

**Hamilton Niagara Haldimand Brant
Local Health Integration Network**

Minutes of the Business Meeting of the Board of Directors December 10, 2014

A meeting of the Board of Directors of the Hamilton Niagara Haldimand Brant (HNHB) Local Health Integration Network (LHIN) was held on December 10, 2014, at the Boardroom, Hamilton Niagara Haldimand Brant Local Health Integration Network, 264 Main Street East, Grimsby, Ontario, beginning at 3:00 p.m.

Present: Michael P. Shea, Board Chair
Ruby Jacobs, Member
Helen Mulligan, Member
Laurie Ryan-Hill, Member
Mervin Witter, Member

Regrets:

In Attendance: Donna Cripps, Chief Executive Officer (CEO), HNHB LHIN
Meredith Marino, Corporate Services Assistant, Recording Secretary,
HNHB LHIN
Derek Bodden, Director, Finance, HNHB LHIN
Steven Isaak, Director, Health System Transformation, HNHB LHIN
Trish Nelson, Director, Communications, Community Engagement &
Corporate Services, HNHB LHIN
Rosalind Tarrant, Director, Access to Care, HNHB LHIN
Emily Christoffersen, Director, Quality & Risk Management, HNHB LHIN
Jennifer Everson, Physician Lead, Clinical Health System Transformation,
HNHB LHIN
Sue Kennedy, Advisor, Health System Transformation

A. Convening the Meeting

A.1 Call to Order

A quorum was present.

A.2 Approval of the Agenda

MOVED: Mervin Witter

SECOND: Helen Mulligan

That the agenda of December 10, 2014, be adopted, as circulated.

CARRIED

A.3 Declaration of Conflicts

The Chair declared a conflict under agenda item E.3 Audit Committee Chair Report – Funding Allocations – Mental Health. Ruby Jacobs will Chair the meeting during this agenda item.

B. Education

B.1 Strategy Refresh Presentation

Key Points of Discussion:

- LHIN staff presented the Strategy Refresh Presentation. The presentation is posted on the LHIN website.
- The CEO, reported that from two stakeholder engagement sessions, the LHIN learned the strategic directions are still valid, with areas for improvement including primary care access, patient empowerment and focus on the continuum of care, rather than sectors or silos.

C. Minutes of the Last Meeting

C.1 Approval of the Minutes of October 29, 2014

MOVED: Laurie Ryan-Hill

SECOND: Ruby Jacobs

That the minutes of the Board Meeting – Business of October 29, 2014, be adopted as circulated.

CARRIED

D. Consent Agenda

D.1 Consent Agenda of December 10, 2014

MOVED: Mervin Witter

SECOND: Helen Mulligan

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network adopts the consent agenda of December 10, 2014, consisting of:

- Posting of Quarterly Expenses
- Confirmation of Funding Received
- Information Technology Update

CARRIED

E. Reports

E.1 Report of the CEO

MOVED: Michael P. Shea

SECOND: Laurie Ryan-Hill

That the Report of the Chief Executive Officer (CEO) be received and filed.

CARRIED

Key Points of Discussion:

- The CEO, introduced Linda Hunter who comes to the HNHB LHIN as Director of Health Links and Strategic Initiatives.
- The CEO reported on Aboriginal Health Network Day, which took place at Balls Falls Conservation Area on Friday, December 5, 2014. The discussion focused on the blending of traditional and western medicine.
- The CEO reported on a meeting between several LHINs and the Ministry of Child and Youth Services (MCYS) and Ministry of Community Support Services (MCSS) to discuss matters of mutual interest.

E.2 Report of the Chair

MOVED: Michael P. Shea

SECOND: Laurie Ryan-Hill

That the Report of the Chair be received and filed.

