

## **Hamilton Niagara Haldimand Brant Local Health Integration Network**

Minutes of the Business Meeting of the Board of Directors October 25, 2017

A meeting of the Board of Directors of the Hamilton Niagara Haldimand Brant (HNHB) Local Health Integration Network (LHIN) was held on October 25, 2017, at the Webster/Albion Falls Room, Hamilton Niagara Haldimand Brant Local Health Integration Network, 211 Pritchard Road, Unit 1, Hamilton, Ontario, and beginning at 2:16 p.m.

Present:                   Janine van den Heuvel, Chair  
                              Bill Thompson, Vice Chair  
                              Paul Armstrong, Member  
                              Suzanne Belanger-Fontaine, Member  
                              Saqib Cheema, Member  
                              Bill Chopp, Member  
                              Shelley Moneta, Member  
                              Madhuri Ramakrishnan, Member  
                              Dominic Ventresca, Member

HNHB LHIN Staff  
in Attendance:

Donna Cripps, Chief Executive Officer  
Candice Neila, Corporate Coordinator, Recording Secretary  
Derek Bodden, Director Funding  
Emily Christoffersen, VP Commissioning, Performance and  
                                  Accountability  
Dr. Jennifer Everson, VP Clinical  
Linda Hunter, Director, Strategic Initiatives  
Miranda Ingribelli, VP People and Talent Management  
Trish Nelson, Director, Communications  
Tom Peirce, Executive Lead, Transition and Project Management Office  
Martina Rozsa, VP Health System Strategy and Integration  
Rosalind Tarrant, Director, Planning  
Cindy Ward, VP Resource Stewardship and CFO

Guests:                   Bonnie Adamson, Supervisor, Brant Community Healthcare System  
                              Beth Beader, Chief Executive Officer, North Hamilton Community  
                                  Health Centre

### **A. Convening the Meeting**

The chair welcomed the board members by acknowledging that we are located on Indigenous lands and expressed gratitude for the opportunity and privilege to work with communities across the territory.

#### **A.1 Call to Order**

A quorum was present.

**A.2 Approval of the Agenda**

MOVED: Bill Thompson  
SECOND: Paul Armstrong

That the agenda of October 25, 2017, be adopted, as circulated.

CARRIED

**A.3 Declaration of Conflicts**

No conflicts were identified at this time.

**B. Education Session**

**B.1 Brant Community Healthcare System**

Presenters: Bonnie Adamson, Supervisor, Brant Community Healthcare System

Key Points of Discussion:

- Bonnie Adamson was appointed Supervisor of Brant Community Healthcare System on August 31, 2017.
- Glenn Bartlett has accepted the role of Interim Chief Executive Officer (CEO) of the hospital.
- The vision moving forward is supported by a healthy work environment, encompassing trust, passion, and compassion.
- Some of the opportunities for improvement/priorities from the supervisor include a better understanding of the community healthcare needs, staffing, relationships with staff and physicians, length of stay, the Emergency Department (ED), and Mental Health (MH).
- The hospital is focused on improvement;
  - Pre-capital submissions are being worked on in partnership with the LHIN.
  - Plans and renovations to improve patient flow through the ED include a mobile triage system, additional nurses hired to support with triage.
  - New 24hr security guards at the elevator for enhanced security of the mental health unit.
- The hospital is aware of the impact flu season will have and is being proactive in planning, working with discharge planners and the LHIN for options to manage the needs of the patient.
- The hospital occupancy is currently at 120%.

**B.1(i) Closed Session**

MOVED: Shelley Moneta  
SECOND: Dominic Ventresca

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network move to a closed session at 2:36 p.m. to discuss a matter of personal or public interest.

CARRIED

### **B.1(ii) Report of the Chair on the Closed Session**

During the closed session, the Board discussed a personnel matter.

MOVED: Paul Armstrong

SECOND: Shelley Moneta

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network moved to a closed session at 2:36 p.m. to discuss personnel matters and returned to an open session at 2:54 pm.

