

**DRAFT  
For Board Approval**

**Erie St. Clair Local Health Integration Network  
(ESC LHIN)**

**Open Board Meeting  
Minutes  
Tuesday, September 27, 2016**

**ESC LHIN  
180 Riverview Drive, Chatham, ON  
Lake Erie Boardroom**

**Present:**

Martin Girash, Board Chair  
Michael Hoare, Board Vice Chair  
Barb Bjarneson, Board Director  
Joseph Bisnaire, Board Director  
Lindsay Boyd, Board Director

**Staff:**

Ralph Ganter, Acting CEO  
Pete Crvenkovski, Director (PQ&KM)  
Shannon Sasseville, Director (CPA&OD)  
Alec Anderson, Director (CDP&M)

**Regrets:**

Nora Bressette, Board Director

**Recorder:**

Anne Marie Ryan, Executive Assistant

**1. Call to Order / Welcome**

The Open Board Meeting of the Erie St. Clair LHIN was called to order at 1:08 pm by Martin Girash, Board Chair. It was noted there were 13 members of the public in attendance and the meeting was being webcast with 21 parties online.

**2. Approval of Agenda**

The agenda (*on file*) of the Open Board Meeting dated September 27, 2016 was amended and approved by the Board. The agenda was amended to include comments of business arising from the Consent Agenda.

**MOTION: Moved by Joseph Bisnaire and seconded by Barb Bjarneson that the agenda of the Open Board Meeting dated September 27, 2016 be approved as amended.**

**Motion Passed**



**3. Declaration of Conflict of Interest**

None declared.

**4. Open Mic – (Patient Experience – Video / Story)**

None registered.

Shannon Sasseville, Director Communications, Public Affairs and Organizational Development, introduced and presented a patient experience video at the meeting. The video presented Giselle and her experience as a client at the Essex County Nurse Lead Practitioner Clinic (NLPC). Giselle commented on how having the availability of several health care professionals in one location was able to assist with her care plan.

Martin Girash, Board Chair, commented on the NLPC and their focus on social determinates of health, and how in fact these were core aspects of the healing for the whole person.

**5. Approval of the Consent Agenda**

The ESC LHIN Board reviewed and approved as amended, by a single Consent Motion, the following items *(on file)*:

- #5.1.1 Board Minutes
  - Open Board Meeting Minutes – June 28, 2016
- #5.2.1 Committee / Council Minutes
  - Governance & Nominating Committee:
    - Approved Committee Minutes – June 13, 2016
- #5.3 Broader Public Sector Accountability Act 2010
  - Q1 2016/201 Attestation (April 1, 2016-June 30, 2016)

**MOTION: Moved by Lindsay Boyd and seconded by Joseph Bisnaire that the ESC LHIN Board approve the Consent segment of the Agenda of September 27, 2016 as presented.**

**Motion Passed**

**Consent Agenda - Business Arising**

Board Director Barb Bjarneson commented on the Rehab Strat Plan presentation captured in the minutes of June 28, 2016 and inquired as to whether or not the exercises discussed would be available for clients via video. ESC LHIN Director Alec Anderson responded that yes, this would be a part of the overall strategy. In addition, it was requested in future more discussion points be added in the minutes with example of the Bell Building Renal Consolidation Phase 2 program by indicating if 'this is good for the patients and how it will affect the patients'.

**6. Presentations**

**Leamington District Memorial Hospital (LDMH)  
Windsor Essex Community Health Centre (WE CHC)**

**6.1. WE CHC Leamington Site Services  
Obstetrics Update / LAMB**

Board Chair Martin Girash began by identifying the Expert Panel Report and the work that has been done to come this far by bringing us the new Leamington & Area Mom and Baby Program (LAMB). Girash introduced Hardeep Sadra, Windsor Essex CHC (WE CHC) Executive Director and Kevin Webb the new Community Director WE CHC, along with Cheryl Deter, Vice President and Chief Nursing Executive Leamington District Memorial Hospital (LDMH) and Bill Baker, Communications and Public Affairs, LDMH.