CARRIED

Key Points of Discussion:

- The Chair reported on a meeting with Minister of Health, Eric Hoskins and several local MPPs, where Minister Hoskins showed support for the LHINs and encouraged LHIN Boards to be bold.
- Regarding the Draft Internal Audit Report, the Chair reported the report comes from an extensive audit of the HNHB LHIN from June to September of 2014. A response is currently being drafted. The Chair asked for the Board members to review and provide feedback before our response is submitted in early 2015.
- The Chair reported that as Bob Lawler's term on the HNHB LHIN has expired, there is a vacancy on the Board of Directors in the position of Vice Chair. In closed session, the Board agreed to recommend that the Ministry of Health and Long-term Care (the ministry) appoints Ruby Jacobs as Vice Chair. While waiting for the official designation to come down from the ministry, the Board may, under By law 1, Section 6, Sub-section 03, appoint an existing board member to the position.

MOVED: Michael P. Shea

SECOND: Laurie Ryan-Hill

That Ruby Jacobs be appointed as Vice Chair of the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network.

CARRIED

E.3 Report of the Audit Committee Chair

MOVED: Michael P. Shea

SECOND: Mervin Witter

That the Report of the Audit Committee Chair be received and filed.

CARRIED

Approval of Minutes

MOVED: Michael P. Shea

SECOND: Mervin Witter

That the minutes of the Audit Committee meeting of October 29, 2014, be received and filed.

CARRIED

Third Quarter Report

MOVED: Laurie Ryan-Hill

SECOND: Helen Mulligan

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network receive and file the Third Quarter Report.

CARRIED

Funding Allocation – Community Investment

Mental Health Proposed Motion #1

MOVED: Laurie Ryan-Hill

SECOND: Helen Mulligan

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve the 2014-15 allocations for Mental Health and Addictions funding outlined in Table 1, totaling \$2,000,000.

CARRIED

Key Points of Discussion:

- LHIN staff presented the Community Investment Funding Allocation Presentation. The presentation is posted on the LHIN website.
- The Chair removed himself from the conversation, as per his perceived conflict of interest.
- Funding allocations outlined in Tables 1 and 2.

Mental Health Proposed Motion #2

MOVED: Laurie Ryan-Hill

SECOND: Helen Mulligan

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve the plan for 2015-16 allocations for Mental Health and Addictions funding outlined in Table 2, totaling \$4,839,500, of which \$486,000 is available for future allocations.

CARRIED

Key Points of Discussion:

- Funding allocations outlined in Tables 1 and 2.

Home and Community Care

MOVED: Laurie Ryan-Hill

SECOND: Helen Mulligan

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve up to:

- \$8,546,500 recurring one-time funding to the HNHB Community Care Access Center (CCAC) in 2014-15 to achieve and maintain a five day wait time target for:
 - In-home personal support services clients with complex needs; and
 - In-home nursing services
 - \$1,000,000 recurring one-time funding in 2014-15 to support implementation of a Collaborative care Model between the HNHB CCAC and LHIN-funded Assisted Living/Supportive Housing Providers.
 - \$150,000 base and \$20,000 one-time funding to Able Living to support relocation of two residents from Able Living's Supportive Housing Program at Binbrook to Mistywood location creating capacity at Binbrook for a transitional bed program.

CARRIED

Key Points of Discussion:

- Funding allocations outlined in Tables 3 and 4.

Behavioural Supports Ontario

MOVED: Laurie Ryan-Hill

SECOND: Helen Mulligan

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve up to \$256,142 base and \$4,000 one-time in 2014-15 to support two full-time Behavioural Supports Ontario Clinical Lead Positions.

CARRIED

Key Points of Discussion:

- Funding allocations outlined in Table 3.

Adult Recreation Therapy Centre

MOVED: Laurie Ryan-Hill

SECOND: Helen Mulligan

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve:

- \$213,076 base funding for the Adult Recreational Therapy Centre in 2014-15 as follows:
 - \$141,576 base funding related to increased rent and utility costs at a new and larger location
 - \$64,500 base funding to support program expansion pending written confirmation from ARTC that the funding identified in this note for leasehold have been secured.

CARRIED

Key Points of Discussion:

- The Board noted this motion is pending confirmation from Adult Recreation Therapy Centre that leasehold funding is secured.
- Funding allocations outlined in Table 3.

