

**Erie St. Clair Local Health Integration Network
(ESC LHIN)**

**Open Board Meeting
Minutes
Wednesday, February 28, 2018**

**ESC LHIN
180 Riverview Drive, Chatham, ON
Lake Erie Boardroom**

Present:

Martin Girash, Board Chair
Lindsay Boyd, Board Vice-Chair
Sheila MacKinnon, Board Director
Sharon Pillon, Board Director
Deb Crawford, Board Director
Susan Martin, Board Director
Wallace Hogan, Board Director

Staff:

Ralph Ganter, CEO
Jean-François Harvey, VP, HR & OD
Barb Frayne, Director, Home & Community Care
Shannon Sasseville, Director, CPA & OD *(via phone)*

Regrets:

Nora Bressette, Board Director
Rick Charlebois, Board Director
Cathy Kelly, VP, Home & Community Care
Pete Crvenkovski, VP, Performance, Accountability & Finance
Martin Lees, VP, Clinical
Caen Suni, VP, Integrated Delivery Systems

Recorder:

Ruth Augi, Corporate Coordinator

1. Call to Order

The Open Board Meeting of the Erie St. Clair LHIN of February 28, 2018 was called to order at 1:02 pm by Martin Girash, Board Chair. It was noted there were eleven (11) people in the audience and the meeting was broadcast via web cast.

2. Approval of Agenda

The agenda *(on file)* of the Open Board Meeting dated February 28, 2018 was reviewed and approved.

MOTION: Moved by Sheila MacKinnon and seconded by Deb Crawford that the agenda of the Open Board Meeting dated February 28, 2018 be approved.

Motion Passed

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2.

3. Declaration of Conflict of Interest

None declared.

Remarks

The Board Chair acknowledged the presence of Ron Elliott, Westover Treatment Centre, Executive Director in the audience, noting Westover Treatment Centre is scheduled to speak to a presentation to the ESC LHIN Board on April 30, 2018.

CEO, Ralph Ganter noted Barb Frayne, Director, Home & Community Care was representing Cathy Kelly, VP, Home & Community Care at the ESC LHIN Board table today; Caen Suni, VP, Integrated Delivery Systems was ill; Pete Crvenkovski, VP, Performance, Accountability & Finance was in Toronto today and Martin Lees, VP, Clinical is currently away from the LHIN office.

4. Open Mic

None

Patient Experience

A video highlighting one of the recognized "Heros in The Home", an initiative to recognize individuals in our community nominated as valued home care-givers, was displayed at the February 28, 2018 Open Board Meeting.

5. Report

5.1 Board Chair

Martin Girash, Board Chair spoke to a written report (*on file*) which was distributed to the Board prior to the Board Meeting highlighting necessary implementations of improvements in health care and recognized challenges and actions required to achieve results.

MOTION: *Moved by Sharon Pillon and seconded by Susan Martin that the Erie St. Clair LHIN Board receives, as presented, the Board Chair's Report.*
Motion Passed

6. Presentation

6.1 Hospital Service Accountability Agreements (H-SAAs)

OHA Webcast Presentation – New H-SAA (February 15, 2018)

Ralph Ganter, CEO introduced Dereck Cyrus, Director, Performance, Quality & Knowledge Management, Performance, Accountability & Finance and Jean-François Gauthier, Manager, Contracts & SAA, Performance, Accountability & Finance, who spoke jointly to a PowerPoint Presentation; Briefing Note; OHA Summary of New Features and H-SAA Template (*all on file*) distributed to the Board prior to the Board Meeting, outlining the background information and details including the steering committee; timelines; new H-SAA features and next steps leading to the development of the template being presented today regarding the Hospital Service Accountability Agreements (H-SAAs).

3.

Ralph Ganter, CEO spoke to the work and consensus of the partners i.e.: Ontario Hospital Association (OHA), LHIN Legal Counsel and LHINs involved in this significant project, as it represents the first H-SAA developed since 2008.

Martin Girash, Board Chair noted the bedrock of relationship building between the hospitals and the LHINs with specific responsibility and accountability for hospitals compared to those with multi sector or long-term care.

7. New Business

7.1 Hospital Service Accountability Agreements (H-SAA) Template (V5) 2018 Agreement

MOTION: *Moved by Sharon Pillon and seconded by Sheila MacKinnon; be it Resolved that the Erie St. Clair Local Health Integration Network Board:*

- i) approve the proposed Hospital Service Accountability Agreement template for the period from April 1, 2018 to March 31, 2020, to be made as of April 1, 2018 (the "HSAA") as presented to the Board, to replace the current 2008 -18 Hospital Service Accountability Agreement template;*
- and*
- ii) authorize the LHIN Board Chair and LHIN CEO to execute HSAA's on behalf of the LHIN, provided that the execution versions of the HSAA are substantially similar to the template attached to the Minutes of this Meeting.*

Motion Passed

8. Funding

8.1 Erie Shores Healthcare (ESHC)

8.1.1 Funding Allocation – Extraordinary Pressures

Ralph Ganter, CEO spoke to a Request For Funds (RFF) (*on file*) distributed to the Board prior to the Board Meeting, noting the new administration at Erie Shore Healthcare are looking closely at operations. The LHIN does not want to encourage a continuing deficit and has confidence in the efforts of ESHC. The Board was advised ESHC will be transitioning to a small hospital funding framework next year.