Deter explained the focus of the LAMB Program is about entire family. They currently have 1,213 active clients with an average age of 18 to 44 years. The mission is to provide community based maternal services that are sensitive to the unique needs of the populations served. These communities include Low-German Speaking Mennonites, Caldwell First Nations, migrant workers, and low or no income residents. Birthing will continue at LDMH with wrap around care to the entire family through the Leamington CHC site. System navigation is an important feature for the LAMB Team which includes a social worker, registered dietician, nurse practitioner, community health worker, medical receptionist, and a registered nurse.

They are now working on a team partnership called "Born on the 42<sup>nd</sup>". Two new Obstetricians are joining the team. Dr. Ken Ogah is already on staff and Dr. O'Kenny is coming in November. There is a lot of community outreach taking place, even to the extent that a facility in Georgian Bay is interested in the learnings of the Leamington site. This is proving a good role model provincially as many others are having the same issues rebooting obstetrics. Girash commented on Ministry support for this project and how it has touched the heart of rural Ontario.

**7. Receipt – Committee / Council Recommendations**

- #7.1.1 Committee / Council Recommendations  
Recommendation #1

*Finance & Audit Committee Recommendation of:*

- Meeting September 20, 2016

**MOTION: Moved by Michael Hoare and seconded by Barb Bjarneson that the ESC LHIN Board approve Recommendation #1 as presented.**

**Motion Passed**

- #7.1.1 Committee / Council Recommendations

- Recommendation #2

- Finance & Audit Committee Recommendation of:

- o Meeting September 20, 2016

**MOTION: Moved by Michael Hoare and seconded by Barb Bjarneson that the ESC LHIN Board approve Recommendation #2 as presented.**

**Motion Passed**

- #7.1.2 Committee / Council Recommendations

- Recommendation #1

- Governance & Nominating Committee Recommendations of:

- o Meeting August 26, 2016

**MOTION: Moved by Michael Hoare and seconded by Barb Bjarneson that the ESC LHIN Board approve Recommendation #1 as presented.**

**Motion Passed**

## **8. Health Service Provider Financial Review**

Pete Crvenkovski, Director Performance, Quality and Knowledge Management spoke to the Health Service Provider Financial Review (on file), distributed to the Board in advance. Leamington District Memorial Hospital continues to have ongoing costs due to scanners and the new obstetrics program. Barb Bjarneson, Director, noted the CCAC targeted deficit, and Crvenkovski advised they are working towards a balanced budget for the 2016/2017 fiscal year with no changes to patient care. Joseph Bisnaire, Director, noted these were short-term solutions, and wondered if there were any plans for the long-term. Crvenkovski stated that the hospital is working beyond the four walls to create efficiencies.

**MOTION: Moved by Joseph Bisnaire and seconded by Barb Bjarneson that the ESC LHIN Board accepts as presented the Health Service Provider Financial Review of the Open Board Meeting of September 27, 2016.**

**Motion Passed**

**Motion Passed**

**9. New Business**

**9.1. Small Community Capital Projects**

**9.1.1 Board Endorsement**

**9.1.2 Future Endorsements**

Acting CEO Ralph Ganter spoke to a briefing note distributed to the Board in advance of the Meeting (on file) providing an overview of the Fiscal Year 2016/17 Community Health Capital Program Policy (CHCP) Stage 1: Application Endorsements to Date. Ganter spoke of the previous approval process that required a number of steps. The Ministry now has a fund for small Capital Projects so the LHIN does not have to totally depend on our own resources to assist HSPs. For accountability going forward, the Board could be presented an itemization of minor projects at every Board Meeting and full projects would be presented each with its own briefing note as they come through for consideration. Director Michael Hoare requested a definition of the upper dollar limit for a full or larger project. Ganter will report back with more specifics.