Tabor Manor Wellness Suites

MOVED: Laurie Ryan-Hill

SECOND: Helen Mulligan

The Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network continue the funding approved in 2013-14 for Mennonite Brethren Senior Citizens Home Tabor Manor's Community Hub and Wellness Centre until the program is reassessed in February 2015 following LHIN receipt and review of a report on the programs status and population served.

CARRIED

Appointment of Auditors

MOVED: Laurie Ryan-Hill

SECOND: Helen Mulligan

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network appoints Deloitte & Touche LLP as auditors for the Hamilton Niagara Haldimand Brant Local Health Integration Network for the fiscal year April 1, 2014 to March 31, 2015.

CARRIED

E.4 Report of the Quality and Safety Committee Chair

MOVED: Michael P. Shea

SECOND: Mervin Witter

That the minutes of the Quality and Safety Committee Meeting of September 17, 2014, be received and filed.

CARRIED

Ministry/LHIN Performance Indicators

MOVED: Ruby Jacobs

SECOND: Laurie Ryan-Hill

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network receive and file the Ministry-LHIN Performance Agreement Priority Indicator Quarterly Update and ensure ongoing monitoring of the plan.

CARRIED

Niagara Health System – Niagara-on-the-Lake Site

MOVED: Ruby Jacobs

SECOND: Laurie Ryan-Hill

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network:

- Approve Niagara Health System's reclassification of 18 complex care beds at the Niagara-on-the-Lake site to six acute care beds.
- Support Niagara Health System's request to reclassify the Niagara-on-the-Lake site from a Group C hospital to a Group V hospital under the Public Hospital Act Reg. 964.

CARRIED

Key Points of Discussion:

- LHIN staff presented the Niagara Health System – Niagara-on-the-Lake Site Presentation. The presentation is posted on the LHIN website.

Hamilton Urban Core Update

MOVED: Ruby Jacobs

SECOND: Laurie Ryan-Hill

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network receive and file the update on the Hamilton Urban Core Community Health Centre.

CARRIED

Key Points of Discussion:

- The Board agreed they are pleased to see the review process moving forward and coming to a conclusion.

E.4 Report of the Governance Working Group Chair

MOVED: Michael P. Shea

SECOND: Mervin Witter

That the Report of the Governance Working Group Chair be received and filed.

CARRIED

Strategic Health System Plan Implementation Update

MOVED: Helen Mulligan

SECOND: Laurie Ryan-Hill

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network receive and file the Strategic Health System Plan Quarterly Update.

CARRIED

Policy Review: GP-06 Workplace Violence Policy

MOVED: Helen Mulligan

SECOND: Laurie Ryan-Hill

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve the revised GP-06 Workplace Violence Policy.

CARRIED

F. New/Other Business

F.1 Capital Approval: Quest Community Health Centre

MOVED: Michael P. Shea

SECOND: Ruby Jacobs

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network endorse Part A of the Quest Community Health Centre Stage 2 Functional Program Submission (the submission).

CARRIED

Key Points of Discussion:

- It was reported the Stage 2 submission has been reviewed by LHIN and ministry staff to ensure alignment and all parties are satisfied with the variety of programs and services offered and the population of clients served.

G. Adjournment

The Chair thanked the LHIN staff and Board of Directors for their hard work in 2014. The Board of Directors – Business Meeting be adjourned at 5:04 p.m.

CARRIED

Original Signed by

Feb 25, 2015

Michael P. Shea, Chair

Date

Original Signed by

Feb 25, 2015

Donna Cripps, Corporate Secretary

Date

Detailed Listing of Requests Recommended for Approval

Table 1 – Mental Health 2014-15 (\$2,000,000)

