

Central West **LHIN** | **RLISS** du Centre-Ouest



MINUTES OF THE BOARD OF DIRECTORS' MEETING

WEDNESDAY, JANUARY 25, 2017

Commencing at 5:00 p.m.
 Central West LHIN Office
 8 Nelson Street West, Suite 300
 Brampton, Ontario

Board Members Present:	Maria Britto (Board Chair), John McDermid (Vice Chair), Suzan Hall (Member), Adrian Bita (Member), Jeff Payne (Member), Neil Davis (Member), Pardeep Singh Nagra (Member) – via Teleconference
LHIN Staff Present:	Scott McLeod (CEO), Brock Hovey, Kim Delahunt, Kimberley Floyd, Michele Williams
Regrets:	Preet Kang (Member)
Guests:	Ron Heslegrave, Director of Research, William Osler Health System Margaret Paan, Executive Director, Central West Palliative Care Network

1.0 CALL TO ORDER

Maria Britto, Board Chair, called the Board Meeting to order at 5:00 p.m. and welcomed everyone in attendance. She advised that Pardeep Singh Nagra would be joining via teleconference. She also noted that Preet Kang, the newest member of the Central West LHIN Board, had sent last minute regrets.

There were no observers from the public in attendance.

1.1 Approval of Agenda

No additional items were added to the Regular Agenda, as circulated.

MOVED by Adrian Bita and SECONDED by Suzan Hall, that the Regular Agenda for the Central West LHIN Board of Directors' Meeting of Wednesday, January 25, 2017 be approved, as circulated.

CARRIED

1.2 Conflict of Interest

Maria reminded Members of the need to declare a Conflict of Interest with respect to any items that could potentially place them in a conflict situation. She requested that all cell phones be turned off or muted during the meeting. There were no declarations.



2.0 CONSENT AGENDA

Maria reminded Members that the process is that they can ask questions and seek clarification on items within the Consent Agenda, but if further discussion is required, the item will be pulled and added to the Regular Agenda.

Scott advised that all action items from the previous minutes of Wednesday, December 21, 2016 had been addressed.

One error was noted in the previous Board minutes of December 21, 2016 with respect to an inquiry made by Suzan Hall regarding the construction timelines for Rexdale – Kipling Acres. The minutes should read that her query was regarding Rexdale – *Community Health Centre*, and not Kipling Acres as had been recorded. The minutes will be amended accordingly.

MOVED by Jeff Payne and SECONDED by John McDermid, that the Central West LHIN Board of Directors approves the Consent Agenda, as amended.

CARRIED

3.0 REPORTS OF THE BOARD CHAIR, BOARD MEMBERS, AND CHIEF EXECUTIVE OFFICER

3.1 Report of the Board Chair

Maria Britto provided a brief update on her meetings and activities over the past month, including some of the items coming out of the recent LHIN Leadership Council and Board Chair meetings. She also advised that the Ministry will be recruiting the new LHIN Board Chairs and the postings will be placed on the Public Appointments Secretariat (PAS) website from January 31, 2017 to February 14, 2017.

3.2 Information Sharing by Board Members

Board Members were asked if they had any information to share with their peers this month. There was no new business to report.

3.3 Report of the Chief Executive Officer

Scott provided a brief overview of his CEO Report and provided answers to general questions from Board Members. Highlights of this discussion included the following:

Accreditation

Caledon Community Services recently received their Accreditation award and the LHIN has sent a congratulatory note on behalf of the Board and staff. With the exception of three organizations who have asked for an extension of six months for extenuating circumstances, all organizations will be accredited.

This is a significant accomplishment for the smaller organizations and all have indicated that it has been very beneficial from a governance and quality perspective.

Inaugural Quality Awards

The Central West LHIN Inaugural Quality Awards is fast approaching and will be held Tuesday, January 31, 2017. There are approximately 160 people registered as of today's date, and one final reminder notice will be sent.

Public Satisfaction Survey

The Central West LHIN will launch its public satisfaction survey on January 30, 2017. Feedback will be brought back to the March 22, 2017 Board of Directors' meeting for discussion.

Chronic Disease and Prevention Management (CDPM) Conference

The Central West LHIN's annual Chronic Disease and Prevention Management (CDPM) conference is scheduled to take place on April 7, 2017 with Dr. Bob Bell, Deputy Minister, bringing welcoming remarks.

4.0 BOARD EDUCATION / GENERATIVE DIALOGUE

4.1 The Research Journey at William Osler Health System

Scott McLeod introduced and welcomed Ron Heslegrave, Director of Research at William Osler Health System. Ron provided an informative presentation on the research journey at William Osler and some of the research partnerships currently in practice. He also shared how William Osler is leveraging its unique communities to drive the discovery of innovative practices and build an evidence base to fuel sustainable healthcare transformation and the delivery of patient-inspired care.

5.0 STRATEGIC DIALOGUE

5.1 Central West Palliative Care Network

Kim Delahunt introduced and welcomed Margaret Paan, Director of the newly-revitalized Central West Palliative Care Network, noting that the Network had originally been established in 2008. She then provided an overview of the work which was started approximately two years ago and the work that is currently underway. She noted that while it has taken some time, there have been some significant changes in local leadership. The Network is now moving forward in a very positive way with a focus of driving action around the Palliative Care Pledge.

5.2 Endovascular Therapeutics Suite

As had been requested at the last Board Meeting, Kim Delahunt brought forward a proposal from William Osler Health System for a Pre-Capital Submission for an Endovascular Therapeutic Suite, noting that the submission requires LHIN approval for 'Part A' before submission to the Ministry of Health and Long-Term Care.

