

**REGULAR MINUTES OF THE BOARD OF DIRECTORS' MEETING
OF THE CENTRAL WEST LOCAL HEALTH INTEGRATION NETWORK**

**HELD WEDNESDAY, NOVEMBER 26, 2014 AT 2:00 P.M.
KINGBRIDGE CONFERENCE CENTRE
12750 Jane Street, King City**

Board Members Present:

Maria Britto (Board Chair), John McDermid (Vice Chair), Lorraine Gandolfo (Member), Ken Topping (Member), Suzan Hall (Member), Gerry Merkley (Member), Pardeep Singh Nagra (Member)

Staff Members Present:

Scott McLeod (CEO), Brock Hovey, David Colgan, Michele Williams, Tom Miller

Regrets:

Winston Isaac (Member)

1.0 Call to Order

Maria Britto, Board Chair, called the regular meeting to order at 2:05 p.m.

1.1 Approval of Agenda

MOVED by Lorraine Gandolfo and SECONDED by John McDermid, that the Regular Agenda, as circulated, be approved.

CARRIED

1.2 Conflict of Interest

Maria reminded Board Members of the need to declare any Conflict of Interest with respect to items appearing on the Regular Agenda. No conflicts were declared.

2.0 Consent Agenda

There was a request for clarification only related to Items # 2.1 – 2.4 of the Consent Agenda. All questions were satisfactorily addressed.

MOVED by Suzan Hall and SECONDED by Gerry Merkley, that the Consent Agenda, as circulated, be approved.

CARRIED

3.0 Report of the Board Chair and Chief Executive Officer

3.1 Report of the Board Chair

Maria Britto reviewed her written report and provided further updates as follows:

Health System Transformation

A copy of the presentation discussed at the LHIN Leadership Council on November 21st was distributed for Board Members' information, along with a copy of the speech made by the Minister of Health at the recent OHA HealthAchieve conference.

Public Appointments Secretariat and Appointment of Board Members

Many LHINs are in the same position with respect to OIC appointments, with one LHIN conducting Board business for well over a year with only four appointed Board Members. It was requested that staff monitor this process and provide an update in January.

Scott reported that the three candidates selected through the Central West LHIN interview process from the 31 applications received, have been forwarded along with references, to the Public Appointments Secretariat. He noted that the Minister's Office has requested that the advertisement for the positions be re-posted for two weeks and that the three individuals be asked to re-apply through that process. Depending on the status of appointments in January, the LHIN may need to consider scheduling a discussion with the Minister.

Central West LHIN Healthy Change Initiative

This group is now underway and is being co-chaired by Maria Britto and Neil Davis, to start the work necessary on the new Peel Memorial Centre for Health and Wellness. Committee Members are comprised of both hospital and community representatives.

Lorraine Gandolfo noted that she had attended the Peel Memorial community event on November 24th and thought it was a great session with a very thorough presentation by Neil Davis. She noted that members of the public were invited to assist in the colour selection for the new facility.

3.2 Report of the Chief Executive Officer

Scott introduced a short video on Mental Health and noted that he would try to highlight various topics in this format at future meetings as opportunities exist. He then reviewed his written report and further discussion followed regarding the following items:

Health Service Provider (HSP) Profiles

Scott noted that as requested, he has introduced a new section in the monthly CEO Report to highlight individual or groups of HSPs that we fund. To introduce the new section, a brief paragraph or so of each HSP was shared. Scott advised that the updated summary tabled at the meeting included the breakdown of LHIN base funding for each organization.

Health Services Audit Team (HAST) Audit of Central West LHIN Governance & Procurement

The Audit Team will be meeting with the Central West LHIN Senior Team to review our Management Response to their preliminary findings. This meeting is scheduled to take place December 8th.

Departure of Staff Member

Agnes Tong, Decision Support Specialist, will be leaving the LHIN on December 5th to take a new position as Senior Consultant, Corporate Performance and Process Improvement at Bridgepoint Health in Toronto. Scott noted that although Agnes has done excellent work at the LHIN, it is a very good career move for her.

Health Links

Dave Pearson, who is featured in the 'Outstanding People' section of the CEO Report, will be assuming Lead responsibilities in the Health Links Secretariat as Pooja Bhatia, former Lead, has taken another position within William Osler Health System.

In response to a question from Suzan Hall, Scott clarified that the Health Links work to actively engage physicians is central to the model. He indicated that this is a key focus and continued effort is required.

'Patient Experience' Survey

Lorraine Gandolfo inquired as to the number of people who are scheduled to participate in the 'Patient Experience' survey. Scott noted that a target sample size for the Central West is approximately 350 residents, who are randomly selected. He further noted that the sample size does vary somewhat across the other LHINs.

TeleHomeCare

Gerry Merkley noted that she was pleased to see tangible evidence of 'value for money' under the TeleHomeCare section and thanked Scott and staff for including it. She encouraged staff to continue providing tangible results.

Ken Topping inquired about a 'value for money' audit for CCACs and LHINs referenced in the Minister's Mandate Letters. Scott noted that the 'value for money' audit for LHINs is not viewed by the Ministry of Health and Long Term Care as a priority at this time.