CARRIED

### **B.2 Community Health Centres**

Presenters: Beth Beader, CEO, North Hamilton (NH) Community Health Centre (CHC)

Key Points of Discussion:

- Elizabeth Beader joined the Board Education session to present on CHC's.
- The presentation is appended to the original set of minutes and labelled as Appendix A. and will be posted on the HNHB LHIN website.
- NH CHC currently serves approximately 5,400 primary care clients.



Microsoft PowerPoint  
Presentation

### **C. Minutes of the Last Meeting**

#### **C.1 Approval of the Minutes of September 27, 2017**

MOVED: Madhuri Ramakrishnan

SECOND: Bill Thompson

That the minutes of the Board Meeting – Business of September 27, 2017 be adopted as circulated.

CARRIED

### **D. Consent Agenda of October 25, 2017**

MOVED: Paul Armstrong

SECOND: Bill Chopp

That the Board of Directors adopts the consent agenda of October 25, 2017 consisting of:

- i. Communications Update

CARRIED

## E. Reports

### E.1 Report of the CEO

MOVED: Dominic Ventresca

SECOND: Madhuri Ramakrishnan

That the Report of the Chief Executive Officer (CEO) be received and filed.

CARRIED

#### Key Points of Discussion:

- It was noted that the Voices in the Community Video normally featured was not available.
- The CEO announced Candice Neila as the Executive Assistant to the CEO office, and Corporate Coordinator supporting the Board.
- There have been some changes within the Executive Leadership team at the LHIN this month; Martina Rozsa has been appointed Vice President (VP), Home and Community Care, and Rosalind Tarrant has been promoted to VP, Health System Strategy and Integration. Tom Peirce was recognized for his support in co-leading the home and community care portfolio while still retaining his Executive Lead role. Tom provided continuity during this transition period.
- The LHIN hosted two Heroes in the Home events this month, one in Brantford, which Bill Thompson attended and the other in Hamilton with Madhuri and Saqib in attendance. The events have been well received. There are approximately 87,000 people who receive home care and support every day throughout the communities we serve.
- On October 23, the Minister announced surge beds, with HNHB receiving a total of 83 beds, with 65 beds opening to our discretion. These net new beds will support the hospital capacity issue throughout the LHIN, as well as the Province.
- The LHIN encourages staff to have the flu shot – it is available within the community, but as Board Members, should you wish to come into one of the office sites, please let Candice know.
- October 24<sup>th</sup> the Health Quality Transformation conference took place. During the conference, the Minister announced the 2017 Minister's Medals. There are 3 medals awarded, 2 of which were within the HNHB LHIN. Congratulations to;
  - Regan Anderson, recipient of the 2017 Individual Champion Minister's Medal and;
  - Hamilton Health Sciences Hospital without Walls Team, winner of the 2017 Team Medal, also;
  - Local resident, Gwen Piller was recognized in the new patient advisor category for her exceptional work in delivering high quality health care for patients and families.

## **E.2 Report of the Chair**

MOVED: Shelley Moneta  
SECOND: Saqib Cheema

That the Report of the Chair be received and filed.

CARRIED

Key Points of Discussion:

- An update to the Board was provided on the Board survey, as well as the schedule the Board kept for the month of October. The report of the Chair is posted on the LHIN website.
- In follow up to the comments in the September Board Survey;
  - Quality and Safety Committee (Q&SC) meeting time will be taken offline with Q&SC chair.
  - It was noted that the motions being read word for word are done so for transparency during an open session, the Chair will take this comment into consideration.
- Janine thanked those Board members who have attended the Heroes in the Home events and thanked the LHIN staff for such successful events.
- Thanked the Board members who attended PanLHIN training in October. Still waiting on decks, Chair to loop back to Ministry to receive the materials

## **E.3 Report of the Audit Committee Chair**

MOVED: Paul Armstrong  
SECOND: Bill Thompson

That the Report of the Audit Committee Chair be received and filed.

CARRIED

### **Meeting of October 25, 2017**

An Audit Committee meeting was held on October 25, 2017. The minutes of the Audit Committee meeting of September 20, 2017, were approved by the Audit Committee for receipt by the Board of Directors.

MOVED: Bill Thompson  
SECOND: Paul Armstrong

That the minutes of the Audit Committee Meeting of September 20, 2017, be received and filed.

