

Central West LHIN | RLISS du Centre-Ouest

MINUTES OF THE BOARD OF DIRECTORS' MEETING

WEDNESDAY, JUNE 22, 2016
 Commencing at 5:00 p.m.
 Central West LHIN Office
 8 Nelson Street West, Suite 300
 Brampton, Ontario



Board Members Present:	Maria Britto (Board Chair), John McDermid (Vice Chair), Ken Topping (Member), Lorraine Gandolfo (Member), Suzan Hall (Member), Pardeep Singh Nagra (Member), Adrian Bitra (Member), Jeff Payne (Member)
LHIN Staff Present:	Scott McLeod (CEO), Brock Hovey, Mark Edmonds, Tom Miller, Elizabeth Salvaterra, Michele Williams

1.0 Call to Order

Maria Britto, Board Chair, called the Board Meeting to order at 5:00 p.m. and welcomed everyone to the meeting. There were no Observers in attendance.

1.1 Approval of Agenda

MOVED by Ken Topping and SECONDED by Suzan Hall, that the Regular Agenda for the Central West LHIN Board of Directors' meeting of Wednesday, June 22, 2016 be approved, as circulated.

CARRIED

1.2 Conflict of Interest

Maria reminded Members of the need to declare a Conflict of Interest with respect to any items that could potentially place them in a conflict situation. There were no declarations. She requested that all cell phones be turned off or muted during the meeting.

2.0 Consent Agenda

Maria reminded Board Members that the process is that they can ask questions for clarification from the Consent Agenda, but if further discussion is required, the item will be pulled and added to the Regular Agenda.

Scott advised that all action items from the Board Minutes of Wednesday, May 25, 2016 have been addressed. He noted that he is still working with Headwaters and the Ministry of Health and Long Term Care to better understand what is driving the cost per weighted case that had been a request from the previous meeting.

A brief discussion followed with some general questions and clarification regarding items in the previous minutes.

Scott advised that he had attached two 'For Information Only' documents to the Agenda. The first item was the 'William Osler/Headwaters/CCAC Regional Service Model', and the second item was a report and presentation from the Region of Peel with respect to 'Community Water Fluoridation'.

MOVED by John McDermid and SECONDED by Ken Topping, that the Central West LHIN Board of Directors approves the Consent Agenda, as circulated.

CARRIED

3.0 Report of the Board Chair and Chief Executive Officer

3.1 Report of the Board Chair

Maria provided a brief update on some of her meetings and activities over the past month, including discussions held at the LHIN Leadership Council and Board Chairs' meetings.

3.2 Report of the Chief Executive Officer

Scott referenced his CEO Report and provided a brief review of the various LHIN activities and milestones achieved over the past month. He asked Members if they required clarification on any of the items and a brief question and answer session followed.

4.0 Board Education/Generative Dialogue

4.1 Patients' First Legislation

Scott advised that he had included a copy of 'Bill 210', the proposed new Legislation on Patients' First, noting that Bill 210 had its first reading on June 21, 2016. He indicated that while this item had been discussed in-depth at previous minutes, it might be a good opportunity to take some time to review the various components of the Act in greater detail. A fulsome question and answer session followed.

5.0 Strategic Dialogue

5.1 2015-2016 Balanced Scorecard Spring/Year-End Cycle

Board Members received a comprehensive overview of results for the 2015-2016 Central West LHIN 2015-2016 Balanced Scorecard for the Spring and Year-End Cycle, highlighting details on the reasons for the 'red' Indicators and some of the initiatives currently underway to address them. A brief discussion followed.

5.2 2016-2017 – 1st Quarter (Q1) Enterprise Risk Management Report

Brock Hovey provided an overview of the 2016-2017 – 1st Quarter (Q1) Enterprise Risk Management Report, noting that the document requires Board approval.

He advised that eight risks had an overall score of greater than '8' (representing risks that are considered high to medium impact and/or high to medium probability) and that the LHIN continues to review those specific risks on a regular basis. He noted that two new Risks had been introduced this quarter; one regarding the sustainability of United Achievers and the other related to the Central West LHIN Board of Directors regarding Board Member turnover over the coming months.

MOVED by Suzan Hall and SECONDED by Jeff Payne, that the Central West LHIN Board of Directors approves the 2016-2017 – 1st Quarter (Q1) Enterprise Risk Management (ERM) Report, as circulated.