Ken also asked whether there would be an opportunity for Board Members to review one of the Central West LHIN M-SAAs in order to better understand some of the reporting requirements and obligations. Scott noted that the Board approves all the S-AAs and suggested that such a review might be timed to coincide with those approvals.

4.0 Generative Dialogue

No Generative Dialogue was scheduled this month.

5.0 Strategy Dialogue

5.1 2014-2015 Base Funding to the Community Sector

David Colgan provided an update on further base funding allocations made to the community sector for 2014-2015. Gerry Merkley thanked staff for their work in getting the funds out the door so quickly and inquired as to whether there was a current mechanism to track historical funding allocations by organization. It was requested that staff prepare a report to be presented at a future Finance & Audit Committee meeting, and to the full Board.

Action: Brock Hovey

Ken Topping took the opportunity to thank Maria and Scott for inviting him to attend a recent meeting with the Chair and Executive Director of Caledon Meals on Wheels. He felt it was an excellent opportunity for frank discussion between the two organizations regarding current challenges and opportunities and a great way to build relationships with the HSPs. He encouraged further similar meetings of this nature in the future.

5.2 Update on 2014-2015 One-Time Allocations

Brock Hovey provided a verbal update on the 2014-2015 one-time allocations and advised that detailed information would be coming forward at the December Finance & Audit Committee meeting. He advised that at this point, we are proceeding with funding letters for those allocations approved to date.

5.3 Home and Community Care Reform

Scott McLeod provided an update on discussions that took place regarding Home and Community Care at the recent LHIN Leadership Council meeting and noted that an Expert Panel, chaired by Gail Donner, has been charged with bringing recommendations to the Minister by the end of January, 2015. They are looking at how to jumpstart a significant transformation in Home and Community

Care that is 'do-able' in the short-term, as well as longer-term strategies. Scott advised that he has invited Joe McReynolds to come to our January 2015 Board Meeting.

Further discussion followed and Maria Britto referenced two briefing notes on Home and Community Care that had been circulated as part of the LHIN Leadership Council meeting on November 21st. She requested that the documents be circulated to all Board Members.

Action: Michele Williams

5.4 Debrief on Attendance at Recent Conferences

Board Members provided brief updates on their attendance at recent conferences and Central West LHIN events.

6.0 Fiduciary Dialogue

6.1 Verbal Update from Quality Committee Meeting – November 10, 2014

John McDermid provided a verbal update on discussions taking place at the last Quality Committee meeting on November 10, 2014, and noted that staff are in the process of developing a 'Quality Dashboard' based on the draft system level aims related to improving system navigation and improving patient experience. He noted that three indicators were initially developed and proposed for inclusion in a Quality Dashboard for the Quality Committee. He noted that the first dashboard based on these indicators will be completed for presentation to the Quality Committee in February 2015. At that time, the Central West LHIN results of the first Pan-LHIN 'Patient Experience Survey' will be available and will be used to establish a baseline for the patient experience indicator and potential revision of the indicator and target. John advised that Committee Members had agreed not to meet again until February 2015 so that staff could get the work underway completed.

Verbal Update from Governance Committee Meeting

Lorraine Gandolfo provided an update on discussions held at the Governance Committee meeting of Thursday, November 13, 2014 and reviewed the proposed itinerary for Board Education/Generative Dialogue sessions for the remainder of 2014-2015. She noted that staff is in the process of arranging for speakers for the proposed sessions. She further advised of the need to reschedule the December 11th Governance Committee and noted that staff would be in touch to find a suitable date for rescheduling this meeting prior to the December Board Meeting.

Action: Michele Williams

There was a query as to whether the MPP meeting was still scheduled for Friday, December 12th. It was confirmed that this meeting will proceed and that two MPPs have confirmed their attendance. The meeting will be held at the Central West LHIN Office from 1:30 p.m. – 3:00 p.m. on Friday, December 12, 2014.

It was suggested that in the New Year, we might consider arranging for separate, quarterly meetings with the Mayors and that we hold the meetings just before the MPP meetings on the last Friday of the month. Staff will prepare a draft letter of invitation for the Mayors in the New Year, with the first meetings tentatively being held in March, 2014.

Action: Scott McLeod/Michele Williams

7.0 In-Camera Session

MOVED by Pardeep Singh Nagra and SECONDED by Lorraine Gandolfo, that at 4:15 p.m., the Central West LHIN Board of Directors consider Matters of Public Interest in a Closed Session as set Local Health Integration Act, 2006, s.9(5)(a), and further, that Scott McLeod, Brock Hovey, David Colgan, Michele Williams and Tom Miller be invited to stay for this portion of the meeting.

CARRIED

MOVED by Pardeep Singh Nagra and SECONDED by Lorraine Gandolfo, that at 4:50 p.m., the Central West LHIN Board of Directors' meeting be moved Out-of-Camera and back into the Regular Session.

CARRIED

8.0 Adjournment of Meeting

MOVED by John McDermid and SECONDED by Suzan Hall, that there being no further business for discussion, that the Central West LHIN Board of Directors' meeting of Wednesday, November 26, 2014 be adjourned at 4:50 p.m.

CARRIED

Maria Britto, Board Chair

Scott McLeod, Board Secretary