**MOTION: Moved by Lindsay Boyd and seconded by Joseph Bisnaire that the ESC LHIN Board approve the Community Health Capital Program Policy – Stage 1 Applications as submitted by Westover Treatment Centre and Maple City Centre for Older Adults, and; directs staff to provide the completed Stage – 1 Applications and required letter of endorsement to the Ministry.**

**Motion Passed**

**MOTION: Moved by Barb Bjarneson and seconded by Lindsay Boyd that the ESC LHIN Board approve that Community Infrastructure Renewal Fund (CIRF) Small Community Capital Plans can be approved by the (Acting) Chief Executive Officer and reported to the Board at the next Board Meeting.**

**Motion Passed**

At 2:20 pm Board Chair Martin Girash left the meeting.

**9.2. Hospital Service Accountability Agreements (H-SAA)**

**9.2.1 Extension to March 31, 2017**

Pete Crvenkovski, Director Performance, Quality and Knowledge Management spoke to a briefing note (on file), distributed to the Board in advance. The current H-SAAs are due to expire on September 30, 2016. This extension has been provided on four occasions since 2010.

**MOTION: Moved by Barb Bjarneson and seconded by Lindsay Boyd that the ESC LHIN Board approve the ESC LHIN Board of Directors authorize on its behalf, the ESC LHIN (Acting) Chief Executive Officer to execute the H-SAA extension to March 31, 2017.**

**Motion Passed**

At 2:23 pm Board Chair Martin Girash re-entered the meeting.

### 9.3. LHIN Sub-Regions

#### 9.3.1 Erie St. Clair LHIN Staff Recommendations

Acting CEO Ralph Ganter spoke to a briefing note distributed to the Board in advance of the Meeting (on file) providing an overview of the staff recommendations regarding the formalization of sub-region geographies, including analysis of data and other key elements, including the engagement process undertaken. Ganter complimented the staff on the efforts undertaken with this work.

Director Communication, Public Affairs and Organizational Development, Shannon Sasseville spoke of the consultation process and the engagement that included feedback from over 850 people. The goal of the consultations was to obtain feedback on possible sub-regions, to gain a better understanding of the challenges and health care needs of communities in the ESC LHIN, and allow participants to suggest possible sub-regions. Some of the challenges voiced included concerns for timeliness, travel, prevention services, specialists, wait time, and inability to pay. Ganter mentioned physician concerns that surfaced during engagement sessions included, that the scope was beyond primary care and that the administrative component of these sub-regions would delve into their practices. Ganter indicated he had assured them that this would not be the case. Sasseville stated that these engagement sessions were ongoing and the community will still continue to be consulted.

LHIN staff member Tanya Baniak, a member of the sub-region working group introduced her working group team members Oz Eren, Sarah May Garcia, and Colleen Close. Tanya explained that a sub-region is intended to act as an administrative boundary, lessen gaps, and improve health care outcomes for patients with unique qualities and needs. This is a strategic approach to support patients at a neighbourhood level. Oz Eren spoke of the data collection work that started in January and February with Patient's First, Health Links, and our IHSP4.

Considerations for development of sub-regions looked at population characteristics, health service utilization patterns, boundaries consistent with existing relationships, and a sufficient mix of health service providers.

Eren discussed an Option A for the Windsor/Essex area that included three sub-regions and an Option B that included four sub-regions.

Colleen Close presented an Option A for the Chatham-Kent area that considered one whole sub-region and an Option B that included two sub-regions.

Sarah May Garcia presented an Option A for the Sarnia/Lambton area that considered one whole sub-region and an Option B that included two sub-regions.

Board Chair, Martin Girash spoke of the Governance Advisory Councils (GACs) that had met in September and the input from these health service provider Board Chairs focused on sets of sub population with similar kinds of health care needs and how primary care and home and community care will look in the future. No one sub-region would have everything they need. Barb Bjarneson, Director, spoke of sub-regions that will fill gaps as opposed to limiting services and making sure areas are servicing the unattached patients.

