

**Erie St. Clair Local Health Integration Network  
(ESC LHIN)**

**Open Board Meeting  
Minutes  
Wednesday, June 27, 2018**

**ESC LHIN  
180 Riverview Drive, Chatham, ON  
Lake Erie Boardroom**

**Present:**

Martin Girash, Board Chair  
Lindsay Boyd, Board Vice-Chair  
Nora Bressette, Board Director  
Sheila MacKinnon, Board Director  
Sharon Pillon, Board Director  
Deb Crawford, Board Director  
Wally Hogan, Board Director

**Regrets:**

Rick Charlebois, Board Director  
Susan Martin, Board Director  
Pete Crvenkovski, VP., P,A & Finance  
Cathy Kelly, VP., Home & Community Care

**Staff:**

Ralph Ganter, CEO  
Jean-François Harvey, VP, Human Resources & OD  
Caen Suni, VP, Integrated Delivery Systems  
Barb Frayne, Director, Operations, Home and  
Community Care  
Dereck Cyrus, Director, Perform. Quality &  
Knowledge Management  
Shannon Sasseville, Director, Communications &  
Public Affairs

**Recorder:** Ruth Augi, Corporate Coordinator

**1. Call to Order**

The Open Board Meeting of the Erie St. Clair LHIN of June 27, 2018 was called to order at 1:00 pm by Martin Girash, Board Chair. It was noted there were eight (8) people in the audience and the meeting was broadcast via web cast.

**2. Approval of Agenda**

The agenda (*on file*) of the Open Board Meeting dated June 27, 2018 was reviewed and approved.

**MOTION:** *Moved by Wally Hogan seconded by Sheila MacKinnon that the agenda of the Open Board Meeting dated June 27, 2018 be approved.*

**Motion Passed**

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**3. Declaration of Conflict of Interest**

None declared.

**4. Report**

**4.1.1 Board Chair**

Martin Girash, Board Chair spoke to a written report (*on file*) which was distributed to the Board prior to the Board Meeting highlighting suggested improvements to Board Reports:

- Report Templates
  - Risk
    - Attention to severity
    - Accountable person
    - When introducing a new item onto the report chart, an SBAR will be issued
  - Actions
    - Accountable person
    - Include date first presented to Board / Committee
  - Balanced Scorecard
    - Add a column - "Organization Culture & Safety"

**MOTION: Moved by Nora Bressette and seconded by Lindsay Boyd that the Erie St. Clair LHIN Board receives, as presented, the Board Chair's Report.**  
**Motion Passed**

**4.1.2 Health Shared Services Ontario (HSSO) Conference**

Lindsay Boyd, Board Vice Chair provided a verbal report and his hand-written notes (*on file*) regarding his attendance at the Health Shared Services Ontario (HSSO) Conference.

@ 1:19 pm Board Member, Sheila MacKinnon left the meeting

@ 1:21 pm Board Member, Sheila MacKinnon re-entered the meeting

**4.1.3 PAN-LHIN Quality Committee Chairs' – Meeting Update**

Lindsay Boyd, Board Vice Chair provided a verbal report and his hand-written notes (*on file*) regarding his attendance at the PAN-LHIN Quality Committee Chairs' meeting which was held during the Health Shared Services Ontario (HSSO) Conference.

**5. Presentation**

**5.1 Restorative Care / Rehabilitation After-Hours**

Martin Girash, Board Chair introduced Caen Suni, VP., Integrated Delivery Systems, who in turn introduced Helen Johnson, Strategy and Health System Planner, Integrated Delivery Systems who spoke to a PowerPoint presentation (*on file*) which had been distributed to the Board prior to the Board Meeting:

- noting there was a gap regarding Ministry funding re: Access and Restore between March 2017 and approximately August 2017
- Q4 – new funds utilized for weekend rehabilitation for medical and surgical

The Board observed:

- There is a need for comparative data, over time, to provide interested parties with documented improvement
- Overall, there does not appear to be any change in the level of available weekend rehabilitation in hospitals
- Strategy is at the cost of tactical approach
- Important to correct a 30 year problem
- Need to support hospitals in providing weekend rehabilitation
- As a LHIN “what can we do?”
- Our LHIN needs to be more specific in what we expect in relation to achieving progress

The Board Chair thanked Helen Johnson for her efforts and presentation and suggested an update be provided to the Board in the near future.

## 6. Standing Items

### Committee / Council Updates & Recommendations

#### 6.1 Finance & Audit (F&A) Committee

Lindsay Boyd, Board Vice Chair and F&A Committee member spoke to highlights of the F&A Committee meeting of June 26, 2018.

