

**Erie St. Clair Local Health Integration Network
(ESC LHIN)**

**Open Board Meeting
Minutes
Tuesday, April 25, 2017**

**ESC LHIN
180 Riverview Drive, Chatham, ON
Lake Erie Boardroom**

Present:

Martin Girash, Board Chair
Michael Hoare, Board Vice-Chair
Joseph Bisnaire, Board Director
Sheila MacKinnon, Board Director
Rick Charlebois, Board Director

Staff:

Ralph Ganter, CEO
Pete Crvenkovski, Director (PQ&KM)
Alec Anderson, Director (CDP&M)
Shannon Sasseville, Director, (CPA & OD)

Regrets:

Lindsay Boyd, Board Director
Nora Bressette, Board Director

Recorder:

Ruth Augi, Corporate Coordinator

1. Call to Order

The Open Board Meeting of the Erie St. Clair LHIN of April 25, 2017 was called to order at 10:07 am by Martin Girash, Board Chair.

2. Adjourn to In Camera Session

At 10:08 am the ESC LHIN Board moved into an In Camera Session pursuant to LHIN Bylaws and section s.9(5) of the Local Health Systems Integration Act 2006 to discuss confidential matters re:

- o Personal or public interest
- o Matters prescribed by regulations
- o Personnel Matters
- o Labour Relations

MOTION: *Moved by Michael Hoare and seconded by Joseph Bisnaire that the Board move to an In Camera Session of the Open Board Meeting.*

Motion Passed

Reconvened Open Board Meeting

At 12:33 pm the ESC LHIN Board moved out of the Camera Session and reconvened the Open Board Meeting.

MOTION: *Moved by Michael Hoare and seconded by Sheila MacKinnon that the Board reconvene the Open Board Meeting.*

Motion Passed

3. @ 12:34 pm the ESC LHIN Board adjourned for the Staff / Board Luncheon

4. Call to Order

The Open Board Meeting of the Erie St. Clair LHIN of March 28, 2017 was reconvened and called to order at 1:05 pm by Martin Girash, Board Chair. It was noted there were twelve (12) people in the audience and the meeting was broadcast via web cast.

The Board Chair, Martin Girash welcomed the newly appointed ESC LHIN Board Member Rick Charlebois to his first ESC LHIN Board Meeting. Rick received an Order-In-Council (OIC) appointment on April 12, 2017.

In Camera Session Report:

- The following Motions were passed:

- o Salvation Army / Downtown Mission / Brentwood Program and Service Location Change

MOTION: *Moved by Rick Charlebois and seconded by Joseph Bisnaire that the ESC LHIN Board endorses the service transfer, through Brentwood (the Transfer Payment Agency), from the Salvation Army to the Downtown Mission, and that the ESC LHIN Board directs ESC LHIN staff to continue to work with the Salvation Army on a day program service more aligned with the Salvation Army mission, and that the ESC LHIN Board directs ESC LHIN staff to develop and implement an approach for a direct Multi-Sector Service Accountability Agreement (MSAA) relationship with the Downtown Mission.*

MOTION PASSED

- o Chatham-Kent Community Health Centre (CK CHC) / Victorian Order of Nurses (VON)

Transfer of French Language Primary Care Program & Funding

MOTION: *Moved by Joseph Bisnaire and seconded by Rick Charlebois that the ESC LHIN Board endorses service delivery and base funding of \$150,000 for the Pain Court Nurse Practitioner Program transfer from the Chatham-Kent Community Health Centre to Victorian Order of Nurses Erie St. Clair district, retroactive to April 1, 2017 and direct the ESC LHIN Board Chair and ESC LHIN CEO to amend the Service Accountability Agreements (SAAs) with Chatham-Kent Community Health Centre and Victorian Order of Nurses.*

MOTION PASSED

3.

5. Approval of Agenda

The agenda (*on file*) of the Open Board Meeting dated April 25, 2017 was reviewed and approved.

MOTION: *Moved by Joseph Bisnaire and seconded by Rick Charlebois that the agenda of the Open Board Meeting dated April 25, 2017 be approved.*

Motion Passed

6. Declaration of Conflict of Interest

None declared.

7. Open Mic

None.

Patient Experience

An inspirational video of a local patient, Louie, who shared his experience accessing local health care services as a dialysis patient. Over the years, Louie has had a difficult time being able to see his family doctor. As a dialysis patient, having access to local health care is vital. Dialysis services are critical, but had proven very challenging due to long wait times. Despite all of this, Louie has been able to find a solution; he now operates a dialysis machine in his home. This video is one in a series of wise, insightful Indigenous Patient stories. Thanks were expressed to LHIN staff Tanya Baniak and SarahMay Garcia.

8. Committee / Council Recommendations

7.1 Governance & Nominating Committee Recommendations – March 28, 2017

Michael Hoare, Governance & Nominating Committee Chair, spoke to three (3) recommendations (*all on file*) presented by the Governance & Nominating Committee for Board approval:

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4.