Board Director Barb Bjarneson addressed the Windsor/Essex sub-regions options presented by staff and the GAC meeting held in Windsor.

**MOTION:** *Moved by Barb Bjarneson and seconded by Joseph Bisnaire that the Erie St. Clair LHIN Board endorse recommending to Ministry of Health & Long-Term Care the following establishment of four (4) LHIN Sub Regions within Windsor/Essex County, subject to refinements that are aligned with demographics/data as follows;*

1. **Essex, Harrow, Kingsville, Leamington, and Wheatley**
2. **Tecumseh, Lakeshore, and Comber**
3. **LaSalle, Amherstburg, and South Windsor**
4. **Windsor (city)**

**Motion Passed**

Board Director Lindsay Boyd addressed the Chatham-Kent sub-regions options presented by staff and the GAC meeting held in Chatham.

**MOTION:** *Moved by Lindsay Boyd and seconded by Michael Hoare that the Erie St. Clair LHIN Board endorse recommending to Ministry of Health & Long-Term Care the following establishment of two (2) LHIN Sub Regions within Chatham-Kent County, subject to refinements that are aligned with demographics/data as follows;*

1. **Chatham (city), Pain Court, Tilbury, North Buxton, Merlin, and Blenheim**
2. **North Kent – Wallaceburg, Dresden, Thamesville, Delaware Nation at Moraviantown First Nation, Bothwell, Highgate, Ridgetown, Rondeau Park, Erieau, Walpole Island First nations, Port Lambton and Sombra.**

**Motion Passed**

Board Vice Chair Michael Hoare addressed the Sarnia/Lambton sub-regions options presented by staff and the GAC meeting held in Sarnia.

**MOTION:** *Moved by Michael Hoare and seconded by Lindsay Boyd that the Erie St. Clair LHIN Board endorse recommending to Ministry of Health & Long-Term Care the following establishment of two (2) LHIN Sub Regions within Sarnia/Lambton County, subject to refinements that are aligned with demographics/data as follows;*

1. **West Lambton, including Sarnia (city), Aamjiinaang First Nation, St. Clair Shores, Petrolia, Central Lambton, Watford, and Alvinston**
2. **Lambton Shores, Kettle & Stony Point First Nation and Grand Bend would become part of a border strategy with South West LHIN and join as part of a Sub Region with them.**

**Motion Passed**

**MOTION:** *Moved by Barb Bjarneson and seconded by Lindsay Boyd that the Erie St. Clair LHIN Board requests staff to include in the Erie St. Clair LHIN Sub-Region Formalization submission, by September 30, 2016, to the Ministry, an expression of concern over the short time period allotted by the Ministry and commend ESC LHIN staff in preparing detailed material and preliminary options to fulfill this request in a timely manner.*

**Motion Passed**

**10. Reports**

**10.1. Board Chair**

Martin Girash, Board Chair spoke to a written report (*on file*) which was distributed to the Board prior to the Board Meeting. The Chair highlighted the appointment by Order In Council, of our newest Board Member Nora Bressette. Girash also discussed an article from the Windsor Star about a new team approach to treating COPD and a new treatment plan that would assist with self-management. In addition, the Executive Compensation Framework regulation was referred to as this will bring clarity and consistency to executive compensation decisions that employers must meet when establishing compensation programs.

**MOTION:** *Moved by Lindsay Boyd and seconded by Michael Hoare that the ESC LHIN Board receive the Board Chair Report as presented.*

**Motion Passed**

**10.2. Acting Chief Executive Officer**

Ralph Ganter, Acting CEO spoke to a written report (*on file*) which was distributed to the Board prior to the Board Meeting. The Acting CEO congratulated Health System Manager Patricia Dwyer on her upcoming retirement and thanked her for all of her contributions to our LHIN during her time with us. Rashoo Brar of our Performance Team will be taking on this role. Ganter also thanked the staff for the completion of work done over the summer including the sub-region formalization work.

