

**Erie St. Clair Local Health Integration Network
(ESC LHIN)**

**Open Board Meeting
Minutes
Tuesday, January 27th, 2015**

**ESC LHIN
180 Riverview Drive, Chatham, ON
Lake Erie Boardroom**

Present:

Martin Girash, Board Chair
Michael Hoare, Board Vice Chair
Mike Lowther, Board Director
Barb Bjarneson, Board Director
Robert Bailey, Board Director
Joseph Bisnaire, Board Director
Lindsay Boyd, Board Director

Staff:

Gary Switzer, CEO
Ralph Ganter, Senior Director (HSD&I)
Pete Crvenkovski, Director (PQ&KM)
Shannon Sasseville, Director (C&PA)

Recorder:

Anne Marie Ryan, Executive Assistant

1. Call to Order / Welcome

The Open Board Meeting of the Erie St. Clair LHIN was called to order at 1:04 pm by Martin Girash, Board Chair. It was noted there were 11 members of the public in attendance and the meeting was being webcast with 9 parties online.

2. Approval of Agenda

The agenda (*on file*) of the Open Board Meeting dated January 27th, 2015 was reviewed by the Board and approved.

MOTION: *Moved by Joseph Bisnaire and seconded by Robert Bailey that the amended agenda of the Open Board Meeting dated January 27th, 2015 be approved.*

Motion Passed

3. Declaration of Conflict of Interest

None declared.

4. Open Mic

None registered.

Gary Switzer, CEO, introduced and presented a patient experience video at the meeting regarding the CareLinks Health Transit initiative which showcased the great work our health service providers are doing. Eight agencies from across the ESC region came together to create a simplified and integrated system, and clients now call a single phone number to access health transportation services.

5. Approval of the Consent Agenda

The ESC LHIN Board reviewed and approved as presented, by a single Consent Motion, the following items (*on file*):

- #5.1 Minutes:
 - ESC LHIN Open Board Meeting Minutes of September 23rd, 2014
- #5.2 Broader Public Sector Accountability (BPSA) Act 2010
 - Q3 2014/2015 (October 1st, 2014 – December 31st, 2014) Attestation

It was noted by the Board Chair that the Minutes of ESC LHIN Open Board Meeting November 25th, 2014 were not available to be approved in the Consent Agenda as listed on the Agenda under section #5.1.

MOTION: Moved by Lindsay Boyd and seconded by Barb Bjarneson that the ESC LHIN Board approve the Consent Agenda of January 27th, 2015 as presented.

Motion Passed

6. Reports

6.1. Board Chair

Martin Girash, Board Chair spoke to a written report (*on file*) which was distributed to the Board prior to the Board Meeting. The Chair highlighted an opportunity presented to Hotel-Dieu Grace Healthcare and the Canadian Mental Health Association – Windsor Essex County Branch to make a presentation to our Board of Directors in the spring of 2015. The Chair also referred to the PAN LHIN Leadership Council discussions on home and community care guiding policies and procedures and what changes may improve service. As well, a Collaborative Governance Working Group will be looking to develop a business case for regional sessions to be held via webcast. A Board member commented positively on the prospect of being able to meet other LHIN Board members.

MOTION: Moved by Barb Bjarneson and seconded by Lindsay Boyd that the ESC LHIN Board receive the Board Chair Report as presented.

Motion Passed

6.2. Chief Executive Officer

Gary Switzer, CEO spoke to a written report (*on file*) which was distributed to the Board prior to the Board Meeting. The CEO highlighted a new employee Patricia Dwyer recently hired as the Health System Manager for Chatham-Kent. Also referenced is the work being done with; the Telehomecare Program through CCAC and Ontario Telemedicine Network (OTN), the work of our Health System Managers on Mental Health and Addictions evident from an Addictions Retreat held to confirm the strategic vision and system strategies, and forthcoming changes to our visual identity.

MOTION: Moved by Mike Lowther and seconded by Joseph Bisnaire that the ESC LHIN Board receive the CEO Report as presented.

Motion Passed

7. Committee Recommendations

7.1. Finance and Audit Committee

Mike Lowther spoke to the two recommendations (on file) from the Finance & Audit Committee and distributed in advance of the Board Meeting. The recommendations presented were from the Committee Meeting of December 10th, 2014.