ESC LHIN Quality Committee Membership

AGENDA ITEM #8.1.1.1

MOTION: *Moved by Michael Hoare and seconded by Joseph Bisnaire that the ESC LHIN Board approves the Governance & Nominating Committee recommendation for the following Chair and Membership appointments to the ESC LHIN Quality Committee:*

- **Short-Term**
 - *Effective March 28, 2017*
 - *Quality Committee Chair – Joseph Bisnaire*
 - *Quality Committee Members –Lindsay Boyd & Michael Hoare*
- **Long-Term**
 - *May 2017*
 - *Prior to the term expiration of Joseph Bisnaire (June 1, 2017) and following the Order-in-Council (OIC) appointments of new Board Members prior to Transition Day (T-Day), a “Call For Expression of Interest” will be sought from all Board Members to solicit a Quality Committee Chair and Members.*

Motion Passed

ESC LHIN Board Secretary

AGENDA ITEM #8.1.1.2

MOTION: *Moved by Michael Hoare and seconded by Sheila MacKinnon that the ESC LHIN Board approves the Governance & Nominating Committee recommendation for the appointment of the Erie St. Clair LHIN Chief Executive Officer as Erie St. Clair LHIN Board Secretary.*

Motion Passed

ESC LHIN Governance Model

AGENDA ITEM #8.1.1.3

MOTION: *Moved by Michael Hoare and seconded by Rick Charlebois that the ESC LHIN Board endorses the Governance & Nominating Committee recommendation that the Erie St. Clair LHIN Board select Governance Structure Model #2 “Governance Triangle” which best highlights the type of flexible Board the ESC LHIN Board will likely represent: i.e a model combining fiduciary responsibility along with strategic vision and generative thinking.*

Motion Passed

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9. Consent Agenda

MOTION: *Moved by Sheila MacKinnon and seconded by Michael Hoare that the ESC LHIN Board accepts as presented or approves when required, by a single*

Consent Motion, the following items:

- **Approval – Board Minutes**
 - **Open Board Meeting – March 28, 2017**
 - **“Special” Open Board Meeting – April 13, 2017**
- **Receipt – Committee / Council Minutes**
 - **CEO Performance Evaluation & Compensation Committee**
 - **CEO PE&C Committee – March 9, 2017**

Motion Passed

10. Health Service Provider Financial Review

Pete Crvenkovski, Director, Performance, Quality and Knowledge Management spoke to the Health Service Provider Financial Review document (*on file*) which was distributed to the Board prior to the Board meeting noting four (4) forecasting a surplus and two (2) forecasting a deficit.

11. New Business

**11.1 Canadian Red Cross / March of Dimes
Voluntary Integration**

Ralph Ganter, Chief Executive Office, provided a brief outline of the various forms of integration: voluntary; facilitated; funded and directed. The CEO introduced Paul Brown, Health System Manager who spoke to a Briefing Note (*on file*), which was distributed to the Board prior to the Board Meeting, outlining how the Canadian Red Cross (CRC) has established a Province-wide review of its operations. In a letter sent to all Local Health Integration Networks (LHINs), the CRC wrote, “*that it is no longer optimally positioned to deliver all of its current services. We will be seeking to transition out of our LHIN-funded services delivered by our personal support workers. In some LHIN areas, we will also be transitioning out of select non-PSW delivered services. These changes are necessary to focus our resources and expertise on sustainable solutions that align with the overall direction of the Red Cross, while bringing unique value to the communities we serve*”. As a result of the above, CRC will cease to provide supportive housing services in Chatham-Kent as of May 8, 2017.

MOTION: *Moved by Michael Hoare and seconded by Rick Charlebois that the Erie St. Clair LHIN Board endorses the integration, and as per our obligation under LHSIA, provide notice to the Canadian Red Cross and March of Dimes that the ESC LHIN does not intend to give notice of a proposed decision under subsection (4) or issue a decision under subsection (6).*

Motion Passed

12. Reports

12.1 Board Chair

Martin Girash, Board Chair spoke to a written report (*on file*) which was distributed to the Board prior to the Board Meeting, highlighting the importance of connectivity / alignment to master plans / master programs of all capital and service proposals to partnerships and collaboration with other health service providers.

MOTION: Moved by Joseph Bisnaire and seconded by Rick Charlebois that the Erie St. Clair LHIN Board receives, as presented, the Board Chair's Report.
Motion Passed

12.2 Chief Executive Officer

Ralph Ganter, CEO spoke to a written CEO Report (*on file*) which was distributed to the Board prior to the Board Meeting, noting specific thanks to the staff of the LHIN and CCAC and health service providers for their cooperation leading to our June 21, 2017 Transition Day (T-Day). The CEO drew attention to the following areas of his report: Community Engagement; CareLinks Transportation; Radiology: AMI Stroke; Life Style / Social Determinants of Health and MPP and Indigenous meetings and the pending retirement of Paul Brown, ESC LHIN, Health System Manager on June 21, 2017.

MOTION: Moved by Joseph Bisnaire and seconded by Michael Hoare that the ESC LHIN Board receives the Chief Executive Officer Report as presented.
Motion Passed

13. Action Items – Review Status & Update New Items

Ruth Augi, Corporate Coordinator reviewed the status of recorded Action Items (*on file*).

14. Adjournment

At 2:16 pm the ESC LHIN Board adjourned the Open Board Meeting of April 25, 2017.

MOTION: Moved by Sheila MacKinnon and seconded by Rick Charlebois that the Open Board Meeting of April 25, 2017 be adjourned.

Motion Passed

APPROVED: _____


Martin Girash
Board Chair, Erie St. Clair LHIN

DATE: _____