CARRIED

### **HNHB LHIN Operations – Monthly Financial Update**

MOVED: Bill Thompson  
SECOND: Madhuri Ramakrishnan

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network receive and file the August 31, 2017 financial update for LHIN operations.

CARRIED

**New and Expanded Addiction Services - Brant**

MOVED: Bill Thompson

SECOND: Madhuri Ramakrishnan

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve up to:

- \$66,000 base funding in 2017-18 annualized to \$158,400 in 2018-19 and up to \$3,000 one-time funding in 2017-18 to support Six Nations of the Grand River to deliver addiction and concurrent disorder services within Brant Community Healthcare System - Brantford General Hospital site Emergency Department; and
- \$143,972 base funding in 2017-18 annualized to \$345,533 base funding in 2018-19 and up to \$33,000 one-time funding in 2017-18 to support St. Leonard's Community Services to expand crisis and addiction services in Brant.

CARRIED

**Addiction Services in the Niagara and Niagara North West Sub-Regions**

MOVED: Bill Thompson

SECOND: Dominic Ventresca

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve up to \$300,190 in base funding in 2017-18 annualized to \$830,944 in 2018-19 and up to \$9,500 one-time funding as detailed in Appendix B.

CARRIED

**New and Expanded Addiction Services – Haldimand-Norfolk**

MOVED: Bill Thompson

SECOND: Shelley Moneta

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve up to \$216,566 base funding in 2017-18 annualized to \$519,760 base funding in 2018-19 and \$48,000 one-time in 2017-18 to Community Addiction and Mental Health Services of Haldimand and Norfolk to support a Mental Health and Addiction Mobile Outreach Program.

CARRIED

### **Community Withdrawal Management in Hamilton Shelters**

MOVED: Bill Thompson  
SECOND: Shelley Moneta

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve

- Up to \$75,103 in one-time funding to Good Shepherd Centres of Hamilton in 2017-18 annualized to \$225,310 one-time in 2018-19; and
- Up to \$131,800 in one-time funding to St. Joseph's Healthcare Hamilton in 2017-18 annualized to \$389,400 one-time in 2018-19 to support:
  - Expanded hours of operation and two additional community withdrawal management beds at Notre Dame Youth Shelter, Hamilton; and
  - Ten community withdrawal management beds for men in The Good Shepherd Men's Centre Shelter Program, Hamilton.

CARRIED

### **Prioritizing Health through Acute Stabilization and Transition Program**

MOVED: Bill Thompson  
SECOND: Madhuri Ramakrishnan

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve up to \$96,525 base funding in 2017-18 annualized to \$579,151 base funding in 2018-19 and \$29,810 one-time funding in 2017-18 to Joseph Brant Hospital to implement the Prioritizing Health through Acute Stabilization and Transition program.

CARRIED

### **Mental Health and Addiction Supportive Housing**

MOVED: Bill Thompson  
SECOND: Paul Armstrong

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve

- Up to \$35,000 base funding in 2017-18 annualized to \$84,000 base funding in 2018-19 to Gateway Residential and Community Support Services of Niagara Inc. to provide supportive housing at Canal View Homes to marginalized persons facing multiple challenges in addressing the social determinants of health.

CARRIED

## **Dual Diagnosis LHIN-Wide Community Program**

MOVED: Bill Thompson

SECOND: Dominic Ventresca

That the Audit Committee recommends that the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve:

- Up to \$574,745 annual base funding to Wesley Urban Ministries to support a ten unit supported housing program located in a City Housing Hamilton facility for persons with Dual Diagnosis who require an enhanced supportive living arrangement. This approval will come into effect once the one-time funding provided by the Ministry of Health and Long-Term Care is terminated and/or is not converted to base funding; and
- Up to \$17,967 base funding in 2017-18 annualized to \$43,120 in 2018-19 to St. Joseph's Healthcare Hamilton to provide the program with designated expert mental health resources.
- These approvals are conditional on Wesley Urban Ministries securing the necessary funding to complete the capital renovations.

CARRIED

## **F. New/Other Business**

LHIN staff presented to the Board on Health Capital. The presentation will be posted on the LHIN website, and appended to the minutes of the meeting as Appendix C. It was noted that the LHIN's expertise is looking at the programs and services that will be offered in that capital.