			A	B	C
			2014-15 One- Time	2014-15 Base	2014-15 Total (A + B)
Up to \$2,000,000 to be annualized to \$4,839,500 in 2015-16, to support phase 2 of the 10 year Comprehensive Mental Health and Addictions					
Appoint LHIN-wide Mental Health Promotion, Resilience and Capacity Building Facilitators (including for French Language Services) to enhance existing successful training programs for targeted populations, including sustaining achieved outcomes and working in partnership with public	LHIN-wide	Canadian Mental Health Association – Hamilton Branch Centre de Santé Communautaire Hamilton-Wentworth	2,500 10,000	45,000 15,000	47,500 25,000
Expand the Hamilton Youth Wellness Centre model through the implementation of a LHIN-wide Mobile Outreach team to bring the Youth Wellness Centre services to post-secondary institutions in the LHIN.	LHIN-wide	St. Joseph's Healthcare Hamilton	30,000	115,000	145,000
Enhance and expand early intervention services, including enhancing existing Early Psychosis Intervention programs, spreading the Youth Wellness Centre (YWC) early intervention model in Niagara.	Niagara	Regional Municipality of Niagara Hamilton Health Sciences – West Lincoln Memorial Hospital (Niagara North West region)	67,000 0	100,000 48,000	167,000 48,000
Implement Child & Youth Aboriginal Navigator positions in Hamilton, Brant and Six Nations of the Grand River.	Hamilton, Brant, Six Nations of the Grand River & Mississaugas of the First	De dwa da dehs nye>s Aboriginal Health Centre Six Nations of the Grand River Mental Health Services	0 0	15,000 15,000	15,000 15,000
Integrate/standardize the crisis outreach and support services model into a single LHIN-wide program with multiple sites in 2 of the 3 zones to start, including expansion or development of the Rapid Response Team element and LHIN-wide coordination and delivery of crisis intervention training (CIT) training by mental health workers for police officers.	Hamilton, Niagara, Haldimand & Norfolk	Canadian Mental Health Association – Niagara Branch Community Addictions and Mental Health Services of Haldimand Norfolk St. Joseph's Healthcare Hamilton	15,500 8,000 4,000	27,000 8,500 68,000	42,500 16,500 72,000
Appoint LHIN-wide Concurrent Disorders Capacity Building and Integrated Service Model Implementation positions (2.0 FTE in fiscal year 2014-15, and 1.0 FTE for 9 months of 2015-16) and provide LHIN-wide training in 2015-16.	LHIN-wide	St. Joseph's Healthcare Hamilton	75,000	0	75,000
Enhance existing successful training programs for specialized therapies/interventions for health professionals, including sustaining achieved outcomes and spreading implementation further across the LHIN and within the 3 zones - Collaborative Assessment and Management of Suicidality [CAMS] training and supervision	LHIN-wide	St. Joseph's Healthcare Hamilton	10,000	0	10,000
Expand Assertive Community Treatment (ACT) team services in Niagara through the implementation of a second ACT to support evidence-based services to individuals who are diagnosed with a severe mental illness and whose needs have not been well met by more traditional mental health services.	Niagara	Regional Municipality of Niagara	136,000	250,000	386,000
Capacity building, training, and knowledge exchange for primary care specific to mental health and addictions, early intervention, concurrent disorders and services and supports for high needs/complex populations.	LHIN-wide	St. Joseph's Healthcare Hamilton	935,500	0	935,500
Subtotal					2,000,000
Funding Available					2,000,000
Available for Future Allocation					0

Table 2 – Mental Health 2015-16 (\$4,839,500)

