

Hamilton Niagara Haldimand Brant Local Health Integration Network

Minutes of the Business Meeting of the Board of Directors August 30, 2017

A meeting of the Board of Directors of the Hamilton Niagara Haldimand Brant (HNHB) Local Health Integration Network (LHIN) was held on August 30, 2017, at the Webster/Albion Falls Room, Hamilton Niagara Haldimand Brant Local Health Integration Network, 211 Pritchard Road, Unit 1, Hamilton, Ontario, and beginning at 1:57 p.m.

Present: Janine van den Heuvel, Chair
Paul Armstrong, Member
Saqib Cheema, Member
Bill Chopp, Member
Shelley Moneta, Member
Madhuri Ramakrishnan, Member
Bill Thompson, Vice Chair
Dominic Ventresca, Member

HNHB LHIN Staff
in Attendance: Donna Cripps, Chief Executive Officer
Helen Rickard, Corporate Coordinator, Recording Secretary
Emily Christoffersen, VP Commissioning, Performance and
Accountability
Jennifer Everson, VP Clinical
Linda Hunter, Director, Strategic Priorities
Miranda Ingribelli, VP People and Talent Management
Trish Nelson, Director, Communications
Tom Peirce, Executive Lead, Transition and Project Management Office
Martina Rozsa, VP Health System Strategy and Integration
Rosalind Tarrant, Director, Planning

Guests: Ed Corcoran, Manager, Reciprocal Operations, HIROC
Rob MacIsaac, President and CEO, Hamilton Health Sciences
Corporation
Aaron Levo, Vice President, Communications and Public Affairs,
Hamilton Health Sciences Corporation

A. Convening the Meeting

The chair welcomed the board members by acknowledging that we are located on indigenous lands and expressed gratitude for the opportunity and privilege to work with communities across the territory.

A.1 Call to Order

A quorum was present.

A.2 Approval of the Agenda

MOVED: Janine van den Heuvel

SECOND: Dominic Ventresca

That the agenda of August 30, 2017, be adopted, as circulated.

CARRIED

A.3 Declaration of Conflicts

No conflicts were identified at this time.

B. Education Session

B.1 HIROC Insurance

(Presentation is appended to original set of minutes and labelled as Appendix A)

Presenter: Ed Corcoran, Manager, Reciprocal Operations, HIROC

Key Points of Discussion:

- Clarification was provided that insurance for claims regarding a cyber-attack are to rebuild a system to the pre-attach state – not to upgrade systems
- It was noted that HIROC is proactive with ascertaining new and emerging risks. HIROC follows best practices, informs agencies, and performs risk assessments.
- It was confirmed that physicians are covered through the Canadian Medical Protective Association.



Adobe Acrobat
Document

C. Minutes of the Last Meeting

B.1 Approval of the Minutes of June 28, 2017

MOVED: Bill Thompson

SECOND: Saqib Cheema

That the minutes of the Board Meeting – Business of June 28, 2017, be adopted as circulated.

CARRIED

D. Consent Agenda of August 30, 2017

MOVED: Shelley Moneta

SECOND: Paul Armstrong

That the Board of Directors adopts the consent agenda of August 30, 2017 consisting of:

- i. Hospital Broader Public Sector Accountability Act, 2010 – Hospital Annual Report on Consultant Use

CARRIED

E. Reports

E.1 Report of the CEO

MOVED: Madhuri Ramakrishnan

SECOND: Shelley Moneta

That the Report of the Chief Executive Officer (CEO) be received and filed.

CARRIED

Key Points of Discussion:

- Voices of the Community highlighted the Integrated Comprehensive Care Program from Niagara Health System. [Mels Story](#)
- The Board was advised that we are continuing to work on the Board portal and that Board materials will be available electronically at the meetings.
- Dilys Haughton, VP Home and Community Care will be retiring effective September 8 and was recognized for her 40+ years of service.
- The Board was advised that the Sub-Region Anchor Tables have been established and that there will be an update at the next Governance Working Group meeting scheduled for September 20th.
- The Board was advised that the transfer to the new Joseph Brant Hospital tower on August 20 went well.
- The Board was advised that the first meeting of the Patient Family Advisory Committee will take place on September 14th. Over 51 applications were received.
- The Board was advised of the four Heroes in the Home Events will be held over the next couple months. These events will be recognizing 120 caregivers.
- The Board was advised that Health Shared Services Ontario has received a directive from the Deputy Minister advising them they will be leading an enterprise wide review of the LHINs. The goal of this review will be to identify opportunities for cost efficiencies.

E.2 Report of the Chair

MOVED: Bill Chopp

SECOND: Saqib Cheema

That the Report of the Chair be received and filed.

CARRIED

Key Points of Discussion:

- The Board Chair noted the meetings attended during the month of July and August.
- The Board Chair welcomed new Board member Shelley Moneta.
- The Board Chair thanked the CEO and team for their hard work during the summer months.

E.3 Report of the Audit Committee Chair

MOVED: Janine van den Heuvel

SECOND:

That the Report of the Audit Committee Chair be received and filed.

CARRIED

An Audit Committee meeting was held on August 30, 2017. The minutes of the Audit Committee meeting of June 21, 2017, and June 28, 2017 were approved, by the Audit Committee for receipt by the Board of Directors.

MOVED: Bill Thompson

SECOND: Saqib Cheema

That the minutes of the Audit Committee Meeting of June 21, 2017, be received and filed.

CARRIED

MOVED: Bill Thompson

SECOND: Dominic Ventresca

That the minutes of the Audit Committee Meeting of June 28, 2017, be received and filed.