Kim advised that the creation of a comprehensive and contemporary Vascular Program is a key priority for William Osler Health System given the unparalleled levels of vascular disease in the Central West LHIN, which manifests itself as cardiovascular, peripheral vascular, or aortic disease. She noted that Osler had considered three possible options for this capital build before submitting the Pre-Capital Submission to the LHIN, with the third option being recommended. Option #3 'Outfitting an existing Third Angio Suite' (the option chosen) is the most fiscally responsible option as it requires less capital costs, facilitates the relationship between the vascular surgery and interventional radiology program, offers increased efficiency, and requires less training of staff. The following motion was made after a brief discussion:

MOVED by Neil Davis and SECONDED by Suzan Hall, that the Central West LHIN Board of Directors approves the Pre-Capital Submission Form (PCSF), Part A, for an Endovascular Therapeutic Suite to be built at the Brampton Civic Hospital site of the William Osler Health System.

CARRIED

5.3 2016-2017 Influenza Surge Update

Scott McLeod provided a brief update on the seasonal Influenza surge, noting that the LHIN has once again been hosting weekly seasonal surge check-in calls with local LHIN partner organizations, enabling them to share important updates on activities and impacts with each other. He noted that throughout the recent holiday period, surge activity (patient volumes) across the LHIN was notably elevated, with high numbers of 'no bed admits' at all acute care facilities. While challenging, HSPs managed to navigate through the increase in volume. Scott advised that the LHIN continues to participate in all surge-related calls at both provincial and GTA levels. Significant pressures continue to be placed on the overall health care system with acute care, long-term care, and community organizations all describing similar activity.

5.4 Patients First Update

Scott McLeod reviewed the various documents that had been pre-circulated, including the most recent LHIN Renewal Placement & Winter Freeze Deliverables and the Readiness Assessment update, which includes the 'must haves' (activities) that need to be completed by the anticipated transfer day or T-Day, and those activities that must be in place within the first 100 days of T-Day.

Also circulated for information were the Ministry-reviewed Pan-LHIN Bylaws #1 and #2. Susan Hall requested the definition of 'Officer' as contained within the Bylaws and Scott advised that he would look into this further for clarification.

Action: Scott McLeod

Scott advised that the LHIN has established a local Governance Work Stream as one of 5 local Work Streams, and reviewed the roles and responsibilities, members of the Steering Committee and key responsibilities of the group. He advised that the membership requires two Board Members from both the LHIN and CCAC to sit on this Work Group. It was recommended that the two CCAC Board Member representatives should potentially be members who will be continuing on beyond T-Day.

Scott advised that the membership will also include the CEOs of both organizations and selected staff members from both the LHIN and the CCAC.

After a brief discussion, it was agreed that Maria Britto (with John McDermid, Vice Chair, as her back-up), and Jeff Payne would be the two LHIN Board Member representatives. Scott advised that he would contact the CCAC to advise them of the discussion and to request consideration of the two CCAC Board Members whose names had been suggested.

Action: Scott McLeod

6.0 FIDUCIARY DIALOGUE

6.1 Verbal Report of the Finance & Audit Committee Meeting held January 23, 2017

Adrian Bitz provided an overview of discussions that had been held at the January 23rd Finance and Audit Committee meeting and materials presented for Board approval, including the 2016-2017 - 3rd Quarter (Q3) Report and the 2016-2017 In-Year Reallocation Plan. After a brief discussion, the following motions resulted:

MOVED by Jeff Payne and SECONDED by John McDermid, that the Central West LHIN Board of Directors approves the 2016-2017 3rd Quarter (Q3) report as circulated.

CARRIED

MOVED by Suzan Hall and SECONDED by Jeff Payne, that the Central West LHIN Board of Directors approves the 2016-2017 In-Year Reallocation Plan as circulated.

CARRIED

6.2 CEO Quarterly Attestation – 2016-2017 3rd Quarter (Q3)

Scott McLeod presented his Quarterly CEO Attestation for the 3rd Quarter of 2016-2017, noting the one 'Exception' still in place. He advised that no other changes or Exceptions had been noted since the 2nd Quarter report. Neil Davis requested that the date be included under Maria Britto's signature before the document is submitted to the Ministry.

Action: Michele Williams

MOVED by Jeff Payne and SECONDED by Neil Davis, that the Central West LHIN Board of Directors approves the 2016-2017 – 3rd Quarter (Q3) CEO Quarterly Attestation, as amended.

CARRIED

7.0 IN-CAMERA SESSION

MOVED by Suzan Hall and **SECONDED** by Adrian Bitz, that at 7:40 p.m., the Central West LHIN Board of Directors consider Matters of Public Interest in a Closed Session as set out by the Local Health Integration Act, 2006, s.9(5)(a), and further, that Staff Members in attendance be invited to stay for this portion of the meeting.

CARRIED

MOVED by Jeff Payne and **SECONDED** by Neil Davis, that at 8:30 p.m., the Central West LHIN Board of Directors' meeting be moved Out-of-Camera and back into the Regular Session.

CARRIED

8.0 ADJOURNMENT OF BOARD MEETING

MOVED by Neil Davis and **SECONDED** by John McDermid, that there being no further business for discussion, that the Central West LHIN Board of Directors' Meeting of Wednesday, January 25, 2017 be adjourned at 8:30 p.m.

CARRIED

Maria Britto, Board Chair

Scott McLeod, CEO