

**DRAFT
For Board Approval**

**Erie St. Clair Local Health Integration Network
(ESC LHIN)**

**Open Board Meeting
Minutes
Tuesday, February 23, 2016**

**ESC LHIN
180 Riverview Drive, Chatham, ON
Lake Erie Boardroom**

Present:

Martin Girash, Board Chair
Michael Hoare, Board Vice Chair
Barb Bjarneson, Board Director
Lindsay Boyd, Board Director (via teleconference)

Staff:

Gary Switzer, CEO
Ralph Ganter, Senior Director (HSD&I)
Pete Crvenkovski, Director (PQ&KM)
Shannon Sasseville, Director (CPA&OD)

Regrets:

Joseph Bisnaire, Board Director

Recorder:

Anne Marie Ryan, Executive Assistant

1. Call to Order / Welcome

The Open Board Meeting of the Erie St. Clair LHIN was called to order at 1:01 pm by Martin Girash, Board Chair. It was noted there were 19 members of the public in attendance and the meeting was being webcast with 12 parties online.

2. Approval of Agenda

The agenda (*on file*) of the Open Board Meeting dated January 26, 2016 was reviewed and approved by the Board.

MOTION: *Moved by Michael Hoare and seconded by Barb Bjarneson that the agenda of the Open Board Meeting dated February 23, 2016 be approved.*

Motion Passed

3. Declaration of Conflict of Interest

None declared.

4. Open Mic – (Patient Experience – Video / Story)

None registered.

Shannon Sasseville, Director Communications, Public Affairs and Organizational Development, introduced and presented a patient experience video at the meeting. The video presented Karen Waddell, Executive Director with House of Sophrosyne. Karen spoke about the programs available for pregnant women with various forms of addictions. To highlight the success rates the treatment programs are having when dealing with mental health and addictions concerns, Karen spoke of a particular client and her journey with a positive outcome.

5. Approval of the Consent Agenda

The ESC LHIN Board reviewed and approved as amended, by a single Consent Motion, the following items (*on file*):

- #5.2.1 Committee / Council Recommendations
 - Finance & Audit Committee Recommendations of:
 - Meeting February 9, 2016
- #5.3 Health Service Provider Financial Review

MOTION: *Moved by Michael Hoare and seconded by Barb Bjarneson that the ESC LHIN Board approve the amended Consent segment of the Agenda of February 23, 2016 as presented.*

Motion Passed

Approval – Board Minutes

- #5.1 Minutes of:
 - Open Board Meeting – January 26, 2016

Item #5.1.1 Approval Board Minutes of Open Board Meeting of January 26, 2016 be removed from the Consent Agenda for discussion. It was requested the minutes be amended under Item #8.1 Community Presentation – Item #8.1.1 Presentation From Interested Community Group it be included that contact had been made with the Citizens for an Accountable Megahospital Planning Process (CAMPP) on 29 different occasions inclusive of contact, phone calls, and emails.

MOTION: *Moved by Barb Bjarneson and seconded by Michael Hoare that the ESC LHIN Board approve the amended Minutes of the Open Board Meeting of January 26, 2016 as noted for the amended Consent segment at the Open Board Meeting of February 23, 2016 as presented.*

Motion Passed

Receipt – Committee / Council Recommendations

- #5.2.2 Committee / Council Recommendations
 - Governance & Nominating Committee Recommendations of:
 - Meeting February 9, 2016

Item #5.2.2 Committee / Council Recommendations for the Governance & Nominating Committee Meeting of February 9, 2016 be removed from the Consent Agenda for discussion.

A typing error on the Committee / Council Recommendations listing attachment title for Item #5.2.2 to be changed from Governance & Governance (F&A) Committee to read Governance & Nominating (G&N) Committee.

MOTION: Moved by Michael Hoare and seconded by Barb Bjarneson that the ESC LHIN Board accept the change to correct the typing error on the Governance & Nominating Committee Recommendation listing attachment of February 9, 2016 as noted for the amended Consent segment at the Open Board Meeting of February 23, 2016 as presented.