CARRIED

Audit Committee Terms of Reference

The Audit Committee Terms of Reference has been reviewed by the Chief Executive Officer and VP Resource Stewardship and CFO. The current terms of reference has been changed to reflect a position title and membership change.

MOVED: Bill Thompson

SECOND: Saqib Cheema

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve updated Audit Committee Terms of Reference as per Appendix A as amended.



Adobe Acrobat
Document

CARRIED

HNHB LHIN Operations – Q1 Financial Update

The Board was advised that the Ministry of Health and Long-Term Care requires financial reporting to include full fiscal year 2017/18 operations from both legacy organizations.

Patient Care Contracted Out expenses continue to be the key pressure point for the LHIN. The largest variance continues to be in Personal Support Services.

MOVED: Bill Thompson
SECOND: Dominic Ventresca

That the Board of Directors of the HNHB LHIN receive and file the 2017/18 Q1 financial update for LHIN operations.

CARRIED

GP-04 Delegation of Authority Policy

Amendments to the current Delegation of Authority Policy are necessary as a result of the integration of the former CCAC and the HNHB LHIN. The policy has been updated to ensure the appropriate level of control and segregation of duties.

MOVED: Bill Thompson
SECOND: Paul Armstrong

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve the updated Delegation of Authority Policy as per Appendix A.



Adobe Acrobat
Document

CARRIED

Quality Based Procedure Funding

Quality Based Procedure allocation to Hamilton Niagara Haldimand Brant LHIN in 2017/18 includes \$40.8M to support 5008 hip and knee joint replacement surgeries. These volumes of surgeries are allocated across five HNHB LHIN hospitals as directed by the Ministry of Health and Long Term Care. There is \$240,132 in unallocated Quality Based Procedure funding for distribution at the LHIN's discretion.

This proposed funding request is pertaining to the unallocated Quality Based Procedure funding and has been targeted towards ensuring that people who are waiting for Total Knee Replacement and are categorized as Priority 3 receive their surgery this year. This investment will provide access for 31 patients categorized as Priority 3 to receive their knee replacements prior to November 1, 2017.

MOVED: Bill Thompson
SECOND: Shelley Moneta

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve up to \$237,181 in unallocated Quality-Based Procedure funding to support a one-time investment in knee replacement surgery categorized as Priority level 3 to the hospitals as detailed in Appendix A.

Appendix A

Forecasted Funding Requirements for Additional Priority 3 Knee Replacement Volumes

Site	Forecasted Cases	Allocation (\$)
Brant Community Healthcare System	6	\$46,086
St. Joseph's Healthcare Hamilton	7	\$54,173
Joseph Brant Hospital	4	\$30,404
Hamilton Health Sciences	2	\$16,086
Niagara Health System	12	\$90,432
TOTAL	31	\$237,181

CARRIED

AbleLiving Inc. Transitional Care Program Expansion

MOVED: Bill Thompson
SECOND: Madhuri Ramakrishnan

That the Audit Committee recommends that the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve up to \$293,635 base funding and up to \$39,300 one-time funding in 2017-18 to AbleLiving Services Incorporated (AbleLiving) to support the relocation of six residents from AbleLiving's Supportive Housing Program Binbrook site to their York Street site, Hamilton, thereby creating additional Transition Care Program capacity at the Binbrook site.

CARRIED

F. New/Other Business

F.1 Hamilton Health Sciences Corporation Stage 1 Engagement – Community and Stakeholder

(Presentation is appended to original set of minutes and labelled as Appendix B)



Adobe Acrobat
Document

Presenters: Rob MacIsaac, President and CEO, Hamilton Health Sciences Corporation
Aaron Levo, Vice President, Communications and Public Affairs, Hamilton Health Sciences Corporation

Key Points of Discussion:

- It was noted that strengthening relationships with primary care physicians is needed to improve patient care.
- The Board was advised that engagement included Indigenous and Francophone populations.
- Concern was expressed by the board regarding how the engagement informed the decision for the changes in hospital sites as has been identified by Hamilton Health Sciences to the media
- Concern was expressed about the increasing population of people who are aging and how the current capital project does not highlight the importance of older adults to their organization.
- The Board was advised that the engagement sessions generated lots of stories and experiences.

F.2 St. Joseph's Villa Capital

MOVED: Bill Thompson
SECOND: Paul Armstrong

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network endorses the St. Joseph's Villa Stage 1 Application Form for Villa Hospice.

CARRIED

Key Points of Discussion:

- Discussion was held regarding the six beds not being the optimum efficiency and the Board was advised that this decision was based on readiness.
- The operational model for the Villa Hospice is based on the current model for the St. Joseph's Health System/Stedman Community Hospice.
- The operational funding for six residential hospice beds has been approved by the Ministry of Health and Long Term Care.

G. Closed Session

MOVED: Janine van den Heuvel
SECOND: Saqib Cheema

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network move to a closed session at 4:50 p.m. to discuss a matter of personal or public interest.

CARRIED

H.1 Report of the Chair on the Closed Session

During the closed session, the Board discussed a matter of personal and public interest.

MOVED: Janine van den Heuvel
SECOND: Shelley Moneta

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network moved to a closed session at 4:50 p.m. to approve the minutes of June 28, 2017, discuss matters of personal/public interest and returned to an open session at 5:40 pm.

CARRIED

F.2 Adjournment

MOVED: Janine van den Heuvel
SECOND: Saqib Cheema

The Board of Directors – Business meeting be adjourned at 5:42 p.m.

Original Signed by:

September 27, 2017

Janine van den Heuvel, Chair

Date

Original Signed by:

September 27, 2017

**Emily Christoffersen per
Donna Cripps, Corporate Secretary**

Date