**MOTION:** *Moved by Lindsay Boyd and seconded by Sheila MacKinnon that the ESC LHIN Board of Directors approve by a single Consent Motion, the following items as recommended by the ESC LHIN Finance & Audit Committee:*

- 06.1.1.1 Finance & Audit Committee – Terms of Reference
- 06.1.1.2 ESC LHIN March 2018 Financial Update

**Motion Passed**

**MOTION:** *Moved by Wally Hogan and seconded by Lindsay Boyd that the ESC LHIN Board of Directors approve the renaming of the Finance & Audit Committee to “Operational Performance & Audit Committee.*

**Motion Passed**

#### 6.2 Governance & Nominating (G&N) Committee

Sheila MacKinnon, Board Member and Chair, G&N Committee advised the Board of a scheduled G&N Committee “planning” session on August 20, 2018, to review outstanding Committee responsibilities and develop a Committee Work-plan.

#### 6.3 Quality Committee

Sharon Pillon, Board Member and Chair, Quality Committee updated the Board:

- Next education session:
  - November 14, 2018 – Health Quality Ontario (HQO) with Dr. Josh Tepper

@ 2:20 pm Caen Suni left the meeting

**7. Consent Agenda**

**MOTION:** *Moved by Lindsay Boyd and seconded by Sharon Pillon that the ESC LHIN Board of Directors receive and accept as presented or approve when required, by a single Consent Motion, the following items:*

- **Approval – Open Board Meeting Minutes**
  - **07.1.1 Open Board Meeting – May 30, 2018**
- **Receipt – Committee / Council Minutes**
  - **07.2.1 Finance & Audit Committee – May 15, 2018**
  - **07.2.2 Quality Committee – April 6, 2018**
  - **07.2.3 Quality Committee – May 15, 2018**

**Motion Passed**

**8. Report**

**8.1 Chief Executive Officer**

Ralph Ganter, CEO spoke to a written CEO Report (*on file*) distributed to the Board prior to the Board Meeting, highlighting:

- Possible request for surge coverage dollars
- ESC LHIN is the 1<sup>st</sup> in the province re: Alternate Level of Care (ALC)
  - Very proud of staff and providers
  - Still work to do re: sub-acute and post-acute
- June 21, 2018 recognizes the 1<sup>st</sup> anniversary of the LHIN / CCAC transition
- Congratulations to Board Member Nora Bressette as named liaison with the London District Chiefs Council

Jean-François Harvey, VP., Human Resources & Organization Development advised the Board of the current hiring directive identifying only external front-line patient care positions were open to hire.

**MOTION:** *Moved by Lindsay Boyd and seconded by Nora Bressette that the Erie St. Clair LHIN Board receives the Chief Executive Officer Report as presented.*

**Motion Passed**

**8. Action Items – Review Status & Update New Items**

Ralph Ganter, CEO and Ruth Augi, Corporate Coordinator reviewed the status of recorded Action Items (*on file*).

**9. Adjourn to In Camera Session**

At 2:46 pm the Erie St. Clair LHIN Board moved into an In Camera Session pursuant to LHIN Bylaws and section s.9(5) of the Local Health Systems Integration Act 2006 to discuss Confidential matters re:

- o Personal or public interest
- o Personnel Matters
- o Matters prescribed by regulation

**MOTION: *Moved by Lindsay Boyd and seconded by Wally Hogan that the Erie St. Clair LHIN Board moves to an In Camera Session of the Open Board Meeting.***

**Motion Passed**

**Reconvened Open Board Meeting**

At 4:58 pm the ESC LHIN Board moved out of the Camera Session and reconvened the Open Board Meeting.

**MOTION: *Moved by Nora Bressette and seconded by Wally Hogan that the ESC LHIN Board reconvene the Open Board Meeting.***

**Motion Passed**

**In Camera Session Report**

The ESC LHIN Board reported that the following confidential matters were discussed during the In Camera Session:

- o Personal and Public Interest
- o Personnel matters
- o Matters prescribed by regulation

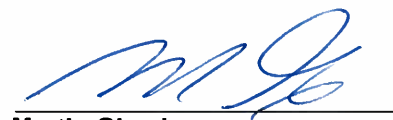
**10. Adjournment**

At 4:59 pm the ESC LHIN Board adjourned the Open Board Meeting of June 27, 2018.

**MOTION: *Moved by Nora Bressette and seconded by Sheila MacKinnon that the ESC LHIN Open Board Meeting of June 27, 2018 be adjourned.***

**Motion Passed**

APPROVED: \_\_\_\_\_



Martin Girash  
Board Chair, Erie St. Clair LHIN

DATE: \_\_\_\_\_

Sept. 26.18

