call to Order

A quorum was present.

A.2 Approval of the Agenda

MOVED: Helen Mulligan

SECOND: Laurie Ryan-Hill

That the agenda of February 26, 2014, be adopted, as circulated.

CARRIED

A.3 Declaration of Conflicts

No conflicts were identified at this time.

B. Education Session – Long-Term Care Home Placement Process

Key Points of Discussion:

- Barb Busing and Kathryn Leatherland joined the Board meeting to present to the Board on Long-Term Care (LTC), the role of the CCAC, placement process, and the different types of beds.
- The presentation was pre-circulated to the Board members and will be posted on the HNHB LHIN website.
- There is an average wait list for placement to LTC of 4,300 people at any given time. The average length of stay (LOS) is 3 years. This is an improvement from a few years ago, when it was 3.25 years. There is a high turnover of patients in the convalescent care

beds of approximately 2-3 people per week. Average LOS for assess restore is approximately 50 days, similar to convalescent LOS.

- The average age of residents is increasing. It is currently over 80 years of age.
- The Veterans beds are assigned by Veterans Affairs Canada. Beds were negotiated directly with the LTCHs.
- All residents of Ontario are given the option to apply for up to five homes within the province. The CCAC councils people to choose as many homes as allowed. People are more likely to get into a LTCH if they have chosen the allowed five homes
- If a person accepts their fifth choice, they may choose to remain on the wait list for their remaining choices, at which time, priority will be retained for the first choice home
- If a person refuses a bed, their file is then closed. The person must wait the standard 12 weeks before re-applying. Their spot on the wait list is lost, and they must start the process over again
- It was noted that the fees are means tested. If a resident doesn't have the available funds, a standardized means test is completed, and the fee will be waived. In some instances, down to \$0
- When assessing a patient in a crisis situation, a number score is given based on approved criteria. This ensures the decision is made in an objective way and the patient receives the proper resource.

C. Minutes of the Last Meeting

C.1 Approval of the Minutes of January 29, 2014

MOVED: Mervin Witter
SECOND: Laurie Ryan-Hill

That the minutes of the Board Meeting – Business of January 29, 2014 be adopted as circulated.

CARRIED

D. Reports

D.1 Report of the CEO

MOVED: Michael P. Shea
SECOND: Ruby Jacobs

That the Report of the Chief Executive Officer (CEO) be received and filed.

CARRIED

Key Points of Discussion:

- The CEO report was pre-circulated in the Board package and posted on the HNHB LHIN website within the Board package.

D.2 Report of the Chair

MOVED: Bob Lawler
SECOND: Mervin Witter

That the Report of the Chair be received and filed.

CARRIED

Key Points of Discussion:

- The Chair presented the Chair Report which was pre-circulated in the Board package and posted on the HNHB LHIN website within the Board package.
- The report was revised slightly and will be updated in the posted package for information.

D.3 Report of the Audit Committee Chair

MOVED: Michael P. Shea
SECOND: Helen Mulligan

That the Report of the Audit Committee Chair be received and filed.

CARRIED

Key Points of Discussion:

- An Audit Committee meeting was held on February 26, 2014. The minutes of the Audit Committee meeting of January 29, 2014, were approved by the Audit Committee for receipt by the Board of Directors.

MOVED: Bob Lawler
SECOND: Helen Mulligan

That the minutes of the Audit Committee meeting of January 29, 2014, be received and filed.

CARRIED

2014-15 Draft Annual Business Plan

MOVED: Bob Lawler
SECOND: Helen Mulligan

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve the 2014-15 Draft Annual Business Plan for review by the Ministry of Health and Long-Term Care.

CARRIED

Key Points of Discussion:

- LHIN staff spoke to the 2014-15 Draft Annual Business Plan (ABP).
- The document which was circulated and posted in the Board package is in the draft stage, and is not considered final until the Ministry of Health and Long-Term Care (ministry) has approved.

- A PowerPoint presentation was presented by LHIN staff, which will be posted on the HNHB LHIN website.

Hospital Service Accountability Agreement Update

MOVED: Bob Lawler
SECOND: Ruby Jacobs

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network authorizes the Board Chair and Chief Executive Officer to execute the Hospital Service Accountability Amending Agreement on behalf of the LHIN provided that the execution version of the H-SAA amending agreement is substantially the same as the current agreement attached as Appendix A.

CARRIED

Revision – Assess Restore

MOVED: Bob Lawler
SECOND: Mervin Witter

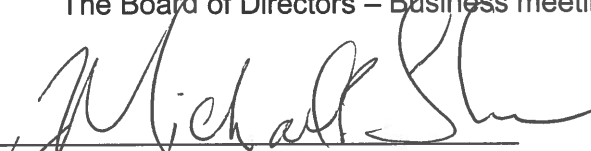
That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network revise its December 11, 2013 motion approving \$4,000,000 in 2014-15 to St. Joseph's Healthcare, Hamilton to support an Assess Restore program at St. Joseph's Villa as follows:
To provide up to \$4,000,000 recurring one-time funding directly to St. Joseph's Villa to support a 41 bed Assess Restore Program model in 2014-15.

CARRIED


The Chair noted that the education meeting scheduled for Wednesday, March 19th has been cancelled. The Board will extend the education portion of the agenda at the March 26th meeting. The Board and committee meeting schedule will be updated on the LHIN website.

E. Adjournment

The Board of Directors – Business meeting be adjourned at 5:45p.m.



Michael P. Shea, Chair



Date



Donna Cripps, Corporate Secretary



Date

March 31, 2014 Extension Template

THIS AMENDING AGREEMENT (the "Agreement") is made as of the 1st day of October, 2013

BETWEEN:

XXX LOCAL HEALTH INTEGRATION NETWORK (the "LHIN")

AND

[Legal Name of the Hospital] (the "Hospital")

WHEREAS the LHIN and the Hospital (together the "Parties") entered into a hospital service accountability agreement that took effect April 1, 2008 (the "H-SAA");

AND WHEREAS pursuant to various amending agreements the term of the H-SAA has been extended to September 30, 2013;

AND WHEREAS the LHIN and the Hospital have agreed to extend the H-SAA for a further six-month period with the joint intention of finalizing and executing an H-SAA for the period April 1, 2013 – March 31, 2016;

NOW THEREFORE in consideration of mutual promises and agreements contained in this Agreement and other good and valuable consideration, the parties agree as follows:

1.0 Definitions. Except as otherwise defined in this Agreement, all terms shall have the meaning ascribed to them in the H-SAA. References in this Agreement to the H-SAA mean the H-SAA as amended and extended.

2.0 Amendments.

2.1 Agreed Amendments. The H-SAA is amended as set out in this Article 2.

2.2 Term. The reference to "September 30, 2013" in Article 3.2 is deleted and replaced with "March 31, 2014".

3.0 Effective Date. The amendments set out in Article 2 shall take effect on October 1, 2013. All other terms of the H-SAA shall remain in full force and effect.

4.0 Governing Law. This Agreement and the rights, obligations and relations of the Parties will be governed by and construed in accordance with the laws of the Province of Ontario and the federal laws of Canada applicable therein.

5.0 Counterparts. This Agreement may be executed in any number of counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

