

**Hamilton Niagara Haldimand Brant
Local Health Integration Network**

Minutes of the Business Meeting of the Board of Directors February 22, 2017

A meeting of the Board of Directors of the Hamilton Niagara Haldimand Brant (HNHB) Local Health Integration Network (LHIN) was held on February 22, 2017, at the Boardroom, Hamilton Niagara Haldimand Brant Local Health Integration Network, 264 Main Street East, Grimsby, Ontario, and beginning at 2:00 p.m.

Present: Laurie Ryan-Hill, Acting Chair
Paul Armstrong, Member
Saqib Cheema, Member
Madhuri Ramakrishnan, Member
Bill Thompson, Member
Janine van den Heuvel, Member
Dominic Ventresca, Member
Mervin Witter, Vice Chair

HNHB LHIN Staff
in Attendance:

Donna Cripps, Chief Executive Officer
Helen Rickard, Corporate Coordinator, Recording Secretary
Derek Bodden, Director, Finance
Emily Christoffersen, Director, Quality & Risk Management
Dr. Jennifer Everson, Physician Lead, Clinical Health System Transformation
Linda Hunter, Director, Health Links and Strategic Initiatives
Steve Isaak, Director, Health System Transformation
Trish Nelson, Director, Communications, Community Engagement and Corporate Services
Rosalind Tarrant, Director, Access to Care

A. Convening the Meeting

A.1 Call to Order

A quorum was present.

A.2 Approval of the Agenda

MOVED: Bill Thompson

SECOND: Mervin Witter

That the agenda of February 22, 2017, be adopted, as circulated.

CARRIED

A.3 Declaration of Conflicts

No conflicts were identified at this time.

B. Generative Discussion

B.1 Sub-regions

Presenters: Donna Cripps and Steve Isaak, HNHB LHIN
Presentation appended to original set of minutes as Appendix A.

Key Points of Discussion:

- The presentation provided an overview of the formation of the six sub-regions in the HNHB LHIN. The formation of the sub-regions will help the LHIN to better understand and address patient needs at the local level.
- Three questions were addressed to guide the generative thinking discussion.

C. Minutes of the Last Meeting

C.1 Approval of the Minutes of January 25, 2017

MOVED: Janine van den Heuvel
SECOND: Dominic Ventresca

That the minutes of the Board Meeting – Business of January 25, 2017 be adopted as circulated.

CARRIED

D. Consent Agenda

D.1 Consent Agenda of February 22, 2017

MOVED: Mervin Witter
SECOND: Madhuri Ramakrishnan

That the Board of Directors adopts the consent agenda of February 22, 2017 consisting of:

- i. Information Systems Update

CARRIED

Key Points of Discussion:

- It was noted that current initiatives include working with the Community Care Access Centre to ensure successful integration of patient records keeping in mind the proper privacy issues.
- Clarification was provided to advise that those patients currently being served by Community Care Access Centre are integrated with the Clinical Connect system.

E. Reports

E.1 Report of the CEO

MOVED: Dominic Ventresca
SECOND: Bill Thompson

That the Report of the Chief Executive Officer (CEO) be received and filed.

CARRIED

Key Points of Discussion:

- The Voices in the Community Video is about Susan Snow. Susan talks about her experience as a caregiver for her husband Barry who suffers from dementia. The video highlights how VON Canada's caregiver respite programs have helped Susan to keep her husband living at home.
- The Board was advised that Steve Isaak, Director, Health System Transformation will be retiring and his last day will be April 28, 2017. Steve was acknowledged and thanked for his leadership and service.
- It was announced that a mandate letter from the Minister of Health and Long-Term Care is expected to be received on February 27. The mandate letter will outline requirements as it relates to the Annual Business Plan for 2017/18.
- The HNHB LHIN will be meeting with Deloitte LLP on February 28 as a follow up to the readiness assessment meetings that were held earlier this month.
- The Board will continue to receive weekly updates regarding LHIN Renewal Integration.
- It was noted that Dr. Tim Rutledge has been appointed as the Investigator to Brant Community Healthcare System.
- The Board was advised that the CEO will be meeting with the Executive Director of Community Support Services Niagara to discuss operational issues. An update will be provided at the March Board meeting.

E.2 Report of the Chair

MOVED: Paul Armstrong

SECOND: Madhuri Ramakrishnan

That the Report of the Chair be received and filed.

CARRIED

Key Points of Discussion:

- It was noted that the Board members will receive the LHIN Board Evaluation letter in early March. The survey will begin on April 3 and results will be communicated to LHIN Board Chair in June. Individual meetings will then take place with each Board member.

F. Closed Session

MOVED: Bill Thompson

SECOND: Dominic Ventresca

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network move to a closed session at 3:23 p.m. to discuss a matter of personal or public interest.

CARRIED

F.1 Report of the Chair on the Closed Session

During the closed session, the Board discussed a matter of personal and public interest and the following motion was approved.

MOVED: Dominic Ventresca
SECOND: Bill Thompson

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network appoint Janine van den Heuvel to the CEO Performance and Compensation Working Group effective February 22, 2017.

CARRIED

MOVED: Bill Thompson
SECOND: Saqib Cheema

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network moved to a closed session at 3:23 p.m. to discuss a matter of personal and public and returned to an open session at 4:15 pm.

CARRIED

G.2 Adjournment

MOVED: Bill Thompson
SECOND: Mervin Witter

The Board of Directors – Business meeting be adjourned at 4:17 p.m.

Original Signed by:

March 29, 2017

Janine van den Heuvel, Board Chair

Date

Original Signed by:

March 29, 2017

Donna Cripps, Corporate Secretary

Date