A motion was tabled to move Recommendation #1 to the In Camera Session of the Open Board Meeting of January 27th, 2015 for further discussion pursuant to LHIN Bylaws and section s.9(5) of the Local Health Systems Integration Act 2006 to discuss confidential matters re:

- o Personal or public interest

MOTION: Moved by Mike Lowther and seconded by Michael Hoare that the ESC LHIN Board move Recommendation #1

The Finance & Audit Committee recommends the Board approve the Delegation of Authority – table #1 “Monetary Limits” (attached) revisions as approved by the Finance & Audit Committee at their Committee Meeting of December 10th, 2014.

to the In Camera Session of the Open Board Meeting of January 27th, 2015

Motion Passed

MOTION: Moved by Mike Lowther and seconded by Michael Hoare that the ESC LHIN Board approve as recommended by the Finance and Audit Committee:

Recommendation #2

The Finance & Audit Committee recommends the Board receive the ESC LHIN Financial Statements after review by the Finance & Audit Committee (used to be attached to the CEO Report – will now be part of the Finance & Audit Committee report) as recommended by the Finance & Audit Committee at their Committee Meeting of December 10th, 2014.

Motion Passed

8. Funding

8.1. Requests for Funding

- **New Community Support Funds – Fiscal 2014/2015**

8.2.1 **Erie St. Clair Community Care Access (CCAC) Alternative Level of Care Resource Matching and Referral Business Transformation Initiative (ALC RM&R BTI)**

Ralph Ganter, Senior Director, Health System Design & Implementation, reviewed Request for Funds, documents (*on file*) which were distributed to the Board prior to the Board Meeting. This one-time funding support will create a standardized electronic information referral environment within the five ESC LHIN hospitals matching patients to the earliest available services and create increased health service provider collaboration across the region.

MOTION: *Moved by Robert Bailey and seconded by Joseph Bisnaire that the Erie St. Clair LHIN Board approve, as recommended by staff, one-time funding of \$388,000 to complete the ALC RM&R BTI for fiscal year 2014-2015.*

Motion Passed

8.2.2 **Canadian Mental Health Association Windsor Essex County Branch One-Time Operational Pressures and IT Upgrades**

Ralph Ganter, Senior Director, Health System Design & Implementation, reviewed a Request for Funds (*on file*) which was distributed to the Board prior to the Board Meeting. Ralph spoke about the current projected deficit of \$164K for fiscal 2014/2015 and the existing operating pressures faced by the organization.

A motion was tabled to move Agenda Item 8.2.2 to the In Camera Session of the Open Board Meeting of January 27th, 2015 for further discussion pursuant to LHIN Bylaws and section s.9(5) of the Local Health Systems Integration Act 2006 to discuss confidential matters re:

- Personal or public interest

MOTION: *Moved by Mike Lowther and seconded by Lindsay Boyd that the ESC LHIN Board move Agenda Item 8.2.2 Canadian Mental Health Association Windsor Essex County Branch One-Time Operational Pressures and IT Upgrades Request for Funds to the In Camera Session of the Open Board Meeting of January 27th, 2015.*

Motion Passed

8.2.3 Canadian Mental Health Association Lambton Kent Early Intervention First Episode Psychosis Expansion and Headspace Program

Ralph Ganter, Senior Director, Health System Design & Implementation, reviewed Request for Funds documents (*on file*) which were distributed to the Board prior to the Board Meeting. CMHA Lambton Kent, as the lead agency, manages the overall funds for the current three Early Intervention teams which also includes CMHA WECB and CKHA. The Headspace program is a collaboration of providers receiving funds from various entities coming together under one roof to provide services collectively and is focussed on reducing stigma and silos. This in partnership with Ministry of Children & Youth Services (MCYS), is proactive and will identify those at risk much younger or ones who did not previously meet criteria.

MOTION: Moved by Mike Lowther and seconded by Michael Hoare that the Erie St. Clair LHIN Board approve, as recommended by staff, the funding of \$77,500 pro-rated base funding for fiscal year 2014-2015, and \$310,000 base funding for fiscal year 2015-2016 for expansion of the Canadian Mental Health Association Lambton Kent Early Intervention Team as it relates to the development of a Headspace Program.