CARRIED

5.3 2015-2016 Annual Report

Committee Members reviewed the final version with substantive tracked changes that had been discussed at the last meeting. Scott noted that the document is due to the Ministry of Health and Long Term Care by June 30, 2016. Board Members were pleased with the final copy and the following motion resulted:

MOVED by Suzan Hall and SECONDED by Adrian Bitá, that the Board recommends approval of the final version of the 2015-2016 Central West LHIN Annual Report, as circulated.

CARRIED

6.0 Fiduciary Dialogue

6.1 Verbal Report from Quality Committee Meeting held Monday, June 13, 2016

John McDermid provided an overview of discussions that had taken place at the Quality Committee meeting held Monday, June 13, 2016, including an update on the Central West LHIN 'Quality Event' that will be held later in the year or early Spring of 2017. He advised that two committees had been struck, with Jeff Payne as a member of the Planning Committee, and Suzan Hall as a member of the Awards Committee.

John advised that the Quality Committee would come back to the Board with a more formal plan after further discussion at the September Quality Committee meeting.

6.2 Verbal Update from Governance Committee Meeting held Thursday, June 9, 2016

Lorraine Gandolfo provided an overview of discussions that had taken place at the Governance Committee meeting of Thursday, June 9, 2016, noting that the Committee had acknowledged receipt of an email with a link to the survey from Deloitte for the Pan-LHIN Whole Board Evaluation process.

She further advised that all Board Committees would be undertaking their annual 'Committee Effectiveness Assessments' in the next few weeks, and that Michele would be sending out links to the surveys in the next couple of days. Results from all the Committee surveys will be tabled at the respective September Committee meetings.

With respect to Board Member recruitment, Lorraine advised that the Nominations Committee had reviewed a proposed slate of recommended applicants received from the Ministry's Public Appointments Secretariat, and that interviews with six of the applicants are scheduled to take place on June 30, 2016.

6.3 Verbal Update from Finance & Audit Committee Meeting held Monday, June 20, 2016

Adrian Bitá provided an overview of discussions held at the Finance & Audit Committee meeting held Monday, June 20, 2016. He advised that the Committee had recommended approval of three documents, as follows:

- 2016-2017 – 1st Quarter (Q1) Report
- 2015-2016 Annual LHIN Report on the Use of Consultants
- Annual Review of Applicable Policies (CEO Delegation of Authority policies)

After a brief review and discussion of the three items, the following motions were made:

MOVED by John McDermid and SECONDED by Suzan Hall, that the Central West LHIN Board of Directors approves the 2016-2017 – 1st Quarter (Q1) Report, as circulated.

CARRIED

MOVED by Lorraine Gandolfo and SECONDED by Ken Topping, that the Central West LHIN Board of Directors approves the 2015-2016 Annual LHIN Report on the Use of Consultants, as circulated.

CARRIED

MOVED by Suzan Hall and SECONDED by Jeff Payne, that the Central West LHIN Board of Directors approves the Annual Review of Applicable Policies (the two CEO Delegation of Authority Policies), as circulated.

CARRIED

6.4 CEO Quarterly Attestation

Scott presented his 2016-2017 – 1st Quarter (Q1) CEO Attestation for the period March 1, 2016 to June 30, 2016, noting the one existing Pan-LHIN Exception, which is still in force.

MOVED by Adrian Bitá and SECONDED by John McDermid, that the Central West LHIN Board of Directors' approves the 2016-2017 – 1st Quarter (Q1) CEO Attestation, as circulated.

CARRIED

7.0 In-Camera Session

MOVED by Lorraine Gandolfo and SECONDED by Ken Topping that, at 6:55 p.m., the Central West LHIN Board of Directors consider Matters of Public Interest in a Closed Session as set out by the Local Health Integration Act, 2006, s.9(5)(a), and further, that Staff Members in attendance be invited to stay for this portion of the meeting.

CARRIED

MOVED by Adrian Bitá and SECONDED by Pardeep Singh Nagra, that at 7:20 p.m., the Central West LHIN Board of Directors' meeting be moved Out-of-Camera and back into the Regular Session.

CARRIED

8.0 Adjournment of Board Meeting

MOVED by John McDermid and SECONDED by Jeff Payne, that there being no further business for discussion, that the Central West LHIN Board of Directors' Meeting of Wednesday, June 22, 2016 be adjourned at 7:20 p.m.

CARRIED

Maria Britto, Board Chair

Scott McLeod, CEO