MOTION: *Moved by Lindsay Boyd and seconded by Sheila MacKinnon that the Erie St. Clair LHIN Board of Directors approves \$750,000 in a one-time allocation from the Urgent Priority Fund, as recommended by LHIN staff, for the extraordinary transformation expenses generated by Erie Shores HealthCare to sustain services for the current fiscal year.*

Motion Passed

Committee / Council Updates and Recommendations (*standing item*)

9.1 CEO Performance Evaluation & Compensation (CEO PE&C) Committee

Lindsay Boyd, Chair, CEO PE&C Committee advised the Board that the Committee was looking forward to a common evaluation template for all staff and CEO to better reflect and align goals and performance with ESC LHIN strategies. A "draft" template will be targeted for Q1 2018-2019 CEO performance evaluation.

10.1 Finance & Audit (F&A) Committee

Rick Charlebois, Chair, F&A Committee advised the Board that the LHIN budgeting and spending were well aligned and acknowledged the excellent work of the LHIN finance team.

11.1 Governance & Nominating (G&N) Committee

No report

12.1 Quality Committee

Sharon Pillon, Chair, Quality Committee advised the Board that the Committee was scheduled for their second meeting on March 1, 2018. A letter was sent to health service providers regarding Quality Improvement Plans (QIPs) and the Committee is awaiting feedback.

13. Consent Agenda

MOTION: *Moved by Lindsay Boyd and seconded by Sharon Pillon that the ESC LHIN Board of Directors accepts as presented or approves when required, by a single Consent Motion, the following items:*

Approval – Open Board Meeting Minutes

13.1.1 Open Board Meeting – January 24, 2018

Motion Passed

14. Reports

14.1 Chief Executive Officer

Ralph Ganter, CEO spoke to a written CEO Report (*on file*) distributed to the Board prior to the Board Meeting, specifically noting Human Resources, introducing Jean-Francois Harvey who spoke to "vlog" and ongoing developments re: job descriptions and pay grade harmonization. It was acknowledged that with LHIN staff located in so many locations, communications is a challenge. It was noted all clinical positions have been filled as are all key positions.

The CEO introduced Julie Franchuk, Communications & Issues Management Specialist, Human Resources & Organizational Development who provided an update on the development of the ESC LHIN Community Report (*on file*) which was distributed at the Board Meeting, noting the report is an elevated version of the previous Newsletter and will be an insert in the weekly newspapers in the Chatham-Kent area. The Report will also be distributed to all health service providers.

The Board congratulated staff on the excellent Report and suggested the value of the Report should be seen by all communities and urged a wider distribution (i.e.; schools, libraries, community centres, Family Health Teams, clinics etc.

Additional areas covered in the CEO Board Report:

- Human Resources & Organizational Development
- Communications, Public Affairs, and Community Engagement
- Integrated Delivery Systems
- Home and Community Care
- Performance, Accountability, and Finance
- CEO Engagement and Development

MOTION: Moved by Lindsay Boyd and seconded by Wally Hogan that the ESC LHIN Board receives the Chief Executive Officer Report as presented.

Motion Passed

15. Action Items – Review Status & Update New Items

Ruth Augi, Corporate Coordinator reviewed the status of recorded Action Items (*on file*).

16. Adjourn to In Camera Session

At 2:31 pm the ESC LHIN Board moved into an In Camera Session pursuant to LHIN Bylaws and section s.9(5) of the Local Health Systems Integration Act 2006 to discuss confidential matters re:

- Personal or public interest
- Matters prescribed by regulations
- Personnel Matters

MOTION: Moved by Sharon Pillon and seconded by Sheila MacKinnon that the Erie St. Clair LHIN Board moves to an In Camera Session of the Open Board Meeting.

Motion Passed

Reconvened Open Board Meeting

At 5:08 pm the ESC LHIN Board moved out of the Camera Session and reconvened the Open Board Meeting.

MOTION: Moved by Susan Martin and seconded by Wally Hogan that the ESC LHIN Board reconvenes the Open Board Meeting.

Motion Passed

17. Adjournment

At 5:09 pm the ESC LHIN Board adjourned the Open Board Meeting of February 28, 2018.

MOTION: *Moved by Wally Hogan and seconded by Susan Martin that the ESC LHIN Open Board Meeting of February 28, 2018 be adjourned.*

Motion Passed

APPROVED:



Martin Girash
Board Chair, Erie St. Clair LHIN

DATE:

April 30.18