**MOTION:** *Moved by Joseph Bisnaire and seconded by Michael Hoare that the ESC LHIN Board receive the Acting CEO Report as presented.*

**Motion Passed**

**11. Action Items – Review Status & Update New Items**

Martin Girash, Board Chair, reviewed the status of recorded Action Items.

**Motion Passed**



**12. Next Meeting**

The Board discussed and confirmed the location of the next two ESC LHIN Open Board Meetings as follows:

- October 24, 2016
- Location – Lambton Inn, 1485 London Rd, Sarnia ON
- Open Board Meeting - 5:00 pm
  
- November 29, 2016
- Location – ESC LHIN Office, 180 Riverview Drive, Chatham ON
- Open Board Meeting – 1:00 pm

**13. Adjournment to In Camera Session**

At 3:57 pm the ESC LHIN Board moved into an In Camera Session pursuant to LHIN Bylaws and section s.9(5) of the Local Health System Integration Act 2006 to discuss confidential matters re:

- Personal or public interest

**MOTION: Moved by Lindsay Boyd and seconded by Joseph Bisnaire that the Board move to an In Camera Session of the Open Board Meeting.**

**Motion Passed**

**Call to Order – Meeting Reconvened**

At 6:55 pm the Open Board Meeting of the Erie St. Clair LHIN of September 27, 2016 was reconvened.

**MOTION: Moved by Barb Bjarneson and seconded by Joseph Bisnaire that the Open Board Meeting of September 27, 2016 be reconvened.**

**Motion Passed**

**In Camera Session Report**

The ESC LHIN Board reported that the following confidential matters were discussed during the In Camera Session:

- Personal or public interest

At the March 22, 2016 In Camera Session of the Open Board Meeting the LHIN Board of Directors passed a Motion regarding the Windsor Essex CHC Leamington site.

This Motion is required to be placed in the Open Board Meeting so the necessary steps can be taken to inform the Windsor Essex CHC of the decision of the Board and flow the funding as stipulated in this Motion.

**MOTION: Moved by Lindsay Boyd and seconded by Joseph Bisnaire that the ESC LHIN Board move the Windsor Essex CHC funding allocation Motion of the In Camera Session of March 22, 2016 into the Open Board Meeting of September 27, 2016.**

**MOTION PASSED**

Motion from the In Camera Session of the Open Board Meeting the LHIN Board of Directors of March 22, 2016 to move into the Open Board Meeting is identified below.

**MOTION: Moved by Michael Hoare and seconded by Lindsay Boyd that the ESC LHIN Board approve the proposed funding of the Windsor-Essex Community Health Centre expansion as recommended by LHIN staff and outlined as follows:**

- **Support one-time costs of \$334,295 from fiscal 2016-2017 UPF allocation source**
- **Support annual operating costs of \$303,030 from interim long-term care beds available base allocation (\$253,566 annualized operating costs \$49,464 lease hold costs financed annually)**
- **Phase 1 program costs - support \$421,000 annualized program costs from 2016-2017 community allocation**
- **Phase 2 program costs - Support \$302,000 of remaining annualized program costs from 2017-2018 community allocation**

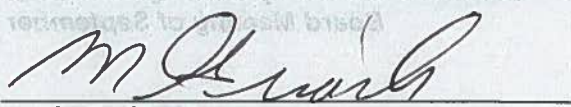
**MOTION PASSED**

**14. Adjournment**

**MOTION: Moved by Joseph Bisnaire and seconded by Barb Bjarneson to adjourn the Open Board Meeting at 6:56 pm.**

**Motion Passed**

**APPROVED:**



**Martin Girash  
Board Chair, Erie St. Clair LHIN**

**DATE:**

October 24.16

**MOTION PASSED**