Motion Passed

8.2.4 Chatham-Kent Health Alliance (CKHA) Acquired Brain Injury Patient

Ralph Ganter, Senior Director, Health System Design & Implementation, reviewed Request for Funds, documents (*on file*) which were distributed to the Board prior to the Board Meeting. Ralph explained the need for continued one-time funding support in the amount of \$94,000 to assist with the costs of a high needs patient in complex continuing care residing at the Public General site of CKHA. This patient is now closer to home having previously been at Hamilton Health Sciences Centre. The Board commented on the need for attention to the requirements of an increase in a population of high needs patients.

**MOTION: Moved by Barb Bjarneson and seconded by Joseph Bisnaire that the Erie St. Clair LHIN Board approve, as recommended by staff, the request for funding by CKHA for re-occurring one-time funding in the amount of \$94,000 annually to support the high needs patient in complex continuing care currently residing at the Public General site and,
If the status of the individual and their placement with CKHA changes, the ESC LHIN will cease and/or recover unused funding for the purposes of reallocation to other local needs.**

Motion Passed

8.3 Health Service Provider Financial Review

Pete Crvenkovski Director, Performance, Quality and Knowledge Management, reviewed a document (*on file*) which was distributed to the Board prior to the Board Meeting. Pete referenced that the CCAC was on track with their performance improvement plan.

MOTION: *Moved by Lindsay Boyd and seconded by Robert Bailey that the ESC LHIN Board accepts, as presented, the Health Service Provider Financial Review.*

Motion Passed

9 New Business

9.2 Ministry LHIN Performance Agreement (MLPA) 2015 / 2016 Process for Negotiating Committee

Gary Switzer, CEO reviewed a briefing note (*on file*) which was distributed to the Board prior to the Board Meeting. Gary Switzer spoke to the briefing note regarding the process and principles for the provincial LHIN Negotiating Committees which for the MLPA 2015/2016, Gary is on the Committee along with another LHIN CEO and two LHIN Board Chairs. For agreement, 10 out of 14 LHINs must approve. MLPA Communiques will be issued and shared with the Board for updates throughout the process.

MOTION: *Moved by Joseph Bisnaire and seconded by Robert Bailey that the Erie St. Clair LHIN Board hereby authorizes the LHIN Leadership Council, through a small Work Group with representation from LHIN CEOs and Board Chairs, to act on behalf of the LHIN to coordinate and manage the negotiation process for the renewal of the Ministry LHIN Performance Agreement for 2015/2016.*

Motion Passed

10. Action Items – Review Status & Update New Items

Gary Switzer, Chief Executive Officer reviewed the status of recorded Action Items.

11. Next Meeting

The Board discussed and confirmed the location of the next ESC LHIN Open Board Meeting February 24th, 2015 as follows:

- Location - ESC LHIN Boardroom, Chatham, ON
- Open Board Meeting - 1:00 pm

12. Adjournment to In Camera Session

At 2:16 pm the ESC LHIN Board moved into an In Camera Session pursuant to LHIN Bylaws and section s.9(5) of the Local Health Systems Integration Act 2006 to discuss confidential matters re:

- o Personal or public interest

MOTION: *Moved by Mike Lowther and seconded by Michael Hoare that the Board move to an In Camera Session of the Open Board Meeting.*

Motion Passed

13. Call to Order – Meeting Reconvened

At 4:28 pm the Open Board Meeting of the Erie St. Clair LHIN of January 27th, 2015 was reconvened.

MOTION: *Moved by Michael Hoare and seconded by Mike Lowther that the Open Board Meeting of January 27th, 2015 be reconvened.*

In Camera Session Report

The ESC LHIN Board reported that the following confidential matters were discussed during the In Camera Session:

- o Personal or public interest

14. Adjournment

MOTION: *Moved by Robert Bailey and seconded by Barb Bjarneson to adjourn the Open Board Meeting @ 4:29 pm.*

Motion Passed

APPROVED: _____

M. Girash
Martin Girash
Board Chair
Erie St. Clair LHIN

DATE: _____

February 24, 2015