Motion Passed

6. Strategic Discussion

**6.1. Ministry LHIN Accountability Agreement (MLAA) 2015 - 2018
Performance Discussion – Indicator Review**

Board Chair Martin Girash introduced Pete Crvenkovski Director Performance, Quality and Knowledge Management spoke to a PowerPoint presentation presented at the meeting (on file) about the MLAA and the Indicator Review.

Pete provided a review of the four (4) Performance Indicators being Home and Community, System Integration and Access, Mental Health – Health and Wellness for Ontarians and Sustainability and Quality. Pete also spoke to the five (5) new Monitoring Indicators being CCAC Wait Times, Primary Care, Surgical Wait-Times Palliative Care and Patient Experience. The indicators are targets from the Ministry to the LHINs.

Discussion covered aspects of the various indicator groupings and how our LHIN was measuring and performing. We are a high performer with Home and Community Care and our CCAC is looking for continuous improvements in order to build confidence in the system. Our ED length of stay can improve with a focus on the time doctors provide assessments within to hit the 4 hour provincial target by looking for more doctor to doctor opportunities and lean processes. Solutions are being tested with NPs and triage.

Surgical and Diagnostic Wait Times are continuing to improve with Bluewater Health being a top performer and Chatham-Kent Health Alliance improving. A provincial expert panel is looking at efficient processes and decreasing demands. Our LHIN is looking at load levelling by moving volumes between hospitals all the while being sensitive to patient needs and personal choice.

Our ALC rates are continuing to improve across the LHIN. Palliative Care showed a low provincial ranking and it will be determined if this is a data quality issue.

6.2. Addictions Strategic Plan Presentation

Ralph Ganter, Senior Director Health System Design and Implementation introduced Dawn Maziak, Health System Design Manager, Mental Health and Addictions Lead. Dawn spoke to a Briefing Note (on file), a PowerPoint (on file) and the Draft Addiction Strategic Plan (on file). Dawn provided a high level overview of the Addiction Strategic Plan and discussed the intended system re-design. This work was accomplished by the ESC LHIN Addiction Advisory Steering Committee, the members who were in the audience and introduced.

Several facets of the Plan were highlighted included the point that 1 in 5 individuals will have a mental health and addiction concern, only 20% will seek help. The Board inquired as to which population we might not be reaching? Ralph spoke of this as being a precursor for primary care transformation in sub LHIN areas.

Through engagement activities, key findings and a planning process the Committee was able to propose a system re-design. Dawn introduced Mark Erdelyan, Health System Designer who spoke to a tiered model of care including setting up real time transfers, enhancing roles to follow clients and track both through and following treatment, service hours available for evenings and weekends, day programs and night programs. Addiction assessment and referral will have a maximum wait time of 72 hours.

Dawn and the Committee spoke of the coordinated care needs versus centralized care. Goals are through a phased approach to implement the Plan recommendations and develop a combined integrated mental health and addiction framework. The Plan will be brought to the Board at the March Open Board Meeting requesting endorsement.

7. Funding

7.1. Q3 Reallocations 2015 / 16

Urgent Priority Funding

Ralph Ganter, Senior Director Health System Design and Implementation spoke to a Briefing Note (on file) regarding allocation of available funding for 2 (two) items which exceed the current CEO Delegation of Authority parameters and can be utilized by fiscal year end. A one time allocation of \$136,000 for LDMH to cover extraordinary costs related to hospital expenditures in the recruitment of obstetricians and \$300,000 for vehicle replacement for transportation services through the Community Support Services Essex County who act as the Lead Agency. The Board inquired where the old service vehicles end up when the replacements are secured. This is the responsibility of the agency to dispose of the vehicles.

MOTION: Moved by Barb Bjarneson and seconded by Michael Hoare that the ESC LHIN Board approve the one-time allocation of:

- **\$136,600 to Leamington District Memorial Hospital extraordinary costs related to obstetrics sustainability**
- and**
- **\$300,000 patient transportation vehicle replacements that are to be expended prior to the close of the current fiscal year.**

Motion Passed

8. New Business

8.1. Long-Term care Home Service Accountability Agreement (L-SAA)

8.1.1 2016-2019 Delegation of Authority

Pete Crvenkovski Director Performance, Quality and Knowledge Management spoke to a Briefing Note (on file) regarding the Long-Term Care Home Service Accountability Agreement (L-SAA) execution for the 2016-2019 contract period. The agreements, with the Board's approval could be executed by the ESC LHIN CEO providing there are not material changes.