Microsoft PowerPoint  
Presentation

### **F.1 Hamilton Health Sciences Corporation Hybrid Operating Room Pre-Capital**

MOVED: Bill Thompson

SECOND: Shelley Moneta

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network endorse the Pre-Capital Part A Programs and Services for Hamilton Health Sciences Corporation's proposed Hybrid Operating Room Capital Project at the Hamilton General Hospital site.

CARRIED

Key points of discussion

- It was explained to the Board that this motion is not endorsing physical or technical capital, only programs and services. The services will remain the same.
- A Hybrid Operating Room (OR) will allow the hospital to perform both surgical and diagnostic services at the same time/site.



## **F.2 Brant Community Healthcare System Mental Health Pre-Capital**

MOVED: Paul Armstrong

SECOND: Dominic Ventresca

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network endorses the Pre-Capital Part A Programs and Services for Brant Community Healthcare System's proposed Mental Health Capital Project at the Brantford General Hospital site and that the HNHB LHIN would request the Ministry move forward with this approval in an expedited manner.

CARRIED

### Key Points of Discussion

- It was noted that the timeline for approval of this Pre-Capital request is urgent. There are challenges with the current building including operational flow, accessibility, patient safety, security and infection prevention and control. This poses safety risks.
- The proposal was received October 12, 2017 and the LHIN team worked very quickly to ensure this item would make it to this Board meeting. Once the Board has consented to the motion, the Ministry must do due diligence required.

## **G. Closed Session**

MOVED: Bill Thompson

SECOND: Shelley Moneta

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network move to a closed session at 4:10 p.m. to discuss a matter of personal or public interest.

CARRIED

### **G.1 Report of the Chair on the Closed Session**

During the closed session, the Board discussed a matter of personnel and public interest.

MOVED: Janine van den Heuvel

SECOND: Shelley Moneta

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network moved to a closed session at 4:10 p.m. to approve the minutes of August 20, 2017, and September 27, 2017 and to discuss matters of personal/public interest and returned to an open session at 5:16 pm.

CARRIED

**H. Adjournment**

MOVED: Janine van den Heuvel  
SECOND: Shelley Moneta

The Board of Directors – Business meeting be adjourned at 5:17 p.m.

CARRIED

*Original signed by*

\_\_\_\_\_  
**Janine van den Heuvel, Chair**

\_\_\_\_\_  
**Date**

*Original signed by*

\_\_\_\_\_  
**Donna Cripps, Corporate Secretary**

\_\_\_\_\_  
**Date**

| Organization and Program   | # New Individuals Served Annually | 2017-18 Pro-rated Base and One-Time Funding      | 2018-19 Base Funding |
|--|-----------------------------------|--|----------------------|
| Community Addictions Services of Niagara (CASON)<br>Increasing the Reach of Community Addiction Services in Niagara<br>Anticipated Start Date: December 1, 2017                | 750                               | Up to \$132,579 base and \$7,500 one-time        | \$397,736            |
| Niagara Health System<br>Rapid Access Addiction Medicine (RAAM) Clinic Expansion<br>Anticipated Start Date: December 1, 2017   | 250                               | Up to \$45,030 base                              | \$135,089            |
| ARID Group Homes Niagara<br>Expanding Addictions Residential Support to Include Women at Women's Interim Supportive Housing (WISH)<br>Anticipated Start Date: December 1, 2017 | 20                                | Up to \$14,976 base                              | \$44,928             |
| The Wayside House of St. Catharines<br>Increasing Residential Addictions Supportive Treatment for Men from 20 to 26 Beds<br>Anticipated Start Date: October 1, 2017            | 50<br>(6 additional beds)         | Up to \$69,624 base                              | \$139,248            |
| Hamilton Health Sciences Corporation<br>West Niagara Mental Health (WNMH)<br>Expanding Community MH Program to Include Addictions<br>Anticipated Start Date: December 1, 2017  | 75                                | Up to \$37,981 base and \$2,000 one-time         | \$113,943            |
| <b>Totals</b>  | <b>1145</b>                       | <b>Up to \$300,190 base and \$9,500 one-time</b> | <b>\$830,944</b>     |