			A	B	C
			2015-16 One-Time	2015-16 Base	2015-16 Total (A + B)
Up to \$2,000,000 to be annualized to \$4,839,500 in 2015-16, to support phase 2 of the 10 year Comprehensive Mental Health and Addictions					
Strategic Pillar 1: Promote Resiliency and Well-being in Ontarians					
Funding for LHIN-wide Mental Health Promotion trainers (including French Language trainers) to expand existing evidence-informed training for families, caregivers and other non-health professionals across the LHIN, specifically, Mental Health First Aid, Safe Talk, Applied Suicide	LHIN-wide	Canadian Mental Health Association – Hamilton Branch	0	180,000	180,000
		Centre de Santé Communautaire Hamilton-Wentworth	0	55,000	55,000
Strategic Pillar 2: Ensure Early Identification and Intervention					
Early intervention for youth ages 17 - 24 will be enhanced through the implementation of a LHIN-wide Mobile Outreach team. The mobile clinical team will provide early intervention and system navigation to improve access, continuity and coordination of care, and advocacy and support for youth and their family.	LHIN-wide	St. Joseph's Healthcare Hamilton	0	450,000	450,000
Enhance and expand existing Early Psychosis Intervention programs in Niagara as part of the LHIN-wide plan for early intervention for youth ages 17 - 24.	Niagara	Regional Municipality of Niagara	0	400,000	400,000
		Hamilton Health Sciences – West Lincoln Memorial Hospital (Niagara North West region)	0	145,000	145,000
Implement Child & Youth Aboriginal Navigator positions in Hamilton, Brant and Six Nations of the Grand River to ensure youth are able to access specialized mental health and addictions services..	Hamilton, Brant, Six Nations of the Grand River & Missisaugas of the First	De dwa da dehs nye>s Aboriginal Health Centre	0	85,000	85,000
		Six Nations of the Grand River Mental Health Services	0	85,000	85,000
Strategic Pillar 3: Expand housing, employment supports and diversion and transitions from the justice system					
Expand mobile crisis rapid response teams and crisis intervention training (CIT) for Police, across the LHIN. Mental health professionals will attend the local police service and will be in the police vehicle with a uniformed officer to respond to mental health and addiction crisis situations.	Hamilton, Niagara, Haldimand & Norfolk	Canadian Mental Health Association – Niagara Branch	0	320,000	320,000
		Community Addictions and Mental Health Services of Haldimand Norfolk	8,000	310,000	318,000
		St. Joseph's Healthcare Hamilton	0	405,000	405,000
Strategic Pillar 4: Provide the right care, at the right time, and in the right place					
funding for a LHIN-wide Concurrent Disorders Project Implementation Coordinator.	LHIN-wide	St. Joseph's Healthcare Hamilton	160,000	0	160,000
Enhance existing successful training programs for specialized therapies/interventions for health professionals, including sustaining achieved outcomes and spreading implementation further across the LHIN and within the 3 zones - Dialectical Behavioural Therapy [DBT] training and supervision.	LHIN-wide	St. Joseph's Healthcare Hamilton	0	275,000	275,000
funding for Collaborative Assessment and Management of Suicidality [CAMS] training and supervision, for health care professionals.	LHIN-wide	St. Joseph's Healthcare Hamilton	50,000	0	50,000
Expand Assertive Community Treatment (ACT) team services in Niagara through the implementation of a second ACT to support evidence-based services to individuals who are diagnosed with a severe mental illness and whose needs have not been well met by more traditional mental health services.	Niagara	Regional Municipality of Niagara	0	1,425,000	1,425,000
Subtotal					4,353,000
Funding Available					4,839,500
Available for Future Allocation					486,500

Table 3 – LHIN Targeted Investments (\$4,147,900)

	A	B	C	D
	2014-15 One- Time	2014-15 Base	2014-15 Total (A + B)	2015-16 Total
• Up to \$4,147,900 for LHIN targeted community investments to support government priorities for the community sector, implementation of regulatory amendments to the Home Care and Community Services Act (HCCSA) for agencies other than Community Care Access Centers (CCACs) to provide personal support services for low acuity clients, and community leasehold expenses (see Schedule B); and				
Adult Recreational Therapy Centre (ARTC)	TBD	TBD	TBD	213,076
Facilitating Patient Flow through Home and Community Collaborative Care - CCAC / Assisted Living	0	1,000,000	1,000,000	1,000,000
Behavioural Supports Ontario Clinical Leader Role	4,000	85,381	89,381	256,142
Able Living	20,000	50,000	70,000	650,000
Subtotal			1,159,381	2,119,218
Funding Available			4,147,900	4,147,900
Available for Future Allocation			2,988,519	2,028,682

Table 4 – HNHB CCAC (\$8,546,500)

	A	B	C	D
	2014-15 One- Time	2014-15 Base	2014-15 Total (A + B)	2015-16 Total
• Up to \$8,546,500 to support the Hamilton Niagara Haldimand Brant CCAC to achieve and maintain a five day wait time target for in-home personal support services for clients with complex needs, and for in-home nursing services.				
HNHB CCAC	0	8,546,500	8,546,500	8,546,500
Subtotal			8,546,500	8,546,500
Funding Available			8,546,500	8,546,500
Available for Future Allocation			0	0