MOTION: *Moved by Michael Hoare and seconded by Barb Bjarneson that the ESC LHIN Board of Directors delegate the ESC LHIN Chief Executive Officer to execute the 2016-2019 Long-Term Care Home Service Accountability Agreements assuming no material changes.*

Motion Passed

8.2. Multi-Sector Service Accountability Agreement (M-SAA)

8.2.1 2016-2017 Delegation of Authority

Pete Crvenkovski Director Performance, Quality and Knowledge Management spoke to a Briefing Note (on file) regarding the Multi-Sector Service Accountability Agreement (M-SAA) execution for the 2016-2017 refresh period. The agreements, with the Board's approval could be executed by the ESC LHIN CEO providing there are not material changes.

MOTION: *Moved by Barb Bjarneson and seconded by Michael Hoare that the ESC LHIN Board of Directors delegate the ESC LHIN Chief Executive Officer to execute the refreshed 2016-2017 Multi-Sector Service Accountability Agreements assuming no material changes.*

Motion Passed

8. Reports

9.1. Board Chair

Martin Girash, Board Chair spoke to a written report (*on file*) which was distributed to the Board prior to the Board Meeting. The Chair highlighted the community concept of a hospital, the thinking that quality services cannot be provided anywhere else and the need to work against this thinking in the transformation of health care for the 21st century.

Martin also spoke of the range of needs emerging within the Leamington and area community as work continues on the Navigation Centre with the Windsor Essex CHC and the possibility of expanding the role of the Centre beyond that of pre-natal services to address special needs groups and 'putting patients first'.

MOTION: *Moved by Michael Hoare and seconded by Barb Bjarneson that the ESC LHIN Board receive the Board Chair Report as presented.*

Motion Passed

9.2. Chief Executive Officer

Gary Switzer, CEO spoke to a written report (*on file*) which was distributed to the Board prior to the Board Meeting. The CEO highlighted the completion of the Leads Program for staff noting that a graduation will take place. Staff all provided great feedback on participation in the Program. The Indigenous Health Planning terms of reference for our local committee will be shared with the Board when updated. Gary also commented on the Patients First Proposal and the active work within the LHIN to obtain feedback through meetings with stakeholders and engagement sessions. The feedback will be submitted to the Ministry by the end of February.

MOTION: *Moved by Michael Hoare and seconded by Barb Bjarneson that the ESC LHIN Board receive the CEO Report as presented.*

Motion Passed

10. Action Items – Review Status & Update New Items

Martin Girash, Board Chair, reviewed the status of recorded Action Items.

11. Next Meeting

The Board discussed and confirmed the location of the next two ESC LHIN Open Board Meetings as follows:

- March 22, 2016 and April 26, 2016
- Location - ESC LHIN Boardroom, Chatham, ON
- Open Board Meeting - 1:00 pm

12. Adjournment to In Camera Session

At 3:17 pm the ESC LHIN Board moved into an In Camera Session pursuant to LHIN Bylaws and section s.9(5) of the Local Health System Integration Act 2006 to discuss confidential matters re:

- Personal or public interest

MOTION: *Moved by Barb Bjarneson and seconded by Michael Hoare that the Board move to an In Camera Session of the Open Board Meeting.*

Motion Passed

13. Call to Order – Meeting Reconvened

At 5:20 pm the Open Board Meeting of the Erie St. Clair LHIN of February 23, 2016 was reconvened.

MOTION: *Moved by Barb Bjarneson and seconded by Michael Hoare that the Open Board Meeting of February 23, 2016 be reconvened.*

Motion Passed

In Camera Session Report

The ESC LHIN Board reported that the following confidential matters were discussed during the In Camera Session:

- Personal or public interest

12. Adjournment

MOTION: Moved by Michael Hoare and seconded by Barb Bjarneson to adjourn the Open Board Meeting at 5:23 pm.

Motion Passed

APPROVED: _____


Martin Girash
Board Chair, Erie St. Clair LHIN

DATE: _____

March 22.16

